



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JANUARY 27, 2025

Next Departmental Virtual Meeting - Thursday, February 6

Our next FS departmental virtual meeting will be held on Thursday, February 6th at 4pm. This will be held in Microsoft Teams instead of Zoom going forward. If you have questions you'd like addressed, you can send those to Mike Brady or Sam Ledford ahead of time. A link will be sent soon.

FS Annual Emergency Management Training

Mark your calendars for this year's FS Emergency Management Training. Multiple sessions will be offered, and all will last an hour and take place in FSC 101/102. Foremen - please send one email to fstraining@utk.edu to indicate which session(s) your team would like to attend.

Wednesday, February 19 - 8:30am, 10am, 10pm

Thursday, February 20 - 4pm

Thursday, February 27 - 8:30am, 10am, 1:30pm

DASH Drop-In Office Hours (Virtual)

On Tuesday, January 28 and Thursday, January 30 FS Training will host virtual drop-in DASH Office Hours from 8:30a to 4:30p. During this time, feel free to pop into the Microsoft Teams meeting linked below to ask questions, talk through how DASH aids in performing your job duties, or to receive a refresher on a particular task.

Link to DASH Office Hours: [Join the meeting now](#) | Meeting ID: 259 079 897 602 | Passcode: rS6gwV

Nominations Open for Chancellor's Honors Banquet

Nominations for the 2025 Chancellor's Honors Banquet are open through the beginning of February. There are many Facilities Services employees who meet the criteria and are deserving of a nomination. The process is relatively simple, and I'd be happy to help with submissions. For most, you'd just need to provide a brief statement. Click [here](#) and select the "Awards for Staff" drop down to learn more about each award. Please let me know if you'd like to collaborate on your nomination(s).

Reminder: Bob Evans & John C. Parker Scholarship Submissions Open through January

the John C. Parker and Bob Evans scholarship applications are open until the end of January. If you have children/step-children, grand/step-grandchildren or legal dependents attending UT in academic year 2025-2026, this is a great opportunity to apply for funds only available to those with family in Facilities Services. Nomination forms were sent out in a reminder email on Wednesday, January 8. If you need the forms printed or emailed to you, contact Sam at sjones80@utk.edu



BUILDING SERVICES

- Carpet cleaned office 226 - IAMM.
- Carpet cleaned classroom 215 - Morgan Hall
- Scrubbed/waxed maintenance office - Middlebrook Pike.

Student Union:

- Stain removal in the ballroom carpet was completed several times as we had events with food served.
- The stairwells were swept and mopped in both phases.
- The monumental stairs were swept and mopped.
- The side ledges on the monumental stairs were dusted and cobwebs removed.
- G3 hallway was scrubbed and buffed.
- The top of the monumental stair landing and 11 seating area was scrubbed and buffed.
- Event rooms were cleaned and 360 sprayed.
- Restrooms were cleaned and 360 sprayed.
- The overlook glass was cleaned.
- We had a zone meeting.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- No report received

MOVING & EVENT SERVICES

- Pick up Student Disabilities Services chairs from nine different buildings and return them to SDS at Blount Hall.
- Assembled furniture at McClung Tower 4th floor.
- Moved conference table and other furniture from Communications Building 420 to Student Services Building 480D.
- Moved Undergraduate Research staff from Melrose Hall and Perkins Hall 120A to Student Services Building suite 211.
- Set up room for two retirement events at ANRB 101, 101A on Tuesday and Friday .
- Delivered A-Frames to Andy Holt Tower loading dock.
- Picked up 18 carts of display boards from Melrose Hall and took to storage.
- Picked up A-Frames at Student Union, sidewalks at Neyland Stadium, & sidewalks in front of G10 garage entrance.
- Delivered coat racks to Student Union 262 for an event.
- Picked up A-Frames from Student Union 201, and set out at Student Union Plaza, Ped Walkway Seal, & Rocky Top Dining.
- Removed all metal furniture from Min Kao 6th floor patio and delivered to Stephenson Drive Warehouse.
- Delivered and set up AKA Regional Meeting Event at Strong Hall Atrium & 101.
- Set up 4-H Horse Bowl & Hippology Event at ANRB 101, 101A, & 102.
- Moved classroom furniture back into Jessie Harris B012.



SUSTAINABILITY

- Compost weights:
 - Landscaping waste: 18,300 lbs
 - Animal waste: 12,850 lbs
 - Food waste: 16,316 lbs
 - Grease water: 12,000 lbs

MAINTENANCE & REPAIR

HOUSING

- Staying caught up on work orders in the resident halls.
- The new PVI's in Fred Brown should be online this week.
- We are thawing out and getting issues resolved after cooled blast has moved out.

