



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JULY 29, 2024

Scott Sutton Retirement Reception - Wednesday, August 31 at 8am in FSC 102

Scott Sutton (A/C Services) will be honored with a retirement reception on Wednesday, August 31 at 8am in FSC 102. All are welcome to attend. Stop by for a quick breakfast and to wish Scott well on his next chapter!

UTK Family Fun Day

The University of Tennessee's 3rd Annual Family Fun Day will be held on Saturday, August 3 2023, from 12:30 p.m. to 2:30 p.m. at the [Change Center](#), located at 203 Harriet Tubman Street Knoxville, TN 37915. Participants will enjoy food, fun, skating, and receive school supplies as we celebrate the university's employees and their families. A flyer is included at the end of this email. Volunteers and donations are also needed! If you would like to volunteer or donate supplies, sign up [here](#).

New FS Parking Tags for Those Parking at Concord

Facilities Services is generating our own in-house parking tags for those who park at Concord. These are NOT affiliated with Parking Services and are still free. It's simply a way for us to identify vehicles at the Concord Lot. If you currently park at Concord, please see Tracy Walker or Geneva Andrew for a parking permit at your convenience.

Free Campus KAT Fares

Parking & Transportation has announced a new partnership with KAT to provide no-cost fares for UT staff traveling to and from campus starting August 12. Click [here](#) to read more.

KUB Initiative Offers Free Internet for Knox County Students

If you have a student at home, you may be eligible for free internet through a new KUB initiative funded by the City of Knoxville and Knox County. Click [here](#) for more information and to see if your family qualifies.

UT Extending Employee Winter Break

According to Tennessee Today, This year's [winter break](#) will include Dec. 30 and 31 as administrative closing days. Except for essential operations and emergency services, university employees will be off from Dec. 23 to Jan. 2 for the winter holidays.



BUILDING SERVICES

Student Union:

- The last section on G1 behind the restrooms was low speed and high speed.
- The windows over the entrances were cleaned for the window clings to be added.
- Chariot vacuum was running on the second and third floors of phase 2.
- We have had an abundance of cardboard from furniture being delivered in phase 2 dining, phase 1 L1 dining and the Vol Shop.
- Stairwells were cleaned.
- The carpet was cleaned in the VolShop where the new Nike section was changed out.
- T360 spray was completed in the third and second floor event rooms.
- The men's restroom floor on G1 was scrubbed.
- The chairs in conference room 273 were cleaned.
- The carpet in conference room 273 was cleaned.
- Phase 2 the restrooms next to the information desk on the first floor were both scrubbed.
- Water was extracted from the second-floor side corridor and fans were placed to dry the carpet.
- Extra attention to the ballroom was needed this week as a conference used the ballroom for their evening events.
- IQ was ran on G3, G2, G1, L1, connector bridge, and first floor.

Other Spaces:

- Scrubbing and waxing floors in HPER
- Carpet cleaning in Thornton Athletics

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- No report received

MOVING & EVENT SERVICES

- No report received

MAINTENANCE & REPAIR

HOUSING

- Getting ready for the resident halls opening Aug.10th.
- Finishing up and tweaking the KA House.
- The RAs in the resident halls move in on July 29th.
- Resident hall maintenance will start the usual O.T on Aug. 5th thru Aug.18th 7am to 7pm.
- 2nd shift for resident halls will also start on Aug 5th.

DINING

- Repaired a freezer at Rocky Top Dining
- Repaired an oven and grill at Stokely Hall
- Repaired a disposal at TB Arena
- Repaired sink baskets at the Student Union
- Repaired a cooler leak at Hodges POD Market

ATHLETICS

- Neyland Stadium: Going through south end of the stadium all 3 levels and turning water on to check for leaks. In preparation for football season.
- Regal Soccer: Doing building checks and general maintenance after One Knox game.



ATHLETICS (CONT.)

- Lindsey Nelson Stadium: Assist in construction needs and general maintenance
- Football complex: General maintenance and do building checks for upcoming football season. Also making facility look nice for up coming recruits.
- Sherri Lee Softball: General maintenance and assist in on-going softball camps.
- Allan Jones Aquatic: Help contractors get set up to remove pool deck tile and also prepare to install LED lights on catwalk.

