



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES



FACILITIES SERVICES WEEKLY

NOVEMBER 20, 2023

2023 Ryan McDonald and Colt Jones Memorial Toy Drive

The 2023 Ryan McDonald and Colt Jones Memorial Toy Drive runs from Monday, November 13 to Monday, November 27. To donate, bring a new, unwrapped toy to the front desk lobby of the Facilities Services Complex, the first floor of Morgan Hall, the College of Veterinary Medicine brick foyer, or the East Tennessee AgResearch and Education Center main office. A flyer with more information is included at the end of the newsletter.

Coloring Books & Art Supplies Drive

We also have an opportunity to partner with the Office of Community Engagement and Outreach as they serve a local community group known as Grandparents as Parents. This group has taken on the role of guardianship for their grandchildren and doesn't receive state financial allowances for them which often leads to financial hardship. We've been asked to supply:

- Coloring books for all ages
- Colored pencils
- Crayons
- Washable markers
- Puzzle books for all ages

The deadline for these items is November 30th. You can drop them off at Sam's desk in the Facilities Services Complex by the wall of windows next to Beth O'Neill (and her balloon). Please reach out to me with questions. A flyer is attached to print and hang in your work spaces as needed.

Senior Insurance Specialty Group Medicare/Social Security Meeting

We have an agent coming to the Facilities Services Complex from Senior Insurance Specialty Group in January 18th at 8:30am and again in March 20th at 3:30pm to speak with our team about Medicare options and Social Security. More information is to come, and we'll be looking to get a head count to see how many are interested in attending to plan for additional sessions so be on the lookout!

Parking at FSC

Please refrain from parking in visitors spots and do your best to carpool to/have your supervisor drop you off at the complex for training and/or meetings whenever possible. Avoid parking in numbered spots, and please keep the driveway in front of the building clear for traffic flow. Pool vehicle spots need to be reserved specifically for pool vehicles, and anyone parking in an accessible spot at the front of the building needs to have a UT issued accessible tag.



BUILDING SERVICES

- Microbial spraying was done in Min Kao and Dougherty
- Carpet was cleaned in CCB room 303
- Cleaned all stairwells & windowsills in McCord Hall.
- Scrubbed/wax closet room 124 in Kingston Pike.

Student Union:

- Windows around the dining area on the first floor were cleaned for the homecoming painting then re-cleaned to remove the paintings.
- Smokey on the plaza was cleaned.
- Dock was swept with the dock sweeper.
- Cleaned Overlook glass on 2nd & 3rd floors
- VolShop received extra cleaning as home game prep
- Carpet in front of 362 C was cleaned.
- Spot cleaned carpet in the ballroom A/B.
- High dusting in the restrooms were completed.
- Event room 281 carpet was spot cleaned.
- Hallway carpet in front of 281 was cleaned.
- Training of new teammates.
- Carpet was cleaned in ballroom A.
- Carpet in EDR 377 was cleaned.
- Ran autoscrubber in the dining area of the first floor.
- Dust mopped/mopped back corridors on floors 1-3
- Dust mopped/autoscrubbed G1 floor in phase 2
- The walls around the Aramark elevator was cleaned to remove spillage.
- Spot cleaning of the carpet in the Vol Shop in the Lululemon section.
- Glitter removal in the ballroom A/B.
- Catering corridor stain removal
- Blew out auditorium to remove debris under seating.
- Water fountains were given extra attention to remove the water spots.
- Continued working on making more cardboard bales and taking them to Concord.

