



THE UNIVERSITY OF  
TENNESSEE  
KNOXVILLE

FACILITIES SERVICES

# FACILITIES SERVICES WEEKLY

SEPTEMBER 11, 2023

## Chuck Thompson Awards Nominations Are Now Open!

- We are now accepting nominations for the 2023 Chuck Thompson Facilities Services Outstanding Employee Awards. The nomination form along with a list of the eligible employees who meet the criteria for the award is attached to this email. You may submit nominations for more than one eligible employee. Nominations can also be electronically submitted at [tiny.utk.edu/ChuckThompson](https://tiny.utk.edu/ChuckThompson). Nominations will be accepted until 5PM on Friday, September 29th.

## Mandatory Haz Waste & Uni Waste Training

- If you are part of a team that requires mandatory haz waste and uni waste training, make sure that your supervisor has signed you up for one of this week's sessions. This is required for Paint Shop, Zone Maintenance, and Sustainability.

## Flu Shot Clinic on Wednesday, September 13 at FSC

- Student Health will be at the Facilities Services Complex on Wednesday, September 13 from 10a-2p to administer flu shots. A flyer and consent form is available at the end of this week's newsletter.

## CPR Training Dates Set

- CPR/AED/First Aid training has been scheduled for November 7 and 8. This will be a hybrid course: you will complete an online portion prior to attending class in person. Everyone participating in the program has already been signed up. Once we have the access information for the online portion of the class is available, it will be emailed to you. Keep an eye out here for reminders!

## Complete Campus Compliance Training ASAP

- Campus Compliance Training becomes active tomorrow, September 12. Please make every effort to get the training completed as soon as possible. Reach out to [fstraining@utk.edu](mailto:fstraining@utk.edu) if you have any questions or run into any problems accessing the training. Remember, the computer lab in the complex is available for you to use and your entire team can complete their training at one time!

## Be Advised: Limited Access to Concord on September 12

- On September 12th, TEMA/TNNG/TNARNG/FEMA/DHS will be training at the Concord Complex.
- They've asked us that we close our regular gate in/out of the complex that day, mark in Red on the map link below. The upper gate next to the TEMA building will be the only gate open, Pinned on the map link below.
- <https://www.google.com/maps/d/edit?mid=1vdopSMRxxWLDiVK0-TZ8Df0pQozgICX8&usp=sharing>. It may be a challenge for everyone clocking in/out at Concord since the groups are setting up and using the door where our timeclock is located. For this reason, it may be easier to clock in/out at FSC on this day.

## Weekly Safety Stand Down:

- This week, our Safety Stand Down from safety coordinator Melanie Reese focuses on the benefits of stretching at work.



## OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

## BUILDING SERVICES

### Student Union:

- We cleaned the cooler in the food pantry.
- The catering corridor was cleared and auto scrubbed.
- Ballroom carpet in A, B, and C was vacuumed and then cleaned with the ride on chariot.
- The carpet in event room 360 was vacuumed and cleaned.
- Entrance walk off mats were cleaned in phase 2.
- Event room 362 A, B, and C had multiple stains in the carpet, and they were cleaned.
- IQ was run on the first floor, L1, Rocky Top Hallway, G1, G3, and G2.
- Over look glass on the 2nd & 3rd floor was cleaned.
- Cleaned carpet in event room 270 from the poster sales.
- The 2nd floor hallway carpet was cleaned in front of the ballrooms.
- The stairwells in both phases were cleaned.
- The dock area around the compactor and baler was cleaned up.
- We have made 18 bales of cardboard with the baler.

### Mossman:

- Cleaned up water from a leaking fridge.

### Sorority Village:

- Removed water on the second and third floor from a water leak.

### BASS:

- Removed spider webs from entrances. Cleaned vents in the classroom and the offices and seating area at entrance.