ATHLETICS

- Neyland Stadium. General maintenance and doing checks on premium areas for events.
- Regal Soccer: General Maintenance.
- Lindsey Nelson Stadium: Doing general building maintenance, and preparing for Baseball season.
- Football complex: General building maintenance & checking all areas for recruits/visitors.
- Sherri Lee Softball: General Maintenance and preparing for Softball Season.
- Allan Jones Aquatic: General Maintenance, and working swim meets
- Goodfriend Tennis: General Maintenance, working tennis matches
- Thompson Boiling Arena: Prepping for and clean up after basketball games

DINING

- Repaired a pot washer at Stokely
- Repaired a rice cooker at the Student Union Phase I
- Worked on combi ovens and hot wells at the Student Union Phase II
- Repaired toilets and hand sinks at Rocky Top Dining
- Repaired a dishwasher at Anderson Training

ZONE 4

- A&A - work on heating problems
- Andy Holt - work on heating problems on 8th floor the boardroom & leak on P115
- Communications - working on lights in 298
- Student Services - working on heating problems in 107
- McClung Tower - work on leak on 8th floor
- Zone-Wide Gen Building Maint & weather watch

ZONE 5

- Closing out PMs getting ready for DASH changeover
- Keeping customer service and satisfaction the goal

ZONE 7

- No report received



ZONE 8

- We continue to work through the trials of DASH as we move towards completion of handling our normal work requests.
- We are still dealing with issues from the recent cold weather with a fume hood reheat coil that was frozen in Brehm Animal Science.
- Our One-Call team has been busy responding to numerous calls after hours, especially from housing.
- We are working through some heating pump issues in certain bays at the Central Greenhouse.
- We still have contractors onsite working as we get closer to the end of the warranty period at the ANRB

M&R SPECIALTIES

- No report received

LOCK & KEY SERVICES

- Middlebrook Pike – switch cores, remove locks
- Cherokee Mills – new area keying
- Neyland Thompson Center – repair or replace lock
- TB Arena – installing construction cores
- 840 20th Street – assisting as needed, setting up new cores
- Front office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed.

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- OSHA Training is now online! Go ahead and log into K@TE to complete your OSHA training as soon as possible for 2025.
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. Check back often as new events and opportunities are added often!

FS IT

- Replace Vandalized Time Clock at North Concord
- Conference Room Setups
- 2025 Computer Upgrade Program
- Assist with transition from Ann Free to Work Order Management
- Investigate Printer lost in Shipping..
- Server Management
- DASH support
- Printer Installations
- Assist with Engraver Upgrade in Sign Shop
- Register/Troubleshoot SCADA Devices on UT Network.
- Order Network circuits for Campus SCADA Program
- Register Building Access Devices in NetReg
- Installed Video-over-Ethernet in Conference Room 114, Conference Room Upgrade Project is now Complete.
- Adobe Purchase

Weekly continues on next page



UTILITIES SERVICES

A/C SERVICES

- No report received

ELECTRICAL SERVICES

- Disable/enable duct detectors at Min Kao
- Disable/enable smoke detectors at ANRB, Tickle, Fred Brown, TBA, Reese, and SERF
- Pump tests at TREC, A+A, Strong, and Taylor Law
- Reset fire alarms for steam leaks at JARTU & Brown
- Yearly sprinkler testing at Hess and Vol Halls
- Reset fire alarms at North Carrick and Senter
- Cleaned dirty smoke detectors at Laurel Hall and AV at Stokely Hall
- Replaced a smoke detector in the mechanical room at 1816 Fraternity & a pull station in the penthouse of Dougherty
- Checked a short on the fire alarm system at Equine, checked the sprinkler system at Golf, and responded to fire panel trouble at Anderson and Phi Mu
- Put temporary meters in at TBA and Vet Med
- Repaired damaged meters and ran cable at Hoskins

PLUMBING SERVICES

- No report received

STEAM PLANT

- Cleaned the shop
- Check the fluids on all forklifts
- Steam yard walk-through (leak inspection)
- Maintaining air filters Sul Air compressor
- CAT generator test run
- Fuel Deliveries

