



UTFS Summer Picnic - June 4, 2024

Join us in the Student Union Ballroom on Tuesday, June 4 at 12pm for good food, fun, and door prizes! A shuttle schedule will be sent out as the event date nears. This will be a Zero Waste event thanks to the assistance of the UT Office of Sustainability and UT Recycling! If you have questions, reach out to Alyssa Antal at aantal@utk.edu. A flyer is included at the end of the newsletter.

UTILA and Uconnect Applications Open Now

Applications are open now for the UTILA and Uconnect programs! UConnect (non-exempt) is an inclusive, yearlong immersive leadership and professional development program. The goal of UConnect is to promote growth and development for our highly motivated non-exempt staff who have a minimum of one year of continuous service. Meanwhile, the purpose of the UTILA (exempt) is to provide a thoughtful and intentional learning experience that will equip leaders with the content knowledge, leadership behaviors, and support to effectively lead our diverse workforce and create a culture of inclusion. To learn more and/or apply, click [here](#).

Sick Leave Bank Enrollment

The [Sick Leave Bank](#) provides members who are experiencing a serious illness with an opportunity to request additional paid leave from the bank after they have exhausted all personal accrued leave. Open enrollment runs through June 30.

Upcoming Retirement Parties

Go ahead and mark those calendars as we prepare to celebrate alongside soon-to-be retiree, Andres Francisco! Andres will have a private reception on Friday, May 31st. Roger McDonald's retirement reception will be on Thursday, June 27 at 8am in FSC 101/102.



BUILDING SERVICES

- Student Union
 - Carpets were clean in event rooms 362 A, B, and C, 360, 367, 377A, 383F, 272 B, C, 270.
 - Hallway carpets on the third floor.
 - Hall corridor next to the food pantry carpet was cleaned.
 - The administration corridor carpet was cleaned.
 - Carpets in the Pride Center were cleaned.
 - Classroom 169 carpet was cleaned.
 - The Dean of Students common area carpet was cleaned.
 - A stain in the kitchen area of Dean of Students was cleaned.
 - The catering corridor was scrubbed with the auto scrubber.
 - The Rocky Top corridor was scrubbed and high speed.
 - The airlock area near the plaza was auto scrubbed and high speed.
 - The first floor from the bank to the seal was scrubbed then high speed.
 - The base boards in event rooms 362 all, 377 and 360 were cleaned.
 - The chairs on L1 and G1 were stacked in preparation for floor work to begin.
 - All the women's restrooms in phase 1 were detailed cleaned: Stalls, walls, baseboards, sinks and toilets.
 - More cardboard bales were made.
 - Terrazzo at Blenz on G1 was scrubbed.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Ops is currently working on summer projects
- The Turf Team is preparing for lawn renovation at Circle Park and Humanities

MOVING & EVENT SVCS

- Moved all furniture & boxes back to the 4th floor of Andy Holt Tower from the 2nd floor following renovations.
- Moved student desks & chairs from Ferris Hall 502 to Claxton 104.
- Picked up large cooler from Delta Zeta sorority house and delivered to recycling.
- Uncrated and moved two growth chambers from Plant Biotech dock to room 145.
- Picked up iPad signs from locations around campus and returned them to Tyson Alumni House.
- Picked up all commencement items from arena and returned them to the proper locations throughout campus.
- Picked up purchased surplus items and delivered to SERF 517.
- Delivered & set up tables to Zeanah Engineering Complex 4th floor atrium for TCE Thank You Party Event.
- Moved desks and other furniture at HPER rooms 322, 233, B022, 326, 362, and 357.
- Picked up all Student Disabilities Services handicap chairs from classrooms throughout campus and returned them to Blount Hall.
- Picked up tables from SERF Barrett Lectures Event from room 307.



MOVING & EVENT SVCS (CONT.)