### Morgan Hall

- Burnished 1st and 2nd floor in Morgan Hall
- Cleaned carpet in 262 of Morgan Hall

### Ceramics

- Scrubbed the hallway floors in Ceramics

- Austin Peay Game Day Cleanup: Cleanup following tailgate activities and event activations taking place outside the stadium to include operational support associated with stadium trash collection and homeland security measures.
- SERF Generator: Met onsite with designer and contractor to develop a punch list walk-through.
- Engineering Quad: Coordinate restoration of hardscape surfaces (pavers, concrete, asphalt)
- College of Law Landscape Renovation: Schedule punch-walk with contractor (cont)
- Cherokee Farm Research Park: Annual bush hogging of pasture fields (cont)
- First Impressions Project (near McClung Museum): Provide backfill around new concrete pad and order plant material for landscape improvements. (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- Sorority Village: Installing plant replacements associated with the December freeze event (cont)
- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)

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## LANDSCAPE SERVICES (CONT.)

- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)
- Summer Utility Projects: Heavy Equipment Team is developing plans with Utility Services to provide excavation support for summer projects (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)
- Native Burial Mound and Garden: Repair damages to mound and stone council ring from truck incident (cont)
- Urban Forest Master Plan (City of Knoxville): Serving on advisory board
- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Carrick Hall: Plan for surface repairs following the excavation support for steam and condensate repairs (cont)
- McCord Hall: Plan for surface repairs following the excavation support for new sanitary sewer connection (cont)
- Neyland Drive Campus Entrances: Demolition and installation of landscape renovations. (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Landscape Academy: New series of refreshed training for all team members (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)

- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

## OPERATIONS & LANDSCAPE

### EVENT & MOVING SERVICES

- Removed furniture and installed pipe and drape at Min Kao 647 for Governor's Chair Dinner event.
- Delivered and set up tables and chairs for several events on Pedestrian Walkway throughout the week.
- Picked up tables and chairs from weekend event at UT Gardens Pavilion.
- Moved office furniture and items from Dunford Hall 2440 to Natalie Haslam Music 117J.
- Moved furniture from Conference Center Building, and International House to Melrose Hall for CGE.
- Delivered and picked up A-frame signs to Andy Holt Tower for Women in Athletics Reception event.
- Delivered and picked up tables, racks, boxes, and totes for Free Store Pop-Up Event held at the Clarence Brown Theatre Plaza.
- Delivered and picked up tables for Office of Research, Innovation & Economic Development All Day Meeting Event at Zeanah Engineering 4th Floor Atrium.
- Hauled staging from Knoxville Civic Coliseum to Thompson Boling Arena for upcoming Concert preparation.
- Moved office furniture from Ayres Hall 236 to Ayres 308F.
- Set up for CCI Student Engagement Fair event at Communications Building 3rd floor lobby.
- Picked up cattle rack style barricades and stanchions from Thompson Boling Arena and delivered and set up at Band Practice Facility for Band Family Day Event.

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## EVENT & MOVING SERVICES (CONT.)

- Delivered and set up for CBE Welcome Back Cookout at the Engineering Quad.
- Picked up display boards from Melrose Hall and delivered and set them up at Hodges Library 1st floor for event.
- Picked up 5 large iPad signs from Tyson Alumni and placed at various locations across campus for Grateful Vol Day Event.
- Loaded tailgate supplies at Western Ave. storage facility and delivered them to Student Union Plaza.
- Set up barricades, tables, chairs, cocktail tables, and other items for Tennessee Tailgate Alumni Relations Event at the Student Union Plaza.
- Delivered and sat up tables at Ayres Hall for 1794 Tailgate event.
- Delivered and sat up tables for Engineering Dinner Event at Zeanah ground floor atrium.
- Delivered and sat up tables and chairs for several events at Humanities Plaza, Lawn, and Amphitheatre.
- Delivered speaker stands, tables, chairs, and assisted with set up of Bob Kesling's Gameday Call-In Show at Gate 21 Amphitheatre.
- Provided electrical assistance for events at HSS Plaza, Ped Walkway, Student Union Plaza, HSS Amphitheatre, HSS Lawn, Ayres Hall Lawn, Presidential Court.

