



2023 Ryan McDonald and Colt Jones Memorial Toy Drive

The 2023 Ryan McDonald and Colt Jones Memorial Toy Drive runs from Monday, November 13 to Monday, November 27. To donate, bring a new, unwrapped toy to the front desk lobby of the Facilities Services Complex, the first floor of Morgan Hall, the College of Veterinary Medicine brick foyer, or the East Tennessee AgResearch and Education Center main office. A flyer with more information is included at the end of the newsletter.

Pride Center/Multicultural Student Life Friendsgiving

On November 14 from 5p to 7p, the Pride Center and Multicultural Student Life are joining together to host a community dinner with catered food from several local eateries. This event is open to ALL Vols to celebrate chosen family, gratitude and community. If you are interested in attending, a flyer is attached. I know they're also looking for servers so if you'd like to volunteer, let me know.

Reminders for FSC: Fridge Clean Out & Clean Off Boots Before Entering

If you bring food to the complex, please be aware that refrigerators in the building will be cleaned out every Friday. Anything you put in the fridge should be labeled with your name and date. This includes containers. Anything not labeled or past date will be tossed (container and all) on Fridays.

When you enter the complex after working in the field, please do your best to remove mud and dirt from your boots prior to walking through the doors. I know that can be a challenge as many of you are working directly in the dirt and mud, but I've been asked to remind you so that we can keep the complex in good condition at all times.

Senior Insurance Specialty Group Medicare/Social Security Meeting

We have an agent coming to the Facilities Services Complex from Senior Insurance Specialty Group in January 18th at 8:30am and again in March 20th at 3:30pm to speak with our team about Medicare options and Social Security. More information is to come, and we'll be looking to get a head count to see how many are interested in attending to plan for additional sessions so be on the lookout!

Parking at FSC

Please refrain from parking in visitors spots and do your best to carpool to/have your supervisor drop you off at the complex for training and/or meetings whenever possible. Avoid parking in numbered spots, and please keep the driveway in front of the building clear for traffic flow. Pool vehicle spots need to be reserved specifically for pool vehicles, and anyone parking in an accessible spot at the front of the building needs to have a UT issued accessible tag.



BUILDING SERVICES

- Training in Music and A&A with SC250 scrubber.
- The crew at TBA have been using a new demo model backpack vacuum to help with fatigue, it helps in weight with a total of 8lbs.
- Ayres Hall: scrubbed hallways on floors 1-4
- Neilsen Physics: Scrubbed and buffed Room M107, buffed hallways on floors M-4, and cleaned carpet in the 2nd floor computer lab
- Austin Peay: Detail vacuumed and dusted all offices on 3rd floor, dusted all wood doors, baseboards and window sills, swept/mopped staircases, and knocked reachable cobwebs off outside of windows
- Walters Academic: Used floor sweeper on 3rd floor brick
- NEB: cleaned window sills in all classrooms and breakrooms
- Comm/Student Services: swept staircases and used the ride-on scrubber on the 1st and 3rd floors
- Scrubbed all main hallways in JARTU
- Scrubbed/waxed room 124 in Kingston Pike building.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Football Game Support: Campus prep and support for game day and campus wide tailgating to include support of ESPN Gameday production.
- Snow Season Training: Landscape Team snow response training
- SERF: Excavation support for steam infrastructure leak
- McClung Museum: Excavation support for increased chiller unit pad.

- Leaves: Campus wide leaf-drop management (cont)
- Ayres Hall: Installing plant replacements associated with the December freeze event (cont)
- Snow equipment: Inspect and prep snow removal equipment for the upcoming winter season (cont)
- UT Arboretum: Seed and straw areas disturbed by excavation of a new 600' underground electrical service (cont)
- Tickle College of Engineering: Begin sprucing up landscape and outdoor spaces in preparation for the Accreditation Board for Engineering and Technology visit in mid-October (cont)
- First Impressions Project (near McClung Museum): Installation of new site furnishings on concrete pad (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)



LANDSCAPE SERVICES (CONT.)

- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound and Garden: Repair damages to mound and stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

MOVING & EVENT SVCS

- Hauled several loads of furniture items to trash from Andy Holt Tower second floor.
- Removed all furniture and items from Morgan Hall 113 and 114 moved to Joe Cagle's warehouse.
- Moved all furniture out of Dougherty 510 to make room for new furniture delivery.

- Moved 92 slide towers from Vet School room A147 to Warehouse storage A102.
- Uncrated, moved, and assembled new Laminar Flow Hood from Plant Biotech loading dock to lab PBB145.
- Moved file cabinets in room 230 at 1610 University Ave.
- Rearranged furniture in Haslam Business Building West Wing.
- Moved patio tables that were blocking entryway at Kingston Pike Building.
- Moved repaired glass door cooler from Austin Peay B111 back to Vet School A233.
- Removed bookshelves and remaining items from Neilsen Physics room M105 & M107 to trash.
- Picked up and delivered purchased surplus items to College of Nursing.

