

MAY 6, 2024

UTILA and UconnecT Applications Open Now

Applications are open now for the UTILA and Uconnect programs! UConnecT (non-exempt) is an inclusive, yearlong immersive leadership and professional development program. The goal of UConnecT is to promote growth and development for our highly motivated non-exempt staff who have a minimum of one year of continuous service. Meanwhile, the purpose of the UTILA (exempt) is to provide a thoughtful and intentional learning experience that will equip leaders with the content knowledge, leadership behaviors, and support to effectively lead our diverse workforce and create a culture of inclusion. To learn more and/or apply, click here.

Staff Appreciation Week is Here!

UT's Staff Appreciation Week is on the horizon! Be on the lookout for several events taking place from May 6 through 10 designed to bring some fun to the workday. One way you can get involved is by sending a note of appreciation for a fellow staff member! The first 200 staff members who receive a note of appreciation will also receive a small prize! Get your notes in now to help secure a spot for someone you appreciate. Click here to send a note. More to come on other Staff Appreciation Week events!

Don't Forget to Tell Training!

If you've signed up for either Safety Fest TN or the Conference for Women's Leadership, be sure to let Training know so they can track attendance and hours. Don't forget that Safety Fest TN 2024 is now accepting registrations! This event is scheduled for April 29 - May 3. Let Training know if you plan to attend. To learn more, see: https://safetyfesttn.org/

Sick Leave Bank Enrollment

The <u>Sick Leave Bank</u> provides members who are experiencing a serious illness with an opportunity to request additional paid leave from the bank after they have exhausted all personal accrued leave. Open enrollment runs from April 1 through June 30.

Upcoming Retirement Parties

Go ahead and mark those calendars as we prepare to celebrate alongside soon-to-be retiree, Ernie Cox! Ernie Cox will have his retirement reception in FSC 101/102 at 8am on Wednesday May 22nd. His retirement date is June 3rd after 44 years! All are welcome to attend. Additional parties are scheduled for Andres Francisco and Billy Matthews, both of Building Services. Andres will have a private reception on Friday, May 31st, and Billy will have an open reception on May 24th at 11am in Thompson Boling Room 132.



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BUILDING SERVICES

- Student Union
 - The carpet in 363 A, B and C were cleaned.
 - Ballrooms A, B and C the carpet was spot cleaned.
 - The main entrances were leaf blown.
 - Patio near lot 9 was leaf blown/cobwebs removed.
 - Patio near the information desk was leaf blown and cobwebs were removed.
 - Ran the Chariot on the 2nd & 3rd floor of phase 2.
 - The stairwells in both phases were swept and mopped.
 - The overlook glass and handrails on the monumental stairs was cleaned in phase 1.
 - The monumental stairs in both phases were swept and mopped multiple times.
 - Event room 262 A, B and C the carpets were vacuumed and cleaned.
 - The plaza over hang near Union Station was swept and cobwebs removed.
 - The G1 bathrooms in phase 2 were detailed cleaned.
 - The auditorium was leaf blown multiple times as we had several Dance groups rehearsals & shows.
 - The auditorium stage was cleaned and disinfected.
 - The green room & dressing rooms were cleaned multiple times to remove glitter, sequins & makeup.
 - The dressing room restrooms were detailed cleaned.
 - IQ was ran on G3, G2, G1, L1, connector bridge and first floor nightly.
 - The auto scrubber was ran in the dining area of phase 2.
 - Last week was a busy week with multiple Banquets, Commencements, luncheons and Awards Ceremonies.

OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

- Spring has sprung and all the trees, shrubs, annuals
 and perennials are putting out new growth and looking
 great. But the weeds are popping out as well and the
 landscape teams are working hard to keep the weeds
 under control.
- Summer annuals have arrived and crews will be planting the campus entry beds ahead of graduation.
- The Arboriculture crew continues to get started on the maintenance pruning along the streets and boulevards: our big project for the summer will be raising branches over Volunteer Boulevard from UT Drive northwest to West Cumberland Avenue.
- The beginning of spring often reveals the trees that didn't make it through the winter and we have begun to develop our summer tree removal list.
- The mowing crews are now fully engaged and hustling to keep up with the rapidly growing turf.
- Irrigation continues to find and repair breaks and finalize system start ups to make sure the water is flowing when the summer heat begins to kick in.