## ZONE MAINTENANCE

### ZONE 1

- Keeping up with work orders.
- Got all roofs for Sorority Village and Dogwood & Magnolia complete.
- Had issues over the weekend at Hess hall leslies

### ZONE 2

- Answering calls
- Moving all our stock out of McClung Museum
- Unlocking doors
- Interviewing people for an open position

### ZONE 3

- Zone 3 working on filters in Hodges and restrooms, installed new window A/C units at Henson

### ZONE 4

- Working on dishwasher wash tank pump at Stokely
- Repaired a BCX oven at Rocky Top Dining
- Repaired water pressure issues at the Student Union Phase II
- Replaced dish machine wiring and fixed a leak at Anderson Training
- Replaced door gaskets at Art + Architecture

### ZONE 5

- In Zone 5 we are going through and checking and making repairs after the Austin Peay game at Neyland Stadium.
- Made some plumbing repairs at the Golf facility.
- Football complex we made repairs and did general maintenance for recruits and visitors.
- Regal Soccer did a building check for upcoming Lady Vol soccer and One Knox soccer.
- All the rest of the zone was general building maintenance.

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### ZONE 7

- Dougherty : Repaired inoperable light fixtures. AHU and Package Unit filters changed.. Exhaust fan Belt Changes. Coils on Package and Air Handling Units Cleaned.
- Ferris Hall : Serviced AHUs. Repaired AHU in room 208.
- Perkins Hall : Serviced AHUs. Replaced AC unit room 206. Repaired door opener rear handicap door.
- Min Kao : Changed Ballast's in rooms 532, 530 , Put Sink Sensor in on 4th floor women's rest room , Changed Ballast in Light of North West Stair Well 3rd Floor
- SERF : Remove center post from accessible doors at serf, Repair plate for accessible door, Unclog drain in AHU1, Checked leak in chiller house, Replace batteries in women's restroom 2nd floor, Changed photo cell
- Nursing : Belts and filters on first floor air handler in nursing.
- Zeanah : diagnosed leaks, replaced lights, replaced sink batteries, replaced water fountain filter assisted, replaced outlet cover, replaced ceiling tiles.
- Tickle : replaced lights, diagnosed tripped breakers, replaced urinal batteries, diagnosed faucet issues, mold inspection.
- AMB: Changed belts on AHU# 2 and greased bearings and cleanout drain. Changed belt on exhaust fan in machine room 005.
- Student Union: Finished rewiring burnt out, out side Ballard lights.
- Working on cleaning mechanical maintenance rooms

### ZONE 8

- With Gameday comes many different types of calls not normal to everyday campus activities for our One-Call team.
- We have been busy with several different actions to remedy high temps in the Ceramics Annex building.
- We are working to gain access to some specialty lighting over the stairwell in the Third Creek Building.
- We are collecting paper towel dispensers for a total replacement at the JRTU Building.
- Our team eagerly awaits the cooler fall temperatures to provide much needed relief in many of our older buildings.

### ZONE 9

- We are currently busy working on many of our Archibus PM work requests.
- We will taking Hazardous Mat and Universal Waste Training this week.
- We are replacing an AC unit at the Early Learning Center at White Avenue.
- We have been busy at both Early Learning Center locations on Lake Avenue.

### SPECIALTIES TEAM

- Repairing Gate 21 at Neyland Stadium by removing broken skylights and installing new Lexan skylights
- Installed new door operators at Thompson Boling Arena
- Installed new lights at G12 parking garage
- Cleaned security cameras around Neyland Stadium
- Reprogrammed receiver on door operator at Ayres Hall

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## SPECIALTIES (CONT.)