- The plaza was blown out under the tailgating tent.
- The plaza was prepped for the weekend events and extra trash cans were placed.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- Football Game Support: Campus prep and support for game day and campus wide tailgating.
- Landscape Irrigation Systems: Begin winterization of systems campus wide.
- UT Substation: Excavation support for installation of new lighting.
- SERF: Excavation support for steam infrastructure leak (cont)
- McClung Museum: Excavation support for increased chiller unit pad (cont)
- Leaves: Campus wide leaf-drop management (cont)
- Ayres Hall: Installing plant replacements associated with the December freeze event (cont)
- Snow equipment: Inspect and prep snow removal equipment for the upcoming winter season (cont)
- UT Arboretum: Seed and straw areas disturbed by excavation of a new 600' underground electrical service (cont)
- Tickle College of Engineering: Begin sprucing up landscape and outdoor spaces in preparation for the Accreditation Board for Engineering and Technology visit in mid-October (cont)
- First Impressions Project (near McClung Museum): Installation of new site furnishings on concrete pad (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)

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LANDSCAPE SERVICES (CONT.)

- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound & Garden: Repair damages to mound & stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

MOVING & EVENT SVCS

- Delivered and set up tables and chairs for Presidential Courtyard Party event.
- Delivered tables for Ayres Hall Lunch event.
- Picked up chairs from Fred Brown Army ROTC event.
- Picked up tables and chairs from Vet School TLC Concourse event.
- Picked up tables and chairs from UT Gardens weekend event.
- Delivered, set up, and picked up tables and chairs at Student Services Building event.
- Delivered captain's chairs to Student Union Ballroom for Student Success event.
- Transferred clothing racks, storage containers, and delivered tables and chairs to Clement Hall Courtyard for Free Store Pop Up event.
- Delivered and set up tables to Baker Center Rotunda for Bangladesh Ambassador Reception event.
- Delivered tables to Alan Jones Aquatic Center for Swim Meet.
- Picked up tables from Hodges Library event.
- Provided and set up tables, chairs, and sound system to UT Warehouse for Recycling Day event.
- Delivered and set up chairs to Kingston Pike Building Studio for All Hands Meeting event.
- Delivered and set up tables and chairs to Strong Hall Atrium for Geography Awareness Week Lecture Reception event.
- Delivered and set up tables and chairs to UTCVM TLC Concourse for Thanksgiving Potluck event.
- Transferred tailgate supplies and set up tables, chairs, barricade's at Student Union Plaza for Alumni Relations Tennessee Tailgate event.

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MOVING & EVENT (CONT.)

- Provided electrical support for Watch Party event at Student Union Plaza.
- Delivered cocktail tables, pipe & drape, and set up room for Vice Chancellor Benton's Leadership Academy Event.
- Delivered and set up speaker stands, tables, and chairs for Bob Kessling's pregame show.
- Delivered chairs to Equity & Diversity for event.
- Delivered tables and chairs to Strong Hall room 101 for UT Graduate School of Medicine Panel.
- Provided gameday support for tailgating events across campus.

Moves:

- Unloaded Semi-truck load of furniture and took into Neilson Physics.
- Moved 40-60 furniture items at Andy Holt Tower between second floor, P2, first floor.
- Transported non-functional refrigerator from IAMM lab 144 to Recycling.
- Uncrated and moved large heavy safe from Central Supply Warehouse to Walters Academic Building A215.
- Moved T.V. and old equipment from Baker School 329 to AV closet 118.
- Picked up micro fridge from surplus and delivered to Perkins Hall 213.
- Moved bookcases from Dunford Hall 2218 to McClung 405.
- Loaded and transported percussion instruments from Natalie Haslam Music to Alumni Memorial Building.

- Disassembled large U shaped desk and hutch and moved from Claxton Education Building room 335 to Taylor Law School room 158.
- Moved furniture into renovated rooms at Hoskins Library and hauled away broken furniture.
- Moved desk from Claxton Education Building 4th floor hallway to Bailey Education 525A.
- Moved furniture from Stokely Management Center between 321 and 329.
- Moved items from SERF 215 to loading dock and into a vehicle.
- Picked up chairs and white boards from surplus and delivered to McClung Tower and Blount Hall.

Banners/Misc:

- Finished removing and returning homecoming banners.
- Reinstalled the IT Takes A Volunteer banners around campus.
- Adjusted banners at Ayres Hall for the arrival of SEC Nation.
- Adjusted banners at Haslam Business Building and Ped Walkway.
- Delivered packing materials to Perkins Hall, Dunford Hall, Greve Hall for upcoming moves.