MOVING & EVENT SVCS

Events:

- MGC Showcase Event on Ped. Walkway
- Chancellor's Honors Banquet at Student Union Ballroom
- Health IBEP Tailgate Event at Zeanah South Plaza
- Undergrad Research Symposium Event at Mossman Lobby
- Caribbean Splash Jam Event at TREC Outdoor Pool
- Celebration of Generosity Event at UT Culinary & Creamery



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MOVING & EVENT SVCS (CONT.)

- Best Buddies Fundraiser Event at Humanities North Lawn/Amphitheatre
- Young Professionals Pop Up Event at Student Union 21st Mortgage Plaza
- CSE Garden Party Event at Circle Park
- Free Store Pop Up Event at Student Union 21st Mortgage Plaza
- Sports Club Pool Party Event at TREC
- Welcome Wednesday Event at Humanities Plaza
- UT Gardens Gala Special Event at UT Gardens
- Campus Advisory Board Event at Hodges Library
- Senior Design Showcase Event at Zeanah Engineering Building
- Glow Zumba Event at TREC Fields
- Grad Countdown Block Party Event at Melrose Ave/Tyson House
- Haslam Student Project Event at Ped. Walkway
- NSBWM Bake Sale on Ped. Walkway
- Delta Upsilon Chartering Event at Fiji Island
- College of Music VIP Day Event at Haslam Music Center
- LLC End of Year Celebration Event at Presidential Courtyard
- MGC Showcase Fundraiser Event at Ped. Mall
- Engineering Ambassador Banquet Event at Zeanah South Plaza
- Picnic on the Plaza Event at Humanities Plaza
- UTSA Celebration Event at Student Union 21st Mortgage Plaza
- CCHHS Picnic Event at IAMM Common Area

Moves/Surplus/Banners:

- Moved two freezers from Mossman 229 to Strong Hall 5th floor and room 718.
- Moved a chest freezer and upright freezer from Strong Hall dock to Mossman loading bay

- Moved furniture between several offices at Middlebrook suite 119.
- Moved furniture from Perkins 219 to Ferris 334.
- Moved and assembled furniture at Nursing Education Building.
- Moved a delivery of equipment from Strong Hall loading dock to 5th floor.
- Picked up purchased surplus and delivered to Andy Holt Tower 301.
- Picked up surplus and delivered to HPER 322.
- Picked up broken furniture and unwanted items from Early Learning Center and hauled to trash.
- Picked up broken chairs from Ayres Hall 313 and disposed of them.
- Hauled away broken file cabinets from Claxton 425.
- Picked up pieces of unwanted desks and hauled away at Conference Center Suite 224.
- Picked up 10 A-frames from Andy Holt Tower P119 and placed at desired locations.
- Picked up 5 iPad signs from Tyson House Basement and placed at different locations.
- Hauled display boards to and from Melrose, Student Union, and Baker School.
- Delivered boxes, bubble wrap, & tape to BESS Labs Building, Morgan Hall, McCord Hall, Plant Biotech, Third Creek Building, BESS Office Building, Henson Hall, Environmental Landscape & Lab.

MAINTENANCE & REPAIR

ZONE 1

- Keeping up with work orders as they always pick up at this time of the year.
- Last day is May the 19th. for this school year.