- Removed bent threshold on door at Art & Architecture allowing door operator to function correctly
- Transported lifts to various campus locations
- Updated monthly kitchen hood inspection PM for Early Learning Centers
- Added air handler equipment data to Student Union Ph I & Ph II and scheduled monthly and annual cleaning PMs
- Corrected HVAC equipment data for Jessie Harris
- Creating annual cleaning PMs for split system A/C units
- Created and scheduled Wind Tunnel inspection PM for Zone 3 at UT Drive Building B
- Preparing zone maintenance work order report for FY 2023
- Working with A/C controls on fume hood alarm in Hesler Biology

## LOCK & KEY SERVICES

- Fleming Warehouse – install hasp and padlock
- Hesler Biology – Exit door repair lock
- A & A – door knob repair
- Sigma Alpha Epsilon – assist with locks
- Tickle Engineer – replace batteries in combo lock
- Music Bldg. – check lock
- Henson Hall – keys broke off in lock
- SERF – change lock functions
- Front Office – Processing key requests, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

## COMM & INFO

### COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at [sjones80@utk.edu](mailto:sjones80@utk.edu) or 865-771-1531!

### TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- Upcoming Training Opportunities:
  - Hazardous Waste/Universal Waste training will take place the week of 9/11. Email [fstraining@utk.edu](mailto:fstraining@utk.edu) to sign up
  - STRIDE for Staff - 9/21 - register in K@TE

### FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- New laptop Setups for Utilities
- Gameday Support
- Employee Interviews
- Autodesk License Research
- Work from home assistance
- SQL Admin Research
- Telephone and Work Station moves at FSC
- New Plotter discussions
- Digital Signage Monitor Replacement
- DSL Line Retirement for A/C Shop

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## UTILITIES SERVICES

### A/C SERVICES

- Prepared skyboxes for upcoming game.
- North Stadium - Assisted with Electric Shop and Maintenance to install new motor for AHU2a
- Publications Bldg - Found faulty fire damper.
- Clement - Replaced faulty sensors on rooftop unit.
- Humanities - Met with contractor on chiller upgrade & replaced hot water actuator.
- Hodges Library - Made adjustments to return fan on AHU p1 and restarted faulty VFD.
- Reviewed and answered TN811 tickets
- Reviewed, completed, and verified work requests
- Student Union – Repaired Ice Link system.
- Dabney Buehler – Repair air dryer for compressed air system
- Neyland – Replace indoor blower motor in RTU serving visitors dressing room
- Dogwood Hall -Repaired unit
- Neyland – Prep AC systems for football game
- West Skybox – Repair leaks in suites 501 and 504
- NEB- Repaired a couple of units.
- Aux. Services - Replace faulty compressor module
- Hoskins - Install 4" isolation valves for AHU no. 6
- Rocky top Dining Hall – repaired ice machine and removed one for coke and then reinstalled.
- Vol Hall – Repaired walk- in cooler.
- Alpha Delta PI – Repair heat pumps
- Taylor Law- Repaired ice machine.
- Hesler Biology- Repaired growth chamber.
- Stokely Hall – Repaired #10 refrigerator.
- Clarence Brown- Removed damaged blower assembly.

## ELECTRICAL SERVICES

- Marking & logging Tennessee 811's on campus.
- 20th STREET NEW LIGHTS- Finished loading poles on boom truck and trailer and finish prepping them.
- Set the 2 new roadway poles with the arms on them and wire already pulled inside and to the end of the arms. (waiting on the new LED fixtures)
- FIRE LANE MASSEY DORM & GREEVE HALL (NEW HASLEM BUSINESS) - Cesar met crew to recheck again (after checking with Foreman couple weeks ago) in M.H. #13F & 13G. The job is asking to come out of 13F (smaller manhole) for the new power to new building. We are asking to come from 13G (standard manhole). Job is saying to many utilities and not enough access in the Fire Lane.
- HUMANITIES PLAZA – Replaced GFI outlet and bubble cover.
- H.V. / FACILITIES\VOLUNTEER BLVD. AND PEDESTRAIN MALL – reported green light on the center island pole red light not working. Check out, then called and email Progression Electrical about it. They to check and make the repairs.
- NEYLAND STADIUM TRULY'S BEER GARDEN LOT\SEASON – pick up 2 power spider cables from Stowers, and hook up Aramark's food trailer to house power for the season. Then turned on after they showed up.
- NEYLAND STADIUM – turned on the East and West field lights to check out all working. Also check the poster pictures lights on the river side of the Jumbo Tron. Could not tell, night shift to check.
- FACILITIES\FOOD TRUCKS – did several PO's for TAE labor on the food trucks. (Business Inc., Humanities Plaza, Fred Brown, Hesler Chiller)

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### ELECTRICAL SERVICES (CONT.)

