



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

APRIL 22, 2024

Denim Day - Wednesday, April 24

April is Sexual Assault Awareness Month on campus, and Office of Title IX is encouraging staff to wear their favorite denim on Wednesday, April 24 to help combat myths, show support to survivors and raise awareness. If you'd like to participate, remember that Big Orange Friday guidelines always apply for "dress up days."

Staff Appreciation Week is Coming Up! May 6 - 10

UT's Staff Appreciation Week is on the horizon! Be on the lookout for several events taking place from May 6 through 10 designed to bring some fun to the workday. One way you can get involved is by sending a note of appreciation for a fellow staff member! The first 200 staff members who receive a note of appreciation will also receive a small prize! Get your notes in now to help secure a spot for someone you appreciate. Click [here](#) to send a note. More to come on other Staff Appreciation Week events!

Don't Forget to Tell Training!

If you've signed up for either Safety Fest TN or the Conference for Women's Leadership, be sure to let Training know so they can track attendance and hours. Don't forget that Safety Fest TN 2024 is now accepting registrations! This event is scheduled for April 29 - May 3. Let Training know if you plan to attend. To learn more, see: <https://safetyfesttn.org/>

Sick Leave Bank Enrollment

The [Sick Leave Bank](#) provides members who are experiencing a serious illness with an opportunity to request additional paid leave from the bank after they have exhausted all personal accrued leave. Open enrollment runs from April 1 through June 30.

Upcoming Retirement Parties

Go ahead and mark those calendars as we prepare to celebrate alongside soon-to-be retiree, Ernie Cox! Ernie Cox will have his retirement reception in FSC 101/102 at 8am on Wednesday May 22nd. His retirement date is June 3rd after 44 years! All are welcome to attend. Additional parties are scheduled for Andres Francisco and Billy Matthews, both of Building Services. Andres will have a private reception on Friday, May 31st, and Billy will have an open reception on May 24th at 11am in Thompson Boling Room 132.

You're Invited to the Pollinator Party!

The Grow Lab will be hosting a Pollinator Party tomorrow from noon to 3pm, and you're invited! Join in to celebrate pollinators and Pollinator Slope volunteers alike via an introduction to pollinator habitats and tours of the Grow Lab. They'll also have a native plant ID scavenger hunt where you can enter to win some awesome prizes! If you have questions, reach out to Samantha Daulton at sdaulto2@utk.edu.



BUILDING SERVICES

- Student Union
 - Event room 169 was detailed vacuumed.
 - Retraining on dwell time.
 - Second and third floors were vacuumed.
 - Ballroom A, B and C carpet was cleaned.
 - In phase 2 the custodial closets were cleaned and reorganized.
 - Office carpets 174, 174 E and 174 J were vacuumed and cleaned.
 - Auto scrubber was ran in the dining area of phase 2.
 - We had several events on the plaza.
 - Office 231 the carpet was vacuumed and spot cleaned.
 - The G1 corridor was dust mopped and the floor was cleaned.
 - Syrup was spilled on the G1 corridor and it was cleaned.
 - The auditorium had several events and was cleaned including the stage.
 - Event room 362 A, B and C the carpet was cleaned.
 - The lobby carpet in front of 262 was vacuumed and cleaned.
 - The overlook glass on the second and third floor was cleaned along with the handrails.
 - The monumental stairs in both phases were swept and mopped.
 - On Saturday, we had the Big Orange Preview event with 5,000 guests.

OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

- We're rapidly heading into the final weeks of school which means campus activities and special events are ramping up and with that comes numerous requests for support.
- The mowing crews are hustling to stay ahead of rapidly growing grass.
- Summer annuals are being planted by the Grounds crews.
- Arboriculture continues to teach climbing to the FORS 335 Principals of Urban Forestry and developing the summer maintenance schedule.
- All teams spent time last week preparing the UTIA GATOP property in advance of the Dogwood Arts Open Gardens on the 20th and 21st.
 - Our teams mowed, blew off pathways, cleaned up branches and other debris.