ZONE MAINTENANCE

ZONE 1

- Keeping work orders caught up.
- We have a short week this week because of Holidays.
- Christmas trees in the resident halls will come on Thanksgiving night.

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ZONE 2

- In HPER checked and adjust chemicals in pools
- In Andy Holt - worked on several heating problems
- In Communications continued switching from AC to heat, checked and worked on a fan unit in the ceiling near the Bursar's office
- In Student Services work on switching from AC to heat
- Throughout zone worked on heating problems and checked and replaced lights as needed
- General building maintenance throughout zone

ZONE 3

- Zone 3 is assisting with major renovations on floors G-2 at the Conference Center and preparing for the installation of a new cooling tower
- Haslam Business is undergoing renovations and remodeling on the 2nd floor, and Stokely Management is getting major upgrades and office expansions
- Otherwise, cleaning gutters and dry pits throughout the zone, working on PMs and getting ready for the cold

ZONE 4

- Repaired a fryer and a Coke drain line at Rocky Top Dining
- Installed a new prep cooler at the Student Union in Phase I
- Repaired a doorbell at the Vol Hall POD Market
- Repaired a steam leak at Presidential Court

ZONE 5

- Prep for home game against Vanderbilt
- Worked swim meets and tennis tournament

ZONE 7

- No report received.

ZONE 8

- We have been cleaning the exterior brick on some of our buildings and refreshing doors and rails at several points.
- We have an exhaust fan that will need a new shaft fabricated because of a bearing failure.
- Our One-Call team remains busy with providing access after hours and answering calls for the UTK campus 24/7-365 days a year.
- We are focusing on completed as much Archibus as possible with the short Holiday week.

ZONE 9

- We have been doing steam repairs and working with customers at the Early Learning Centers.
- We have been doing gutter cleanouts and are getting quotes to have gutter guards installed at the Early Learning Center, Research & Practice on White Avenue.
- We did a filter change at Glazer in Oak Ridge.
- We will check all of our buildings very closely as we prepare for the Thanksgiving Break.

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SPECIALTIES TEAM

- Installed three door operators at Thompson Boling Arena
- Repaired operators at Magnolia and Fred Brown Halls
- Cut down door at Communications
- Assisted with door post removal at Hodges Library
- Readjusted operator arm on breezeway door at Claxton Education
- Reprogrammed door operators at Morgan Hall and Conference Center
- Replaced door button for operator at Walters Academic
- Replaced push pad and programmed interior handicap door at Student Aquatic
- Replaced windows at Conference Center Building
- Installed office and conference room windows and doors at Facilities Services Complex
- Replaced busted glass at Humanities breezeway to McClung Tower
- Replaced broken glass door at radio station entry at Communications
- Transporting lifts to various campus locations
- Assisted A/C Controls with resetting outside air dampers at McClung Museum
- Investigating noise in ductwork in training room at Conference Center
- Assisted Zone 8 with FLIR camera and FLEXIM flowmeter to check how water flow to VAVs at ETREC Johnson
- Installed HOBO humidity and temperature sensor at SERF
- Working with A/C Controls and Zone 7 maintenance on repairing GEX valve and water valve for fume in SERF Room 109

SUSTAINABILITY

- We hosted a free store pop-up outside of Clement Hall last week to celebrate their winning the POWER Challenge.
- We attended the Campus & Community Resource Fair to promote the resources we provide for students.
- Our Free Store opened a Big Orange Pantry - Pocket Pantry last week, so now students can get free meals provided by BOP when visiting the Free Store.
- Our Free Store hosted a Reduce, Reuse, Regalia Pop-Up at the Student Union.
- Our office hosted an America Recycles Day event at our recycling facility. We had a vegan buffet provided by UT Catering. Several organizations came to promote their businesses such as KnoxFill, 4th and Glass, WestRock, Keep Knoxville Beautiful, and the Sustainable Business Organization.
- We had a successful Zero Waste Gameday on Saturday, we hosted 20 volunteers.
- Some recycling totals:
 - 2,820 lbs bottles and cans
 - 10 tons of food waste composted
 - 2.5 tons of animal waste composted
 - 15.2 tons of leaves from landscaping composted
 - 146.8 lbs of material donated to the free store
 - 251.4 lbs of material taken by students from free store

