



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JULY 22, 2024

UTK Family Fun Day

The University of Tennessee's 3rd Annual Family Fun Day will be held on Saturday, August 3 2023, from 12:30 p.m. to 2:30 p.m. at the [Change Center](#), located at 203 Harriet Tubman Street Knoxville, TN 37915. Participants will enjoy food, fun, skating, and receive school supplies as we celebrate the university's employees and their families. A flyer is included at the end of this email. Volunteers and donations are also needed! If you would like to volunteer or donate supplies, sign up [here](#).

New FS Parking Tags for Those Parking at Concord

Facilities Services is generating our own in-house parking tags for those who park at Concord. These are NOT affiliated with Parking Services and are still free. It's simply a way for us to identify vehicles at the Concord Lot. If you currently park at Concord, please see Tracy Walker or Geneva Andrew for a parking permit at your convenience.

Free Campus KAT Fares

Parking & Transportation has announced a new partnership with KAT to provide no-cost fares for UT staff traveling to and from campus starting August 12. Click [here](#) to read more.

KUB Initiative Offers Free Internet for Knox County Students

If you have a student at home, you may be eligible for free internet through a new KUB initiative funded by the City of Knoxville and Knox County. Click [here](#) for more information and to see if your family qualifies.

UT Extending Employee Winter Break

According to Tennessee Today, This year's [winter break](#) will include Dec. 30 and 31 as administrative closing days. Except for essential operations and emergency services, university employees will be off from Dec. 23 to Jan. 2 for the winter holidays.



BUILDING SERVICES

Student Union:

- The 360 machine was used in the following areas: 377, 383F, 362 A, B and C, 367, 262 A, B and C, 281, 169, the green room, SGA.
- 1st floor seating area carpet was vacuumed & cleaned.
- Office 225 was detailed and the carpet was cleaned.
- Women's restroom floor on G1 was scrubbed.
- IQ was ran on all the terrazzo floors.
- The auto scrubber was used in dining area in phase 2.
- Cob web removal was done at the Volunteer, Cumberland and plaza entrance.
- The auto scrubber was used in the back corridor of the bookstore and throughout the bookstore.
- The auto scrubber was used throughout the Vol Shop and Vol Snack Shop.
- The G1 corridor in phase 2 was dust mopped and mopped.
- Office 371 was detailed and the carpet was cleaned.
- Several bales of cardboard were made last week.
- The auditorium was vacuumed, swept and mopped.
- The auditorium stage was dust mopped and mopped.
- Working on the treads of the monumental stairs in phase 1 with XO5 and a blue brush.
- Removing rust stains on terrazzo in the G1 dining area.
- Supplies for phase 2 were ordered, delivered & put up.
- Jessie Harris- Deep cleaned Room 235 (cleaned out window sills, wiped down tables/chairs/counters, dust mopped and mopped, and Clorox 360-ed) and detailing ground floor

Other Spaces:

- Strong- Detailing bathroom and classroom (using the orbiter on the floors)
- Mossman - Top scrubbing labs on 5th and 6th floors
- UTPD - finished windows inside and outside and detailing offices

- Hoskins - Carpet cleaning in all offices and orbiting restrooms on 1st floor
- Blount - Detailing windowsills inside and outside

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- No report received

MOVING & EVENT SERVICES

- No report received

MAINTENANCE & REPAIR

HOUSING

- Still going through some of the buildings getting them ready for move in.
- Had a conference come in at Hess hall over the weekend.
- Finishing up with the remodel at the KA House.

DINING

- Repaired a cooler and ice maker at Rocky Top Dining
- Repaired a stove at Stokely
- Repaired a fryer at Anderson Training
- Repaired a dishwasher spray arm at TB Arena
- Repaired a microwave at Mossman

ATHLETICS

- Neyland Stadium: Going through and checking all lights in and around stadium, also fixing restroom fixtures.

Weekly continues on next page



ATHLETICS (CONT.)

- Regal Soccer: Doing building checks and general maintenance after One Knox game.
- Lindsey Nelson: Assist in construction needs and general maintenance
- Football complex: General maintenance and do building checks for upcoming football season.
- Sherri Lee Softball: General maintenance and assist in on-going softball camps.
- Allan Jones Aquatic: Help contractors get set up to remove pool deck tile and also prepare to install LED lights on catwalk.

