



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

DECEMBER 11, 2023

VolTech Payroll Deductions for the Holidays

For the first time ever, VolTech is offering payroll deduction for more than just computers! You can now payroll deduct for anything except gift cards without having to make a computer purchase. This is a great way to check off some of the gifts on your holiday shopping lists! To explore more, visit the VolTech website [here](#).

Senior Insurance Specialty Group Medicare/Social Security Meeting

We have an agent coming to the Facilities Services Complex from Senior Insurance Specialty Group on January 18th at 8:30am and again in March 20th at 3:30pm to speak with our team about Medicare options and Social Security. More information is to come, and we'll be looking to get a head count to see how many are interested in attending to plan for additional sessions so be on the lookout!

Facilities Services Holiday Party - Tuesday, December 19

Join us on Tuesday, December 19th in the Student Union Ballroom at noon for a fun time of food, prizes and fellowship. A shuttle schedule will be sent out as we near the event date, and this event will be Zero Waste thanks to our partnerships with Aramark and the Office of Sustainability! We can't wait to celebrate with you. A flyer is attached, and we'll remind you as the date nears. If you have work photos you'd like to submit for the party slideshow, email those to me, Sam Ledford, at sjones80@utk.edu or text them to me at 865-771-1531. Contact Alyssa Antal with questions about the party at aantal@utk.edu.

Empower Retirement Meetings - December 12

Jeff Flowers from Empower Retirement is scheduled to be here on Dec 12, 2023, from 9 am to 4 pm. If you are 15 years out, 10 years out, 5 years out, or even closer Jeff can help you develop or check your progress on your retirement plan.

These meetings are beneficial to all employees at all stages in their career. He will be able to work with you regarding Retirement Strategy, Savings and Investments. He can help you determine a possible retirement age, he can help you look at all income sources to determine your progress toward retirement.

If you would like to schedule an appointment with Jeff please follow this link: <https://jeff-flowers.empowermytime.com>



BUILDING SERVICES

- Detail cleaned all stairwells in Plant Biotech

Student Union:

- Pride Center common area and office carpets were cleaned.
- Pride Center was detailed cleaned and 360 sprayed.
- 192 conference room was detailed cleaned and 360 sprayed.
- OSFL suite was detailed cleaned and 360 sprayed.
- 377 were cleaned and 360 sprayed.
- 399N1 corridor was cleaned and 360 sprayed.
- 376 B was cleaned and 360 sprayed.
- 375 A custodial closet was 360 sprayed.
- 382 A, B, C, D, E, F, G, H offices and common areas were detailed cleaned and 360 sprayed.
- 383 D, H, I, J, K, L, M, N, offices were detailed cleaned and 360 sprayed.
- 383 common areas were cleaned and 360 sprayed.
- 383 F conference room was detailed cleaned and 360 sprayed.
- CCD recruiter lounge 207 was detailed cleaned and 360 sprayed.
- CCD the front desk area was cleaned and 360 sprayed.
- Classrooms 225 and 229 were cleaned and 360 sprayed.
- Offices 219, 218, 217, 216, 215, 214, 213, 212, 211, 210, 209, 208, 207, 206, 205, 204 and 203 were cleaned and 360 sprayed.
- 227 mailroom/ breakroom was cleaned and 360 sprayed.
- Restrooms on the second-floor phase 1 were cleaned and 360 sprayed.
- The seating areas in CCD were cleaned and 360 sprayed.

- Event room 270 the carpet was vacuumed and cleaned.
- 270 high dusting of the fabric on the walls to remove dust bunnies was completed.
- All gender restroom on the third floor were detailed cleaned and the floor orbited.
- Auto scrubber was used on the back corridors of G3 and in the Vol Shop.

OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

- Dunford Hall: Emergency excavation support for ruptured steam pipe.
- Campus wide winter landscape enhancement projects: This week we begin rain garden improvements at the Biosystems Engineering Building.
- Bulk salt bin: Wrap up installation of hoop-style roof structure on salt bin for winter season.
- Landscape Irrigation Systems: Winterization of systems campus wide (cont)
- UT Sub-station: Excavation support for installation of new lighting (cont)
- SERF: Excavation support for steam infrastructure leak (cont)
- McClung Museum: Excavation support for increased chiller unit pad (cont)
- Leaves: Campus wide leaf-drop management (cont)
- Ayres Hall: Installing plant replacements associated with the December freeze event (cont)

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LANDSCAPE SERVICES (CONT.)