ZONE 4

- A+A - worked on AC problem in 301
- Andy Holt - worked on AC leak in 713, still using a dehumidifier
- Communications - changing filters in air handlers
- Student Services - changing filters in air handlers
- McClung Tower - work on AC leak in 1005 & 1006 from the 11th floor
- General maintenance throughout the zone

ZONE 5

- Repaired AHU 3
- Cleaning roof drains from all the rain
- Checking restrooms for return of students

ZONE 7

- Min Kao : Working on door hinges, working on filters, help the window washers get to where they need to be.
- Tickle: Replaced a broken belt for the 1st floor fume hood in room 113, changed seats on a leaking sink on the 1st floor

- Zeanah: Replaced a faucet in G159 men's restroom, replaced a urinal vacuum breaker in the 4th floor men's restroom, reset tripped breakers in 457E
- AMB: Working on Lights and Restrooms Toilets, Working Events and Shows, replacing controller for AHU # 4, Helping throughout the Zone
- Ferris Hall: Room 301 fixed leaking fan coil. Room 302 pulled fan coil motor.
- Perkins Hall: Room 208 replacing motors on ceiling units.
- Dougherty: Assisted on Basement Level with Construction of Women's Restroom, Responded to Condensation Issues in 508 Suite, Assisted in Room 210 & 210A,
- Daily Building Walkthrough, Weekly Building Walkthrough and Inspection.

ZONE 8 - AG CAMPUS

- We are having boiler issues at the UT IAMM Building which is causing problems throughout the building.
- We have changed filters in numerous buildings recently to multiple air handlers.
- ANRB is hosting the 2024 IDRC Conference and we are trying to accommodate them without hot water & no building heat due to the steam outage.
- We repaired fan motors at Greenhouse 14.
- We repaired louver motors in the South Greenhouse.
- We have been dealing with several new roof leaks with the recent rains.
- We have been recoating the trench drains in the Creamery production area.



SPECIALTIES TEAM

- No report received

SUSTAINABILITY

- No recent report

LOCK & KEY SERVICES

- Music – rekey locks and repair
- Strong – repair combination lock
- Claxton Education – repair lock
- Law Library – duplicate carrel keys
- Alpha Tau Omega – change combination exits
- Ayres – locker locks repair
- Chi Omega – repair combination lock
- Communications – door knob stuck
- Zeanah – lockers no longer work
- Third Creek Bldg. – desk locks need batteries
- Blount Hall – unlock desk and make keys, locker needs new lock
- Beta Theta Pi – door handle off
- UT Drive Bld. A – replace combination lock
- 840 20th Street – rekey house
- Andy Holt Tower – second floor loading cores for renovation
- Conference Center – installing cores for renovated areas
- Hodges Library – rekey locks
- On Campus – assisting as needed
- Front Office – processing key request, key pick up and drop off
- University Housing – many recores and repairs, assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- TDX Training
- Software Purchases
- Process Surplus Inventory
- Facilities Services Emergency Management Assistance
- Wireless Troubleshooting
- Adobe Troubleshooting
- Office moves for Building Services on Campus
- Conference Room Setup and Assistance
- Move computers for Sustainability



UTILITIES SERVICES

A/C SERVICES

- Rocky Top Dining- Repaired rack Freezer and cooler system.
- Student Union – Repaired glycol ice machine system.
- Student Union – Set LG system condensers on the roof.
- UT Culinary – Repaired 2 different units.
- Hesler Process chill water – Worked on the system.
- Sigma Chi – Worked on new A/C system.
- SERF – Repaired unit.
- Dougherty – Worked on 2 units.
- LG Training – 2 days.
- CRC – Worked on a large AAON unit.

ELECTRICAL SERVICES

Fire Alarm:

- SERF responds to a fire alarm in the tunnel due to steam.
- Fred Brown disable/enable devices for contractors.
- South Carrick disable/enable smoke det. for the plumbers.
- Brehm assist BST in troubleshooting the fire panel.
- Music replace duct det. board in mechanical on the first floor.
- Austin Peay cleared trouble on the fire alarm panel.
- Allan Jones troubleshoot duct det. board in the mechanical room.
- Bailey troubleshoot positive earth ground on fire panel.