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LOCK & KEY SERVICES

- Brehm – rekey cabinets
- 1610 University Ave. – reverse lock
- Dougherty Engr. – install combination lock
- Zeanah – Roll up door repair
- Claxton & Bailey – repair locks
- Front Office – Processing key request, key pick up and drop off
- University Housing – many recovers and repairs, assisting as needed
- Happy Thanksgiving to all!

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Game Day EOC Support
- New Computer installations
- Printer Maintenance and Installations
- Recycle Electronics and Cardboard
- Prepare for Office Renovations
- New Employee Assistance
- Conference Room Setups and Assistance

UTILITIES SERVICES

A/C SERVICES

- Haslam – Changed out and replaced the Ice Machine.
- Aux. Services – repair heat exchanger
- Hodges Library- Worked on one ice machine and Repaired cooler #3,
- West skybox – install mini split system in fire panel control room
- Fred Brown – Repaired a 2 door cooler
- Stadium – prep AC systems for Georgia game
- Rocky Top Dining- Repaired walk-in cooler.
- Arena – install AC systems in the media room
- Fred Brown – Repaired 2 room units.
- McClung Museum – Repaired air compressor leak.
- Dabney Buhler -Repaired wing coil on AHU#15.
- Andy Holt tower – PM on air compressor.
- Anderson Training – Repaired 2-door cooler.



ELECTRICAL SERVICES

- Re-attached falling Uni-Strut at Andy Holt Tower Garage
- Power for new AC Units at Thompson-Boling Arena
- Wall Lights not working at Clarence Brown Theatre
- Circuit Breaker Tripping at Smokey’s Grill at Anderson Training Center
- Defective Contactor at Dabney-Buehler
- Lights not working Women’s Basketball Thompson Boling Arena
- Defective fan in Student Services Restroom
- Defective Lutron Lighting at Mossman Engineering Building
- Removed Orange Light Gels from Ayres Hall Clock Tower
- Burned/Damaged 200A Breaker Remove/Replace at 1832 Fraternity Park
- Installation of Temporary Power for VIP Tailgating at UT/Georgia Football Game
- Fire Watch for the UT/Georgia Football Game

Fire Alarm:

- Daily assist MASCO with Pump tests and inspections.
- Center Green House duct det. went into alarm reset and cleared.
- I-House disable/enable devices for Belfor
- Strong Hall meets with EHS to discuss sprinkler head placement.
- UT Conference Center heat detector issues.
- TBA disable/enable beam dets. For contractors.
- Rocky Top Dining reset fire alarm trouble.
- UT Conference Center called in, flow switch alarm was adjusted and cleared.
- Strong Hall replace duct det. in the penthouse.

- Campus assist with the power outage on circuits 5 and 6.
- TBA disable /enable 2nd. Floor smoke det. and beam dets. For maintenance
- Melrose G replace smoke det. and base on the 2nd. Floor.
- 1832 Frat Park replace smoke det. base and head.
- Fred Brown replaced the bad ceiling and re-installed the base and smoke det.
- Kappa Kappa Gama replaced two A/Vs on the second floor.
- Stokely Garage issues with Won Door on the 5th floor level.
- Campus assist with White Ave. area power outage.
- Campus Lake Loudon and Philip Former traffic light issues.
- Dabney disable/enable fire alarm devices in the penthouse for the AC shop.
- Sororities assist with fire drills.
- TBA disable /enable fire devices for sprinkler contractors.
- Morgan Hall smoke det. set off by contractors reset and cleared.
- Frat Park assists with fire drills.
- Hess Hall CO2 det. going in and out of alarm reset and cleared.
- Daily assist MASCO with 5-year inspections and monthly pump test.

