



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE
FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

JULY 8, 2024

Thank You from the Haberdasher - Jim Tolbert

A big THANK YOU to everyone for your efforts in filling out the Uniform Audit Form and returning them promptly.

DASH Fair - July 10, 11a to 2p

The Division of Finance & Administration is excited to announce the DASH Fair, a Knoxville campus event to preview the Oracle System! The event will provide an overview of select processes.

Engage directly with members of the DASH project team, ask questions, and gain insight into the most up-to-date advancements such as processing invoices, requisition supplies, initiating work requests, recruiting processes, temp hiring, and more. Demonstrations will occur every 15 minutes!

This is an excellent opportunity to grab a treat, enter a prize drawing, and be introduced to the system's basic functionalities and how they directly impact our day-to-day work. Fiscal officers, business managers, and HR & Financial staff who perform transactions in IRIS and personnel who request work from Facilities Services are encouraged to attend and actively participate in demonstrations.

To ensure we have an accurate headcount and can plan accordingly, [RSVP for DASH Fair in K@TE by Friday, June 28.](#) Also, please bring any DASH questions to help build a [FAQ section for the EPR page in the Employee Hub.](#) See you at the DASH Fair!



BUILDING SERVICES

- Blount Hall: Detailing offices on the 1st floor and cleaned out the trash cans
- Jessie Harris: Detailing restrooms, orbiting the restrooms. Cleaning out trash cans
- Strong Hall: Top scrubbing floors on the 7th floor, Cleaning outside windows, detailing classrooms.
- UTPD: Cleaning windows inside and outside with the IPC window cleaning system. Top scrubbing and waxing the hallways
- Law College: Detail carpets and detailing dusting in the offices and classrooms. Orbiting the restrooms and detailing them.
- Hoskins Library: Carpet cleaning in the recruit's lounge and the meeting rooms. Detail dusting.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Landscape Operations crews are continuing to work on maintenance and summer projects.
- Now that we are in our first period of high heat, we're hand watering new landscapes and trees and making sure irrigation systems are running at full capacity.

MOVING & EVENT SERVICES

- Removed furniture from Haslam Business Building Atrium and delivered it to Surplus.
- Moved sofa, and tables between rooms on the 1st and 6th floors of Andy Holt Tower.
- Moved furniture within room 111 Andy Holt Tower so the door can open completely for new employee.
- Moved large desk in room 405 Student Services Building.

- Moved furniture and other items between rooms 312C, 312E Austin Peay, and placed items in the hallway for Surplus to pick up.
- Delivered boxes, bubble wrap, & tape to Andy Holt Tower P119, and Student Union suite 371.
- Moved all furniture within McClung Tower room 604.
- Moved office furniture, boxes, other items from Student Union 253 to Perkins Hall 120A.
- Moved desk from Perkins Hall 120A to room 123.
- Moved incubator from Plant Biotech B005 to ANR Building room 341.
- Moved Thermo Scientific drying oven from ANR Building 342A to Plant Biotech 227.
- Moved a biosafety cabinet (hood) within the room at McCord Hall G056 so repairs to heating & air duct can be made.
- Picked up -80 freezer from 229 Mossman Building and delivered to Temple Hall 108.
- Removed all furniture from Jessie Harris rooms B024, B023, B012, B05, B06, B07 for the floors to be done.

MAINTENANCE & REPAIR

HOUSING

- Keeping up with work orders in building's with conferences
- Still working on getting KA house ready for move in.
- Hot water station is now complete at Stokely.

DINING

- No report received



ATHLETICS

- Neyland Stadium: Continue getting restrooms and concessions ready for football season, and assisting contractors in the renovation process.
- Regal Soccer: Did building maintenance after One Knox Game and prepare for this week's game.
- Lindsey Nelson Stadium: Assist Contractors in phase 2 of construction at stadium.
- Football Complex: Do repairs on Loading dock door and also two other entrance doors, check building equipment and general maintenance.
- Sherri Lee Softball: Do building checks for upcoming softball camps.
- Allan Jones Aquatic: Do building check and pool checks and general maintenance.