IN-HOUSE CONSTRUCTION

- Agriculture and Natural Resource Building: Install cabinets 411; Display cabinet 219
- Anderson Training Center: Water and drain for Smokey's
- Architecture Research Annex: Make watertight exterior shell
- Art and Architecture: Install Unistrut grid for camera and lights 235; Add walls 431; Remove wall and counter, paint 215C; Renovate office 354
- Austin Peay: Paint, carpet, furniture on 2, 3 and 4
- Baker Center: Remove shelving 334
- Campus: Water meters for cooling water make-up; Move 2 bus shelters; Rework bollards between Student Union and SMC; Support for dining operations; Locks for CEHHS rooms; Sidewalk repair
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Access controls for 101; Paint 105 and 118; Paint 441
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; Demo and new wall 102 and 103; New furniture 209; Demo electric and paint 209; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B; Panic buttons 209, 244; Electric for digital signage 429; Wall graphics 296; Door opener 106
- Dabney Buehler: Lab renovation 209-214; Remove/cap emergency shower 676, Polish concrete floor 633
- Dougherty Engineering: New sink 307A1; Electric in 102B; Sink M020
- ETREC Johnson Animal: Replace 2 blue phones; Construct dog park
- Facilities Services: Install monitors in 127; Digital signage on conf. rooms; Monitors in 122

Weekly continues on next page



IN-HOUSE CONSTRUCTION (CONT)

- Food Science: Rework lights and counter tops in 105
- Fred Brown: HVAC, exhaust for food areas; Paint walls, stairways, etc.
- HPER: Paint B020; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143; Outlet for vending
- Haslam Business Building: Renovate 418 Anderson Center
- Haslam Music Building: Paint and flooring, electric 312 and 313
- Hesler Biology: Renovate 104 and 105 for labs; Remove growth chamber 245; Renovate 606, 608, 609; Install generator for greenhouse electric
- Hodges Library: Renovate 6th floor; Renovate 171 for Census Bureau; Painting 255 and 256; Paint and carpet 642; Sink and room alterations 209 and 211
- Hoskins Library: Flooring for Air Force
- Innovation South: Electric connections for equipment
- Jessie Harris: Renovations for B012, B023, B024; Paint and flooring suite 112
- Law Complex: Offices, conference rooms 212
- McClung Tower: Flooring and paint 420; Blinds 1106; Carpet and blinds 104
- McCord Hall: Renovate for growth room B003
- Middlebrook Building: Modify door controls on 137; Shelving in Vol Shop storage; Offices on 1st floor
- Morgan Hall: Change light switch 119B; Office renovations 105-112
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Eyewash and sink 521
- Nielsen Physics: Meeting space 604
- Perkins Hall: Renovate multiple rooms for BME
- Plant Biotech: Install a UV light
- Regal Soccer: Dumpster pad, enclosure & landscaping
- Rocky Top Dining: Door protectors and ice/water dispensers 3rd floor; Trough drain inspection 399C
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires; Outlet and push button lock 719; Connection for equipment 531; 480 volt electric 610
- South and East Stadium: Emergency electric for weather station; Seal floor E108
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Stokely Hall: Winter Break work in dining
- Stokely Management Center: Electric for cart charger on plaza
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles and outlet for tv 301; Panic buttons 413A and 413C; Patch and paint 202; Carpet 101C; Carpet repairs 345A
- Student Union: ADA operators in connector; Paint 180; FRP on walls in Choollaah; Table for 4 eye burner and Ice bin BOH; Repair mop sinks G1 and G2; Wider door 399
- Temple Hall: Lighting for compactors 109
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- UT IAMM: Panic button at reception desk; Relocate electric outlet 228; Paint 226
- UT Warehouse: Fence and cameras for recycling; Electric for balers
- Vet Med Center: Electric and prep work for 2 new x-ray machines; Walls, doors, electric D118, B203; Add a blue phone

Weekly continues on next page



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JANUARY 27, 2025

CONSTRUCTION (CONT.)

- Vol Hall: Electric for truck charger
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Access controls on door G199B1; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Raise platform for water jet cutter G171; Electric for cabinet G158; Make 275 an office



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

Weekly continues on next page

WEEKLY SAFETY STAND DOWN

REDUCING SLIPS, TRIPS & FALLS IN THE WORKPLACE

Slips trips and falls continue to be Facilities Services number one accident type. Slips, trips and falls in the workplace can result in a range of negative effects, including: minor to severe physical injuries like sprains, strains, fractures, head trauma, and back injuries, lost workdays due to recovery time, Days of restricted work, reduced productivity, increased workers' compensation claims, and even death; essentially impacting both the individual employee's health and the company's overall safety and financial standing. To reduce the potential hazards that lead to slips, trips, and falls, there are ways you can proactively manage your workplace environment to help lower the risk of injury to your employees and customers.



What are Examples of Slipping and Tripping Hazards?

There are many factors that can contribute to the likelihood of a slip or trip. Many slip or trip hazards are substances or objects that make a walking-working surface dangerous, but footwear and environmental conditions also play a part.