- INTERNATIONAL HOUSE – monitoring temperature on the transformer; several times during the day. Reported extremely hot. Check with inferred camera.
- SERF H.V. PIT – request from UT STEAM Crew, to mark all H.V. cables from trough to the 4 transformers and the secondary cables from the 4 transforms to building. This is for the steam line relocate job in planning stage.
- NEYLAND STADIUM EAST & WEST SIDELINES\PRE-SEASON\PRE-GAME – Checked electrical on the sidelines back walls. Put out the cam-lock cables for the A/C benches from the field disconnects. Working on outlet issue on the East sideline back wall. Met Bandit Lighting and hook their cam-lock tails up to house power on the roof of skyboxes to disconnects; for the extra lighting
- NEYLAND STADIUM JUMBO TRON / PRE-SEASON\GAME –Check if the poster pictures lights working (River Side). Not on. Operated the time clock over ride buttons, rechecked if working. Still not coming on. Cesar to check later at the panel inside the tron with the manual.
- LAUREL & MAIN S.S. – check and cleaned the A/C filter at Laurel and clean up. Also check the pit area at Main S.S... Checking the water pump and operating it.
- CAMPUS\CONCORD\MAIN S.S – Checking to see what transformer we have that make work for the PIII jobs. Looking for the correct kva size and correct voltage.
- NEYLAND STADIUM JUMBO TRON / PRE-SEASON\GAME – rechecking to see if the work; that Cesar did at the panel in Jumbo Tron; made the lights for the poster pictures work. The lights were working.
- H.V. / NEYLAND STADIUM EAST & WEST SIDELINES\PRE-SEASON\PRE-GAME – crew met sideline sound production crew; to hook up their cam-lock pig tails to the house disconnects on each side. For the extra sound for the season.
- WHITE HALL\PIII PROJECT – took pictures and looked inside the secondary side of transformer, to see if there is room for new secondary duct bank for the new PIII dorm on 20th Street.
- NEYLAND STADIUM SOUTH (C.P.) PRE-SEASON – met with Massey Electrical; to have them show us where the temp power location; for all the lighting for temp exits in part of the South, the lights on the East side of G10 Garage and the lights on the Gate7 student entrance\exit.
- Dougherty - Disable/enable fire alarm devices on the 1st. floor.
- ERC clean dirty smoke detector.
- Thornton - Enable smoke detector in the machine room.
- Hess Hall - Smoke detector went into alarm reset and cleared.
- WLS - disable duct detector on the roof.
- Vet School - Disable/enable smoke and duct detectors in the penthouse area for contractors.
- Neyland - Heat detector and sprinkler system went off on the west 2nd fl. Called in MASCO and replace the heat detector.
- Neilsen duct detector going in and out of trouble ,cleaned the head.

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### ELECTRICAL SERVICES (CONT.)

- Jessie Harris smoke detector in the kitchen closet went into alarm reset and cleared.
- Neyland - Replaced 3 bases and smoke heads on the 2nd and 3rd levels on the west side.
- Sigma Kappa - disable/enable smoke detectors for the contractors.
- Brehm - Disable/enable smoke det. on the 2nd. Floor for plumbers.
- TREC - Replace relay for shunt trip.
- Communications - Disable/enable smoke detectors for elevator contractors.
- Dougherty - Disable/enable smoke detectors on the 1st floor for plumbers.
- Hoskins - Disable/enable smoke and duct detectors for maintenance .
- Senter Hall - Disable fire alarm panel in Rm103 for maintenance. Called MASCO in to disable the FM 200 system.
- Neyland - Replace duct detector on the Wolf Kaplan AHU.
- Brehm - Assist BST in trouble shooting the fire panel troubles.
- Clement Hall - Replace smoke detector and base on the 3rd. floor hallway.
- 1848 Frat Park - Trouble shoot fire panel device problems caused by contractors.
- MASCO assist daily with pump test and inspections.