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PLUMBING SERVICES

- Senter Hall PVC leaking in B-4
- Strong Hall recirculation pump leaking in room 214
- Hesler Biology toilets will not flush on the fourth floor
- Acid drain stopped up in lab room 172 UT Inst. Advance Materials
- Bio System soil science drain line for air handler stopped up in room 165
- Delta Zeta Sorority 3" PVC drain leaking in mechanical room 116
- South Stadium 1st floor galvanized pipe busted on water supply
- Law library water fountains at elevator 3rd floor not working
- Clarence Brown toilets in men's room loose from wall
- Lake Ave Daycare needs a new faucet for the janitorial sink
- Magnolia Hall GO 115 ¾ per water line broken on Hot water line.
- South greenhouse trap primer is leaking above the ceiling in the men's bathroom
- South Carrick Leslie leaking in the machine room
- Brown Hall drains stopped in the kitchen at the grease trap
- UT Drive services building drain clogged in room 107
- Strong Hall Pen house 6" Fernco leaking on drain

STEAM PLANT

- Fixed leak on water sample tank
- Fabricated platform
- Cleaned up Shop

CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Andy Holt Tower: Phase II renovations; Cubicles on P1
- Art and Architecture: Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235; Receptacle and data 117
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayers Hall: Make offices on the 3rd floor; Patch and paint 314 and 326
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3; New sign
- Biosystems Office Building: Wiring for cubicles; Flooring for 110
- Brehm: Add 2 receptacles and raceway for data ports 148
- Campus: Water meters for cooling water make-up; Wayfinding from Vol Hall parking to Student Union
- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton Building: Change 4th floor women's restroom to all gender restroom; Paint and carpet 441, 443; Paint 121
- Clement Hall: Install trash compactor

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CONSTRUCTION (CONT.)

- Communications: Remove door & fill in wall 107E; Remove shelving, paint, carpet 98, 99,100; Renovate 45
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B; Install monitors for 308
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Repair water damage 302; Carpet 481
- Dougherty Engineering: Renovate restrooms on 1st and 3rd floors; Carpet 322; Pushbutton lock 217; Paint and carpet 422; Close door openings 217; Paint 4th floor door frames; Install glass in doors 405
- Early Learning Center: Install new stove
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B-add door from foyer into rooms
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Paint B020; Paint and carpet 328
- Haslam Business Building: Switch access controls to UTPD server; Move thermostat 236; Add glass to door 308
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245; Paint and carpet 537
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Extend cubicle space in Veterans Center; Patch and paint 305D; Electric 630
- Hoskins Library: Flooring for Air Force
- International House: Interior painting on both floors
- Jessie Harris: new door 229; Paint B016
- Kingston Pike Building: Cubicle repair; Electric, painting, flooring 123
- McCord Hall: Electric and concrete work 054
- McClung Tower: Paint and carpet 719; New blinds 610A; Replace penthouse ladder; Install ground wire for OIT 1203A
- Morgan Hall: Paint and electric 121; Paint and carpet 225
- Perkins Hall: Paint and carpet 315
- Pratt Pavilion: Repairs to settled concrete
- Morgan Hall: Paint 104D
- Mossman : Renovate labs 343 E&F, 351 E&F
- Nielsen Physics: Paint, misc. Grad Student space
- Reese Hall: Paint entire building; Resurface deck and parapet
- Rocky Top Dining: Add bagel making station 110
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Electric and lab exhaust 109; Electric in 506; Electric in 410; Remove server rack 233
- Sigma Kappa Sorority: Add water detection system to attic mechanical spaces
- Sorority Village: Add card reader to gate
- Stokely Hall: Receptacle and data for menu board
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Aquatic Center: Remove small shed from basement
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts; Concrete work
- Student Services: Paint 209B

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CONSTRUCTION (CONT.)

