



### Welcoming our New Director of Administrative & Support Services, Michael Howze

Please join me in welcoming our new Director of Administrative & Support Services, Michael Howze!

Michael has been with the University of Tennessee for three years. Most recently, he served as the Chief of Staff for Undergraduate Admissions. Michael brings more than 20 years of leadership and operational experience from across several industries where he's managed budgets, human resources, independent schools, and diverse not-for-profit organizations.



Originally from Pittsburgh, Pa., Michael had an extensive career in the armed forces having served in both the Army and Air Force for a total of 21 years. He earned his Bachelor of Science in Business and Organizational Behavior from Duquesne University, his Master of Education from Point Park University, and is currently pursuing his doctoral degree. After many years of working in corporate America, he transitioned into higher education, first serving as the Director of Auxiliary Services and then Director of Budget and Planning for Ithaca College prior to coming to UT.

In his spare time, Michael enjoys relaxing and traveling with his wife and daughter, and on occasion playing a round of golf.

In his new role, Michael will be overseeing the Central Supply and Warehousing Office managed by Ed Maples, the Business Services Office managed by Rick Johnson, and the Human Resources Office managed by Dave Webb. He will be joining our department and begin assuming his new duties on October 30th.

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### Join Us for This Year's Chuck Thompson Awards Ceremony - Thursday, October 26

- The nominations are in, the selections are made, and it's nearly time to present the 2023 Chuck Thompson Awards to two deserving recipients. Make plans to join us on Thursday, October 26th at 11:30am at the Facilities Services Complex for a brief presentation of these prestigious awards!

### Weekly Safety Stand Down:

- This week, our Safety Stand Down from safety coordinator Melanie Reese focuses on exit drills in the home (E.D.I.T.H.) as part of National Fire Prevention Month!



## BUILDING SERVICES

### Student Union:

- Assisted with the water coming up from the drain in Starbucks.
- The area outside of the commuter lounge was cleaned. We removed cobwebs from the windows, picked up trash, swept the concrete pad and cleaned around the drains.
- Assisted with a drain leak in the Vol Tech repair area. We used a hydro vac to remove the water and under shelving.
- Cleaned a spill on G3 commuter lounge carpet.
- Transported 4 bales of cardboard to Concord Street.
- Carpet in the Vol Shop was cleaned in front of the jewelry counter with the clipper.
- Pride Center carpet was spot cleaned to remove stains.
- Auto scrubber was run on G1 floor areas.
- Event room 360 carpet was cleaned.
- Event room 362 A, B and C carpet was cleaned.
- The carpet was cleaned on the third floor in front of the elevators.
- The second-floor hallway corridor carpet was cleaned.
- Event room 262A, B and C the carpet was spot cleaned to remove stains.
- Ballroom A, B and C carpet was spot cleaned to remove stains.
- The monumental stairs were mopped with stripper.
- The overlook glass on the second and third floor was cleaned.
- On the dock around the trash compactor was cleaned up.

## OPERATIONS & LANDSCAPE

## LANDSCAPE SERVICES

- NEXT Conference: A shout-out to Jeremiah Cook, Lauren Fotta, Logan Capps, Travis Sturdivant, Patrick Richter, Alex Savage for broadening their knowledge and growth potential by attending last week's conference at the UT Space Institute near Tullahoma
- Seasonal Flowers: Change-out of all summer flowers to fall pansies.
- Leaves: Campus wide leaf-drop management.
- Magnolia Hall: Assist Construction Team with excavation for ADA ramp in parking area (cont)
- Campus wide: Aeration and over-seeding of fescue lawns (cont)
- Ayres Hall: Installing plant replacements associated with the December freeze event (cont)
- Snow equipment: Inspect and prep snow removal equipment for the upcoming winter season (cont)
- UT Arboretum: Seed and straw areas disturbed by excavation of a new 600' underground electrical service (cont)
- Tickle College of Engineering: Begin sprucing up landscape and outdoor spaces in preparation for the Accreditation Board for Engineering and Technology visit in mid-October (cont)
- First Impressions Project (near McClung Museum): Installation of new site furnishings on concrete pad (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)

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## LANDSCAPE SERVICES (CONT.)

- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound and Garden: Repair damages to mound and stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

## OPERATIONS & LANDSCAPE

### EVENT & MOVING SERVICES

#### Events:

- Delivered and set up for Undergrad Chem Major Social Event at Buehler Hall Courtyard.
- BSWO Self Care Day Event at Henson north lawn (Horseshoe).
- GSS Movie Night at Student Union Plaza.
- Artist Alley Event at Student Union Plaza.
- Welcome Wednesday Event at Student Union Plaza.
- Mordechai Inbari Talk Academic Event at Hodges Library.
- College of Music Dedication Concert & VIP Lunch Event.
- Office of Sustainability tabling event at Ped Walkway.
- TCE Smores & Pours Event at Engineering Courtyard/Quad.
- Delivered tables, and hauled supplies from 915 22nd street to Clarence Brown Plaza for Free Store Event.
- Transferred supplies from Western Ave. storage to SU Plaza and set up barricades and tables for Alumni Tailgate Event.
- Delivered chairs to NEB 112 for SEC Nation.
- Delivered tables and chairs for AIAS 2023 Pig Roast at quad between A&A &HSS.
- Generator, tables & chairs delivered and set up at Fiji Island section F for AOII 62nd Annual BBQ Event.
- Provided electricity for Legislative Tailgate Event at Haslam Music Center Lawn.
- Delivered chairs for One Minute with Marki Event at HSS North Lawn/Amphitheatre.

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### EVENT & MOVING SERVICES (CONT.)

#### Moves:

- Moved offices at Communications Building rooms 99 and 103B.
- Moved furniture at White Ave Daycare.
- Moved Quanta Ray Laser and power supply from IAMM G034 to Senter Hall room 101.
- Moved 2 49' display's from NEB room 109 to UT Drive Service Building A room 208C.
- Removed and disposed of old desk and broken glass top from Bailey room A327.
- Moved cubicle wall to gain access to patch internet cables at Conference Center room 209.
- Picked up metal desk drawers and delivered to Recycling.
- Moved large cooler out of Einstein's at Haslam Business Building to make way for delivery of new cooler, changed out coolers at A&A, and moved older one to PCB for storage.
- Moved Atrium furniture out of IAMM's for upcoming event.
- Moved Atrium furniture out of Music Building for Dedication event.
- Moved offices from Blount Hall to Cherokee Mills.
- Moved office furniture and other items out of Dougherty 503 to Perkins Hall room 315.
- Moved Centaur display case from 1st floor Galleria Hodges Library to Western Ave. storage facility.
- Picked up and disposed of cubicle components at Baker Center basement storage.
- Moved large solid wood table from room 182 BESS Labs Building to room 163.
- Moved furniture between offices at Ayres Hall rooms 308C,309, 310B.
- Moved furniture from Ferris Hall 315 to 212.
- Moved furniture out of hallway into room 226H at Austin Peay.

- Delivered purchased surplus to Jessie Harris 229, Claxton Education Building 342.
- Picked up 77 Homecoming Banners to prepare for installation for Homecoming week.
- Repaired broken desks at Cherokee Mills.
- Moved observation chambers from Mossman 351 to Hessler 316.
- Moved glass door cooler from Vet School A233 to Austin Peay B111 for repair.
- Loaded and transported percussion instruments from Haslam Music Center to Alumni Memorial Building.
- Moved furniture from Greve Hall 441 to Ferris Hall.
- Moved furniture from White Ave. Early Learning Center to 2016 Lake Ave. Daycare.
- Surplus, Banners, Other:
- Disassembled desk at Communications Building room 448 for surplus to pick up.

## ZONE MAINTENANCE

### ZONE 1

- Staying caught up with work orders
- Have shut all chilled water pumps down to housing buildings with weather being more chilly.

### ZONE 2

- In Communication work on switching from AC to heat, check and replaced lights as needed, and replaced fan motors as needed
- In Student Services work on switching from AC to heat, checked replaced lights as needed, unstopped drain in men's bathroom
- Throughout zone, worked on heating problems and checked and replaced lights as needed
- Also throughout zone Gen Building Maintenance

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### ZONE 3

- Zone 3 continues performing Monthly Cooling Tower Inspections and Maintenance

### ZONE 4

- Repaired a dishwasher pump, motor, OL & contactor at Stokely
- Repaired a pulper and addressed extractor issues at Rocky Top Dining
- Repaired a flat top grill at the Student Union
- Repaired an oven door at Mabel's
- Replaced fluorescent lights with LED at TBA
- Repaired fryer grease clog at the Cumberland Ave. Food Court

### ZONE 5

- Neyland Stadium: Going through for pre game prep before the Texas A/M game.
- Allan Jones: changed out a back wash valve that was leaking.
- Football complex: general maintenance for recruits and visitors.
- Regal soccer: doing building check prior to ladies and One Knox soccer games this past weekend.
- Softball: doing building check prior to weekend softball tournament.