MOVING & EVENT SVCS

Events:

- Delivered 100 chairs to HBB Atrium for Department Trivia Nights Event.
- Deliver and set-up tables & chairs for Grateful Ag Day Event at Brehm Animal Science.
- Deliver and set-up tables & chairs for Collegiate Recovery Day on Ped Walkway.
- Dropped off and sat up bar, and 40ft of pipe & drape for Communications Leadership Academy at UT Culinary Institute.
- Picked up tables & chairs from Student Union.
- Picked up cocktail tables, chairs, A-frames, and stanchions from Baker School Dedication Event.
- Delivered and set-up tables & chairs at Fiji Island for OSFL Strike Out Hazing Event.

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MOVING & EVENT SVCS (CONT.)

Events (cont.):

- Delivered and set up tables & chairs at SU 21st Mortgage Plaza for Small Business Block Party Event.
- Delivered and set up tables & chairs for Artist's Alley Event at SU 21st Mortgage Plaza.
- Delivery of tables & chairs and transfer of clothing racks to HSS Plaza from 915 22nd Street for Free Store Event.
- Delivery and set up sound system for Office of Provost Event at Neyland Stadium.
- Provided electrical assistance for Faculty Pub Event at Circle Park.
- Delivered and set up tables, chairs, and provided electrical assistance for URHC Carnival Event at HSS North Lawn/Amphitheatre.
- Delivered tables & chairs for Omega Psi Phi Neophyte Event at Presidential Courtyard/Plaza.
- Delivery and set up of tables & chairs for Planting the Seed of Recovery Event at Ped Walkway.
- Tables & chairs delivered and set up for Play It Safe Picnic Event at HSS North Lawn/Amphitheatre.
- Delivered tables to Humanities Building room 203 for RUF Student Org Event.
- Provided electrical assistance for S.S. Rho Spring Probate Event at SU 21st Mortgage Plaza.

Moving:

- Removed cubicle furniture from IT room at FSC.
- Picked up purchased surplus and delivered to HPER room 322.
- Moved furniture on 4th floor of Andy Holt Tower.
- Delivered boxes and pacing materials to McClung Tower and Art + Architecture
- Picked up Surplus from Andy Holt Tower 4th floor and delivered to Surplus warehouse.

- Moved office from Kingston Pike Building rooms 131 & 132 to Andy Holt Tower.
- Picked up cubicle parts, desktops, various pieces of metal from Conference Center Building suite 313 and delivered to Recycling.
- Picked up purchased surplus items and delivered to UT Service Drive Building A.
- Moved furniture between offices 211A, 211B, 211C at Perkins Hall.
- Picked up broken down conference table, and dishwasher from Black Cultural Center and disposed of them.
- Moved desk at 1840 Melrose room 203A.
- Picked up large pile of trash items and storage bin from White Ave. Early Learning Center and disposed of them.

Banners:

- Repaired and maintained banners and pole hardware as needed across campus.

ZONE MAINTENANCE

ZONE 1

- Keeping up with work orders in all resident halls.
- We had toilet overflow at the Carrick's that caused an issue S. Yeatts come in and resolved the issue.
- We are coming up on quite ho0urs in the halls.
- Vandalism has slowed down at Hess Hall Now that UTPD are walking the resident halls of the evening.

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ZONE 2

- A + A - worked on a window leak in 470 and a leak in the Ewing Gallery
- HPER - checked and adjust chemicals in pools and continued changing hallway light over to LED
- Andy Holt - worked on AC in 515, 517, and 813
- Communications - work on AC in 412 and 305A and assisted AC Services on chilled water pump for Comm
- Student Services - installed lens covers again in Room 111 and worked on door closer in 105 and AC units in Suite 413
- Hearing & Speech - checked and worked on leak across from elevators
- Zone Wide - general building maintenance

ZONE 3

- Zone 3 is continuing to work on customer service, monthly PMs, and OSHA training
- Demolition is starting soon on Dunford and Greve will follow
- Zone 3 takes pride in the day-to-day operations and demands they encounter.