- Snow equipment: Inspect and prep snow removal equipment for the upcoming winter season (cont)
- Tickle College of Engineering: Begin sprucing up landscape and outdoor spaces in preparation for the Accreditation Board for Engineering and Technology visit in mid-October (cont)
- First Impressions Project (near McClung Museum): Installation of new site furnishings on concrete pad (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes since 2015 (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound and Garden: Repair damages to mound & stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

MOVING & EVENT SVCS

Events:

- Nursing ATI exams.
- URHC Casino Night at Strong Hall Atrium.
- Events on Ped Walkway.
- Student Union Ballroom.
- Student Union Plaza.
- UT Gardens Pavilion.
- Vet School TLC Concourse.
- Presidential Courtyard.



MOVING & EVENTS (CONT.)

Moves:

- Moved Furniture and other items at Conference Center Building 303 & 314.
- Moved English Department from Perkins Hall 2nd floor back to McClung Tower following the McClung Tower renovations.
- Boxed & moved pendant light fixtures from Anderson Training to Facilities Services Complex.
- Moved part of the Africana Studies Department from Perkins Hall 3rd floor back to McClung Tower following the renovation.
- Moved Perkins Hall suite 120 from 1st floor to 3rd floor.
- Moved furniture from SMC 410 to 704.
- Moved furniture from Dunford Hall 2231 to McClung Tower 818.
- Moved boxes and computers from Dunford Hall 2345 to McClung Tower 609.
- Picked up metal items from Student Union G2 level and delivered to Recycle.
- Moved about 50 bankers boxes from Middlebrook Building 208 to 204 conference room.
- Picked up broken biosafety cabinet (hood) and took to recycle.
- Moved furniture at 1610 University Ave Building 213P & 213Q.
- Removed furniture from Facilities Services room 139.
- Moved furniture and other items from Jessie Harris lab 341 to Mossman lab 620.

- Took apart furniture and removed from rooms 206, 211A, 211B, 211C, 213, 214, 120A, 120B Perkins Hall.
- Moved furniture and set up room for finals at Student Disabilities Services 1st floor.
- Moved furniture between Lake Ave. Early Learning Center & White Ave. Early Learning Center Research & Practice.

Banners/Other:

- Delivered packing materials to Greve Hall 631, Perkins Hall 301, Greve Hall 601, Andy Holt Tower P119.
- Picked up A-frame signs from Andy Holt Tower P119 and set up at several locations inside and outside of buildings around campus.
- Maintenance of pole banners on Ped walkway, Student Union Plaza, Circle Park, Ayres Hall, and Gate 21 bus stop.
- Picked up purchased surplus and delivered to College of Nursing.

ZONE MAINTENANCE

ZONE 1

- Keeping work orders caught up.
- Getting ready for Christmas break resident leave on Dec.15th.

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ZONE 2

- In A+A, worked on lights on third floor
- In HPER, checked and adjusted chemicals in pools.
- In Andy Holt, assisted Electric Shop on a motor on the air handler in the penthouse
- In Communication, continued switching from AC to heat in Room 91
- In Student Services, work on switching from AC to heat and changed a light in Room 323
- In Hearing & Speech, checked and replaced lights as needed
- Throughout zone, worked on heating problems
- General maintenance throughout zone

ZONE 3

- Gutter and dry pit clean outs
- Blount Hall renovations and upgrades continue to progress
- At Greve and Dunford, cleaning out/preparing for demolition
- Renovations at Hoskins are complete
- Working diligently on PMs and customer service

ZONE 4

- Repaired a drain leak at Rocky Top Dining
- Repaired a steam kettle at the Student Union II
- Replaced a hot well element at Stokely
- Repaired a Vulcan oven at Vol hall
- Replaced walk-in freezer curtains at Anderson Training
- Replaced broken toilet seats at PCB

ZONE 5

- Neyland Stadium - Assisting contractors with ongoing renovations and general maintenance on the home locker room for recruitment
- Allan Jones Aquatic - Preparing for upcoming swim meet this weekend
- Football Facility - general maintenance for recruiting and visitors
- General maintenance throughout zone