- Student Union: Electric work and counter top G3002C; Paint 246; Install monitor 382D; Install closers on dressing room doors G201
- Taylor Law: Carpet Dean’s suite 278 and conference room 277
- Temple Hall: Blinds 1st floor corridor
- Thompson Boling Arena: Utilities for compactor; Electric and data for digital menu board
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building A: Install door 131A
- UT Drive Building B: Receptacle in wind tunnel
- UT Drive Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007; Whiteboard 332; Electric work G034
- UT Warehouse: Paint and carpet 115
- Vet Med Center: Repair awning
- Zeanah Engineering: Office furniture 276, 375, 376; Door for 302B; Donor plaque
- Zeta Tau Alpha: Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door; Move door 230A; Monitors for 4 rooms and blackout shades
- 1817 Melrose Ave.: Add door bell
- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

WEEKLY SAFETY STAND DOWN

HOLIDAY SAFETY - THANKSGIVING EDITION

Happy Thanksgiving!

Thanksgiving has to be my favorite holiday. I love the fall weather, the food, football and family time. I hope each of you have a safe and happy Thanksgiving and here are some tips to keep you safe.

I remember when the deep fried turkey craze made it's way too my area....needless to say I didn't get to eat Thanksgiving dinner that year because the fire department I worked for was busy going from one house fire to the next.

Click [here](#) for a video tutorial on how to deep fry a turkey safely and how not to invite the fire department to dinner.

Safety Tips for deep fried turkeys:

1. Place your fryer OUTSIDE on a flat, sturdy surface that is not under a roof or over hang.
2. Place your turkey in the pot and fill with water to determine how much oil you will need. This prevents adding too much oil and having it over flow when you add the turkey and starting a fire. Dump the water out, dry the pot before adding the oil.
3. Make sure your turkey is COMPLETELY thawed and dry. Cold water and/or ice makes hot oil react and erupt, causing oil to overflow the pot.
4. Heat the oil to 350 degrees. Use a thermometer to make sure you do not over heat the oil. Oil at 400 degrees or hotter can ignite.
5. Never leave the pot unattended. Fire is only one hazard when frying a turkey. Burns and accidental tip over are other hazards to be aware of. Keep children and pets away from the cooking operations.
6. Keep the pot lid and a fire extinguisher close by. If your pot catches fire, turn off the gas to the burner and cover the pot (if safe to do so) with the lid and/or use the fire extinguisher to extinguish the fire.

Traditional indoor cooking safety tips:

1. Watch what you cook. Do not leave cooking food unattended. The number one cause of house fires in the U.S is still unattended cooking.
2. Keep combustibles away from the stove top. It is sometimes hard to keep your cooking area clean but items such as towels can easily ignite.