### PLUMBING SERVICES

- Third Creek Bldg – Drains leaking room 106.
- Dabney Buehler – Replaced bottle filler on 2nd floor.
- Clement Hall – Bathroom tub drain stopped up on 3rd floor.
- Music Center – 3rd Floor main drain stopped up.
- Plant Biotech – Replaced Sink in 208.
- Ceramic Annex – Divide roof & sewer drains.
- Magnolia Hall – Leak in 1st floor ceiling.
- Conference Center – Replaced water heater on 2nd floor.
- Dabney Buehler – Room 232 Replaced cast iron drain.
- Hodges Library – Replaced sink drain in basement.
- East Stadium Gate 4 – Replaced sink drain from 3rd floor.
- Prepared bathroom trailers at Circle Park.
- Vet School – Replaced 6” drain on 1st floor.

### STEAM PLANT

- Cleaned up turbine and surrounding area.
- Fixed 6” tee on dealkalizer
- Monthly maintenance on 2mw generator.
- Added oil to turbine generator.
- Worked on logic for #5 boiler.



### CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Art and Architecture: Renovate 455; Carpet 103A & B; Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayers Hall: Make offices on the 3rd floor
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3; New sign
- Biosystems Office Building: Wiring for cubicles; Flooring for 110
- Brehm: Add 2 receptacles and raceway for data ports 148
- Campus: Water meters for cooling water make-up; Wayfinding from Vol Hall parking to Student Union
- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton Building: Change 4th floor women's restroom to all gender restroom; Paint and carpet 441, 443
- Clement Hall: Install trash compactor
- Communications: Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Paint door between 480 and 481; Repair water damage 302; Paint 614; Wax floor 614
- Delta Tau Delta: Correct items from inspection
- Dougherty Engineering: Paint and carpet 423; Carpet 434, 435; Renovate restrooms on 1st and 3rd floors
- Early Learning Center: Work on White Ave. playground; Hang magnetic boards for playground; 2010 Lake Ave., hang a TV and assist with furniture removal; Install new stove
- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B- add door from foyer into rooms
- Fleet Management: Electric for tire changer 103
- Forest Genetic Greenhouse #17: Add receptacles
- G-10 Garage: Cable repair
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Paint 341
- Haslam Business Building: Switch access controls to UTPD server; Paint around display 327; Paint and signage 299A; Move donor boards 4th floor; Patch and paint 699A
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Remove shelving, paint 235; Extend cubicle space in Veterans Center; Remove low voltage cable 209; Patch and paint 305D
- International House: Interior painting on both floors
- Jessie Harris: new door 229
- Kappa Alpha Fraternity: Interior painting
- Kingston Pike Building: Cubicle repair; Electric, painting, flooring 123



### CONSTRUCTION (CONT.)

- McClung Tower: Paint and carpet 719; New blinds 610A; Paint 909
- Morgan Hall: Paint and electric 121; Paint and carpet 225
- Nielsen Physics: Paint, flooring, ceiling M105A
- Nursing: Add portable a/c units in restrooms
- Perkins Hall: Paint and carpet 315
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: 208 volt power 403
- Plant Science Unit (Alcoa Highway): Guardrail and ditch work on new road
- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Plumbing 519; Electric and lab exhaust 109; Electric in 506; Electric in 410; Paint 415 and 415A
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system
- Sigma Kappa Sorority: Replace carpet in library
- Sorority Village: Add card reader to gate; Convert open space to offices on 2nd floor
- Stadium: Add data raceway for Vol Shop trailer
- Steam Plant: Gates and bollards
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts; Data raceway
- Student Services: Paint 209B; White boards 327
- Student Union: Electric work and counter top G3002C; Paint 246; Install monitor 382D
- Taylor Law: Carpet Dean's suite 278 and conference room 277
- Temple Hall: Blinds 1st floor corridor
- Thompson Boling Arena: Utilities for compactor
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building B: Receptacle in wind tunnel
- UT Drive Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007
- UT Warehouse: Make 2 offices into 1 large office 123/106
- Walters Academic: Carpet E210; Remove room E202A and repair surfaces
- Zeanah Engineering: Replace key switch with 3 button wall station and card reader G113; Office furniture 276, 375, 376; Install donor plaque
- Zeta Tau Alpha: Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door
- 2023 Classroom Upgrades: Renovate several classrooms on campus