Examples of Slip Hazards

Basically, anything that decreases the amount of friction between your foot and the walking surface increases the risk of slipping.

This includes:

- Water, ice, snow, mud, grease, oil, food, or other wet products on smooth floors
- Dust, powders, plastic wrapping, granules, or other dry products that are slippery on smooth floors
- Freshly waxed surfaces
- Highly polished surfaces that remain slick when dry (like concrete, marble, or ceramic)
- Loose or irregular surfaces like gravel or unanchored flooring
- Sloped walking surfaces without slip- or skid-resistance
- Muddy terrain
- Wet or dry leaves, pine needles, or plant debris
- Shoes with inadequate traction
- Soles that are wet, muddy, or greasy

As you can see, slip hazards can be found indoors or outdoors.

(continued on next page)

WEEKLY SAFETY STAND DOWN

REDUCING SLIPS, TRIPS & FALLS IN THE WORKPLACE

Workplace Trip Hazard Examples

Officially, OSHA's trip hazard height is a quarter inch. Any change in floor level that is ¼ inch or more constitutes a tripping hazard.

Examples of common tripping hazards include:

- Uncovered hoses, cables, wires, or cords across walking surfaces
- Obstacles or clutter on walking surfaces
- Furniture drawers/door left open
- Unmarked steps or ramps
- Damaged or irregular steps
- Rumpled carpets or mats (or curled edges)
- Thresholds, gaps, holes and other irregularities in walking surfaces
- Speed bumps and curb drops

Other factors can also contribute to the likelihood that you'll trip, including lack of coordination or an obstructed view of the walking surface. Many circumstances can contribute, including:

- Fatigue
- Being under the influence
- Bulky PPE
- Poor air quality
- Poor lighting
- Bulky loads
- Poor vision
- Being distracted

Slips, Trips, and Falls Prevention

Some slip, trip, and fall prevention measures are permanent, including:

- Adequate lighting
- Handrails
- Slip-resistant surfaces in high-risk areas
- Effective drainage, ventilation, and other methods to keep surfaces dry
- Marking the edges of steps or elevation changes

(Continued on next page)

WEEKLY SAFETY STAND DOWN

REDUCING SLIPS, TRIPS & FALLS IN THE WORKPLACE

Other methods for preventing slips, trips, and falls require ongoing participation from workers, including:

- Scheduling adequate time for work tasks to be completed to reduce the urge to rush.
- Proper footwear
- Safe work practices
- Frequent cleaning
- Good housekeeping practices that keep walkways free of clutter
- Noticing, reporting, and marking slip or trip hazards

As a result, a lot of slip, trip, and fall prevention relies on the ability of your workforce to recognize slipping and tripping hazards, understand how to mitigate them, and know how to use safe work practices to minimize their risk. Take a few minutes to look around your work environment and identify and correct any slip, trip, or fall hazards found.



CAMPUS EVENTS TO EXPAND YOUR BORDERS

McClung Museum Exhibition Opens New Exhibition - Homelands: Connecting to Mounds through Native Art

McClung Museum is proud to present *Homelands: Connecting to Mounds through Native Art* now open to the public at the [McClung Museum of Natural History & Culture](#). This new exhibition, five years in the making, represents the museum's largest renovation in over 20 years. Associate Vice Chancellor for [Assessment, Culture, and Education](#), Dr. Lamar Bryant, will join Chancellor Plowman and others at a campus reception on January 29 at the McClung Museum to celebrate the many partners who made “Homelands” possible.

This groundbreaking exhibition is the result of a meaningful collaboration with four Native Nations connected to Knox County—Cherokee Nation, Coushatta Tribe of Louisiana, Eastern Band of Cherokee Indians, and The Muscogee (Creek) Nation.

“Homelands” centers Native American interpretation to explore Indigenous relationships to mounds and placemaking. Featuring contemporary works by 17 Native artists, the exhibition examines Native American mounds and their continuity as sacred spaces, and emphasizes the enduring ties between Native Nations and Knox County. [Click here](#) to read more about the collaboration, the process, and the new works in this collection.

Thoughtful Thursdays: Pathway to Civility

January 30: Register [here](#) | Frieson Black Cultural Center Multipurpose Room

Join us for an engaging Thoughtful Thursdays session featuring the Center for Basic Needs, UT’s newest department dedicated to ensuring every student has access to essential resources. Discover how innovative programs like the Big Orange Pantry are reducing barriers, creating belonging, and boosting retention and graduation rates. Using data from the Hope Center’s Student Basic Needs Survey and recent campus-wide assessments, this session will explore the transformative impact of addressing food, housing, and other insecurities on student success. Learn how you can play a role in fostering a thriving campus community.