



Chuck Thompson Awards Nominations Are Now Open!

- We are now accepting nominations for the 2023 Chuck Thompson Facilities Services Outstanding Employee Awards. The nomination form along with a list of the eligible employees who meet the criteria for the award is attached to this email. You may submit nominations for more than one eligible employee. Nominations can also be electronically submitted at tiny.utk.edu/ChuckThompson. Nominations will be accepted until 5PM on Friday, September 29th.

CPR Training Dates Set

- CPR/AED/First Aid training has been scheduled for November 7 and 8. This will be a hybrid course: you will complete an online portion prior to attending class in person. Everyone participating in the program has already been signed up. Once we have the access information for the online portion of the class is available, it will be emailed to you. Keep an eye out here for reminders!

Complete Campus Compliance Training ASAP

- Campus Compliance Training becomes active tomorrow, September 12. Please make every effort to get the training completed as soon as possible. Reach out to fstraining@utk.edu if you have any questions or run into any problems accessing the training. Remember, the computer lab in the complex is available for you to use and your entire team can complete their training at one time!

Register Now for NEXT Conference - October 20

- This year, the NEXT Conference for non-exempt staff is scheduled for October 20th at the UT Space Institute in Tullahoma. Our very own Robert Clark is the keynote speaker for this conference, and we'd love to have some FS support there for him! You can register for this on K@TE. If you have questions, reach out to Rebecca or [Sarah Crichton](#) with EOD. For more information on this conference, click [here](#).

Helpful Hints from the Haberdasher

- Have you transferred a new location? Have you plumped or shrunk? Need you uniforms to follow you to your new location? Would you like to wear a uniform that fits and don't know what to do? Well the answer is just an email away! Jim Tolbert has created a procedure sheet called "Helpful Hints from the Haberdasher". Your supervisor should have a copy and best of all, there are copies at Jim's desk for the taking! If my desk is inconvenient for you, just request a copy via email (TheHaberdasher@utk.edu) and I will send it to your inbox. This sheet explains exactly what to do and how to do it so that uniforms go to right place and fit like they should. Of course, questions are always welcome. My phone number is 4-2347. "The only dumb question is one that is not asked."

Weekly Safety Stand Down:

- This week, our Safety Stand Down from safety coordinator Melanie Reese focuses on autumn safety tips.



BUILDING SERVICES

Student Union:

- All the furniture in the seating area was cleaned.
- All the elevators were given extra attention with dusting around the cracks in the doors.
- Event room 262 A, B, and C the carpet was cleaned.
- Spot cleaning on the ballroom carpet.
- The Commuter Lounge carpet was cleaned.
- The monumental stairs were leaf blown to remove debris along the edges and window ledges.
- The edges of the overlook glass were leaf blown to remove debris.
- The plaza was leaf blown prior to the tailgating event then again prior to the viewing of the game.
- Stairwells were swept and mopped.
- Spills were cleaned out of the hallway carpets on the second floor.
- The Smokey statues on the plaza and at Gate 21 were inspected and cleaned.
- The overlook glass was cleaned.
- These areas were 360 sprayed:
 - Event rooms: 360, 362 A, B, and C, 262 A, B, and C (twice), 270, Ballroom A, B, and C, 169, 377, 192 and 260.
 - Offices: 273 A, B, C and D.
 - Conference room 273

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- South Carolina Game Day: Prep campus areas for tailgate activities and event activations taking place outside the stadium to include operational support associated with stadium trash collection and homeland security measures.

