



UTILA and Uconnect Applications Open Now

Applications are open now for the UTILA and Uconnect programs! UConnect (non-exempt) is an inclusive, yearlong immersive leadership and professional development program. The goal of UConnect is to promote growth and development for our highly motivated non-exempt staff who have a minimum of one year of continuous service. Meanwhile, the purpose of the UTILA (exempt) is to provide a thoughtful and intentional learning experience that will equip leaders with the content knowledge, leadership behaviors, and support to effectively lead our diverse workforce and create a culture of inclusion. To learn more and/or apply, click [here](#).

Informational Meeting - YMCA Services for Employees in Need

On Wednesday, May 15 at 2:30pm at FSC 101, the local YMCA will be presenting on services they offer that can be beneficial to employees in need. Join us as the YMCA team shares about the many services they offer including counseling, mentoring, child care, assistance with government programs and housing assistance. No need to RSVP.

Optum Health Presentation/ Q&A on Wednesday, May 15 at 2:30pm

Chris Roe will be going over all the benefits available to you through Optum which includes the Emotional Wellbeing Solution program (formerly EAP), substance use services as well as legal and mediation services. We are hosting this live presentation next Wednesday May 15th at 2:30pm via zoom. The presentation itself will last about 20 minutes and then we will have 10 minutes for Q & A. If you are unable to participate live it will be recorded and made available to watch later at your convenience. Click [here](#) for the link to join the Zoom meeting.

Sick Leave Bank Enrollment

The [Sick Leave Bank](#) provides members who are experiencing a serious illness with an opportunity to request additional paid leave from the bank after they have exhausted all personal accrued leave. Open enrollment runs through June 30.

Upcoming Retirement Parties

Go ahead and mark those calendars as we prepare to celebrate alongside soon-to-be retiree, Ernie Cox! Ernie Cox will have his retirement reception in FSC 101/102 at 8am on Wednesday May 22nd. His retirement date is June 3rd after 44 years! All are welcome to attend. Additional parties are scheduled for Andres Francisco and Billy Matthews, both of Building Services. Andres will have a private reception on Friday, May 31st, and Billy will have an open reception on May 24th at 11am in Thompson Boling Room 132.



BUILDING SERVICES

- Student Union
 - Baseboards in the seating area of L1 were cleaned.
 - The Rocky Top connector bridge windowsills were dusted.
 - Rocky Top Connector bridge was dust mopped and the auto scrubber was used to clean the floors.
 - Catering corridor behind the ballroom was auto scrubbed.
 - The monumental stairs in phase 2 were swept and mopped.
 - Ballroom A carpet was spot cleaned several times.
 - Walls around the trash cans in 281 were cleaned to remove splatters.
 - Office carpets in rooms 173 L, M, N, O C, P, Q, R, T & U were vacuumed & cleaned with the Icapsol.
 - Baseboards and walls were cleaned in the information desk area.
 - Event room 362 B and C carpet spotter was used to remove stains.
 - 2nd floor built-ins were cleaned on the inside.
 - Baseboards on G2 hallway were detailed cleaned.
 - The grout in the women's G1 restroom entrance was detailed scrubbed.
 - The auditorium was leaf blown several times to remove bobby pins and feathers from the dance rehearsals all week.
 - Stairwells were swept and mopped in both phases.
 - Monumental stairs in phase 1 - swept and mopped.
 - Dusted side rails along the monumental in phase 1
 - Office carpets in G3028, G3027, G3025, G3024 and G3023 were vacuumed and cleaned with the Icapsol.
 - The ledges of the overlook glass on L1 and G1 was leaf blown and cleaned.

- Other Locations:
 - Auto scrubbed all floors (1 to 4) in Brehm/Food Science.
 - Cleaned all the glass doors at each entryway in Brehm/Food Science.
 - Cleaned glass in Conference room 264 in Brehm
 - Detailed cleaning in all stairwells in Brehm/Food Science.
 - Carpet cleaned office 425 in Plant Biotech.

OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

- Landscape area crews are very much focused on taming weeds in the landscape along with finishing summer annual beds and keeping other areas looking good before graduation.
- Same goes for turf and irrigation, this time of year we really feel like all eyes are on our landscape and we want our guests to see our campus at its best with healthy, well mown lawns across campus.
- Arboriculture has started the Volunteer Blvd NW crown raising project and will take several weeks to complete.