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TAGIETTES SERVICES

ZONE 2

- A + A worked on stopped up toilet on 1st floor women's restroom
- HPER checked and adjusted chemicals in pools
- Andy Holt work on door in 717 that was sticking, worked on AC in 221 and continuing to install dimmer switches on P1
- Communications worked on AC in Rooms 417 and 425, addressed a leak in 209 Women's Room, and assisted AC on chilled water pump for Communications
- Student Services worked on AC in Room 320 and a a leaking sink in Room 410
- Hearing & Speech replaced lights as needed
- Throughout the zone, general maintenance

ZONE 3

 Zone 3 is going away with the new reorg for Maintenance and Repair. Look for updates in upcoming issues of FS Weekly

ZONE 4

- Repaired an ice maker and sink at Stokely
- Repaired a dish machine and grill at Rocky Top Dining
- Repaired a food armer at the Student Union Phase
 I
- Repaired an oven at Anderson Training
- Repaired toilet and faucets at Vol Hall

ZONE 5

- Neyland Stadium: Continue getting restrooms and concessions ready for football season, and assisting contractors in the renovation process.
- Regal Soccer: Did building maintenance after One Knox Game and prepare for this weeks game.
- Lindsey Nelson Stadium: Building Maintenance for upcoming baseball games.
- Football complex: Go through and do general building maintenance and make sure building is in good shape for Recruits.
- Tom Black Track: Do building checks prior to Meet this weekend.
- Sherri Lee Softball: Do building checks for upcoming softball games.
- Allan Jones Aquatic: Do building check and pool checks for swim meets.

ZONE 7

• No report received

ZONE 8

- We are working to make steam condensate line repairs in the Plant Biotech Building.
- We repaired toilets in several buildings by rebuilding the flush valves.
- We replaced a GFCI receptacle in Greenhouse 17.
- Our One-Call staff still remains busy with every type of call you can imagine at times.
- We ran electrical cords for the UT Gardens Gala that was held this past weekend.
- We changed prefilters in several air handlers throughout the AG Campus.



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ZONE 9

- We replaced the filters in the roof top units at the UTIA Extension – Eastern Region Office.
- We sealed some conduit on the Glazer Building that was causing a roof leak.
- We replaced a light fixture at the Early Leaning Center, 2016 Lake Avenue.
- We are making sure to keep our Archibus work requests always caught up.

SPECIALTIES TEAM

- Working on drawings for 6th floor Hodges Library and FSC 122 room renovations
- Boarded up broken windows at Student Services, Communications, and Hesler Biology
- Measuring broken door glass at Andy Holt Tower
- Repaired door frame at BESS Labs
- Replaced door operators at Student Services
- Repaired and rebuilt door operator at Student Union Ph I
- Transported lifts to various campus locations
- Assisted GIS and high voltage work teams with creating and rolling out a data collection form for outdoor switchgear, transformer, and manhole assets
- Reworking standard operations and work definitions for data transfer to Oracle

SUSTAINABILITY

 The green fee funded an Air Ionization project led by Dr William Miller. Dr. Miller's students will have a presentation on this project on Wednesday, May 8th from 9:30am - 11:00am in FSC 101. All are welcome.

- The CCE had their monthly meeting on Monday and discussed initiatives to be taken on for the new year.
 This includes revamping the Mug Project, providing recyclable aluminum cups for the stadium, automating electrical meter readings for buildings on campus, and converting fleet vehicles to electric.
- We hosted our annual Sustainability Symposium on Friday, April 26th. We had 5 student presentations on sustainability projects that they worked on this academic year.
- Some recycling totals:
 - 6,680 lbs cans and plastic
 - o 12,120 lbs paper
 - o 25.12 tons of food waste composted
 - o 2,266 lbs of E-Waste
 - 404.5 lbs of material donated to Free Store
 - o 368.76 lbs of material taken from Free Store

LOCK & KEY SERVICES

- Hoskins Library combination lock change batteries
- Ferris Hall push buttons not working repair
- Austin Peay lock malfunctioning
- Morgan Hall file cabinet key replacements
- Agriculture & Natural Resources loading cores and installing
- Student Health loading cores.. new construction
- Student Services rekeying suite
- Exit Door Project changing cores
- Front Office Processing key request, key pickup and drop off
- University Housing many recores and repairs, assisting as needed



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COMM & INFO

COMM & PR

· Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

Training Calendar is available online! Visit https://fs.utk.edu/comminfo/training/ to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit https://liveutk.sharepoint.com/sites/DASHProgram to learn more!