ZONE 4

- A+A - worked on AC problem in 301
- Andy Holt - worked on AC leak in 713 using a dehumidifier
- Communications - work on checking and replacing lights as needed on 2nd floor
- Student Services - AC in 320
- McClung Tower - AC work in 508
- General maintenance throughout the zone

ZONE 5

- Replacing AHU shaft and bearings at Hodges
- Installed a return fan motor
- Changing filters & cleaning machine rooms at Student Aquatic
- Changing ceiling tiles throughout HPER and assisting contractors
- Working on lights and classrooms at Haslam, SMC, and Howard Baker School
- Working diligently on customer service

ZONE 7

- No report received.

ZONE 8 - AG CAMPUS

- Our main air handler failed at the CRC Bioenergy building and we are installing many portable units to keep research going.
- We work to provide steam for research in the Food Safety building once mid pressure was restored.
- We repaired exhaust fans at the CRC Bioenergy building in the 2nd floor machine room.
- We repaired an exhaust fan at Greenhouse #14.
- We replaced ceiling tiles at the Plant Biotech building.
- We repaired several toilets, urinals, and faucets due to high water pressure in Brehm Animal Science.
- We changed filters in the Plant Biotech building.
- We made upgrades to the electrical in the break room at the Auxiliary Services building.
- Our One-Call team is busy covering all of the UTK Campus with various calls 24/7-365.

SPECIALTIES TEAM

- Replaced broken window at Robinson Hall
- Stabilizing exterior windows at UT Space Institute
- Repairing broken window and window screens at Blount and McCord Hall
- Adjusted door and closer at Ferris Hall
- Repaired door closer at Dabney-Buehler
- Repaired exterior door opener button at Plant Biotech
- Assisting high voltage with pedestrian bridge lighting and lens change out
- Transported lifts to various campus locations
- Correcting PM routing for reorganized maintenance zones

SUSTAINABILITY

- No recent report

Weekly continues on next page



LOCK & KEY SERVICES

- Third Creek Bldg. – battery powered desk does not open
- Publications Bldg. – Exit door latch not operating
- Andy Holt Tower – rekey spaces
- Conference Center – setting up cores, renovated areas
- Ayres – repair lock
- Zeanah – combination lock stopped working
- ANRB Building – installing and tweaking cores
- Front office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed
- On Campus – assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- TDX Training
- Software Purchases
- Process Surplus Inventory
- Facilities Services Emergency Management Assistance
- Wireless Troubleshooting
- Adobe Troubleshooting
- Office moves for Building Services on Campus
- Conference Room Setup and Assistance
- Move computers for Sustainability

UTILITIES SERVICES

A/C SERVICES

- Rocky Top Dining- Repaired rack Freezer and cooler system.
- Student Union – Repaired glycol ice machine system.
- Student Union – Set LG system condensers on the roof.
- UT Culinary – Repaired 2 different units.
- Hesler Process chill water – Worked on the system.
- Sigma Chi – Worked on new A/C system.
- SERF – Repaired unit.
- Dougherty – Worked on 2 units.
- LG Training – 2 days.
- CRC – Worked on a large AAON unit.



ELECTRICAL SERVICES

Fire Alarm:

- SERF responds to a fire alarm in the tunnel due to steam.
- Fred Brown disable/enable devices for contractors.
- South Carrick disable/enable smoke det. for the plumbers.
- Brehm assist BST in troubleshooting the fire panel.
- Music replace duct det. board in mechanical on the first floor.
- Austin Peay cleared trouble on the fire alarm panel.
- Allan Jones troubleshoot duct det. board in the mechanical room.
- Bailey troubleshoot positive earth ground on fire panel.
- A&A assists MASCO in renovations on the 4th floor.
- Hess Hall responded to the fire alarm on the second floor reset it and cleared it.
- Rocky Top clear fire alarm troubles.
- Laurel Apts. Assist MASCO with a leak in room 911.
- Magnolia GGC, all dorms are having a communication fiber issue (cleaned connections at Massey Hall and cleared).
- South Carrick disable/enable smoke det. for painters on the 12th. Floor
- Carrick Hall disable/enable devices for Plumbing.
- Dougherty reset the fire panel after the CPU crashed.
- Min Kao assisted Simplex with the fire alarm inspection.
- Plant Biotech assist Simplex w/ fire alarm inspection.
- 1828 Frat clean dirty smoke det.
- Dougherty assists Simplex with fire alarm inspection.
- SERF assists Simplex with fire alarm inspection.
- JARTU responded to a fire water line break due to contractors drilling a hole in it.