MOVING & EVENT SVCS

- Deliver & set up 32x16 stage, 100 tables, 300 chairs to Circle Park for Volapalooza Event.
- Loaded & hauled away furniture & other large trash items from 1812 Fraternity.
- Delivered and set up tables & chairs for Late Night Study Jam Event at Fred Brown Courtyard.
- Delivered and set up A-frame signs to Humanities Plaza for Picnic On the Plaza Event.
- Picked up tables & chairs from HPER breezeway weekend event.

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MOVING & EVENT SVCS (CONT.)

- Picked up tables & chairs from Zeanah Engineering from Engineering Ambassador Banquet weekend Event.
- Picked up tables & chairs from South Carrick from a weekend LLC End of Year Celebration Event.
- Delivered boxes, tape, & bubble wrap to Plant Biotech, Third Creek Building, Henson Hall, Claxton Education for upcoming moves.
- Delivered tables and set up for College of Music Faculty Meeting Event at Music Center room 110.
- Set up for Building Recovery Tabling Event on Ped Mall.
- Provided electrical assistance for MEP End of the Year Cookout at RecSports.
- Set up tables at Zeanah Engineering for NE Faculty Reception Event.
- Delivered & Set up tables & chairs for Nurses Week Social Event at Ayres Hall South Lawn.
- Provided electrical assistance for the Volopalooza Event at Circle Park.
- Delivered and set up for WinFin/UTIG Event at Haslam Business Building Plaza.
- Picked up 32 office chairs from Surplus and delivered to Art & Architecture.
- Picked up display boards and delivered to International house.
- Unloaded/Loaded Artist's equipment from trucks at Circle Park for Volopalooza Event.
- Provided electrical assistance for Hotcakes at Hodges.
- Loaded pallets of books at Baker School and delivered them to Knoxville Convention Center.
- Transported pallets of paper towel dispensers from Central Supply to Plant Biotech Building.
- Moved a refrigerator from SMC M002 to Kingston Pike Building room 120.
- Loaded & hauled away cubical panels from Conference Center room 234.
- Delivered & set up tables, A-frame signs, stanchions to Hodges Library for Hotcakes at Hodges Event.
- Delivered tables to Communications 3rd floor lobby for Thankful Thursday HR Event.
- Moved artwork and leather sofa SMC to Panhellenic Building.
- Moved folding chairs from Claxton Education Building 103 to Mossman 101.
- Moved desk chairs from 203 Panhellenic Building to Ferris Hall 209.
- Returned instructors chairs from Baker School and Cowan Cottage to Office of Equal Opportunity & Accessibility.
- Moved two growth chambers from Hesler Biology to Senter Hall, and moved two growth chamber back over to Hesler Biology.
- Moved a lab bench from Min Kao penthouse to Ferris Hall 334A.
- Moved out offices 1106 & 1107 at McClung Tower for renovations and abatement.
- Picked up a stand-up desk from Surplus and delivered to Jessie Harris 421.
- Moved tables in rooms 409 & 409A Dougherty into hallways and chairs into nearby rooms for abatement.

MAINTENANCE & REPAIR

HOUSING

- Completing year-end work orders as they flood in this time of year
- Addressed additional weekend vandalism at Hess

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DINING

- Repaired dish machines at Stokely and Mable's
- Repaired a hot well at Rocky Top Dining
- Repaired a grill and sink at the Student Union Phase II
- Repaired a fryer at Anderson Training
- Disconnected gas and electrical equipment at Cumberland Avenue Food Court

ATHLETICS

- Neyland Stadium: Continue getting restrooms and concessions ready for football season, and assisting contractors in the renovation process.
- Regal Soccer: Did building maintenance after One Knox Game and prepare for this weeks game.
- Lindsey Nelson Stadium: Building Maintenance for upcoming baseball games.
- Football complex: Go through and do general building maintenance and make sure building is in good shape for Recruits.
- Tom Black Track: Do building checks prior to Meet this weekend.
- Sherri Lee Softball: Do building checks for upcoming softball games.
- Allan Jones Aquatic: Do building check and pool checks for swim meets.