- Conference Room Assistance Audio/Video microphones
- Computer replacement in Electric Shop
- Hard Drive upgrade in Electric Shop laptop
- Netreg and Active Directory updates
- Dash Training
- Computer upgrade in Administrative Services
- Teletime Troubleshooting
- New Monitor installations
- Software Purchasing

UTILITIES SERVICES

A/C SERVICES

- Fred Brown Worked on RTU #2.
- Student Union worked on equipment for Stake and Shake.
- Art /Architecture- rebuild chilled water pump.
- SMC rebuild heating water pump.
- Mossman Repaired growth chamber.
- Mossman Repaired equipment in 2nd floor POD store.
- SMC replace coupling in cooling tower no. 1
- Baseball replace the compressor in AC system
- Plant Bio- Repaired walk-in cooler in 340 &342.
- Communications replace 60 hp motor for secondary chilled water pump
- Hesler Bio Repaired A005A.
- Andy Holt replace the starter for primary chilled water pump
- Jartu Set new condenser on rook for walk-in cooler
- Andy Holt replace coupling insert for chilled water pump no. 3
- Aux. Services replace condenser fan motor on Daikin chiller
- Sigma Kapa- Reset some units.

ELECTRICAL SERVICES

Fire Alarm:

- Pratt sprinkler system set off due to bus parked in the garage, called in MASCO to repair.
- Bio Systems replace batteries in the fire panel.
- Delta Gamma clean dirty smoke detector.
- Humanities disable/enable fire alarm devices for contractors.
- Rocky Top fire panel card trouble, reset the panel and cleared. Weekly continues on next page



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ELECTRICAL SERVICES (CONT.)

Fire Alarm (cont.):

- Hess Hall disable/enable devices for contractors.
- Pi Beta Phi works on fire damper issues.
- Vol Hall troubleshoots internal fault trouble in the fire panel.
- Ferris Hall clean dirty smoke detector.
- Magnolia respond to a fire alarm due to smoke in room 471.
- Alpha Omicron Pi assists JCI with a fire suppression system.
- UTFS clear trouble on the fire alarm panel.
- Kappa Kappa Gama clean water out in a duct detector.
- Robinson Hall smoke detector on the third floor in alarm reset and clear.
- Pi Mu disable/enable smoke detector and duct detector for AC contractor.
- MASCO assists daily with pump tests and inspections.

PLUMBING SERVICES

• No report received.

STEAM PLANT

- Replaced stream traps on heaters.
- Plumbing shop repaired water lines going into the DA tank
- Wade's forklift service came and repaired the CAT forklift
- Cleaned and organized the shop
- Greased electric motor on boiler #2

CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Cubicles P121; Dimmable lighting P115; Panic buttons on 3
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431
- Austin Peay: Paint and carpet 301F, 410B; Paint, carpet, furniture on 2, 3 and 4
- Baker Center: Office renovations on 1, 2, 3
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up;
 Classroom Renovations Summer 2024; Move sculpture from McClung Museum to Hoskins Library; Dining projects FFE, etc.
- Claxton Education: Paint, flooring, other renovations to 101 and 109A
- Communications: Renovate 45; Demo and new wall 102 and 103; Access controls 061, 091: Paint 66E, 107J, 107X, 101C, 101D; New furniture 209; Demo electric and paint 209; Construct wall 3rd floor corridor; Carpet 66E, 107X; Relocate outlet for digital signage 227
- Conference Center Building: Paint and carpet 4th floor; Renovate Suite 313; Install monitors for 308; New furniture and electric work 224A; Connect new ovens on 4th floor; Paint 4 offices 314
- Dabney Buehler: Renovations 675, 676, 677; Electric 216; Fume hood replacement in 402 and 404; Electric 349
- Dougherty Engineering: Renovate restrooms on 1st floor; Paint, carpet, wall 422
- ETREC Johnson Animal: Paint floor in swine area
- Facilities Services: Reinstall wind turbine
- Glazer Building: Replace carpet in Suite 100



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CONSTRUCTION (CONT.)