WEEKLY SAFETY STAND DOWN

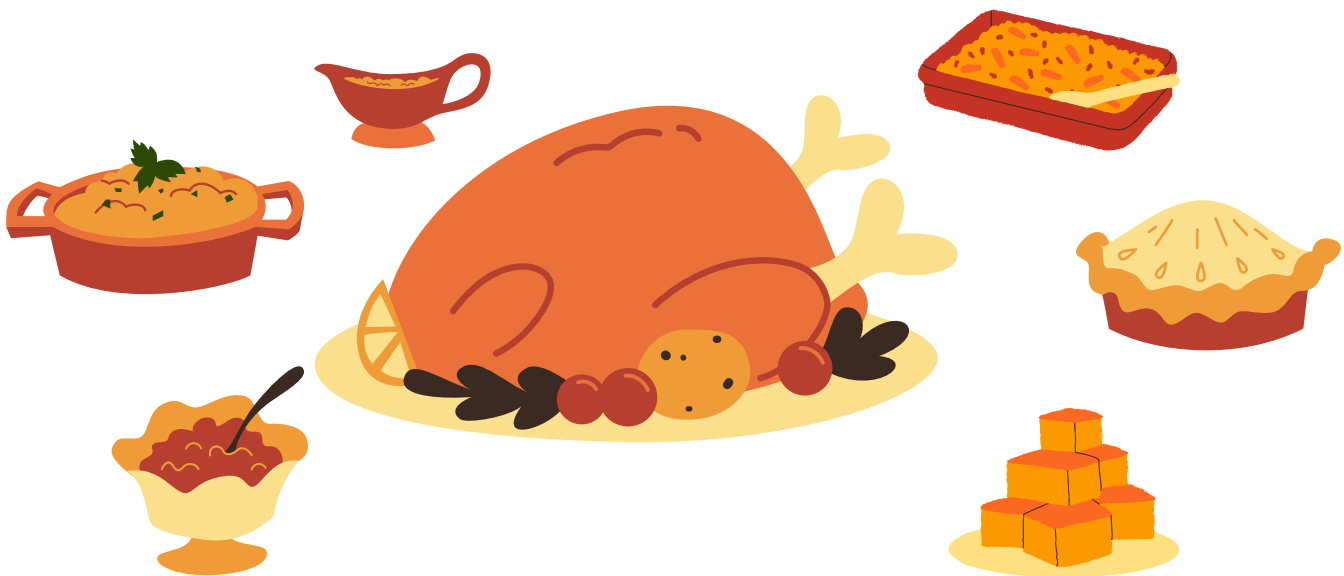
HOLIDAY SAFETY - THANKSGIVING EDITION

Traditional indoor cooking safety tips (continued):

3. Keep pot lids and a fire extinguisher close by. If a pot catches fire DO NOT MOVE IT. Cover the pot with the lid and turn off the burner.

The Department of Transportation estimates that 55.4 million people will be traveling over the Thanksgiving holiday with 49 million Americans traveling by road. Take a few minutes to look over your vehicles if traveling by road and make sure it is ready for the trip. Besides checking the tires, wipers and lights, make sure you check the spare tire to ensure it also is ready if needed. Pack a bag that has blankets, food and water in the event you do break down. If traveling by air, make sure you get to the airport early so you can get through the check points before your flight is boarding. Make sure you are following TSA guidelines for how to pack your carry-on to make the screening process go smoothly. No matter how you are traveling this holiday season, make sure you pack plenty of patience's! Everyone wants to make it home to see family.

Enjoy your Thanksgiving no matter how you spend it. We all have something to be thankful for this Thanksgiving. Stay Safe!



Donate to the 15th Annual

TOY DRIVE

Honoring Ryan McDonald
November 13 - 27, 2023

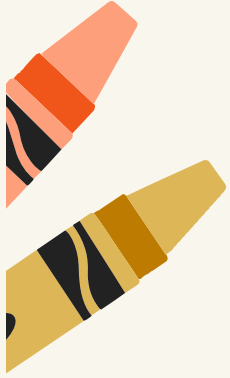
The 15th annual toy drive honoring the memory of Ryan McDonald will be held from November 13 to November 27. Ryan was tragically killed during a shooting at Central High School in 2008 when he was 15 years old.



The toy drive aims to inspire hope for area children dealing with difficult times during the holiday season. To honor Ryan's memory, as well as his aspirations to become a children's counselor, toys are collected by Roger McDonald every year in his nephew's name. The toy drive benefits Helen Ross McNabb and Child & Family of Tennessee.

To donate, bring unwrapped new toys to the collection box near the front entrance of the Facilities Services Complex at 2040 Sutherland Avenue.

Donations can also be given at several drop-off locations on the UTIA campus. For more info, contact Roger McDonald at 865-705-9994 or jmcdona3@utk.edu

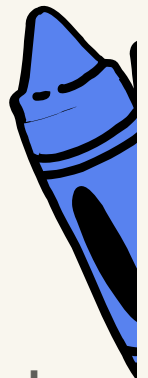


GRANDPARENTS AS PARENTS

ART MATERIALS & PUZZLE BOOKS

Collecting Items Now - November 30

- Coloring books for all ages
- Colored pencils
- Crayons
- Washable markers
- Puzzle books for all ages



Donated items can be left at
Sam Ledford's desk in the
Facilities Services Complex