ZONE 4

- A+A - worked on AC problem in 301
- Andy Holt - worked on 5th floor men's room - replaced faucet and stall door latch
- Communications - worked on replacing ceiling tile in Room 125
- Student Services - AC problem & tripped breaker in 111
- McClung Tower - worked on an AC leak in 1203
- General maintenance throughout the zone

ZONE 5

- Working on PMs
- Checking air handlers to ensure customers are as comfortable as possible during heat wave
- Making repairs in classrooms
- Cleaned all induction units on 6th floor of SMC
- Focusing on customer service and satisfaction

ZONE 7

- Dougherty: 4th Floor Women's Restroom Handicap Stall Vacuum Breaker and Spud Replaced, Basement Level Radiator Valve South Side Stairwell Replaced, EASTMAN Lab Top Level Steam Valve Repaired, Women's 3RD Floor Restroom Handicap Stall Toilet Seat Replaced, EASTMAN Lab Top Level DI Faucet and Hose Replaced and Assisted in Construction of Women's Restroom on The Basement Level
- Ferris Hall: Fixed exhaust fan for bathrooms ,Fixed leaking fan coil room 301.
- Perkins Hall: Changed window AC unit room 207A. Installed soap dispenser third floor men's room. Replaced receptacle room 211C
- Min Kao: cleaned off front steps, changed water filter, cleaning drains.
- SERF: changed air handler filters, replaced automatic flush valve batteries, adjusted door handle, moved lab furniture, diagnosed leaks, replaced warm room lights, installed paper towel dispenser in lab, tested emergency showers
- Nursing: Room to room mold checks, Rebuild toilet in 2nd floor women's restroom



ZONE 7 (CONT.)

- Zeanah: greased all equipment, changed the led driver in a light fixture in room 457A
- Tickle: changed all pre-filters in the ahu's, greased all ahu's, ballasted bypassing wallpack lights around the building
- AMB: Working on outside Lights, working on stage lights, assist through out Zone.
- Walters Academic: Replacing Ceiling throughout the building and Repair lights
- Austin Peay: Located air leak in HVAC system, Repair duct that was apart, Calibrated all thermostats in the building, Change filters in Austin Peay dock. During projects in Walters Academic
- Hesler Biology: Change light in room 535 Hesler, Change Light Men's bathroom 3rd floor Hesler
- Nielsen Physics: fixed heat in 207
- Dabney/Buehler: Changed belts on ahu4, Changed filters and varicells in AHU's and Replaced more ceiling tiles.
- Ayres Hall: changed pre-filters in all AHU's and Replace flush valve 3rd floor
- South College: Change air filters in basement South College

ZONE 8 - AG CAMPUS

- We are working with our AC team for resolve several AC issues across the AG campus.
- We cleaned all of our outside condensing units last week.
- We replaced ceiling tiles in Morgan Hall and Food Science due to leaks.
- Our One-Call team is receiving many calls after hours from various parts of campus.

- We continue to work to keep our Archibus consoles up to date as much as we possibly can.
- We replaced an exhaust fan motor for AH-2 at the JRTU Building.
- We are working with the contractor to resolve issues with strobe and lighting problems in the ANRB Building.

SPECIALTIES TEAM

- Removed window frames and replaced with laminated sheets and polycarb at Nursing Education
- Replaced cracked window at Reese and North Carrick Hall
- Repaired outside door operator button at Student Union Phase II at Volunteer side entrance
- Initiated PM routing changes for Codes Enforcement and Electrical Services to Fire Alarm work team and Building Services zone 10 to zone 11
- Correcting and adding equipment data in Archibus for campus condensate return units
- Replaced door glass at Laurel Hall
- Repaired doors at Thompson Boling Arena and Goodfriend Tennis
- Repaired and replaced windows at Student Services
- Transported lifts to various campus locations
- Repairing water leak at Concord
- Installed door and installing storefront windows at FSC
- Installed door operator at Arena Dining
- Installed power chip on door operator at Blount Hall
- Corrected panic rods on door closer at Geier Hall
- Replaced motor and repaired gear box on door operator at Stokely Hall
- Adjusted weather stripping for secure closure on door at Ayres Hall
- Changed power assist setting on door operator at Third Creek building

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SUSTAINABILITY

- Recycling Totals:
 - 9.17 tons of cans and plastic
 - 10.74 tons of paper
 - 14.63 tons of cardboard
 - 14.98 tons of pallets
 - 302 lbs of plastic film
 - 7.58 tons of food waste composted
 - 17.83 tons of animal waste composted
 - 8.75 tons of landscaping waste composted
 - 1,307 lbs of material donated to the Free Store
 - 956 lbs of material taken from the Free Store