- HPER: Paint B020; Paint and carpet 328; Mesh gates B001, B002
- HSS: Paint Writing Center
- Haslam Business Building: Repair tile in mezzanine corridor; Add receptacles 310 and 523
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537; Renovate 606
- Hodges Library: Renovate suites on 1st and 6th floors; Renovate 171 for Census Bureau; Paint and wall coverings 235E; Paint and electric 630; Paint 323B
- Hoskins Library: Flooring for Air Force; Concrete pad for art work
- International House: Interior painting on both floors
- Jessie Harris: Paint B016; Paint and carpet 411;
 Renovations for B012, B023, B024; Paint and carpet on 3rd floor
- Law Complex: Paint and carpet suites 161, 166, 248; Add electric outside of study rooms
- McCord Hall: Electric and concrete work 054; Security door 112
- McClung Museum: Access controls and new doors G070; Paint and flooring 103A
- McClung Tower: Replace penthouse ladder; Install LVT 1110; Paint and flooring 711; Renovations on 11th floor; Paint 417; Paint and carpet 717; New blinds on 6th floor; Blind on 8 and 10; Additional electric 1001
- Middlebrook Building: Add shelving 131
- Morgan Hall: Paint and electric 121; Paint and carpet 114 and 225; Carpet 118; Paint and carpet 308C
- Music Building: Bulletin board in corridor

- Mossman Building: Renovate labs 343 E & F, 351 E & F; Electric, paint for new monitors 101A, 101B
- Nielsen Physics: Paint and misc. work 218, 215
- Perkins Hall: Window film S010; Replace ceiling fans 219; Renovate multiple rooms for BME; Remove things from wall 199A
- Presidential Court: Replace ATM
- Regal Soccer Stadium: Dumpster pad, enclosure and landscaping
- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Access controls 103; Electric lab 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Hang a white board 611; Patch, Paint, locking 201
- Sigma Kappa: New flooring in dining and chapter rooms
- Soccer/Softball: Dumpster enclosure
- South and East Stadium: Replace carpet in block shop
- Student Aquatic Center: Remove small shed from basement; Replace some floor tiles in lobby; Mount and ground diving boards
- Student Health: Renovate 288A and 288B for offices
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Divide 210 into 2 offices
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles 301
- Student Union: Paint 383; Door operator 373; Add weather stripping to door bottom 174N
- Thompson Boling Arena: Utilities for compactor; Electric in kitchen 218; Access controls 299G, 299H and 199



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CONSTRUCTION (CONT.)

- Tickle Engineering: Install 6 cubicles 310; Electric 112, 113; Renovations to high bay 110 for robotics lab; Renovate 525C small meeting room; Make 525K an office; Renovations in 509, 509A and 509B; Convert mailroom 526 into a study room
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Electric work G035; Exhaust in lab 242; Electric work G002/G003; Electric work 172
- UT Warehouse: New split door and electric work 115; Carpet 208; Larger gate 130A
- Vol Condos: Charging station
- Zeanah Engineering: Card reader M167B; Deadbolt locks on suite doors and light switch 161B; Move radiation monitors G116; Add access controls for 8 rooms; Install 3 clocks in classroom on 3; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116
- 1610 University Ave.: Move door 230A; Monitors for 4 rooms and blackout shades
- 1817 Melrose Ave.: Add door bell and panic buttons



- Facilities Services Complex Break Room & A Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at <u>tiny.utk.edu/fscommentbox</u>

WEEKLY SAFETY STAND DOWN

CDC AND NOAA PARTNER TO HELP WORKERS STAY SAFE IN THE HEAT

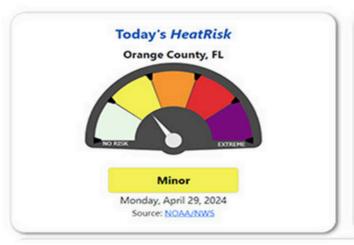




Photo: Centers for Disease Control and Prevention

Washington — The Centers for Disease Control and Prevention has launched a Heat and Health Initiative to help protect workers from dangerous conditions.