- Provided speakers, microphone, and electrical support for Spring Celebration (Provost Office) Event at Circle Park.
- Disassembled and removed cubicles at Plant Biotech Building room 412.
- Moved -80 freezer from Plant Biotech Building to ANRB 3rd floor equipment room.
- Picked up and moved two pallets and crate from Zeanah Engineering Building G117 to TCE storage cage at Stephenson Drive warehouse.
- Picked up large printing press from Art & Architecture 341B and delivered to surplus.
- Moved two large pieces of equipment from Food Safety Building to McCord Hall 1st floor.
- Disassembled and moved cubicles from Baker School room 202 and stored in basement storage area.
- Set up rooms 156 & 157 Plant Biotech Building for event.
- Dropped off tables & chairs at Bass Anthropology Building.
- Picked up boxes of graduation supplies from 8th floor Andy Holt Tower and delivered them to Student Union room 383.
- Replaced broken banner hardware throughout campus.
- Picked up purchased surplus items and delivered them to Nursing Education Building room 421.
- Moved furniture into White Ave Early Learning Center that was delivered but, left on the sidewalk outside.
- Took down and moved whiteboards in Mossman 101A and 101B to Jessie Harris 023.
- Uncrated and moved -80 freezer from Plant Biotech Building dock to lab room 401.

MAINTENANCE & REPAIR

HOUSING

- Working on flipping buildings.
- Are first conferences will start June 1st.
- Buildings that will be occupied starting the 1st will be Magnolia, Dogwood, Geier, Robinson and Fred Brown.

DINING

- Deliming and PM-ing equipment at Rocky Top Dining
- Repaired a fryer at the Student Union Phase I
- Replaced a dishwasher fill solenoid at Anderson
- Replaced a chemical pump at Stokely
- Replaced an oven timer at the Student Union Phase II

ATHLETICS

- Sherri Lee Softball: General building maintenance for regional & super regional tournaments
- Allan Jones Aquatic: general maintenance for swim meets this week
- Cleaning chillers in the zone

ZONE 4

- A+A - worked on Hat problem in Room 225
- Andy Holt - worked on water fountain on P2 and AC in P225
- Communications - worked on AC in 302B and urinal in men's room at 33
- Student Services - worked on water AC in Room 105
- Hearing & Speech - checked/replaced lights as needed
- Throughout Zone - general maintenance

Weekly continues on next page



ZONE 5

- Zone 5 is addressing any and all issues we acquired in the new transition. We have a lot to do before the students return.
- Going through classrooms and other areas that we can easily access during this time frame.
- We are working on O.S.H.A. Training and attending classes. We work diligently on Customer Service and Customer Satisfaction is our Priority.

ZONE 7

- No report received.

ZONE 8

- No report received

SPECIALTIES TEAM

- Replaced door glass at Laurel Hall
- Repaired doors at Thompson Boling Arena
- Repaired and replaced windows at Student Services
- Transported lifts to various campus locations
- Repairing water leak at Concord
- Installed door and installing storefront windows at FSC
- Installed door operator at Arena Dining
- Installed power chip on door operator at Blount Hall
- Corrected panic rods on door closer at Geier Hall
- Replaced motor and repaired gear box on door operator at Stokely Hall
- Adjusted weather stripping for secure closure on door at Ayres Hall
- Changed power assist setting on door operator at Third Creek building

SUSTAINABILITY

- Recycling Totals:
 - 7,280 lbs of cardboard
 - 14,420 lbs of cans and plastic
 - 15,660 lbs of paper
 - 23,742 lbs of food waste composted
 - 9,880 lbs of glass
 - 454 lbs of material donated to Free Store
 - 562 lbs of material taken from Free Store

LOCK & KEY SERVICES

- Sigma Alpha Epsilon – rekey band room
- UT Culinary Institute – Hallway door repair
- SMC – Install new hardware on restrooms 5th & 7th floors
- Dougherty Engineering – Stairwell door getting stuck
- Cherokee Mills – install locks on cabinets
- On Campus – Exit door project
- Front Office – processing key request, key pickup and returns
- University Housing – many recores and repairs

Weekly continues on next page



COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Setup new Staff at Compost Farm
- Grammarly Software Purchase
- Conference Room Setups and Upgrade Discussions
- Facilities Services Emergency Management upgrade discussions
- Adobe License Renewals for Facilities Services
- Bluebeam software License purchases
- Microsoft Project Software License purchases
- CUP Training
- Sustainability office location moves at FSC
- Intune Computer Recovery
- Department Calendar maintenance

UTILITIES SERVICES

A/C SERVICES

- No report received.