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox)

# WEEKLY SAFETY STAND DOWN

## BENEFITS OF STRETCHING AT WORK



### Stretches to Get You Started

- 4 Office Posture Exercises  
<https://youtu.be/KPWBUYpsWSY>
- 3 Stretches to Loosen Work-From-Home Body Stiffness <https://youtu.be/t2NUI7jM4tg>
- Stretch at your desk  
<https://youtu.be/KBaSGF6kYqw>

### Benefits of Stretching at Work

The average adult in the U.S. sits for an average of 6.5 hours per day. Whether it is sitting at a desk, in traffic or on the couch; Americans now live a more sedentary lifestyle. Even if you are doing enough physical activity, sitting for long periods of time is bad for your health. There is evidence that shows, spending a lot of time being sedentary is linked to an increase in health problems. Introducing some stretching breaks in your workday routine can bring a host of benefits to your health.

**Reduces Fatigue:** If you get the afternoon-tired feeling, don't grab another coffee or Coke, try some stretches instead.

**Improves Posture:** Stretching can roll back those shoulders and neck that started to slump over as you worked causing tightness in your neck and shoulders.

**Reduces Injury Risk:** Stretching helps to reduce injuries associated with repetitive work known as repetitive strain injuries.

**Increases Productivity:** Studies show that taking regular breaks helps workers to get more done during the workday. Adding some stretching into your break time, could make you feel more refreshed when the break is over. Increased blood flow and a break from computer screens can introduce some feel good feelings too.

**Better Mood:** Stretching can improve your mood, too. If you find yourself feeling agitated or stressed out while working, spending a few minutes stretching can help reduce your stress by increasing blood flow, oxygen, and nutrients to your brain.

Now that you know the importance of stretching at work, it's time to start stretching at work and make it part of your daily routine. Schedule a few stretching breaks into your day so you can keep your joints healthy, reduce potential injury, give your brain a well-deserved rest, and be more productive and creative than ever! Take a lap or two around the office to move your whole body.

# GET UP TO DATE

## Seasonal flu vaccines are available now!



Staying up-to-date on seasonal and recommended vaccines is the best way to protect yourself from serious illness. To support our staff, Facilities Services and the Student Health Center are partnering to host an employee vaccine clinic. Vaccines are also available Monday - Friday at the Student Health Center Pharmacy.

### WHAT VACCINES ARE AVAILABLE

Quadrivalent influenza vaccines will be available. Egg-free vaccines and adjuvanted vaccines for individuals 65 and over will be available. RSV vaccines are available on request. Please email [covidvaccines@utk.edu](mailto:covidvaccines@utk.edu) for more information.

If updated COVID-19 boosters are approved and shipped by the clinic date, SHC staff will notify all registered attendees

### WHO IS ELIGIBLE

All Facilities Services employees are eligible to receive flu vaccines. Individuals 60 and over are eligible for RSV vaccines based on shared clinical decision making. Contact your healthcare provider or email [covidvaccines@utk.edu](mailto:covidvaccines@utk.edu).

### WHAT IS THE COST

Flu vaccines are free to employees who are enrolled in the state's health insurance plan. Otherwise flu shots will cost \$25 payable in cash or check. Financial assistance may be available. Contact [cnorth1@utk.edu](mailto:cnorth1@utk.edu) for information.

### WHAT TO BRING

All attendees should bring a copy of their CVS/Caremark card, and completed consent forms. Forms will be emailed in advance. Hard copies can be found with Sam Ledford.