ZONE 7

- Dougherty : Repaired inoperable light fixtures. AHU and Package Unit filters changed.. Exhaust fan Belt Changes. Replaced bad lights in fume hoods Relocate light bulb burn in station in penthouse
- Ferris Hall : Adjusted lights in 3rd floor offices. Repaired exterior light at loading dock. Took down and rehung lights for safety in rooms 601 & 602
- Perkins Hall : Replaced window unit room 315. Repaired radiators room 110c and 110d.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- SERF: Repair & Reinstall soap dispenser, Set Christmas tree for holiday season
- Nursing: Repair sink 3rd floor men's restroom, repair radiator at 3rd floor entrance, replace cut off on radiator 419
- Repair ac unit and radiator room 421



ZONE 7 (CONT.)

- Zeanah : adjusted door closure, reset tripped breakers, replace paper towel dispenser, replace soap dispenser, assist a/c shop, greased chiller house pumps, tightened toilet seats
- Tickle : replaced light bulbs, diagnosed outside light issues, replaced electrical box punch out, replaced paper towel dispenser, reset tripped breaker, reset chiller static pressure switch
- AMB: Replacing ceiling Tiles in hallway
- Fiber & composites: Replaced Faucets in bathrooms
- Student Union: Changed all Varicels in phase 1 and phase two. Working on changing filters in phase two.

ZONE 8

- We are having a new shaft made for an exhaust fan to a fume hood in the Brehm Animal Science building.
- The One-Call team has been responding to several floods lately including a large one at the Walters Academic Building.
- We have had several issues lately with Growth Chambers at the Plant Biotech Building.
- We have a couple of new roof leaks at the Environment & Landscape Laboratory.

ZONE 9

- We recently had a roof leak start at the 1610 University Avenue building.
- We are having gutter guards installed at the Early Learning, Research & Practice facility on White Avenue.
- We will soon be getting a new entrance installed at the Glazer building in Oak Ridge.
- We replaced a faucet in the restroom at the Facilities Services Complex.

SPECIALTIES TEAM

- Balanced air pressure in new offices at Conference Center
- Replaced belt on exhaust fan for fume hoods at Dabney-Buehler
- Investigated building pressure issues at Mossman found that tripped fire alarm had shut off air flow. Verified fume hoods were working normally after system was back online.
- Checked and turned on handicap doors at Clarence Brown Theatre with Zone 3 maintenance
- Reinstalled arm on handicap door, adjusted arm length, and adjusted two manual closers at Music Center
- Adjusted door operator push button and installed new battery at Walters Academic
- Repaired door arm, reset operator, set timing on door operators at Student Health Center
- Repairing door at Stokely Hall, will be installing new roton hinge
- Repairing broken glass windows at Phi Kappa Psi and Sigma Chi fraternity houses
- Repaired broken glass at Blount Hall

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SPECIALTIES TEAM (CONT.)

- Repairing leaking window at Fred Brown Hall
- Removing laminate wall paneling for renovation project at Communications
- Practicing in Oracle SIT1 DEV environment and going through help documents
- Transported lifts to various campus locations
- Assisted electricians with adding SF6 gas to switchgear at Laurel Substation

SUSTAINABILITY

- We wrapped up our zero waste football season by collecting all of the bins and frames from the stadium.
- Our team recovered 8197.8 lbs from the Georgia game, 7064.5 lbs from the Vanderbilt game, and a total of 37,580.1 lbs for the entire season.
- We had 10 volunteers help set up for the home game against Vanderbilt, and 11 volunteers assist us on gameday.
- We have been collecting donations from residence halls for winter move out. Bins are available in each of their lobbies for collection.
- Some recycling totals:
 - 9,740 lbs bottles/cans
 - 9,460 lbs paper
 - 15.6 tons of pallets
 - 1,154.8 lbs of supplies donated to the Free Store
 - 904.6 lbs of supplies taken from the Free Store
 - 18.75 tons of food waste composted
 - 14.45 tons of animal waste composted
 - 19.45 tons of landscaping waste composted