LOCK & KEY SERVICES

- Science & Engineering – provide keyed padlocks
- Music – Exit door not secure
- Pi Kappa Phi – cut keys per list
- Ferris – cut duplicate keys
- Humanities – repair exit device
- UT Drive Building B – repair lock
- Zeanah – repair lock
- Business Incubator – deactivate lock
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- TDX Training
- Software Purchases
- Process Surplus Inventory
- Facilities Services Emergency Management Assistance
- Wireless Troubleshooting
- Adobe Troubleshooting
- Office moves for Building Services on Campus
- Conference Room Setup and Assistance
- Move computers for Sustainability



UTILITIES SERVICES

A/C SERVICES

- Repaired chilled water leak at SMC.
- Repaired unit at Goodfriend Tennis Center.
- Repaired unit at Publications.
- Repaired 2 units at Facilities Services.
- Prepared units for Ice Link Removal.
- Reconnected power back to several units on the first floor at Sigma Chi Fraternity.
- Made repairs to unit FCUA-5 at Fred Brown.
- Made repairs to the chilled water system at Mossman.
- Repaired a freezer at Food Safety.
- Completed work on changing equipment at UT Drive Building A.
- Made repairs to the chilled water system and elevator room at Tickle.
- Turned valves at buildings for the Emergency Steam Outage.

ELECTRICAL SERVICES

Fire Alarm:

- Monthly fire pump testing at the Student Union, East Skybox, Taylor Law, Vol Hall, Morrill Pumphouse, Zeanah Engineering, and Rocky Top Dining.
- Annual Sprinkler Inspections at Allan Jones, Pratt Pavilion, Brenda Lawson, Neyland Thompson, Robinson, Carrick, Hoskins, Magnolia and Dogwood.
- Disabled fire alarms for plumbers.
- Annual Simplex testing at the Sorority Village Center.
- Removed duct detector and disabled/enabled for plumbers at SMC.
- Cleaned dirty smoke alarms at Kappa Delta.
- Troubleshooting and repairing a Simplex fire panel at the Vet School and Zeanah.

Fire Alarm (Cont.):

- Disabled alarms for contractors at Sigma Chi.
- Reset the pull station in Dunkin Donuts at Vol Hall.
- Troubleshooting the EST fire panel at Regal Soccer.
- Assisted Simplex with repairs at Dogwood.
- Disabled alarms for the AC shop at Fiber & Composites.
- Reset and repaired alarms damaged by contractors at Fraternities.
- Repaired dirty duct detectors at Alumni Memorial.
- Connected electrical meters to network monitoring at Zeanah, White Ave. Garage, and SERF chiller building.
- Finished lighting and Building Automation room at Facilities Services.

Electrical Services:

- Installed an electrical raceway to power 2 Air Handler Units at the Student Aquatic Center.
- Installed new power whip and completed terminations for Air Handler Unit at UT Drive Building A.
- Changed circuit breaker for temporary power at SERF.
- Locate and reset a tripped circuit breaker on an air handler unit at Art and Architecture Ceramics Building.
- Locate and reset a tripped circuit breaker tripped on an air handler unit at UT Creamery.
- Installed electrical power whip for office furniture connections at Stokely Management Center.
- Installation of electrical raceway, circuit breaker, and pulled wire for new gate power at Concord.
- Assisted UT High Voltage during the performance of high voltage terminations at Neyland Stadium.
- Answered multiple Fire Alarm Calls on Second Shift.
- Repair of electrical control power for an air handler unit at Communications.

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PLUMBING SERVICES

- Installed temporary water heaters at Anderson Training Center.
- Installed temporary water heaters at Stokely Hall.
- Replaced stoppers on the sink at Anderson Training Center.
- Installed new fixtures in a bathroom in Neyland Stadium.
- Unstopped sink in Claxton.
- Responded to gas odor at IAMM.
- Installed new sink drains at South Carrick.
- Unstopped condensates drain at Reese Hall.
- Unstopped floor drain at Massey Hall.
- Installed new PRV at Senter Hall.
- Checked on water pressure at Panhellenic.
- Installed new bottle filler at Regal Stadium.
- Turned valves at buildings for the Emergency Steam Outage.
- Turned valves and installed a new main valve in the main steam tunnel in preparation for the Emergency Steam Outage.