- A&A assists MASCO in renovations on the 4th floor.
- Hess Hall responded to the fire alarm on the second floor reset it and cleared it.
- Rocky Top clear fire alarm troubles.
- Laurel Apts. Assist MASCO with a leak in room 911.
- Magnolia GGC, all dorms are having a communication fiber issue (cleaned connections at Massey Hall and cleared).
- South Carrick disable/enable smoke det. for painters on the 12th. Floor
- Carrick Hall disable/enable devices for Plumbing.
- Dougherty reset the fire panel after the CPU crashed.
- Min Kao assisted Simplex with the fire alarm inspection.
- Plant Biotech assist Simplex w/ fire alarm inspection.
- 1828 Frat clean dirty smoke det.
- Dougherty assists Simplex with fire alarm inspection.
- SERF assists Simplex with fire alarm inspection.
- JARTU responded to a fire water line break due to contractors drilling a hole in it.
- Alpha Omicron Phi assists Simplex in replacing an A/V.
- 1816 Frat disable/enable Smoke det. on the second floor for contractors.
- Daily Assist MASCO with pump tests and inspection

Electrical Services:

- Demolition of existing light fixtures for ceiling repairs at VolCard Student Services Building
- New raceway, branch wiring, and receptacles added to Volshop Campus Bookstore at Student Union Phase 1
- Repair of hanging pendant lights at SMC
- Highlight strip defective at Student Union Phase 2 Room 282



ELECTRICAL SVCS (CONT.)

- Lighted LED sign with LED's burned out at Haslam Business 4th Floor
- Relocated/Added circuit breakers to the panel board at CNC Material Science
- Generator tripping the Main breaker at Anderson Training Center
- Lights out behind toilets at Clarence Brown Theatre
- 2nd Floor hallway lights not functioning at Stokely Hall
- Removed electrical power to the 3D Printer at Daugherty Engineering Building Room 102B
- Condensate pump defective at Andy Holt Tower Chiller Building
- Electrical power loss to the garage door at Hodges Library Penthouse
- Defective circuit breaker at Reese Hall
- Air Handler Units tripping breakers at Anderson Training Center
- Fire Panel Trouble at Kingston Pike Building
- Fire Panel Trouble at South Carrick Hall
- Fire Panel Trouble at Humanities and Social Sciences Building
- Changed Strobic Fan power from Normal to Emergency Power during outage at IAMM

PLUMBING SERVICES

- Rocky Top Dining 2nd & 3rd floor has no cold water
- The Sigma Alpha cold water spigot for the washing machine is leaking
- Kappa Alpha installed gas line shut-off for fire alarm
- Blount Hall ground floor floor drains stopped up
- South Stadium needs all main drains rooted out
- Morgan Hall needs a new drain for the sink in room 120
- Thompson Boiling concourse drains stopped up the second level
- Pratt installed new bottle filler on 2nd floor
- Smokey Kitchen new sink repaired in the kitchen
- Soccer new bottle filler was installed in the office
- Hoskins room 108 replaced the flush valve in the men's bath

STEAM PLANT

- Maintaining Air Filters
- Fabricated cross member for softener tank hanger
- Unclogged steam tunnel drain on shop floor
- Clean up of cobwebs on fire floor
- Start Cat generator for testing
- Demo 6" softener line for repair
- Installed new softnerlines on fire floor



CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt: Phase II renovations; Panic buttons on 3 & 5; Door controls P103C; Install cart charger on P1
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Add monitor 213; Remove wall and counter, paint 215C
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Dining projects FFE, etc.; Move 2 bus shelters; Sidewalk near Robinson Hall; Rework bollards between Student Union and SMC
- Ceramics: Paint interior walls
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Remove chair rail and paint wall 199; Carpet 450; Paint 418 and 420; Access controls for 101; Paint 441; Signage 115,235
- Communications: Renovate 45; Demo & new wall 102 & 103; Access controls 061, 091; Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B; Remove display case 293
- Conference Center: Connect new ovens on 4th floor
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349; Pant and floor tile 531
- Delta Gamma Sorority: Replace 2 showers
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143
- Haslam Business Building: Painting and signage 399A
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606; Add a wall in opening between 519 and 520; Install electric for growth chambers 535
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B; Urinal screens in men's restrooms
- Hoskins: Flooring for Air Force ; Concrete pad for art
- Humanities: Monitor power 212
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord: Electric/concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616; Paint and carpet 301A, 304, 305, 307, 307; Electric for a digital sign 501

Weekly continues on next page



CONSTRUCTION (CONT.)