ZONE 4

- Working on an air handler and roof leaks at PCB
- Repaired a fryer at International in Stokely
- Repaired tables and door handles at Rocky Top
- Repaired a hot well at Vol Hall
- Repaired ice maker leaks at Fred Brown

ZONE 5

- Neyland Stadium: Continue getting restrooms and concessions ready for football season, and assisting contractors in the renovation process.
- Regal Soccer: Did building maintenance after One Knox Game and prepare for this week's game.
- Lindsey Nelson Stadium: Building Maintenance for upcoming baseball games.
- Football complex: Go through and do general building maintenance and make sure building is in good shape for Recruits.
- Tom Black Track: Do building checks prior to Meet this weekend.
- Sherri Lee Softball: Do building checks for upcoming softball games.
- Allan Jones Aquatic: Do building check and pool checks for swim meets.

ZONE 7

- No report received

ZONE 8

- We are getting closer to the start of move-in for the new ANRB Building and making preparations in advance of that.
- We replaced a water spigot at the Central Greenhouse.
- Our One-Call remains at a steady pace with calls from Campus.
- We are trying to keep our Archibus work requests up to date as possible.



ZONE 9

- We made repairs to a roof issue at the Glazer Building in Oak Ridge.
- We sealed several conduits that were allowing rain to enter the building at 1525 University Avenue.
- Our LED conversion continues at the UTIA Eastern Region Office as we can access the space.
- We have 2 AC units go down at Middlebrook Building.

SPECIALTIES TEAM

- No report received

SUSTAINABILITY

- We held our Environmental Leadership Awards last week, and the winners for each award are:
 - Student Organization Award for Environmental Leadership: Sustainable Business Organization (SBO)
 - Student Academic Award for Environmental Leadership: Mary Grace Graddy
 - Student Engagement Award for Environmental Leadership: Julia Craven
 - Faculty Award for Environmental Leadership: Dr. Sharon Jean-Phillipe
 - Staff Award for Environmental Leadership: Garrett Ferry
 - Community Award for Environmental Leadership: Kasey Krouse
 - John Nolt Lifetime Achievement Award: David Brown and Dr. Melissa Hinton
- Bios of the winners, list of nominees, and a recap of the ceremony can be found at: <https://sustainability.utk.edu/engagement/environmental-leadership-awards/the-2024-environmental-leadership-awards/>
- We were awarded a \$100,000 Organic Materials Management grant from the Tennessee Department of Environment and Conservation to be applied to improving our compost facility. The Green Fee Committee also approved an additional \$100,000 to contribute for a total of \$200,000 for the project! We will use the funds to start the first phase of our compost site transformation. We will be adding concrete bays for compost piles; a mixing pad to mix the material before it is added to the bays; air blowers to pump oxygen into our compost piles; and a drainage system with an underground water tank to capture contaminated runoff.
- We are celebrating Earth Week this week and invite everybody to our Pollinator Party at the Grow Lab tomorrow, Tuesday April 23rd, from 12:00pm-3:00pm.
- The Sustainability Symposium will take place this Friday, April 26th, from 5:00pm-7:00pm. We will be showcasing some Sustainability-related projects from UT students.
- Some recycling totals:
 - 5,320 lbs of bottles and cans
 - 9,480 lbs of paper
 - 13.87 tons of pallets
 - 25,366 lbs of food waste composted
 - 429 lbs of materials donated to the Free Store
 - 204 lbs of materials picked up from the Free Store