ZONE 4

- A+A - worked on a stopped up ERC Acid Tank
- HPER - checked/adjusted pool chemicals
- Andy Holt - Worked on sticking door in 717 and addressed wet carpet in 714
- Communications - worked on 2nd floor men's toilet
- Student Services - worked on water leaks outside of 408 and 201L

- Hearing & Speech - checked/replaced lights as needed
- Throughout Zone - general maintenance

ZONE 5

- Zone 5 is regrouping and making adjustments on our new zoning (touring buildings and doing a walk through to take note of needed repairs and clean up)
- Learning the buildings and issues is the task at hand
- Continuing to work diligently on customer service. Working together is a man-made tool.

ZONE 7

- No report received

ZONE 8

- We will soon be plumbing in AC unit drains on the roof at the UTIA Extension-Eastern Region Office.
- We have been installing portable AC units at the Environment & Landscape Building.
- We replaced an exhaust fan motor at the Central Greenhouse.
- We are working on Blackout Blinds at the South Greenhouse.
- We have many customers moving from multiple locations into the new ANRB building. We will start going through all of the vacated space as soon as possible to get ready for new customers.
- We are replacing a 20HP motor at the Middlebrook Building.
- We replaced all of the roof top unit filters at the Jewel Building.
- We are assisting other Zones with the transition of Buildings being swapped between zones.



SPECIALTIES TEAM

- No report received.

SUSTAINABILITY

- Some recycling totals:
 - 6,680 lbs cans and plastic
 - 12,120 lbs paper
 - 25.12 tons of food waste composted
 - 2,266 lbs of E-Waste
 - 404.5 lbs of material donated to Free Store
 - 368.76 lbs of material taken from Free Store

LOCK & KEY SERVICES

- Hodges Library – rekey locks
- Communications – unlock cabinets
- Dougherty Engineering – keypad lock needs batteries
- Walters Academic – install lock
- ETREC – dorm needs locks repaired
- SMC – repair locks
- Humanities – Exit doors repair
- Sigma Kappa – repair
- Agriculture and Natural Resources – setting up cores and keying building
- Front Office – Processing key request, key pick up and returns
- University Housing – many recores and repairs

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Conference Room Assistance Audio/Video microphones
- Computer replacement in Electric Shop
- Hard Drive upgrade in Electric Shop laptop
- Netreg and Active Directory updates
- Dash Training
- Computer upgrade in Administrative Services
- Teletime Troubleshooting
- New Monitor installations
- Software Purchasing



UTILITIES SERVICES

A/C SERVICES

- Fred Brown – Repaired 2 different units.
- Music- install new York chiller
- Baseball – install compressor in AC system serving umpire room
- Delta Tau Delta- Reset units.
- SMC – repair cooling tower no. 1
- Hodges Library- Worked on Air compressor.
- SERF - VFD installation for chiller no. 1
- SMC – Rebuild heating water pump
- TBA – Adjust AC system for entire building
- Zeanah- Repaired units in #124.
- CRC – Worked on large AAON unit.
- Plant Bio – Repaired 2 units.
- Police Dept- Repair Daikin chiller
- Hoskins – Repair AHU no. 1
- Hesler – repair cooling tower no. 1B
- Hess Hall Repaired unit, in POD store.
- Student union- Worked on freezer.
- Hesler building – Repaired unit for 728.
- UT Drive Building A – Repaired unit RTU.
- Panda Cumberland – Repaired unit.

ELECTRICAL SERVICES

Fire Alarm:

- Stokely Hall cleaned the dirty smoke detector in 331.
- Massey Hall cleaned out the fire pump drain (it was flooding the floor).
- Mossman reset the duct detector causing a supervisory alarm.
- Allan Jones cleared earth ground trouble on the fire panel.
- Scheduled Power outage for Dunford Hall’s removal.