- Middlebrook Building: Modify door controls on 137
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B; Install lockers 640
- Neyland Thompson: Base for General Neyland statue
- Perkins Hall: Renovate multiple rooms for BME
- Pi Kappa Alpha: Pour concrete pad
- Presidential Court: Replace ATM
- Soccer: Dumpster pad, enclosure and landscaping
- Reese: Paint entire building; Resurface deck & parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining & chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop; Concrete repair
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Student Aquatic: Mount and ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Hood up motors in gym
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301; Carpet 401J; Panic buttons 41#A and 413C
- Student Union: Door operator 373; Add weather stripping to door bottom 174N; Paint 174B-D
- Thompson Boling Arena: Access controls 299G, 299H and 199
- Tickle Engineering: Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Electric work G002/G003; Electric work 240, 172 and G029
- UT Warehouse: New split door and electric work 115; Paint and carpet 210 and 211
- Vet Med Center: Electric and prep work for 2 new x-ray machines
- Vol Hall: Electric for maintenance shop 465; Renovation for Status Dough
- Walters Academic: Wiring for cubicles E204; Rework light switches A313E
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116; Complete access controls on door G199B1



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fsccommentbox

Weekly continues on next page



WEEKLY SAFETY STAND DOWN

SUMMER TRAVEL SAFETY TIPS

Summer is the perfect time for families to take vacations and create lasting memories. It should be a worry-free and enjoyable time, and it can be when you prioritize safety. An impressive 82% of adults in the United States (more than 212 million people) are planning to travel this summer, with the beach as the number one destination. Below are tips to help you and your family stay safe while enjoying the summer vacation.



Prepare Your Home

Criminals are looking for easy targets and an empty home is just that. Home burglaries rise during the summer months. When you go away follow these tips to protect your home from crime.

1. Stop your mail or have someone pick up your mail or those stray Amazon packages.
2. Install or set a timer on interior lights giving the impression that someone is home can help in deterring burglars, who often look for crimes of opportunity.
3. Use your home security alarm if you have one. You might also consider using remote monitoring with your smartphone or a video doorbell for some added protection.
4. Park a vehicle in the driveway. Keeping an extra vehicle in the driveway or asking a neighbor to park their vehicle might help deter potential burglars.
5. Don't leave spare keys outdoors. Collect any hidden spare keys from around the exterior of your home. Remember, many burglars know about popular hiding places, like beneath mats and in potted plants.
6. Lock the garage and any fencing. Even if there is no entrance to your house from the garage or fencing, there's still a chance for things to be stolen. Secure all doors and any entrances.
7. Save the social media posts for after you get back. Posting while on vacation is an invitation to criminals.

Travel

Airport Safety

1. Arrive 2 hours early (3 hours for international travel). This will allow you sufficient time should there be an issue anywhere along the way between your vehicle to your gate.
2. Stay alert and watch your bags and belongings.
3. Stay alert to your surroundings.

Driving Safety

1. Have your vehicle serviced before your trip.
2. Pack emergency supplies in case you break down.
3. If you are planning a long trip, ensure you are taking breaks. Drowsy driving is as dangerous as drunk driving.
4. Wear your seat belt, they really do save lives.



WEEKLY SAFETY STAND DOWN

SUMMER TRAVEL SAFETY TIPS

Hotel Safety

1. Ask for a room located above the ground floor, ideally between the third and sixth floors – where rooms are high enough to avoid easy break-ins, but low enough to make it out of the building in case of a fire.
2. Upon arrival, scan your room and check behind curtains, under the bed, and anywhere else to ensure it is safe.
3. Check to make sure the phones work.
4. Check for the presence of carbon monoxide detectors, fire alarms, and fire extinguishers.
5. Confirm that all external doors and windows, and bathrooms have functioning locks.
6. Make sure curtains work for privacy.
7. Check for odd-looking electronics that might signal hidden cameras. Do not tamper with these.
8. Report issues to the front desk right away.

Family Safety

1. Before you leave your home, take a picture of your children (individual). This gives you a current, clear picture of your child in the event they become separated from you on vacation. Another great time to take a picture of your child is before they enter any amusement park or crowded venue. This is very helpful to show security EXACTLY what they look like and what they are wearing should they become lost.
2. Find where the closest urgent care or hospital is located. We never want an emergency to happen but when they do you don't want to be spending time looking for the nearest care center.
3. Ensure your child knows how to swim. Remember, swimming in the ocean is completely different than swimming in the back-yard pool. Learn how to spot rip currents.

Have a great summer vacation making memories!!!



UTK FAMILY

FUN DAY

SATURDAY

AUGUST 3

12:30 - 2:30 PM

CHANGE CENTER

203 HARRIET TUBMAN STREET

KNOXVILLE, TN 37915

FREE

- Bouncy House
- Food
- Skating
- School Supplies for Attendees