ELECTRICAL SERVICES

Fire Alarm:

- South Carrick clean dirty smoke det. in room 1205.
- North Carrick replaces the damaged AV in room 932.
- Hess Hall section 5 K reset Won Door Fault.
- FSC: finished up in 122.
- Brown: troubleshooting network connection to PQM
- Vet Med responds to a fire alarm in the basement due to a steam leak.
- TBA fire watch for graduation.
- Zeanah reset the fire alarm panel troubles.
- Kappa Delta responds to fire alarm due to cleaning personnel.
- A&A fire alarm due to dust from cleaning.
- Vol Hall assists BST with fire panel troubles.
- Glazer Building: Check on the issue with the fire panel phone.
- Mossman: Lutron lighting on 3rd floor
- Business Incubator: put in locate for network drop.
- Kingston Pike Building: Report of burning smell in server. server board burned
- TBA replaced smoke det. in the skybox.
- ERC disable/enable devices for AC shop.
- Tandec disable/enable devices for AC shop.
- Golf assist Simplex with fire panel issues.
- Allan Jones assist Simplex with fire panel repairs.
- Phi Mu responds to fire alarm due to cleaning.
- Strong Hall: Program Modbus controller for meters.

Weekly continues on next page



ELECTRICAL SERVICES (CONT.)

Fire Alarm (cont.):

- Mossman: Lutron lighting programming.
- Dogwood Hall: Reconnect smoke head for Wayne
- Soccer: Met with Scot Zurcher about moving AV next week
- Vol Hall assists MASCO with repairs.
- Tickle assisted with a water outage which affected the sprinkler system.
- Mossman: Run conduit for networking in meters.
- Vol-Hall: sprinkler leaking on 9th floor.
- Mossman: Run conduit for connecting meters to the network. Wiring them together in switchgear.
- Vol-Hall: Morristown sprinkler is repairing a leaking line on the 9th floor.
- Vol-Hall: The garage dry system went into alarm first thing Thursday morning.
- North Carrick Hall: Inspected damaged AV in 1134 and 1140. Ordered parts

Electrical Services:

- Pool Pump Circuit Breaker tripping at Anderson Training Center
- Electrical Panel Missing Breaker Blank at Clarence Brown Theatre
- 480V Cutting Machine no power at Hodges Library
- Light Fixture caught fire and burned the Branch wiring at Tyson Alumni Center
- Restrooms and Social Deck have lost power at Neyland Stadium
- Room 102 has shorted the Lutron Lighting Controls at the Black Culture Center
- Disconnect electrical power to multiple computer tables at Henson Hall
- 1525 and 1610 University Ave. lost A phase of KUB-supplied electrical power, The Building turned off to spare motors and re-energized

- Added 2” conduit for Strobic Fans Emergency Power Upgrade

PLUMBING SERVICES

- Dabney-Buehler backflow needed repair
- Senter Hall removed water pipes that are not needed in room 127
- West Sky box repaired busted trap on 2nd level
- Phi Gamma Delta 1836 two urinals and two toilets not flushing
- Thompson Boiling Arena concourse bathrooms main stopped up
- Student Services shock stop leaking in the ceiling of room 202
- McCord Hall chemical sink needs to be replaced in room 057
- CRC Materials PRV domestic water needs replaced
- Kappa Kappa Gamma Sorority no hot water in the building
- The west sky box Drain is stopped up and a trap needs to be replaced
- Backflow repairs at South Greenhouse Dabney Buechler and Hesler Bio

STEAM PLANT

- Put the fuel oil tank truck line under pressure before adding fuel to ensure no fuel would be lost.
- Replaced air filters in high-voltage room
- Started pressure washing the fuel tanks.
- Finished the pressure washing and cleaned cobwebs from the fire floor
- Repaired polisher tank leak. Cleaned the shop.