Fire Alarm (cont.):

- Laurel Apts. Clean dirty smoke detectors in rooms 1120,1223, and 1024.
- Sororities assist with fire drills.
- Hess Hall clean dirty smoke detector.
- Delta Gamma clean dirty smoke detector 2nd. Floor hallway.
- Clement Hall clean the dirty smoke detector in room 444.
- Frat Houses assist with fire drills.
- UTFS fire panel replacement and testing.
- Stokely Hall fire alarm due to a wet smoke head on the 6th. Floor hallway.
- Middlebrook meets EHS to discuss the new office area.
- 1804 Frat responds to a fire alarm due to a wet lighting contactor.
- Respond to traffic light issues at Pat Head Summit.
- FAB Lab clean dirty duct detector.
- Baseball assist with water in the elevator pit.
- Delta Zeta cleaned the dirty smoke detector in room 311.
- Laurel Apts. Clean the dirty smoke detector in room 801.
- Hesler emergency broadcast system going off due to phone lines.
- Daily assist MASCO with pump tests and inspections.

Electrical Services:

- Overhead Lights at not working at Baker Center
- Lighting contactor burned up at 1804 Fraternity
- Power loss to AC units / Burned wires in junction box at Hess Hall
- Electrical wiring for Variable Frequency Drive at SERF Chiller number 4
- Ran underground power and DATA Raceway/poured concrete at Facilities Services Complex Room 122
- Provide power for VIP Restroom Trailers at Circle Park for Volapalooza

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PLUMBING SERVICES

- Baker School 3rd floor women's restroom stopped up
- Reese Hall Basement AC drains stopped up
- Brown Hall Room 644 Copper leak 3" tee in ceiling
- UT Culinary Institute water heater not working in machine room
- Third Creek Building Hot water line leaking in the hallway
- Auxiliary Service room 114 water line broken behind the wall
- Goodfriend Tennis leak in women's locker room ceiling
- Walters Academic Room 115 F water line leaking in the ceiling
- Goodfriend Tennis repaired bottler filler in the concourse
- Andy Holt Tower storm drains stopped up
- Haslam Building room 414 a toilet is leaking behind the wall
- Student Union Floor drains are stopped up in Starbucks
- Hodges Library room 648 2 roof drains need to be replaced

STEAM PLANT

- Sent radiator off to be serviced
- Called MHC for repair work to be done
- Cleaned out filters on the compressors
- Rebuilt water pump for condensate pump#2
- Serviced Cat forklift
- Repaired Man lift basket for the forklift
- Fabricated stainless steel box for salt tank to protect digital programming equipment
- Replace pop-off valve on #4

CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt: Phase II renovations; Cubicles P121; Dimmable lighting P115; Panic buttons on 3; Door controls P103C
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Move sculpture from McClung Museum to Hoskins Library; Dining projects FFE, etc.; Parking lot paving summer 2024
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Carpet 450
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091: Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227:HVAC for WUOT 299I
- Conference Center: Paint and carpet 4th floor; Renovate Suite 313; Install monitors for 308; New furniture and electric work 224A; Connect new ovens on 4th floor; Paint 4 offices 314
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349
- Dougherty : Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Facilities Services: Reinstall wind turbine

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CONSTRUCTION (CONT.)

- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates B001, B002
- HSS: Paint Writing Center
- Haslam Business Building: Repair tile in mezzanine corridor; Add receptacles 310 and 523
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; Paint 417; Paint and carpet 717; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616
- Middlebrook Building: Add shelving 131
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B
- Nielsen Physics: Paint and misc. work 218, 215
- Perkins Hall: Window film S010; Replace ceiling fans 219; Renovate multiple rooms for BME; Remove things from wall 199A
- Presidential Court: Replace ATM
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping
- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining and chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- Student Aquatic Center: Remove small shed from basement; Replace some floor tiles in lobby; Mount and ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Divide 210 into 2 offices; Hood up motors in gym
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301
- Student Union: Paint 383; Door operator 373; Add weather stripping to door bottom 174N
- Thompson Boling Arena: Utilities for compactor; Electric in kitchen 218; Access controls 299G, 299H and 199

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CONSTRUCTION (CONT.)