LOCK & KEY SERVICES

- Tickle Engr. – combination lock repair
- Zeanah – repair lock
- Mossman – switch cores and repair entry door
- Andy Holt Tower – setting up cores for department move
- Student Health – install locks and key doors
- Cherokee Mills – setting up cores for department moves
- McClung Museum & Music Bldgs. – repair locks
- Kingston Pike Bldgs. – repair desk lock
- Front Office – Processing key requests, key pickup and returns
- University Housing – many recores and repairs, assisting as needed
- Greve Hall – Preparing and packing for Lock & Key move to Walter's Dec. 11

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

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FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Game Day Support
- New Computer Installations
- Investigate campus phone numbers for Building Services
- Investigate invoices that belong to another department, pquick
- Discuss OneDrive Quota changes and who is affected
- EOC Laptop Upgrades
- Register devices in NetReg
- Recycling and Surplus Inventory

UTILITIES SERVICES

A/C SERVICES

- Hodges Library- Repaired leaking coils on the unit in the basement.
- Vol Hall – repair boiler
- Chi Omega- Repaired leak on the water makeup system.
- Andy Holt – install chilled water and heating water valves on the first and second floors
- NEB – Repaired unit on the 3rd floor.
- Allan Jones – repair Dectron units
- A&A – Worked on Freezer for POD.
- IAMM - repair no. 1 boiler
- Alpha Tau Omega Fraternity- Repaired 2 units.
- Early Learning – repair furnace in the make-up air unit
- Geier Hall – Repaired 2 water source units.

- KPB – repair rtu no. 6
- Robinson Hall – Repaired 2 units.
- CRC – rebuild heating water pump
- Third Creek – Worked on the air compressor.
- Andy Holt -replace sheaves on AHU no. 1
- Plant Bio- Worked on Walk-in cooler.
- SERF Room #202- Started on Mini Split system.

ELECTRICAL SERVICES

- Circuit Breaker tripping at UT Conference Center
- Classroom lights flickering at Haslam Business College
- Defective lighting contractor at 1525 University Ave.
- Power loss at Massey Hall
- Exhaust fan motor power loss at Hess Hall H
- Defective steamer table breaker at Thompson-Boling Arena concessions 304
- Defective condensate pumps at Andy Holt Tower
- Receptacle not working at Humanities and Social Sciences POD Market
- Raceway support is broken at Andy Holt Tower Garage
- New electrical raceway for steamer table Thompson-Boling Arena Concessions 304
- Pole lights out at 1616 University Ave.
- Light Bollards broken/defective at Baker Center Plaza
- Defective lighting contactor at Clement Hall
- Electrical Show Power terminations/determinations for Trans-Siberian Orchestra and Lauren Daigle Concerts at Thompson-Boling Arena

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ELECTRICAL (CONT.)

Fire Alarm:

- Daily assist MASCO with pump tests and inspections.
- U T Conference fire panel troubles caused by the contractors.
- Kappa Kappa Gama yearly sprinkler inspection.
- Sigma Kappa duct detector went into supervisory alarm, reset, and cleared.
- 1824 Frat Park clean dirty smoke detector.
- Laurel Hall clean dirty smoke det.
- Law School trouble issues on the PIV outside.
- TBA fire watch for the Volley Ball tournament
- Haslam smoke det. in the penthouse trouble.
- Humanities clean dirty smoke detector.
- Student Union 1 reset two duct detectors.
- Dabney clean the dirty smoke detector.
- Perkins Hall's smoke detector trouble due to a steam leak.
- Dougherty disable/enable smoke det. for AC shop.
- Environmental Landscape disable/enable smoke det. for AC shop.
- Dougherty disable/enable smoke det. for AC shop.
- Brehm Animal MASCO five-year inspection.
- Laurel clean dirty smoke in room 1010.
- Robinson Hall reset duct detector trouble.
- Hodges replaced the clock.
- Laurel clean the dirty smoke detector.
- Hodges disable/enable fire alarm devices for AC shop.
- Greve Hall removed two smoke detectors due to two steam leaks.
- ELC Lake Ave. Clean sprinkler heads in three areas.