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LOCK & KEY SERVICES

- Kappa Alpha – repair exit door
- Mossman – keys not working
- Dairy Farm – dorm house replace locks
- Agriculture & Natural Resources Bldg. – setting up cores
- Conference Center – Door handles broken
- Dabney/Buehler – repair lock
- Exit Door Project – changing locks
- Front office – Processing keys request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Safety Fest TN 2024 is now accepting registrations! This event is scheduled for April 29 - May 3. Let Training know if you plan to attend. To learn more, see: <https://safetyfesttn.org/>
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- New computer installations and Upgrades
- Staff Meetings
- Send old equipment to Surplus Warehouse
- Laptop Troubleshooting
- Printer Maintenance
- Plotter Move to upstairs location
- Conference Room Setups
- Inventory Management

UTILITIES SERVICES

A/C SERVICES

- Mossman – Repaired cold room# 539.
- SERF – Install VFD on chiller no. 1
- SERF – Repaired cold room in Room# 711.
- Zeanah – rebuild the heating water pump
- Neyland – install VFD for media room AHU
- Vol Hall – repair leak on boiler
- Rocky Top Dining – Repaired coolers on rack system.
- Communications – replace the 10-inch valve in the chilled water system
- Student Union PH1 – Chik-fila Freezer
- Humanities- Repaired unit.
- JARTU- Worked on unit.
- Hoskin Library – Repaired air compressor.
- Hess Hall -repaired unit.
- Hopecote- Repaired unit.
- Middlebrook Pike – Repaired unit HP10

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ELECTRICAL SERVICES

Fire Alarm:

- Alpha Omicron Pi replaced the sprinkler system air compressor.
- Delta Zeta responds to a fire alarm set off by a hair dryer.
- Anderson Training monthly fire pump test.
- Laurel Apts. Clean dirty smoke in room 710.
- Chi Omega clean dirty smoke in room 202.
- 1832 Frat fire panel trouble reset and cleared.
- Student Union 1 assist Masco with a sprinkler leak on the 1st. floor.
- Basler Boathouse change out duct detector.
- A&A responds to a fire alarm due to maintenance work.
- Clement Hall respond to a fire alarm due to smoke in the kitchen
- Strong Hall fire alarm trouble reset and cleared.
- IAMM fire alarm trouble reset and cleared.
- Strong Hall fire alarm trouble reset and cleared.
- IAMM fire alarm trouble reset and cleared.
- Carrick Hall fire panel trouble water leaking into flow and tamper switch.

Electrical Services:

- Breaker tripping on 4th Floor at Robinson Hall
- Lost Food Truck Power at Fred Brown Hall
- Lighting Controls at Haslam Music Building Room G019
- Roof Vents will not open at Central Greenhouse
- Parking Lot Lighting not working at Kingston Pike Building
- Bad RTU Motor Starter at UTIA Extension Eastern Region Office
- Trash Compactor lost power at Fred Brown Hall
- Replaced bad contactor at Senter Hall Greenhouse
- Repaired disconnect on the roof at UTIA Extension

- Remove power to the air handler for motor swap
- Remove power to VIP Toilets
- Added new lights to FSC Room 122A
- Saturday Man Coverage of all Campus Calls
- Lindsey-Nelson Stadium-Fraternities Scheduled Power Outage

PLUMBING SERVICES

- No report received

STEAM PLANT

- Replace steam valve in steam yard
- Picked up materials at Valley Pipe
- Repaired #2 polisher tank leaks downstairs
- Cleaned shop and cobwebs out of equipment.
- Hauled off scrap metal. Blow off equipment w/air clean compressor room outside.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Cubicles P121; Dimmable lighting P115
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Ayers Hall: Make offices on the 3rd floor
- Baker Center: Office renovations on 1, 2, 3
- Biosystems Offices: new flooring 204 and 314; Connect electric to cubicles 104
- Business Incubator: Access controls 114

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CONSTRUCTION (CONT.)