- Alpha Omicron Phi assists Simplex in replacing an A/V.
- 1816 Frat disable/enable Smoke det. on the second floor for contractors.
- Daily Assist MASCO with pump tests and inspection

Electrical Services:

- Demolition of existing light fixtures for ceiling repairs at VolCard Student Services Building
- New raceway, branch wiring, and receptacles added to Volshop Campus Bookstore at Student Union Phase 1
- Repair of hanging pendant lights at Stokely Management Center
- Highlight strip defective at Student Union Phase 2 Room 282
- Lighted LED sign with LED's burned out at Haslam Business 4th Floor
- Relocated/Added circuit breakers to the panel board at CNC Material Science
- Generator tripping the Main breaker at Anderson Training Center
- Lights out behind toilets at Clarence Brown Theatre
- 2nd Floor hallway lights not functioning at Stokely Hall
- Removed electrical power to the 3D Printer at Daugherty Engineering Building Room 102B
- Condensate pump defective at Andy Holt Tower Chiller Building
- Electrical power loss to the garage door at Hodges Library Penthouse
- Defective circuit breaker at Reese Hall
- Air Handler Units tripping breakers at Anderson Training Center
- Fire Panel Trouble at Kingston Pike Building
- Fire Panel Trouble at South Carrick Hall
- Fire Panel Trouble at Humanities and Social Sciences Building
- Changed Strobic Fan power from Normal to Emergency Power during outage at IAMM

Weekly continues on next page



PLUMBING SERVICES

- Rocky Top Dining 2nd & 3rd floor has no cold water
- The Sigma Alpha cold water spigot for the washing machine is leaking
- Kappa Alpha installed gas line shut-off for fire alarm
- Blount Hall ground floor floor drains stopped up
- South Stadium needs all main drains rooted out
- Morgan Hall needs a new drain for the sink in room 120
- Thompson Boiling concourse drains stopped up the second level
- Pratt installed new bottle filler on 2nd floor
- Smokey Kitchen new sink repaired in the kitchen
- Soccer new bottle filler was installed in the office
- Hoskins room 108 replaced the flush valve in the men's bath

STEAM PLANT

- Maintaining Air Filters
- Fabricated cross member for softener tank hanger
- Unclogged steam tunnel drain on shop floor
- Clean up of cobwebs on fire floor
- Start Cat generator for testing
- Demo 6" softener line for repair
- Installed new softenerlines on fire floor

CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Door controls P103C
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Add monitor 213; Remove wall and counter, paint 215C
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker School: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Dining projects FFE, etc.; Move 2 bus shelters; Sidewalk near Robinson Hall; Rework bollards between Student Union and SMC
- Ceramics: Paint interior walls
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Remove chair rail and paint wall 199; Carpet 450; Paint 418 and 420; Access controls for 101
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091; Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B
- Conference Center: Connect new ovens on 4th floor
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349; Pant and floor tile 531
- Delta Gamma Sorority: Replace 2 showers
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area



CONSTRUCTION (CONT.)

- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143
- Haslam Business Building: Painting and signage 399A
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606; Add a wall in opening between 519 and 520; Install electric for growth chambers 535
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- Humanities: Monitor power 212
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint & carpet 411; Renovations for B012, B023, B024; Paint & carpet on 3rd floor
- Law Complex: Paint & carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord: Electric & concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616; Paint and carpet 301A, 304, 305, 307, 307; Electric for a digital sign 501
- Middlebrook Building: Modify door controls on 137
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B; Install lockers 640
- Neyland Thompson Sports Ctr.: Base for General Neyland statue
- Perkins Hall: Renovate multiple rooms for BME
- Pi Kappa Alpha: Pour concrete pad
- Presidential Court: Replace ATM
- Regal Soccer: Dumpster pad, enclosure & landscaping
- Reese: Paint entire building; Resurface deck & parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining & chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Student Aquatic Center: Mount & ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec & Fitness Center: Hood up motors in gym
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301; Carpet 401J; Panic buttons 41#A and 413C
- Student Union: Door operator 373; Add weather stripping to door bottom 174N; Paint 174B-D
- Thompson Boling: Access controls 299G, 299H & 199
- Tickle Engineering: Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B

Weekly continues on next page



CONSTRUCTION (CONT.)

- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Electric work G002/G003; Electric work 240, 172 and G029
- UT Warehouse: New split door and electric work 115; Paint and carpet 210 and 211
- Vet Med Center: Electric and prep work for 2 new x-ray machines
- Vol Hall: Electric for maintenance shop 465; Renovation for Status Dough
- Walters Academic: Wiring for cubicles E204; Rework light switches A313E
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116; Complete access controls on door G199B1



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

Weekly continues on next page



WEEKLY SAFETY STAND DOWN

SUMMER TRAVEL SAFETY TIPS

Summer is the perfect time for families to take vacations and create lasting memories. It should be a worry-free and enjoyable time, and it can be when you prioritize safety. An impressive 82% of adults in the United States (more than 212 million people) are planning to travel this summer, with the beach as the number one destination. Below are tips to help you and your family stay safe while enjoying the summer vacation.



Prepare Your Home

Criminals are looking for easy targets and an empty home is just that. Home burglaries rise during the summer months. When you go away follow these tips to protect your home from crime.

1. Stop your mail or have someone pick up your mail or those stray Amazon packages.
2. Install or set a timer on interior lights giving the impression that someone is home can help in deterring burglars, who often look for crimes of opportunity.
3. Use your home security alarm if you have one. You might also consider using remote monitoring with your smartphone or a video doorbell for some added protection.
4. Park a vehicle in the driveway. Keeping an extra vehicle in the driveway or asking a neighbor to park their vehicle might help deter potential burglars.
5. Don't leave spare keys outdoors. Collect any hidden spare keys from around the exterior of your home. Remember, many burglars know about popular hiding places, like beneath mats and in potted plants.
6. Lock the garage and any fencing. Even if there is no entrance to your house from the garage or fencing, there's still a chance for things to be stolen. Secure all doors and any entrances.
7. Save the social media posts for after you get back. Posting while on vacation is an invitation to criminals.

Travel

Airport Safety

1. Arrive 2 hours early (3 hours for international travel). This will allow you sufficient time should there be an issue anywhere along the way between your vehicle to your gate.
2. Stay alert and watch your bags and belongings.
3. Stay alert to your surroundings.

Driving Safety

1. Have your vehicle serviced before your trip.
2. Pack emergency supplies in case you break down.
3. If you are planning a long trip, ensure you are taking breaks. Drowsy driving is as dangerous as drunk driving.
4. Wear your seat belt, they really do save lives.



WEEKLY SAFETY STAND DOWN

SUMMER TRAVEL SAFETY TIPS

Hotel Safety

1. Ask for a room located above the ground floor, ideally between the third and sixth floors – where rooms are high enough to avoid easy break-ins, but low enough to make it out of the building in case of a fire.
2. Upon arrival, scan your room and check behind curtains, under the bed, and anywhere else to ensure it is safe.
3. Check to make sure the phones work.
4. Check for the presence of carbon monoxide detectors, fire alarms, and fire extinguishers.
5. Confirm that all external doors and windows, and bathrooms have functioning locks.
6. Make sure curtains work for privacy.
7. Check for odd-looking electronics that might signal hidden cameras. Do not tamper with these.
8. Report issues to the front desk right away.

Family Safety

1. Before you leave your home, take a picture of your children (individual). This gives you a current, clear picture of your child in the event they become separated from you on vacation. Another great time to take a picture of your child is before they enter any amusement park or crowded venue. This is very helpful to show security EXACTLY what they look like and what they are wearing should they become lost.
2. Find where the closest urgent care or hospital is located. We never want an emergency to happen but when they do you don't want to be spending time looking for the nearest care center.
3. Ensure your child knows how to swim. Remember, swimming in the ocean is completely different than swimming in the back-yard pool. Learn how to spot rip currents.

Have a great summer vacation making memories!!!



UTK FAMILY

FUN DAY

SATURDAY

AUGUST 3

12:30 - 2:30 PM

CHANGE CENTER

203 HARRIET TUBMAN STREET

KNOXVILLE, TN 37915

FREE

- Bouncy House
- Food
- Skating
- School Supplies for Attendees