Banners:

- Began removing Homecoming banners and replacing them with "It Takes a Volunteer" banners.
- Replaced worn pole banner hardware throughout campus.

Events:

- Big Orange Give event-Delivered & returned iPad signs to 5 locations around campus, and GIVE letters to whirlwind sculpture on Ped Walkway.
- Delivered, picked up, and returned display boards from UTMC Heart Hospital to Melrose Hall.
- Delivered and picked up tables at A&A for UT Potter's Sale event.
- Delivered and picked up tables and chairs to Hodges library for CAS Faculty Book Exhibit, John Reese Galleria.
- Provided electrical assistance at Student Union Plaza for Big Orange Give event.



MOVING & EVENT (CONT.)

Events:

- Delivered tables and chairs to Student Union Plaza for CEB Make it & Take it event.
- Delivered tables for event to Claxton Courtyard.
- Delivered podium to Student Union Ballroom for NSBP Conference Reception event.
- Delivered and set up tables & chairs at UTCVM TLC Concourse for weekend event.
- Delivered chairs for Army Wreath Laying Ceremony event at the Veterans Memorial at Fred Brown Walkway.
- Delivered tables and chairs to UT Gardens Pavilion for a Celebration of Life weekend event.
- Dropped off tables for NSBP Photo and Lunches at Ayres Hall student lounge.

ZONE MAINTENANCE

ZONE 1

- Staying caught up on work orders.
- Had a power outage over the weekend that effected Fraternities and Stokely Hall.
- Had a small leak in the lobby at S.Carrick.

ZONE 2

- In HPER checked and adjust chemicals in pools
- In Andy Holt - worked on several leaks on the 8th floor
- In Communications continued switching from AC to heat, check and replaced lights as needed

- In Student Services work on switching from AC to heat, replaced lights in 105M
- Though out zone worked on heating problems , and checked and replaced lights as needed
- Also though out zone Gen Building Maint

ZONE 3

- Zone 3 is continuing fall season Inspection of Roofs and Drains thru out the Zone.

ZONE 4

- Repaired a steamer at Mabel's
- Repaired a water dispenser at Rocky Top Dining
- Replaced a grill power cord at the Student Union
- Repaired a rack washer at Stokely
- Repaired cappuccino machines at Vet Med POD Market and Haslam
- Repaired an oven at Anderson Training

ZONE 5

- Prep for home game against Georgia
- Worked swim meets and tennis tournament

ZONE 7

- No report received.

ZONE 8

- No report received

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ZONE 9

- No report received

SPECIALTIES TEAM

- No new report

SUSTAINABILITY

- We've hired two new student workers:
 - Ayva is our new Campus Engagement Assistant. She will be working on tabling and other in-person student engagement events.
 - Chloe is our new Digital Outreach Assistant. She will be doing our website management, Instagram, and other social media.
- You can hear about our upcoming America Recycles Day (11/15) and Zero Waste Touchdown Challenge (11/18) being advertised on local radio stations WIMZ, B-97.5, 94.3 Jack & 95.7 Duke.
- Recycling Totals:
 - 125.7 lbs of material donated to Free Store (November so far)
 - 111.2 lbs of material picked up from Free Store (November so far)
 - 53 unique visitors to Free Store last week
 - 134 lbs plastic film
 - 3,880 lbs bottles and cans
 - 9,540 lbs paper
 - 11.25 tons of food waste composted
 - 2 tons of animal waste from Vet Med composted
 - 10.25 tons of leaves and brush from landscaping composted
 - 6,750 lbs of green energy biofuels from grease water dropped off

LOCK & KEY SERVICES

- Ferris Hall – install new lock maint. Closet
- Humanities – rekey lock
- Min Kao – repair lock
- Jessie Harris – keys not working in cabinets
- Dougherty Engr. – install combination lock
- 1610 University Ave. – change lock function
- Bailey Education – lock malfunction
- TB Arena – setting up cores
- Greve – packing to move L&K
- Front Office – processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

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FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Surplus and Recycle Electronics at Fleming Warehouse
- Listserv Maintenance
- New Computer Installations
- Printer Maintenance

UTILITIES SERVICES

A/C SERVICES

- Plant Bio Elevator room- Added thermostat to new heater.
- Dabney Buehler room #419 – Finished replaced new hot water coil.
- Neyland Stadium – install steam control valve for system serving grounds crew office
- Hoskins Library – Finished installing new Steam coil on AHU#2.
- IAMM- install primary heating pump for boiler #2
- Dabney Buehler Room #204- Repaired hot water coil
- Physics – repair leaks in steam coil in AHU no.5
- Hesler Bio – Repaired leak in room #519.
- Stokely Hall – install cooling tower fan motor
- Hesler Bio – Worked on heat problems on both the 4th and 5th floor.
- Student Services room#413- Worked on heat in the room.
- Mossman Mezz- Worked on noise duct heater.
- UT Compost Facility- Installed new thermostat.
- Specialty Teams – Changed out air compressor.