- Tickle Engineering: Install 6 cubicles 310; Electric 112, 113; Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B; Convert mailroom 526 into a study room
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Exhaust in lab 242; Electric work G002/G003; Electric work 172 and G029
- UT Warehouse: New split door and electric work 115; Carpet 208; Larger gate 130A
- Vol Condos: Charging station
- Vol Hall: electric for maintenance shop 465
- Zeanah Engineering: Card reader M167B; Deadbolt locks on suite doors and light switch 161B; Move radiation monitors G116; Add access controls for 8 rooms; Install 3 clocks in classroom on 3; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116
- 1610 University Ave.: Move door 230A; Monitors for 4 rooms and blackout shades
- 1817 Melrose Ave.: Add door bell and panic buttons
- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

WEEKLY SAFETY STAND DOWN

MAY IS NATIONAL ELECTRICAL MONTH

May is National Electrical Month. Here are some great tips on staying safe while working around electricity.

Workplace Safety: Avoid Common Electrical Hazards

Contact with or exposure to electricity is one of the leading causes of workplace fatalities. Follow these tips to avoid electrical injuries.

Overhead Power Line Contact

46% of all electrical fatalities are caused by contact with overhead power lines

57% of overhead power line fatalities were in non-electrical occupations



Always assume all lines are live and dangerous



Always look up; be aware of overhead power lines



Keep yourself and equipment at least **10 feet** away from overhead power lines



Do not touch anything that is in contact with overhead power lines



Carry equipment, including ladders, **horizontally** to avoid contact with power lines



Stay at least **35 feet** away from downed power lines

Accidental Contact with Energized Conductors or Parts

45% of all electrical fatalities were caused by working on or near energized conductors or parts

74% of these fatalities were in electrical occupations



Always test for **voltage** before you perform work. Be sure to also test the area around the equipment you are working on to avoid accidental contact with energized equipment



Always perform a **site and risk assessment** before conducting work. Hazards exist on and near the equipment you are working on



When possible, turn off power before conducting work



Follow proper **lockout / tagout** procedures



Avoid **complacency**. Every job is different, make sure you **follow the hierarchy of controls** and other electrical safety work practices on every job

Electrical Safety in the Workplace

69% of all electrical fatalities involved **non-electrical** occupations



Know when to say when. If you feel unsafe performing a job, say something



Be aware of **potential electrical hazards** in the workplace. Avoid electrical rooms and other potentially hazardous areas



All electrical work should be completed by **qualified workers** with proper training



GFCI protection should be installed where **electricity and water** may come in contact

5 sources accounted for **92%** of all electrical fatalities

Overhead power lines



Unexpected contact with electricity



Working on energized parts



Ground fault



Damaged wiring



ESFi.org

Please **share** this **free** resource to save lives

www.facebook.com/ESFi.org

www.twitter.com/ESFIdotorg

www.youtube.com/ESFIdotorg



CAMPUS EVENTS TO EXPAND YOUR BORDERS

Annual MLK March and Juneteenth Celebration

Join the [MLK Commemorative Commission](#) for the 2024 MLK March/Parade and Juneteenth Celebration, an event to honor freedom and heritage on Wednesday, June 19. The event will begin with registration and lineup at Chillhowee Park, offering community members the chance to participate actively in this historic annual march. Parade line up begins at 8:30 a.m. with the march starting at 10 a.m. The parade will culminate at Dr. Walter Hardy Park where the Juneteenth Celebration begins at noon with a range of activities, performances, and educational opportunities. Register [here](#).

May is: Asian American Pacific Islander Heritage Month, Haitian Heritage Month & Jewish American Heritage Month

AAPI Heritage Month celebrates the cultures, traditions, and histories of Asian Americans, Native Hawaiians, and Pacific Islanders in the United States. This month highlights the stories and experiences of those individuals with ties to the Asian continent and the Pacific Islands of Melanesia, Micronesia, and Polynesia. Learn more about AAPI Heritage Month through this [curated list](#) of resources, from the [College of Education, Health, and Human Sciences \(CEHHS\)](#), centering AAPI voices and stories.

Haitian Heritage Month provides an opportunity to celebrate the vibrant culture, distinct art and traditions, and the people of Haitian origin. This celebration is an expansion of the annual patriotic Haitian Flag Day, which falls on May 18.

Established in 2006, Jewish American Heritage Month honors the rich history, cultural heritage, and invaluable contributions, including the arts, business, public service, and social justice movements of Jewish Americans in the United States. CEHHS has curated a list of resources centering Jewish voices and stories [here](#).