Weekly continues on next page



CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Door controls P103C
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Auxiliary Services: Repair block walls 108, 114
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Classroom Renovations Summer 2024; Move sculpture from McClung Museum to Hoskins Library; Dining projects FFE, etc.
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Carpet 450
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091; Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B
- Conference Center Building: Connect new ovens on 4th floor
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349
- Delta Gamma Sorority: Replace 2 showers
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Facilities Services: Reinstall wind turbine
- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Replace carpet in Suite 100
- HPER: Paint B020; Paint and carpet 328; Mesh gates B001, B002
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411; Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms; Offices, conference rooms 212
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; Paint 417; Paint and carpet 717; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001; Paint and flooring 601 suite, 605 and 616; Paint and carpet 305; Electric for a digital sign 501
- Middlebrook Building: Modify door controls on 137
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B
- Perkins Hall: Renovate multiple rooms for BME

Weekly continues on next page



CONSTRUCTION (CONT.)

- Presidential Court: Replace ATM
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping
- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining and chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- Student Aquatic Center: Mount and ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Hood up motors in gym
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301
- Student Union: Door operator 373; Add weather stripping to door bottom 174N
- Thompson Boling Arena: Utilities for compactor; Electric in kitchen 218; Access controls 299G, 299H and 199
- Tickle Engineering: Install 6 cubicles 310; Electric 112, 113; Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B; Convert mailroom 526 into a study room
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Electric work G002/G003; Electric work 172 and G029
- UT Warehouse: New split door and electric work 115

- Vet Med Center: Electric and prep work for 2 new x-ray machines
- Vol Hall: Electric for maintenance shop 465
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Install 3 clocks in classroom on 3; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/facommentbox

Weekly continues on next page

WEEKLY SAFETY STAND DOWN

ELECTRIC POWER TOOL SAFETY



Electrical Power Tool Safety

Hand and power tools are a common part of our everyday lives and are present in nearly every industry. These tools help us to easily perform tasks that otherwise would be difficult or impossible. However, these simple tools can be hazardous; they have the potential to cause severe injuries when used or maintained improperly. Special attention to hand and power tool safety is necessary in order to reduce or eliminate these hazards.

Because they are extremely hazardous when used improperly, power tools must be fitted with guards and safety switches. To protect the user from shock, tools must either have a three-wire cord with ground and be grounded, be double insulated, or be powered by a low-voltage isolation transformer.

The types of power tools are determined by their power source: electric, pneumatic, liquid fuel, hydraulic, and powder-actuated.

Portable, bench mounted, or floor mounted power tools and equipment need routine maintenance, inspection, and adjustments to ensure safe operation. Tool bits, blades and other changeable parts must be kept sharp and free from damage. Electrical systems, belts & pulleys, and gears must be properly guarded to prevent exposing employees to hazards.

Read the manufacturer instructions (manual) to understand the tool's proper applications, limitations, operation, and hazards before using the tool.

Safe Work Procedure:

- Use the correct tools for the job. Do not use a tool or attachment for something it was not designed to do. Select the correct bit, cutter, or grinding wheel for the material with which you are working.
- Inspect tools, power cords, and electrical fittings for damage prior to each use. Repair or replace damaged equipment.
- Do not remove any safety guards.
- Switch tools off before connecting to a power supply.
- Disconnect the power supply before making any adjustments.
- Make sure tools are either properly grounded or double-insulated. Grounded tools must have a three-wire cord with a three-prong plug. This plug must be plugged into a properly grounded three-pole outlet.
- Don't break off the third (ground) prong on a plug.
- Test electrical tools and cords for effective grounding with a continuity tester before use.
- Replace open-front plugs with dead-front plugs. Dead-front plugs are sealed and pose less danger of electric shock or short circuit.
- Don't bypass the tools ON/OFF switch by connecting and disconnecting the power cord.
- Suspend power cords over walkways or working areas wherever possible to eliminate tripping hazards.
- Don't use extension cords as permanent wiring. They must only be used to temporarily supply power to an area that doesn't have a power outlet.