- Law School trouble issues on the PIV outside, called in BST.
- Haslam replaced bad smoke det. in the penthouse
- Allan Jones disable/enable duct det. for AC shop.
- Golf adjust air pressure on the sprinkler system.
- Henson Hall assisted BST in programming a new pull station in the basement

PLUMBING SERVICES

- Mossman 6th-floor lab needs D.I. water on the wall
- Alpha Delta Sorority needs new bottle filler on 3rd floor
- Volunteer Hall's southern kitchen needs a new mixing valve
- Presidential Court drain pipes are cracked and leaking at PCB receiving fibers & composites replaced bottle filler on the first floor.
- TN Creek repaired PVI in the Machine room
- Haslam Music Chiller Building Floor drain stopped
- Vet Medcleared out drains in the women's restroom second floor
- Sigma Chi Frat replaced the urinal on 2nd floor
- TBA 2nd floor women's restroom stopped up
- Plant Biotech repaired the leaking drain in room 317
- Strong Hall no hot water on 6th & 7th floor
- HPER angle stop leaking under the sink

STEAM PLANT

- Monthly maintenance on the 2mw generator
- Put blow-off valve on 75hp air compressor
- Fixed airline on #4 feed water valve
- Fixed/ replaced broken pipe hangers
- Removed/ put back regulator valve on #2 boiler

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CONSTRUCTION SERVICES

- Andy Holt Tower: Phase II renovations; Cubicles on P1
- Art and Architecture: Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235; Receptacle and data 117
- Austin Peay: Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayers Hall: Make offices on the 3rd floor; Blinds 308F; Check receptacles 227M
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3
- Biosystems Office Building: Flooring for 110
- Campus: Water meters for cooling water make-up
- Carrick Hall North: Paint walls on all floors
- Claxton Building: Change 4th floor women's restroom to all gender restroom; Paint 121
- Clement Hall: Install trash compactor
- Communications: Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100; Renovate 45
- Conference Center Building: Paint and carpet 4th floor; Renovate Suite 313; Paint 308B; Install monitors for 308; Door bell 221
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Repair water damage 302; Carpet 481
- Dougherty Engineering: Renovate restrooms on 1st and 3rd floors; Carpet 322; Pushbutton lock 217; Paint and carpet 422; Close door openings 217; Paint 4th floor door frames; Install glass in doors 405; Carpet 404
- Early Learning Center: Install new stove
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B-add door from foyer into rooms; Access controls 101, 102, 103, 104
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom; Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates B001, B002
- Haslam Business Building: Switch access controls to UTPD server; Move thermostat 236; Add glass to door 308
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Extend cubicle space in Veterans Center; Patch and paint 305D; Electric 630
- Hoskins Library: Flooring for Air Force
- International House: Interior painting on both floors
- Jessie Harris: new door 229; Paint B016
- Kingston Pike Building: Electric, painting, flooring 123
- McCord Hall: Electric and concrete work 054
- McClung Tower: Replace penthouse ladder; Install ground wire for OIT 1203A
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118
- Music Building: Bulletin board in corridor
- Perkins Hall: Paint and carpet 315
- Pratt Pavilion: Repairs to settled concrete
- Morgan Hall: Paint 104D
- Mossman: Renovate labs 343 E & F, 351 E & F
- Nielsen Physics: Paint, misc. Grad Student space 105; Paint and misc. work 218, 215
- Reese Hall: Paint entire building; Resurface deck and parapet

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CONSTRUCTION (CONT.)

- Rocky Top Dining: Add bagel making station 110
- Senter Hall: Access controls 103
- SERF: Renovations for 106 and 108; Electric and lab exhaust 109; Electric in 506; Remove server rack 233
- Sigma Kappa Sorority: Add water detection system to attic mechanical spaces
- Sorority Village: Add card reader to gate
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Aquatic Center: Remove small shed from basement
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts; Concrete work; Divide 210 into 2 offices
- Student Services: Paint 209B
- Student Union: Install closers on dressing room doors G201
- Thompson Boling Arena: Utilities for compactor; Electric and data for digital menu board
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building A: Install door 131A
- UT Drive Building B: Electric work in wind tunnel area
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Whiteboard 332; Electric work G034
- Zeanah Engineering: Office furniture 276, 375, 376; Donor plaque; Card reader M167B
- 1610 University Ave.: Move door 230A; Monitors for 4 rooms and blackout shades
- 1817 Melrose Ave.: Add door bell and panic buttons



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fsccommentbox

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WEEKLY SAFETY STAND DOWN

WINTER DRIVING TIPS

TDOT and the Tennessee Highway Patrol wants to remind drivers of the best advice for driving in winter weather.