The initiative has three resources: the <u>HeatRisk Forecast Tool</u>, the <u>HeatRisk Dashboard</u> and newly developed <u>clinical</u> <u>guidance</u>.

The HeatRisk Forecast Tool, developed in partnership with the National Oceanic and Atmospheric Administration, features a seven-day national heat forecast to alert workers to potentially harmful conditions.

The HeatRisk Dashboard integrates the forecast tool with other data, including on local air quality, to inform workers on how best to protect themselves when outdoor temperatures are high and could impact their health.

The clinical guidance is designed to give medical professionals insights that can help keep at-risk individuals safe when heat and air quality reach dangerous levels.

Combined, the resources "give proactive actions people can take to protect themselves: stay cool, stay hydrated (and) know the symptoms."

More than two-thirds of people in the United States lived in areas where heat alerts were issued last year, CDC says, adding that heat events are become more common and severe.

"Heat can impact our health, but heat-related illness and death are preventable," CDC Director Mandy Cohen said in a press release. "We are releasing new heat and health tools and guidance to help people take simple steps to stay safe in the heat."

Related Articles

Stay Safe This Summer: Heat Illness Prevention Checklist

 $Source: \underline{https://www.safetyandhealthmagazine.com/articles/25375-cdc-and-noaa-\underline{partner-to-help-workers-stay-safe-in-the-heat?}$

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CULTURE CORNER

CAMPUS EVENTS TO EXPAND YOUR BORDERS

Kombucha and Board Games with the Commission for LGBT+ Communities

The Current Issues, Culture, and Community Committee of the <u>Commission for LGBT+ Communities</u> invites you for Kombucha and Board Games on Thursday, May 9 from 6 p.m. to 10 p.m. at Frog Juice Boocherie, 2920 Sutherland Ave. Guests who RSVP will receive a ticket for a complimentary non-alcoholic beverage from Frog Juice. Register <u>here</u>.

Knoxville Taste of Asia

Join the <u>Asian Culture Center of Tennessee</u> for <u>Knoxville Taste of Asia</u>. This event supports their mission to create a welcoming community that fosters peace, harmony, unity, and a healthy lifestyle by sharing Asian arts and culture. Enjoy a festive evening through a variety of Asian foods, drinks, and entertainment. Performances include the Lion dance, Bali dance, and Thai dance. This event will be held on Saturday, May 13 from 6 p.m. to 9 p.m. at the Emporium in Downtown Knoxville.

Annual MLK March and Juneteenth Celebration

Join the MLK Commemorative Commission for the 2024 MLK March/Parade and Juneteenth Celebration, an event to honor freedom and heritage on Wednesday, June 19. The event will begin with registration and lineup at Chilhowee Park, offering community members the chance to participate actively in this historic annual march. Parade line up begins at 8:30 a.m. with the march starting at 10 a.m.The parade will culminate at Dr. Walter Hardy Park where the Juneteenth Celebration begin at noon with a range of activities, performances, and educational opportunities. Register here.

May is: Asian American Pacific Islander Heritage Month, Haitian Heritage Month & Jewish American Heritage Month

AAPI Heritage Month celebrates the cultures, traditions, and histories of Asian Americans, Native Hawaiians, and Pacific Islanders in the United States. This month highlights the stories and experiences of those individuals with ties to the Asian continent and the Pacific Islands of Melanesia, Micronesia, and Polynesia. Learn more about AAPI Heritage Month through this <u>curated list</u> of resources, from the <u>College of Education, Health, and Human Sciences</u> (CEHHS), centering AAPI voices and stories.

Haitian Heritage Month provides an opportunity to celebrate the vibrant culture, distinct art and traditions, and the people of Haitian origin. This celebration is an expansion of the annual patriotic Haitian Flag Day, which falls on May 18.

Established in 2006, Jewish American Heritage Month honors the rich history, cultural heritage, and invaluable contributions, including the arts, business, public service, and social justice movements of Jewish Americans in the United States. CEHHS has curated a list of resources centering Jewish voices and stories here.