- Stadium support: Excavate trench for electrical service at trash chute.
- Fleming Warehouse: Assist Plumbing Shop with excavation for service repairs
- UT Arboretum: Backfill excavation of a new 600' underground electrical service (cont)
- Tickle College of Engineering: Begin sprucing up landscape and outdoor spaces in preparation for the Accreditation Board for Engineering and Technology visit in mid-October (cont)
- First Impressions Project (near McClung Museum): Installation of new site furnishings on concrete pad (cont)
- UTIA GATOP Gardens: Provide routine common area maintenance (cont)
- Autonomous Mowing Study: Working with several companies to develop a future plan to integrate autonomous mowing units throughout campus (cont)
- Campus Steam/Condensate Leaks: Heavy Equipment Team is supporting excavation for various repairs throughout campus (cont)
- Sorority Village: Installing plant replacements associated with the December freeze event (cont)
- UTIA Business Incubator Bldg: Grade soil and sew grass following installation of new steam and condensate service to the building (cont)
- UTIA EESRB Green Roof: Working with UTIA Administration on a maintenance agreement for the green roof (cont)
- Tom Black Track: Provide excavation for water and storm water repairs (cont)
- Landscape Services Staffing Study: Revise greenspace data to reflect campus changes to the landscape since 2015 (cont)
- Summer Utility Projects: Heavy Equipment Team is developing plans with Utility Services to provide excavation support for summer projects (cont)
- Irrigation Systems: Monitor, adjust and repair as needed throughout summer (cont)

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LANDSCAPE SERVICES (CONT.)

- Military War Dog Memorial: Landscape irrigation and planting renovation in preparation for the 25th anniversary celebration in July (cont)
- Morgan Hall: Ongoing landscape protection support associated with roof repairs, window replacement, and brick tuck-pointing project (cont)
- Carrick Hall: Plan for surface repairs following the excavation support for steam and condensate repairs (cont)
- McCord Hall: Plan for surface repairs following the excavation support for new sanitary sewer connection (cont)
- Neyland Drive Campus Entrances: Demolition and installation of landscape renovations. (cont)
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor (cont)
- Landscape Academy: New series of refreshed training for all team members (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

OPERATIONS & LANDSCAPE

EVENT & MOVING SERVICES

Events:

- HSS North Lawn Event: HSEC Fall Festival.
- Fred Brown Plaza Event: LLC Kick-Off Block Party.
- UT Culinary Grand Opening Event.

- Zeanah Engineering Building 4th floor Atrium Event: All Day Meeting.
 - HSS Amphitheatre Event: ASA Unity Picnic.
 - Mossman 3rd floor Lobby Event: Vendor Show.
 - Natalie Haslam Music Center Auditorium Event.
 - Plant Biotech Lobby Event: Thermo-Fisher Table Show.
 - Plant Biotech Lobby Event: VWR Vendor Fair.
 - VolShop Event.
 - Natalie Haslam Music Center Lawn Event: Flagship Celebration.
 - Zeanah Engineering Building Ground floor Atrium Event: Engineering Dinner.
 - Set up tables for Event in Brehm Animal Science Arena
- Banners/Signage
- Placed A-frames around HSS Plaza for two day event.
 - Delivered and placed A-frame signs to Natalie Haslam Music Building.
 - Installed Banners at Ped Walkway & Circle Park for Student Success week.
 - Set out A-frames for Student Success Week at Ped Walkway, Hodges Library, Rocky Top Dining Hall, Student Union Cumberland Ave entrance, Student Union Ped Walkway entrance.
 - Moves
 - Reinstalled furniture into Taylor Law Suite 277 after renovation was finished.
 - Transferred event supplies from Andy Holt Tower P2 to HSS Lawn for Grateful Vol Day.
 - Moved furniture between offices 304 and 307 at Baker School of Public Policy.
 - Moved furniture within Austin Peay Building and from Austin Peay to Mossman.
 - Moved furniture into rooms 304 & 307 Ferris Hall.

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EVENT & MOVING SERVICES (CONT.)

Surplus/Others

- Delivered boxes, tape, & bubble wrap to Greve Hall 235 for building move.
- Picked up purchased surplus and delivered to Walters Academic Building A414.
- Hauled borrowed staging panels & bases from Thompson Boling Arena to Knoxville Civic Coliseum.
- Loaded & hauled percussion instruments for band from Natalie Haslam Music to Alumni Memorial Building for upcoming concert.
- Delivered student desks to classrooms across campus as needed.
- Delivered purchased surplus items to Alan Jones Aquatic Center room 203.
- Delivered large shelving unit, chairs, tables, lamps purchased from surplus to Walters Academic Building room C403.