### ZONE 7

- Dougherty : Repaired inoperable light fixtures. AHU and Package Unit filters changed. Exhaust fan Belt Changes. Coils on Package and Air Handling Units Cleaned.
- Ferris Hall : Serviced AHUs. Serviced exhaust fans.
- Perkins Hall : Serviced AHUs. Serviced exhaust fans. Turned on steam and checked system.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- SERF : Install eyewash room 204, Install egg create in men's restroom 4th floor ceiling
- Nursing : Replace steam trap room 301, Replace steam trap and cutoff at entrance on 3, Turn steam on and do room to room check for leaks and Replace vacuum breaker in 4th floor women's restroom
- Zeanah : fixed fume hood with low flow. Fixed door that wouldn't latch. Diagnosed alarm for radiation system. Assisted nuclear staff with bringing pallets of graphite into the building. Replaced ceiling tiles.
- Tickle : changed ballasts and bulbs in hallway lights and changed bulbs in outside lights. Diagnosed tripped breakers. Got steam back to building due to steam outage.
- AMB: Replaced belts on AHU 2, repaired 3 toilets Flush valves
- Fiber & composites: Replaced Faucets in bathrooms
- Student Union: Changed all lights bulbs in stairwell on phase 1, Changed filters in all air handlers on phase 1



### ZONE 8

- We are converting the 22nd Street Duplex over to LED after hours.
- We have replaced several motors recently in our greenhouse area.
- We are working on our weekly Archibus requests this week.
- Our One-Call team has been more busy with the addition duties at the Residents Halls after hours and weekends.
- We are working with our Plumbing shop technicians to correct some drain issues in the Brehm Animal Science building.
- As we convert over to heat in our 2 pipe buildings, we play a balancing act game during the cool nights and warm days that Fall presents.

### ZONE 9

- We are making necessary changes to the daycares on Lake and White Avenue to remain compliant with our monthly inspections.
- We are working with Industrial Boiler to make repairs to the boiler at the Middlebrook building to supply heat to the Vol Shop warehouse.
- We will focus on our daily and weekly Archibus work request this week.
- We will turning all of our heat on in our 2 pipe buildings soon.

### SPECIALTIES TEAM

- Replacing door operators at Communications and McClung Museum
- Installing new door operators at Equity & Diversity house and Student Union

- Fabricating brackets for exhaust fan at Art & Architecture
- Preparing asset nomenclature list for Oracle
- Reviewing and testing second draft of Veoci data collection form
- Troubleshooting new fume hoods in Zeanah Engineering room 212, found electrical short
- Repaired fume hood in Zeanah Engineering in 3D printing area
- Measured air on HPER air handler to reduce noise
- Measuring air for new construction on HPER racquetball court
- Repaired broken seal on windows at Stokely Hall
- Repairing broken glass window at Phi Sigma Kappa fraternity
- Replacing glass desk at Morgan Hall
- Repairing door glass at Presidential Court building
- Transporting lifts to various campus locations

### SUSTAINABILITY

- No new report.

### LOCK & KEY SERVICES

- Alumni Memorial – repair locks not secure
- Alpha Gamma Rho – exit core spinning
- Kingston Pike – desk lock broken
- Conference Center – rekey locks
- Stadium – change locks/provide keys for contractors
- Basler Boathouse – repair lock
- Andy Holt Tower – rekey lock
- SMC – set up cores for department moves

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## LOCK & KEY (CONT.)

- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs/assisting as needed

## COMM & INFO

### COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at [sjones80@utk.edu](mailto:sjones80@utk.edu) or 865-771-1531!

## TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- CPR/AED/First Aid training has been scheduled for November 7 and 8. This will be a hybrid course: you will complete an online portion prior to attending class in person. Everyone participating in the program has already been signed up. Rebecca sent out an email to all participants.

## FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- New computer setups
- Conference Room Assistance
- New Staff Training
- Printer replacements and new installations
- Order phones for new staff offices at FSC
- Network port orders and device Registrations
- Monitor purchases for Zone Maintenance
- Surplus old equipment

## UTILITIES SERVICES

### A/C SERVICES

- IAMM – repair condenser water pump no. 1
- Humanities – install new heating water pump
- Delta Zeta – replace 1-inch nipple in WSHP loop
- Student Aquatic – re-pipe heat exchanger serving indoor pool
- Rocky Top – repair leak on the rack refrigeration system
- IAMM – install new primary heating water system
- Crops Genetics – install compressor and expansion valve in the AC system
- Pres. Court – repair chilled water valve serving AHU no. 2
- Arena – repair air compressor
- Stokely Hall – repair a refrigerant leak on the make-up air unit
- A&A – repair water leak on perimeter heating system
- Museum – repair steam humidifier in AHU no. 1