Facilities Services Vaccine Clinic

FSC 114 - HR Room

Wednesday, September 15  
10AM - 2PM



Scan the QR code or email  
Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu)  
for an  
appointment



**Vaccine Administration Record (VAR) Informed Consent for Vaccination For All Health Care Providers\***

**PATIENT: COMPLETE SECTIONS A,B,C**

**SECTION A (PLEASE PRINT CLEARLY)**

Cell Phone Date of Birth Age Gender

Male ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ Female ☐

First Name

MI

Last Name

Home Address

City

State

Zip Code

Primary Care Physician Name

Physician Phone

**SECTION B** The following questions will help us determine your eligibility to be vaccinated today. For All Vaccines: Please answer questions 2-10.

**YES NO**

1. Which vaccines are you requesting to have administered today? (PLEASE CIRCLE):

1) FLU 2) PNEUMONIA (13 -OR- 23) 3) GARDASIL (HPV) 4) Tdap 5) Td (TETANUS)

6) SHINGRIX (SHINGLES) 7) VARICELLA (CHICKEN POX) 8) HEPATITIS A 9) HEPATITIS B 10) MENINGITIS B 11) MENINGITIS ACYW (REQUIRED) 12) MMR-II 13) IMOVAX (RABIES) 14) Covid-19

2. Do you feel sick today? \_\_\_\_\_

3. Do you have allergies to medications, food or any vaccine? (EX. Eggs, Bovine Protein, Gelatin, Gentamycin, Polymyxin, Neomycin, Phenol or Thimerosal) If Yes, Please List: \_\_\_\_\_

4. Have you received any vaccinations in the past 4 weeks? If yes, Please list: \_\_\_\_\_

5. Have you ever had a serious reaction to an Influenza vaccine or any other vaccine in the past? \_\_\_\_\_

6. Have you ever had a seizure disorder for which you take seizure medication(s), a brain disorder, Guillain-Barre Syndrome, or other nervous system problem? \_\_\_\_\_

7. Are you 65 years of age or older OR do you smoke OR have a chronic condition like asthma or diabetes? \_\_\_\_\_

8. If you answered YES to question #7, have you ever had a pneumococcal, or "pneumonia" vaccination? \_\_\_\_\_

9. Do you currently take any blood thinning medication (ex: Warfarin, Coumadin, Xarelto, etc) \_\_\_\_\_

10. For Women: Are you pregnant or considering becoming pregnant in the next month? \_\_\_\_\_

**SECTION C:**

I certify that I am: (i) the Patient and at least 18 years of age; (ii) the parent or legal guardian of the minor patient; or (iii) the legal guardian of the patient. Further, I hereby give my consent to the health care provider of Keystone Pharmacy Services, D/B/A UT Student Health Center Pharmacy or an employee of the University of Tennessee to administer the vaccine I have requested above. I understand that it is not possible to predict all possible side effects or complications associated with receiving vaccine(s). I understand the risks and benefits associated with the above vaccine(s) and have received, read and/or had explained to me the associated Vaccine Information Sheet and have had time to ask any questions that I may have had. I have also been instructed to remain in near the vaccination location for 15 minutes after my vaccination for observation by the administering healthcare provider. On my behalf, I hereby release Keystone Pharmacy Services D/B/A UT Student Health Center Pharmacy or the University of Tennessee, as applicable, from any and all liabilities or claims whether known or unknown arising out of, in connection with, or in any way related to the administration of the vaccine (s) listed above.

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SECTION D (HEALTH CARE PROVIDERS ONLY)** The following section is to be completed by the health care provider only.

Immunizer Name (Print): \_\_\_\_\_

Immunizer Signature: \_\_\_\_\_ RPH/PharmD/Intern/MD/RN/LPN

Did the patient receive any prophylactic medication today (ex: Acetaminophen, Ibuprofen)? If so please list: \_\_\_\_\_

**Vaccine Lot# Exp. Date Manufacturer Dosage Injection Site VIS Date** \_\_\_\_\_

0.5ML L / R Deltoid IM / SUBQ \_\_\_\_\_

0.5 ML L / R Deltoid IM / SUBQ \_\_\_\_\_

0.5 ML L / R Deltoid IM / SUBQ \_\_\_\_\_