ELECTRICAL SERVICES

- Defective Occupancy Sensor at Blount Hall
- Defective Lights above podium at Humanities
- Replaced EV Charger at Temple Hall
- Defective Condensate Pump at 1840 Fraternity Park
- Defective AC Unit Power at Massey Hall
- Removed Electrical Cord from Panel per EHS Compliance
- Overhead lights at UT Warehouse (Fleming)
- Faulting GFCI receptacles on fume hoods at Strong Hall
- Raceway, Wiring, and Termination of new AC Units in the Media Room at Thompson Boling Arena
- Programming issues 1st Floor Mossman Engineering Building
- Annual Compliance Training
- CPR Training
- SCADA Programming and Reports

Fire Alarm:

- UT Conference Center inspected water leaks in the tunnel area
- 1816 Frat Park clean dirty smoke det.
- UT Conference Center enables hotkeys for the contractors.
- 1812 Frat Park clean dirty smoke det.
- Dogwood Hall replaced batteries in the NAC panel.
- Carrick Hall looks at ATS issues causing the generator to run.
- A&A assists EHS with fire drills.
- International House disable/enable duct det. for contractors.
- Allan Jones installed a new board in a duct det.
- TBA enable beam detectors.
- Dogwood Hall replaced batteries in the NAC panel.

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ELECTRICAL SERVICES

- Music reset duct det. on the second floor.
- Hess Hall assists MASCO in fire pump repairs.
- Neilsen rest duct det. on the roof.
- Tickle reset duct det. on the first floor.
- Bio Systems 5-year inspection MASCO.
- Music fire alarm due to frying pancakes in the breezeway (reset and done fire watch for an hour).
- UT Conference met Leak detection to search for leaks in the tunnel area.
- International House disable/enable duct det. for contractors.
- Dougherty Fire alarm due to wet heat det. caused by steam in the area.
- Golf Facility fire alarm due to contractors working on a water heater.

PLUMBING SERVICES

- Clarence Brown water line busted in basement
- Austin Peay sink stopped up in room 305
- Walters Academic in stall new bottle filler in room A214
- Plant Biotech sink drain stopped up in room 317
- Jones Aquatic Elkay bottle filler not working
- Stokely management replaced broken bottle filler replaced
- South Carrick room 610 CD sink drain cracked in cast iron pipe
- Dabney Buehler hall two leaks in cast iron pipe drain room 556
- Steam Plant Basement bathroom drains stopped up
- Reese Hall dialectical union leaking on a make-up line

- South Carrick room B035 shower stopped up
- Volunteer Hall drains stopped up in the dish room
- Hesler Biology room 129 mixing valve leaking
- Jessie Harris B011 toilet stopped up
- McClung Tower room 501 replaced bottler filler
- Stokely Hall Kitchen installed two gas regulators

STEAM PLANT

- Cleaned stock area and organized stock parts
- Cut out panels to find water leak on #4 boiler
- Replaced man ways gaskets on #4 boiler
- Worked on air compressors for the plant.

CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Andy Holt Tower: Phase II renovations; Cubicles on P1
- Art and Architecture: Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235; Receptacle and data 117
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayers Hall: Make offices on the 3rd floor; Patch and paint 314 and 326
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3; New sign
- Biosystems Office Building: Wiring for cubicles; Flooring for 110
- Brehm: Add 2 receptacles and raceway for data ports 148
- Campus: Water meters for cooling water make-up; Wayfinding from Vol Hall parking to Student Union

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CONSTRUCTION (CONT.)

- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton Building: Change 4th floor women's restroom to all gender restroom; Paint and carpet 441, 443; Paint 121
- Clement Hall: Install trash compactor
- Communications: Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100; Renovate 45
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Repair water damage 302; Carpet 481
- Dougherty Engineering: Renovate restrooms on 1st and 3rd floors; Carpet 322; Pushbutton lock 217; Paint and carpet 422; Close door openings 217; Paint 4th floor door frames
- Early Learning Center: Install new stove
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B-add door from foyer into rooms
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Paint B020; Paint and carpet 328
- Haslam Business Building: Switch access controls to UTPD server; Move thermostat 236
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Extend cubicle space in Veterans Center; Patch and paint 305D
- International House: Interior painting on both floors
- Jessie Harris: new door 229
- Kingston Pike Building: Cubicle repair; Electric, painting, flooring 123
- McClung Tower: Paint and carpet 719; New blinds 610A; Replace penthouse ladder
- Morgan Hall: Paint and electric 121; Paint and carpet 225
- Perkins Hall: Paint and carpet 315
- Pratt Pavilion: Repairs to settled concrete
- Morgan Hall: Paint 104D
- Mossman Building: Renovate labs 343 E & F, 351 E & F
- Nielsen Physics: Paint, misc. Grad Student space
- Reese Hall: Paint entire building; Resurface deck and parapet
- Rocky Top Dining: Add bagel making station 110
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Electric and lab exhaust 109; Electric in 506; Electric in 410; Remove server rack 233
- Sigma Kappa Sorority: Add water detection system to attic mechanical spaces
- Sorority Village: Add card reader to gate
- Stokely Hall: Receptacle and data for menu board
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging

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CONSTRUCTION (CONT.)

- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts; Concrete work
- Student Services: Paint 209B
- Student Union: Electric work and counter top G3002C; Paint 246; Install monitor 382D
- Taylor Law: Carpet Dean's suite 278 and conference room 277
- Temple Hall: Blinds 1st floor corridor
- Thompson Boling Arena: Utilities for compactor; Electric and data for digital menu board
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building A: Install door 131A
- UT Drive Building B: Receptacle in wind tunnel
- UT Drive Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Whiteboard 332; Electric work G034
- UT Warehouse: Paint and carpet 115
- Vet Med Center: Repair awning
- Zeanah Engineering: Office furniture 276, 375, 376; Door for 302B; Donor plaque
- Zeta Tau Alpha: Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door; Move door 230A
- 1817 Melrose Ave.: Add door bell
- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

WEEKLY SAFETY STAND DOWN

COMPRESSED GAS CYLINDERS SAFETY PART 2

Handling & Transport of Compressed Gas Cylinders

Most accidents or injuries involving cylinders happen when moving or handling gas cylinders. Make sure you use the right equipment, follow the correct procedures and use a sufficient number of personnel to lift or move cylinders to avoid personal injury and/or cylinder damage.



Handling and Use Requirements:

- Keep cylinders upright. Keep away from heat sources, sparks, fire, protected from physical damage, or electrical circuits to avoid rupture.
- Clean valves to remove any dust or dirt before attaching the regulator, and always use the correct regulator for the specific gas intended.
- Never force connection fittings and do not tamper or alter the regulators.
- Stand off to the side of the cylinder when opening a valve.
- Never use grease or oil to lubricate regulators or cylinder valves because they can cause an explosion.
- Always open valves slowly and only use wrenches or tools that are provided by the cylinder supplier.
- Never use screwdrivers or pliers to open a cylinder valve.
- Use in a well-ventilated area to avoid gas accumulation.
- Do not bring cylinders into a confined space.
- Never use copper fittings or tubing on acetylene tanks – an explosion may result
- Close the cylinder valve and release all pressure before removing the regulator from the cylinder.
- Never leave pressure in a regulator when it is not in use.
- If you suspect that a cylinder is leaking, use soapy water

OSHA Standard Interpretations - Cart Storage:

1. No more than a single acetylene cylinder and a single oxygen cylinder are on a cylinder cart. The cylinder cart must be specifically designed to hold/carry oxygen and acetylene cylinders in the upright position. The cylinders must be securely stored in the cart (such as by straps, chains, or other securing devices).
2. The cart is on a firm, level surface.
3. The cart is not in an area where there is a risk of being struck by vehicles, equipment, or materials.
4. Both cylinders have valves closed with protection caps on or connected to a properly functioning regulator.

Taking the time to inspect how compressed gas cylinders are stored in your area can ensure the safety of all who work in and around the cylinders. To see why you need to use cylinders, watch the video linked [here](#).

Donate to the 15th Annual

TOY DRIVE

Honoring Ryan McDonald
November 13 - 27, 2023

The 15th annual toy drive honoring the memory of Ryan McDonald will be held from November 13 to November 27. Ryan was tragically killed during a shooting at Central High School in 2008 when he was 15 years old.



The toy drive aims to inspire hope for area children dealing with difficult times during the holiday season. To honor Ryan's memory, as well as his aspirations to become a children's counselor, toys are collected by Roger McDonald every year in his nephew's name. The toy drive benefits Helen Ross McNabb and Child & Family of Tennessee.

To donate, bring unwrapped new toys to the collection box near the front entrance of the Facilities Services Complex at 2040 Sutherland Avenue.

Donations can also be given at several drop-off locations on the UTIA campus. For more info, contact Roger McDonald at 865-705-9994 or jmcdona3@utk.edu