WEEKLY SAFETY STAND DOWN

ELECTRIC POWER TOOL SAFETY

Safe Work Procedure: (cont.)

- Don't allow vehicles or equipment to pass over unprotected power cords. Cords should be put into electrical conduits or protected by placing them between two pieces of lumber of suitable strength.
- Keep power cords away from heat, water, and oil.
- Don't use light-duty power cords for heavy load applications.
- Don't carry electrical tools by the power cord.
- Don't disconnect the power supply by pulling or jerking the cord from the outlet. Pulling the cord rather than the plug may result in electric shock and can damage the wiring inside the cord.
- Don't tie knots in power cords. Knots can cause short circuits and electric shocks. Loop the cords or use a twist lock plug.
- Don't clean tools with flammable solvents.
- Don't operate electrical tools in an area containing high levels of explosive vapors or gases.
- Don't overload the circuit by plugging several power cords into one outlet.

ALWAYS: Operate power tools within their design limitations, according to manufacturer instructions.

Don't be a fool! Inspect your electrical tools!!

Source: <https://safetymattersweekly.com/weekly-safety-meeting-electrical-power-tool-safety/>

DECEMBER 21, 2014



CAMPUS EVENTS TO EXPAND YOUR BORDERS

Annual MLK March and Juneteenth Celebration

Join the [MLK Commemorative Commission](#) for the 2024 MLK March/Parade and Juneteenth Celebration, an event to honor freedom and heritage on Wednesday, June 19. The event will begin with registration and lineup at Chilhowee Park, offering community members the chance to participate actively in this historic annual march. Parade line up begins at 8:30 a.m. with the march starting at 10 a.m. The parade will culminate at Dr. Walter Hardy Park where the Juneteenth Celebration begin at noon with a range of activities, performances, and educational opportunities. Register [here](#).

The Bottom: Stories from the Neighborhood

Curated by [Good Black Art](#) and grounded in the research of [Dr. Enkeshi El-Amin](#), a local sociologist specializing in race, place, and Black communities, The Bottom: Stories from the Neighborhood is an exhibition that delves into life in East Knoxville neighborhoods. While it highlights the narrative of Knoxville, it resonates with Black, Brown, Indigenous, and underprivileged communities across different times and places. The exhibition presents both familiar and imaginative interpretations by two Southern artists through a dialogue of folklore and futurism, drawing from oral histories of former residents and archival sources from The Bottom.

This exhibition will be held at the [Downtown Gallery](#) starting on Saturday June 1 at 10 a.m. to 3 p.m. View more dates [here](#).

May is: Asian American Pacific Islander Heritage Month, Haitian Heritage Month & Jewish American Heritage Month

AAPI Heritage Month celebrates the cultures, traditions, and histories of Asian Americans, Native Hawaiians, and Pacific Islanders in the United States. This month highlights the stories and experiences of those individuals with ties to the Asian continent and the Pacific Islands of Melanesia, Micronesia, and Polynesia. Learn more about AAPI Heritage Month through this [curated list](#) of resources, from the [College of Education, Health, and Human Sciences \(CEHHS\)](#), centering AAPI voices and stories.

Haitian Heritage Month provides an opportunity to celebrate the vibrant culture, distinct art and traditions, and the people of Haitian origin. This celebration is an expansion of the annual patriotic Haitian Flag Day, which falls on May 18.

Established in 2006, Jewish American Heritage Month honors the rich history, cultural heritage, and invaluable contributions, including the arts, business, public service, and social justice movements of Jewish Americans in the United States. CEHHS has curated a list of resources centering Jewish voices and stories [here](#).

UTFS SUMMER PICNIC

JUNE

4TH

2024

12:00PM

Join us for good food, fun, and door prizes!

Student Union Ballroom 272
shuttle schedule to be announced

This Event
Will Be
Zero
Waste

Contact
Alysa Antal:

(865) 974-7778
aantal@utk.edu