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### ELECTRICAL SERVICES

- Social Deck Lighting tripping breaker at Neyland Stadium
- High Bay Lights at Fleming Warehouse
- Programmed Time Clock at Middlebrook Pike Building
- Defective Dimmer Switch at Dabney-Buehler
- Classroom Lights at the Humanities and Social Sciences Building
- Electric Vehicle Chargers at Facilities Services Complex
- Receptacle for Lab Equipment at Plant Biotechnology Building
- Replacement of meter for High Voltage Circuit 2
- Addition of Student Health to the SCADA System
- Marked and Requested Network Drops for Geier, Robinson, Fred Brown & Stokley Hall
- HV field marking of underground HV and LV distribution from daily 811
- Daily update of field findings on 811's website.
- Tree Lights at Pedestrian Mall
- HV field marking of underground HV and LV distribution from daily 811
- Daily update of field findings on 811's website.
- Vet School – HV and LV December 16th Outage Plan
- New Residence Hall underground duct bank evaluation – Caledonia
- Steam Plant – Scope of work for new Turbine
- Serf Electrical Yard – New Steam Line
- Steam Plant 4.16KV Operation
- Eaton Meeting - UPS Steam Plant
- SERF Steam Line support through Serf's electrical yard
- Support SCADA installation Main and Laurel substations
- New Haslam Building underground markings New Residence Hall underground duct bank evaluation – Caledonia

#### Fire Alarm:

- McClung Museum disable/enable smoke detectors for plumbers.
- Neyland Stadium assisted in a fire watch during a football game.
- Haslam responds to a fire alarm due to the contractor hitting a sprinkler head on the 2nd. Floor.
- Laurel Apts. Clean dirty smoke det. in room 806.
- Vet School replaced batteries in the second-floor fire alarm panel.
- SMC disable smoke det. in room 417 for plumbers.
- Fred Brown disable/enable duct det. for AC shop.
- Student Union disable/enable smoke evac doors for cleaners.
- Perkins Hall card trouble on fire panel, reset and cleared.
- Humanities disable/enable smoke det. in mechanical room a level parking for contractors.
- Haslam disabled/enabled MASCO for remodeling on the second floor.
- Neilson Physics reset duct det. trouble.
- Austin Peay replace fire alarm batteries.
- Hess Hall clean dirty smoke det. in the basement and work on WonDoor issues.
- Strong Hall disable/enable smoke det. for contractors.
- Clement Hall disabled/enabled fire alarm devices for MASCO while doing repairs.
- Sigma Kappa disable/enable duct det. for AC contractors.
- Dunford Hall disable/enable smoke det. for plumbers.
- Senter Hall and Fibers Composite assist EHS with fire drills.

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## PLUMBING SERVICES

- Crops genetic drains leaking from cast iron pipes that are overhead.
- North Carrick room 347 water leak down into breezeway
- Perkins Hall 1st floor ladies' bathroom floor drains
- Stokely Hall fresh market drains stopped up
- Ayres Hall filling of the tanks for SEC Nation
- Geier Hall room 168 repair leak in the ceiling pex line
- Sigma Chi floor drains stopped up in the building
- North Carrick room 20 leak in the basement on cast iron drain
- Stokely Hall laundry floor drain stopping up
- Student Union floor drains are backing up the second floor
- A&A room 425 hot water not turning off
- Brown Hall room 503 toilet did not stop running. Installed new Diaphragm
- West Skybox auger out the drain for urinal room 120
- Dogwood Hall replaced the mixing valve gasket in room G021

## STEAM PLANT

- Painted valves on fuel header
- Fabricated and installed stands on fuel header
- Fixed sight glass on condensate tank
- Fixed blowdown valve on #1 Boiler
- Worked on feed water pumps

## CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Art and Architecture: Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235; Receptacle and data 117
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayers Hall: Make offices on the 3rd floor; Patch and paint 314 and 326
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3; New sign
- Biosystems Office Building: Wiring for cubicles; Flooring for 110
- Brehm: Add 2 receptacles and raceway for data ports 148
- Campus: Water meters for cooling water make-up; Wayfinding from Vol Hall parking to Student Union
- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton: Change 4th floor women's restroom to all gender restroom; Paint & carpet 441, 443; Paint 121
- Clement Hall: Install trash compactor
- Communications: Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Repair water damage 302; Carpet 481
- Dougherty Engineering: Renovate restrooms on 1st and 3rd floors

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## CONSTRUCTION (CONT.)

