



THE UNIVERSITY OF  
TENNESSEE  
KNOXVILLE

FACILITIES SERVICES

# FACILITIES SERVICES WEEKLY

JULY 15, 2024

## **New FS Parking Tags for Those Parking at Concord**

Facilities Services is generating our own in-house parking tags for those who park at Concord. These are NOT affiliated with Parking Services and are still free. It's simply a way for us to identify vehicles at the Concord Lot. If you currently park at Concord, please see Tracy Walker or Geneva Andrew for a parking permit at your convenience.

## **Free Campus KAT Fares**

Parking & Transportation has announced a new partnership with KAT to provide no-cost fares for UT staff traveling to and from campus starting August 12. Click [here](#) to read more.

## **KUB Initiative Offers Free Internet for Knox County Students**

If you have a student at home, you may be eligible for free internet through a new KUB initiative funded by the City of Knoxville and Knox County. Click [here](#) for more information and to see if your family qualifies.

## **UT Extending Employee Winter Break**

According to Tennessee Today, This year's [winter break](#) will include Dec. 30 and 31 as administrative closing days. Except for essential operations and emergency services, university employees will be off from Dec. 23 to Jan. 2 for the winter holidays.



## BUILDING SERVICES

### Student Union:

- Space Vac the fabric walls in 270.
- The carpet was cleaned in event room 270.
- Office 382H was detailed cleaned and the carpet was cleaned.
- Office 253 was detailed cleaned, and the carpet was cleaned.
- Trained on the low speed.
- The auditorium stage was swept and moped.
- The orange furniture on the second floor was cleaned.
- The overlook glass in phase 1 was cleaned.
- The monumental stairs were blown out and spills were removed from the underside railing.
- Ballroom A/B the carpet was cleaned multiple times.
- The high speed was used on the backside of G1 seating.
- The passenger elevator phase 1 was detailed.
- The monumental stairs in phase 2 were scrubbed and the treads were detailed cleaned.
- The monumental stairs in phase 1 the treads were detailed cleaned.
- The second-floor hallway carpet in front of the catering corridor was cleaned along with the rest of the hallway.
- The first floor of phase 2 from the information desk to the Volunteer entrance was scrubbed and high speed.
- The space Vac was used in the ballroom on the windowsills.
- The dock area was swept, and trash removed.
- The SGA common area carpet was vacuumed and cleaned.
- Event room 262 A, B and C the carpet was vacuumed and cleaned.
- Event room 362 A, B, and C the carpet was vacuumed and cleaned.
- OSHA training is in progress.
- Event room 169 extracted water from the carpet.

- Carpet cleaning in Morgan Hall, 321 suite, Office 321A, 320 suites/Office 320A.
- Floor scrubbed in Food Science kitchen.
- 2nd floor Food Science/Brehm scrubbed/high speed burnished.

### AMB:

- Cleaned Carpet in all Hallways on ground and 1st floor
- Cleaned Carpet in Office Suites on 1st floor after small remodel for move out/move in
- Hallway floors on 1st and 2nd floor scrubbed/buffed
- Carpet Cleaned in Auditorium/Classrooms: 27, 32, 33, 158, 210, 212
- Concrete scrubbed in Cox Auditorium
- All wood walls, ledges, trim, etc.. dusted after wood stage floor was sanded and refinished in Cox Auditorium

## OPERATIONS & LANDSCAPE

### LANDSCAPE SERVICES

- No report received

### MOVING & EVENT SERVICES

- No report received

## MAINTENANCE & REPAIR

### HOUSING

- Keeping work orders caught up.
- We are about to finish up with the lighting project at the KA house.
- The decision has been made that housing 2nd. Shift will start Aug. 5th.

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## DINING

- Repaired undercounter dish machine at Rocky Top Dining
- Repaired flush valves and touchless faucets at Stokely
- Repaired a combi oven at Anderson
- Repaired a stove at the Student Union Phase II
- Repaired a fryer at the Student Union Phase I

## ATHLETICS

- No report received.

## ZONE 4

- A+A - worked on AC problem in 109
- Andy Holt - worked on AC leak in 729
- Communications - checking/replacing lights in 232
- Student Services - AC leak in 202H
- McClung Tower - AC leak in 1011
- General maintenance throughout the zone

## ZONE 5

- Replacing AHU shaft and bearings at Hodges
- Installed a return fan motor
- Changing filters and cleaning machine rooms at Student Aquatic
- Changing ceiling tiles throughout HPER and assisting contractors
- Working on lights and classrooms at Haslam, SMC, and Howard Baker School
- Working diligently on customer service

## ZONE 7

- No report received.

## ZONE 8 - AG CAMPUS

- No report received.