- Burchfiel Geography: Paint 6 offices of 3 and 4
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Move sculpture from McClung Museum to Hoskins Library; Dining projects FFE, etc.
- Carrick Hall North: Paint walls on all floors
- Ceramics Building: Electric for kiln
- Claxton: Paint, flooring, renovations to 101 & 109A
- Clement Hall: Install trash compactor
- Communications: Renovate 45; New furnishings 202 and 239; Demo and new wall 102 and 103; Electric for cubicle 202; Access controls 061, 091; Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227
- Conference Center Building: Paint and carpet 4th floor; Renovate Suite 313; Install monitors for 308; New furniture and electric work 224A; Connect new ovens on 4th floor; Paint 4 offices 314
- Dabney Buehler: Install dishwasher 302; Renovations 675, 676, 677; Repair floor crack 6th floor corridor; Electric 216; Fume hood replacement in 402 and 404
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- Early Learning Center: Install new stove
- ETREC Johnson Animal: Paint floor in swine area
- ETREC Plant Science Unit: Electric work
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Cubicle work 209
- Glazer Building: Renovation for classroom; Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates B001, B002
- Hodges Library: Renovate suites on 1st and 6th floors; Frosted glass for door G020C; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Remove hood 234; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Kingston Pike Building: Electric, painting, flooring 123
- Law Complex: Refinish desk edges 158; Paint and carpet suites 161, 166, 248
- Lindsay Nelson Stadium: New sidewalk behind porches
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; Paint 417; Paint and carpet 717; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001
- Middlebrook Building: Remove cubicles, paint 237
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B
- Nielsen Physics: Paint, misc. Grad Student space 105; Paint and misc. work 218, 215
- Perkins Hall: Window film S010; Replace ceiling fans 219; Renovate multiple rooms for BME; Remove things from wall 199A
- Presidential Court: Replace ATM
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping

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CONSTRUCTION (CONT.)

- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining and chapter rooms
- Soccer/Softball: Dumpster enclosure
- South College: Exterior caulking
- South and East Stadium: Replace carpet in block shop
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Aquatic Center: Remove small shed from basement; Replace some floor tiles in lobby; Mount and ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Divide 210 into 2 offices
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301
- Student Union: Paint 383; Door operator 373; Rework receptacle for freezer 376C; Add weatherstripping to door bottom 174N
- Thompson Boling Arena: Utilities for compactor; Electric in kitchen 218; Access controls 299G, 299H and 199
- Tickle Engineering: Install 6 cubicles 310; Electric 112, 113; Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building A: Install door 131A
- UT Drive Building B: Electric work 107
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Exhaust in lab 242; Electric work G002/G003; Electric work 172
- UT/Little River Farm: install 3 satellites on roofs
- UT Warehouse: New split door and electric work 115; Carpet 208; Larger gate 130A
- Vol Condos: Charging station
- Zeanah Engineering: Card reader M167B; Deadbolt locks on suite doors and light switch 161B; Remove rubber floor/polish concrete Nuclear corridor; Move radiation monitors G116; Add access controls for 8 rooms; Install 3 clocks in classroom on 3; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116
- 1610 University Ave.: Move door 230A; Monitors for 4 rooms and blackout shades; Electric for weather station on roof
- 1817 Melrose Ave.: Add door bell and panic buttons



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

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WEEKLY SAFETY STAND DOWN

DISTRACTED DRIVING: TEXTING & DRIVING

TEXTING AND DRIVING STATS

POSTERENVY.COM

Data From The National Safety Council



Every Day, about 60,000 drivers are attempting to use their phones while behind the wheel



Cell phone use while driving leads to 1.6 million crashes each year



94% of teen drivers acknowledge the dangers of texting and driving, but 35% admitted to doing it anyway



Teen drivers are more likely than adults to get into car crashes or near-crashes when talking or texting on a cell phone **4X**

Texting while driving is **6X** more likely to cause an accident than driving drunk.