STEAM PLANT

- Replaced blowdown valves.
- Worked on water softener piping.
- Replaced recirculating valve.
- Repacked continuous blow-down valve.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Door controls P103C
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Add monitor 213; Remove wall and counter, paint 215C
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Dining projects FFE, etc.; Move 2 bus shelters
- Ceramics: Paint interior walls
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Remove chair rail and paint wall 199; Carpet 450; Paint 418 and 420
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091; Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B
- Conference Center Building: Connect new ovens on 4th floor
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349; Pant and floor tile 531
- Delta Gamma Sorority: Replace 2 showers
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422



CONSTRUCTION (CONT.)

- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143
- Haslam Business Building: Painting and signage 399A
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606; Add a wall in opening between 519 and 520; Install electric for growth chambers 535
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- Humanities: Monitor power 212
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616; Paint and carpet 301A, 304, 305, 307, 307; Electric for a digital sign 501
- Middlebrook Building: Modify door controls on 137
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B; Install lockers 640
- Neyland Thompson Sports Ctr.: Base for General Neyland statue
- Perkins Hall: Renovate multiple rooms for BME
- Pi Kappa Alpha: Pour concrete pad
- Presidential Court: Replace ATM
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping
- Reese: Paint entire building; Resurface deck & parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining & chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Student Aquatic Center: Mount & ground diving boards
- Student Health: Renovate 288A and 288B for offices
- TREC: Hood up motors in gym



CONSTRUCTION (CONT.)

- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301; Carpet 401J
- Student Union: Door operator 373; Add weather stripping to door bottom 174N; Paint 174B-D
- Thompson Boling Arena: Access controls 299G, 299H and 199
- Tickle Engineering: Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Electric work G002/G003; Electric work 240, 172 and G029
- UT Warehouse: New split door and electric work 115; Paint and carpet 210 and 211
- Vet Med Center: Electric and prep work for 2 new x-ray machines
- Vol Hall: Electric for maintenance shop 465; Renovation for Status Dough
- Walters Academic: Wiring for cubicles E204; Rework light switches A313E
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116; Complete access controls on door G199B1



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox



WEEKLY SAFETY STAND DOWN

JULY IS UV SAFETY MONTH

Many of us spend the better part of the year looking forward to the summer months. The sunny weather inspires vacation plans, outdoor activities, summer festivals, and trips to the pool or beach. With so many activities packed in, it's easy to overlook things. One of the most important things to remember when planning to be outside in the summer is how to protect yourself ultraviolet (UV) rays.



July is UV Safety Month. As we enjoy the beautiful summertime weather, we need to keep in mind several issues about the effects of the sun's ultraviolet radiation. We need sunshine. It helps with our body's production of Vitamin D and has been tied to issues of depression in some people who don't get enough. However, overexposure to the sun can lead to a variety of health risks. You may be surprised about some of the specific dangers of sun exposure and how you can protect yourself.

There are two main types of UV light, UVA and UVB. UVB is what gives you your sunburn and is responsible for some types of skin cancers. UVA rays are the ones that can make the skin leathery and wrinkly in appearance and these also can contribute to certain skin cancers. (An easy way to remember: "A" is for aging and "B" is for burning). Both types are harmful to you in different ways.

UV light can be harmful to the skin as many of us know who have been badly sunburned. However, it can also be very bad for our eyes. Eye structures such as the cornea, retina, and lens are damaged from UV radiation, so protecting your eyes is vital.

Tips to protect yourself from the sun

Some people think about sun protection only when they spend a day at the lake, beach, or pool. But sun exposure adds up day after day, and it happens every time you are in the sun. Even though sunlight is the main source of UV rays, you don't have to avoid the sun completely. And it would be unwise to stay inside if it would keep you from being active, because physical activity is important for good health. But getting too much sun can be harmful. There are some simple steps you can take to help ensure you're not getting too much sun:

- If you're going to be outside, simply staying in the shade, especially during midday hours, is one of the best ways to limit your UV exposure from sunlight.
- Protect your skin with clothing that covers your arms and legs.
- Wear a hat to protect your head, face, and neck.
- Wear sunglasses that block UV rays to protect your eyes and the skin around them.
- Use sunscreen to help protect skin that isn't covered with clothing.



Source: <https://safetytoolboxtopics.com/Seasonal/july-uv-safety-month.html>