## SPECIALTIES TEAM

- Working on replacing doors, closers, and weather stripping at Dabney Buehler, Publications, and Vet Med Center
- Stabilizing exterior windows at UT Space Institute
- Repaired lights at Andy Holt/Administration and West Campus parking garages
- Repaired door operator at UTIAMM
- Reattached door operator button to wall at Andy Holt P1
- Transported lifts to various campus locations
- Correcting PM routing for reorganized maintenance zones

## SUSTAINABILITY

- Recycling Totals:
  - 9.17 tons of cans and plastic
  - 10.74 tons of paper
  - 14.63 tons of cardboard
  - 14.98 tons of pallets
  - 302 lbs of plastic film
  - 7.58 tons of food waste composted
  - 17.83 tons of animal waste composted
  - 8.75 tons of landscaping waste composted
  - 1,307 lbs of material donated to the Free Store
  - 956 lbs of material taken from the Free Store



## LOCK & KEY SERVICES

- Music Bldg. – repair lock
- Kappa Delta Sorority – provide keys
- Andy Holt Tower – install door hardware, rekey suites
- Conference Center – Key renovated spaces
- McCord Hall – install hardware
- Front Office – Processing key request, key pick up and drop off
- University Housing – many recores and repairs, assisting as needed

## COMM & INFO

### COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at [sjones80@utk.edu](mailto:sjones80@utk.edu) or 865-771-1531!

## TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

## FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- TDX Training
- Software Purchases
- Process Surplus Inventory
- Facilities Services Emergency Management Assistance
- Wireless Troubleshooting
- Adobe Troubleshooting
- Office moves for Building Services on Campus
- Conference Room Setup and Assistance
- Move computers for Sustainability

## UTILITIES SERVICES

### A/C SERVICES

- Rocky Top Dining – Worked on Rack Freezer and cooler system.
- Student Union – Worked on Ice machine system.
- Facilities Services - Repaired warehouse unit.
- Kappa Kappa Gamma – Reset units.
- Fleet Management – Repaired unit.
- Jessie Harris- Repaired split unit for 102D.
- JARTU- Worked on AHU#2.
- Crops Genetics Laboratory- Repaired unit.
- South Greenhouse – Repaired unit.
- Fred Brown FACU 5- Repaired unit.
- Sigma Chi – Continued work on the new system.
- Claxton – repair no.1 chiller
- TREC – repair no. chiller
- Hoskins -install temporary fan assembly in AHU no. 4



### A/C SERVICES (CONT.)

- Baseball - replace the compressor in York condensing unit
- TBA – recover refrigerant from no. 2 chiller
- Hesler – rebuild secondary chilled water pump
- Zeanah – repair the cooling tower and make feed
- Allan Jones – repair McQuay chiller

### ELECTRICAL SERVICES

#### Electrical Services:

- Run raceway, wire, and terminate electrical power for new lab equipment at CRC Material Sciences
- Ran raceway, pulled wire, and provided terminations for new gate power at Concord TEMA Building 2/Concord Building 7
- Defective controls to condensate pump at Andy Holt Tower
- EV charger not working at Haslam Music Center
- Breaker keeps tripping on Handicap Doors at Hoskins Library
- The main breaker is taped on the panel board at the Humanities and Social Sciences Building
- Multiple lights are out over the benches at Racheff Greenhouse
- Defective receptacles at ETREC Johnson Animal Research
- Defective LED signage at Haslam Business 4th floor
- Locate and confirm if the old lighting control panel is still in use for the Construction Project at HPER Room 123
- Responded to electrical power loss to UT Golf Practice Facility/Building, which had lost 2 phases on the Main/KUB side
- Serf Chiller: Connected meter to network.
- Chi Omega: ac upgrades project.

- Golf Facility: power outage
- Massey Hall: ID Fire panel circuits.
- Hodges: Repaired fire strobes.
- Daily: Assist Simplex, Sprinkler Inspections, Fire panel disabled for Contractors, Fire drills.

### PLUMBING SERVICES

- Burchfiel installing new bottle fillers
- Reese Hall repairs the shower drain 77-78 stacks
- North Carrick snake drain on stack 25
- Food Science replaces the main domestic cold water PRV Valve
- Andy Holt roof drain elbow leaking down into ductwork
- Mossman 523 drain stopped up at the fan coil
- Reese Hall repair valve on makeup water
- Hoskins Library installed bottle filler second floor
- Fred Brown Hall room 510 water leak in wall
- Haslam Music floor drains stopped up in the new chiller pad
- Baker School 3rd floor drains stopped up
- Ayres Hall pump in the basement room B005 leaking
- Morgan Hall Room 129 Sink Stopped up
- Tickle Engineering concrete station needs cleaned out

### STEAM PLANT

- Maintaining air filters Sul Air Compressor
- Clean Shop area and floors
- Check fluids on all forklifts
- Removed condensate pump #5
- Cleaned up cobwebs on the fire floor
- Rebuilt blowdown valve
- Steam yard walk-through (leak inspection)

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## CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Door controls P103C
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Add monitor 213; Remove wall and counter, paint 215C
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Dining projects FFE, etc.; Move 2 bus shelters
- Ceramics: Paint interior walls
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Remove chair rail and paint wall 199; Carpet 450; Paint 418 and 420
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091: Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B
- Conference Center Building: Connect new ovens on 4th floor
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349; Paint and floor tile 531
- Delta Gamma Sorority: Replace 2 showers
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143
- Haslam Business Building: Painting and signage 399A
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606; Add a wall in opening between 519 and 520; Install electric for growth chambers 535
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- Humanities: Monitor power 212
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616; Paint and carpet 301A, 304, 305, 307, 307; Electric for a digital sign 501
- Middlebrook Building: Modify door controls on 137

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## CONSTRUCTION (CONT.)

- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B; Install lockers 640
- Neyland Thompson: Base for General Neyland statue
- Perkins Hall: Renovate multiple rooms for BME
- Pi Kappa Alpha: Pour concrete pad
- Presidential Court: Replace ATM
- Regal Soccer: Dumpster pad, enclosure & landscaping
- Reese Hall: Paint entire building; Resurface deck & parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining and chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Student Aquatic Center: Mount & ground diving boards
- Student Health: Renovate 288A and 288B for offices
- TREC: Hood up motors in gym
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301; Carpet 401J
- Student Union: Door operator 373; Add weather stripping to door bottom 174N; Paint 174B-D
- TBA: Access controls 299G, 299H and 199
- Tickle Engineering: Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Electric work G002/G003; Electric work 240, 172 and G029
- UT Warehouse: New split door and electric work 115; Paint and carpet 210 and 211
- Vet Med Center: Electric and prep work for 2 new x-ray machines
- Vol Hall: Electric for maintenance shop 465; Renovation for Status Dough
- Walters Academic: Wiring for cubicles E204; Rework light switches A313E
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116; Complete access controls on door G199B1



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox)

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# WEEKLY SAFETY STAND DOWN

## SUMMER TRAVEL SAFETY TIPS

Summer is the perfect time for families to take vacations and create lasting memories. It should be a worry-free and enjoyable time, and it can be when you prioritize safety. An impressive 82% of adults in the United States (more than 212 million people) are planning to travel this summer, with the beach as the number one destination. Below are tips to help you and your family stay safe while enjoying the summer vacation.



### Prepare Your Home

Criminals are looking for easy targets and an empty home is just that. Home burglaries rise during the summer months. When you go away follow these tips to protect your home from crime.

1. Stop your mail or have someone pick up your mail or those stray Amazon packages.
2. Install or set a timer on interior lights giving the impression that someone is home can help in deterring burglars, who often look for crimes of opportunity.
3. Use your home security alarm if you have one. You might also consider using remote monitoring with your smartphone or a video doorbell for some added protection.
4. Park a vehicle in the driveway. Keeping an extra vehicle in the driveway or asking a neighbor to park their vehicle might help deter potential burglars.
5. Don't leave spare keys outdoors. Collect any hidden spare keys from around the exterior of your home. Remember, many burglars know about popular hiding places, like beneath mats and in potted plants.
6. Lock the garage and any fencing. Even if there is no entrance to your house from the garage or fencing, there's still a chance for things to be stolen. Secure all doors and any entrances.
7. Save the social media posts for after you get back. Posting while on vacation is an invitation to criminals.

### Travel

#### Airport Safety

1. Arrive 2 hours early (3 hours for international travel). This will allow you sufficient time should there be an issue anywhere along the way between your vehicle to your gate.
2. Stay alert and watch your bags and belongings.
3. Stay alert to your surroundings.

#### Driving Safety

1. Have your vehicle serviced before your trip.
2. Pack emergency supplies in case you break down.
3. If you are planning a long trip, ensure you are taking breaks. Drowsy driving is as dangerous as drunk driving.
4. Wear your seat belt, they really do save lives.





# WEEKLY SAFETY STAND DOWN

## SUMMER TRAVEL SAFETY TIPS

### Hotel Safety

1. Ask for a room located above the ground floor, ideally between the third and sixth floors – where rooms are high enough to avoid easy break-ins, but low enough to make it out of the building in case of a fire.
2. Upon arrival, scan your room and check behind curtains, under the bed, and anywhere else to ensure it is safe.
3. Check to make sure the phones work.
4. Check for the presence of carbon monoxide detectors, fire alarms, and fire extinguishers.
5. Confirm that all external doors and windows, and bathrooms have functioning locks.
6. Make sure curtains work for privacy.
7. Check for odd-looking electronics that might signal hidden cameras. Do not tamper with these.
8. Report issues to the front desk right away.

### Family Safety

1. Before you leave your home, take a picture of your children (individual). This gives you a current, clear picture of your child in the event they become separated from you on vacation. Another great time to take a picture of your child is before they enter any amusement park or crowded venue. This is very helpful to show security EXACTLY what they look like and what they are wearing should they become lost.
2. Find where the closest urgent care or hospital is located. We never want an emergency to happen but when they do you don't want to be spending time looking for the nearest care center.
3. Ensure your child knows how to swim. Remember, swimming in the ocean is completely different than swimming in the back-yard pool. Learn how to spot rip currents.

Have a great summer vacation making memories!!!