WEEKLY SAFETY STAND DOWN

DISTRACTED DRIVING: TEXTING & DRIVING

THE CONSEQUENCES FOR DISTRACTED DRIVING IS SO EMBARRASSING THESE OFFENDERS DIDN'T WANT TO SHOW THEIR ACTUAL FINGERS..



ANY ACTIVITY THAT TAKES YOUR ATTENTION AWAY FROM THE TASK OF SAFELY DRIVING IS CONSIDERED DISTRACTED DRIVING.

Driving
School
Products



CAMPUS EVENTS TO EXPAND YOUR BORDERS

Film Screening: Madan Sara

Join [Africana Studies](#) and [MSL](#) for a special screening of the award-winning film Madan Sara which illuminates the resilience and strength of Haitian women entrepreneurs. Co-executive producer, Lulaine Childs, will be in attendance to offer insight and answer questions. The movie will be shown on Thursday, April 25 from 4 p.m. to 6:30 p.m. in McClung Tower and Plaza, Room 1215 and 1216. Add this to your [calendar](#).

Film Screening: Turning Red

The [Pride Center](#), in collaboration with [MSL](#) and the [Women, Gender, and Sexuality Program](#), will be presenting Pixar film, Turning Red. After the film, MSL Diversity Educators will facilitate a conversation about the film's representation and major themes. The movie will be shown on Tuesday, April 30 from 6 p.m. to 8 p.m. with the location to be determined. Add this to your [calendar](#).

Introduction to Argentine Tango

The [International House](#) is offering classes for anyone interested in the Argentine tango culture, music, and dance. Classes are free and no prior dance experience is required. These lessons are held on Tuesdays from 6:30 p.m. to 8 p.m. in the Large room of the International House. View more dates through the end of the semester [here](#).

International Dance Competition

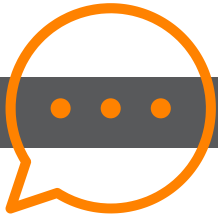
Join the [Center for Global Engagement](#) and the [International House](#) for the annual International Dance Competition. Get a glimpse of UTs global diversity as you watch culturally based dance performances complete with music and clothing that highlight customs and traditions. The Dance Competition is free for UT students and staff and will be held on Saturday, April 27 from 7 p.m. to 8:30 p.m. in the Alumni Memorial Building, Cox Auditorium.

State of AAPI Forum

The [Commission for Asian Americans and Pacific Islanders](#) (CFAAPI) is excited to announce the inaugural State of AAPI Forum, an inspiring and interactive event dedicated to sharing stories, experiences, research, and insights on topics related to the Asian American and Pacific experience. This forum aims to diversify voices and perspectives, and inspire actions towards equity and inclusion through a series of keynote speeches, lighting talks, panels, and networking opportunities. This all-day event begins at noon on Friday, May 3 in the Student Union, Room 362. The event will end with a movie screening and discussion of Academy Award Best Picture, Parasite, at 6:30 p.m. Refreshments will be provided so registration is required by April 26. Find out more information about the event and register [here](#).

Commissions and Council Membership Application

Membership applications for the [Commissions and Council](#) have been extended until May 1. If you are a current member as of the 2023-2024 academic year, your membership will remain active and there is no need to reapply. Prospective new members may apply [here](#). If you have any questions, please contact [Sarah Browning](#), Coordinator of the Commissions and Council.



Comment:

Steven Mainor had suggested putting a monitor on the wall behind the front desk to display the room calendar. I suggest extending this idea to:

The monitors in the seating areas and adding a screen on the top level for the same purpose.

I would also encourage people to add set up times and extend meeting times for complex meetings to encourage after talk and to remember we have limited parking – please car pool, drop off, pick up and shuttle!

Response:

We should absolutely be able to add the schedule to the digital screens that are currently in place. We will also look at the possibility of an additional monitor at the main entrance as well as smaller screens at each individual conference room showing what is scheduled.