Remember this saying; **Ice and Snow: Take it Slow!** Meaning slower speeds, slower acceleration, slower steering and slower braking.



1. Turn on your headlights manually: Many vehicles are equipped with automatic headlights. Headlights automatically turn on when the amount of light picked up by the illuminance sensor drops below a certain level. The issue with automatic headlight and winter weather is often the reflection of snow and dreary conditions are bright enough to keep your headlights from turning on. Daytime running lights are a great feature but remember, they only active your headlights, daytime running lights do not activate any rear lights, making your vehicle harder to see and increases your chances of being rear ended in low visibility.

2. Make sure your vehicle is ready for winter driving: Give you vehicle a good inspection. Check the tire tread (use the penny method). Make sure your tires are inflated to the proper psi. to ensure good traction. Don't let your fuel tank get below a half a tank to prevent possible frozen fuel lines and running out of fuel if you get stuck on the roads.

3. Clear your vehicle: Frost, Ice and snow often develops on your vehicles when the temperatures dip. Taking the time to clear your vehicles entire windshield and windows gives you the best ability to see. Don't just clear a little vision hole and drive until your defrosters clear the rest. Make sure you clear the snow off the entire vehicle. I know it's temping to leave the snow in the roof of vehicle but that creates a hazard to you and the vehicle behind you. As you drive your vehicle and the snow blows off the roof it creates a visibly issue to the vehicle behind you. As your vehicle warms up, it loosens the snow from the roof which can blow off in a sheet and hit other vehicles causing an accident. It can also slide down your windshield if you have to break reducing or even covering the windshield eliminating your vision.

WEEKLY SAFETY STAND DOWN

WINTER DRIVING TIPS - CONT.

4. Reduce your speed: This may seem like common sense but many drivers do not take weather conditions and temperatures into account when they drive. Black ice is a major hazard in the winter and can cause you to lose control of your vehicle. The rule of thumb is to reduce your speed by 1/3 for wet roads and 1/2 for snow covered roads. Plan extra travel time for period of bad weather.

TDOT has some great apps to keeps you updated on traffic called SmartWay. Here is a link

<https://smartway.tn.gov/>

Below are some Videos on additional winter weather driving tips:

- Winter driving: Watch out for these 4 'sneaky' hazards:
 - <https://www.noaa.gov/multimedia/video/winter-driving-watch-out-for-these-4-sneaky-hazards>
- Steer your way out of trouble with these winter driving tips:
 - <https://www.today.com/video/steer-your-way-out-of-trouble-with-these-winter-driving-tips-131373637763>
- How to Locate and Drive On Black Ice:
 - <https://www.youtube.com/watch?v=rYpgyNIF6cM>





Facilities Services

Holiday PARTY



TUESDAY, DEC. 19TH - 12:00 P.M.

**JOIN US FOR A FESTIVE LUNCH
& DOOR PRIZES!**

STUDENT UNION BALLROOM 272

SHUTTLE SCHEDULE TO BE ANNOUNCED

THIS EVENT WILL BE ZERO WASTE

For more information, contact: Alyssa Antal at 974-7778 or aantal@utk.edu

Medicare & Social Security Workshop

Educational Event - Wednesday, January 17, 2024 at 8:30am



Presented by Karen Kakura with Senior Insurance Specialty Group

Medicare Topics for Discussion:

- When/How do I enroll?
- What is Part A,B,C, and D?
- I'm Still Employed
- How much will it cost?
- Medigap Vs. Advantage Plans
- Dental, Vision & More

Social Security Topics for Discussion:

- Will Social Security be there when I am ready to claim?
- Will it be enough to live on?
- When is the best time to claim?
- What are the potential changes to the system?



Scan the QR code or contact Angela Eidemiller at aeidemil@utk.edu

Senior Insurance Specialty Group
141 N Martinwood Road Suite 104-14
Knoxville, TN 37923 ph: 865-203-2040



This is an educational event only.