- Early Learning Center: Install new stove
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B-add door from foyer into rooms
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Paint B020; Paint and carpet 328
- Haslam Business Building: Switch access controls to UTPD server
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5; Remove growth chamber 245
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Extend cubicle space in Veterans Center; Patch and paint 305D
- International House: Interior painting on both floors
- Jessie Harris: new door 229
- Kingston Pike Building: Cubicle repair; Electric, painting, flooring 123
- McClung Tower: Paint and carpet 719; New blinds 610A
- Morgan Hall: Paint and electric 121; Paint and carpet 225
- Perkins Hall: Paint and carpet 315
- Pratt Pavilion: Repairs to settled concrete
- Mossman Building: Renovate labs 343 E & F, 351 E & F
- Reese Hall: Paint entire building; Resurface deck and parapet
- Rocky Top Dining: Add bagel making station 110
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Electric and lab exhaust 109; Electric in 506; Electric in 410
- Sorority Village: Add card reader to gate
- Stokely Hall: Receptacle and data for menu board
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts
- Student Services: Paint 209B
- Student Union: Electric work and counter top G3002C; Paint 246; Install monitor 382D
- Taylor Law: Carpet Dean's suite 278 and conference room 277
- Temple Hall: Blinds 1st floor corridor
- Thompson Boling Arena: Utilities for compactor; Electric and data for digital menu board
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building A: Install door 131A
- UT Drive Building B: Receptacle in wind tunnel
- UT Drive Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007
- UT Warehouse: Paint and carpet 115
- Walters Academic: Carpet E210; Remove room E202A and repair surfaces
- Zeanah Engineering: Office furniture 276, 375, 376; Add compressed air tank G169A; Door for 302B
- Zeta Tau Alpha: Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door; Move door 230A
- 1817 Melrose Ave.: Add door bell

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### COMMENT

Work vehicles are not to be parking in unnumbered parking spaces, especially overnight or around lunch time since they prevent coworkers from parking in POV parking spaces. Work vehicles should only be parking in numbered parking spaces. If returning to the building for the evening, they should be parked in their corresponding numbered spot. If returning during the day to pickup/drop off, they can be parked in any numbered parking space, but please recognize that you may be preventing a coworker from parking in their assigned work vehicle space should they subsequently return for the day.

### RESPONSE

Work vehicles are not to park in unnumbered parking spaces, especially overnight or around lunch time since they prevent coworkers from parking in spaces designated for personally owned vehicles (POV). Another critical time for this is first thing in the morning, when personnel are arriving in their POVs, the majority of shop personnel have not yet departed for campus in their work vehicles, and personnel are driving in from Concord in their work vehicles.

Bottom line, work vehicles should only be parking in numbered parking spaces. If returning to the building for the evening, they should be parked in their corresponding numbered spot. If returning during the day to pickup/drop off, they can be parked in any numbered parking space, but please recognize that you may be preventing a coworker from parking in their assigned work vehicle space should they subsequently return for the day.



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox)

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# WEEKLY SAFETY STAND DOWN

## EXIT DRILLS IN THE HOME

The importance of E.D.I.T.H. (Exit Drills in the Home)

Having a fire evacuation plan at home is just as important as the one we have here at work. The same principles apply to a home evacuation plan as the evacuation plan here.



They both should include:

- Creating a map with the layout of your home (each level).
- Identify two-ways out of each room, especially bedrooms.
- Make sure all windows and doors open easily and are not blocked or not assessable.
- Test your smoke alarm system.
- Identify a meeting place that is at a safe distance from your home.
- Practice exiting your home by the two ways you identified.
- Make sure everyone in the home knows the plan

Having a plan and practicing the plan is important, as smoke and fire move quickly. Did you know a room can be consumed by fire in as little as 30 seconds? You have a short time to exit your home and that is why having working smoke alarms are so important. They give you early warning of a fire and give the time you need to exit your home. The majority of home fires and home fire deaths occur between the hours of 11:00PM-7:00Am, when most people are sleeping.

Keeping doors closed also helps reduce smoke and fire spread. Sleeping with the door closed can buy you additional time to exit safely. Always touch the door before opening it to ensure that exit route is still safe. If the door is hot it means that fire and toxic smoke is on the other side. Residential sprinkler systems can assist in keeping a fire controlled to one room and most often they extinguish the fire.

I attached some videos for additional information on the dangers of smoke, keeping doors closed and residential sprinkler systems because seeing is believing!

See the Dramatic Difference a Door Can Make (5:45) <https://www.youtube.com/watch?v=bSP03BE74WA>

Sprinkled vs Un-sprinkled Home | Fire Sprinkler Demo (8:24) [https://www.youtube.com/watch?v=dn3\\_iTPUTiE](https://www.youtube.com/watch?v=dn3_iTPUTiE)