Electrical/Events

- Provided electrical assistance for HSEC Fall Festival at HSS North Lawn.
- Provided access to outdoor electricity for sound system at Haslam Music Center for Flagship Celebration Event.

ZONE MAINTENANCE

ZONE 1

- Staying on top of work orders.
- Had a lot of call backs over the weekend.
- Had leak checks done on the Carrick's last week.

ZONE 2

- Answering calls
- Moving all our stock out of McClung Museum
- Unlocking doors
- Interviewing people for an open position

ZONE 3

- Continuing to repair buildings' outside lighting and annual roof and drain inspection throughout the zone.

ZONE 4

- Repaired a hot well at Stokely
- Repaired a cooler at Rocky Top Dining
- Repaired a door at the Student Union
- Repaired a counter at Anderson Training
- Repaired a meat slicer at the Arena
- Replaced a gas hose at Cumberland Ave. Food Court

ZONE 5

- In Zone 5 we are going through and checking and making repairs after the Austin Peay game at Neyland Stadium.
- Made some plumbing repairs at the Golf facility.
- Football complex we made repairs and did general maintenance for recruits and visitors.
- Regal Soccer did a building check for upcoming Lady Vol soccer and One Knox soccer.
- All the rest of the zone was general building maintenance.



ZONE 7

- Dougherty : Repaired inoperable light fixtures. AHU and Package Unit filters changed.. Exhaust fan Belt Changes. Coils on Package and Air Handling Units Cleaned.
- Ferris Hall : Serviced AHUs. Repaired AHU in room 208.
- Perkins Hall : Serviced AHUs. Serviced exhaust fans. Sewer backup in Perkins steam tunnel..
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- SERF : Repair stairwell doors in North stairwell on floors 4, 2, and 1 Repair door stop at 499S2 Replace lights in 233, Remove condensate water from light fixture in cold room 312 Fixed leak in room 103
- Nursing : Belts and filters on first floor air handler in nursing.
- Zeanah : Fixed light fixture that fell out of ceiling, met with Hufcor contractor for classroom walls, fixed cabinet doors for trash cans, fixed water leak on a VAV box, changed sink batteries, hard piped chemical station to a floor drain.
- Tickle : Changed ballasts and light bulbs, diagnosed and fixed tripped breakers, unclogged floor drains in concrete lab.
- AMB: Changed belts on AHU# 2 and greased bearings and cleanout drain. Changed belt on exhaust fan in machine room 005.
- Student Union: Changed all lights bulbs in stairwell on phase 1
- Changed filters in all air handlers on phase 1

ZONE 8

- We are preparing for the annual AG Day Exhibit/Celebration at the Brehm Animal Science building.
- We have servicing rooftop exhaust and supply fans at the North Greenhouse.
- We have been assisting the Greenhouse manager with rebuilding the gutter systems for the cooling pads at South Greenhouse.
- We are troubleshooting humidity issues in the walk in coolers in the Food Science Building.
- Our One-Call team remains to be very busy answering calls for the UTK Campus.

ZONE 9

- We installed 2 new air diffusers at the 1525 University Avenue building.
- We had 2 different air handlers go down at the Middlebrook Building.
- Repaired a water fountain/bottle filling station at the Facilities Services Complex.
- We had a kitchen leak at the 1610 University Avenue Building.
- We replaced 2 window units at the Early Learning Center on White Avenue.

SPECIALTIES TEAM

- Transported lifts to various campus locations
- Repaired handicap doors at Andy Holt Tower, Hodges Library, Dougherty Engineering
- Upgrading security card swipes to buildings on the Hill
- Measured two racket ball courts at HPER
- Installed new flow meter at Steam Plant
- Monitoring heat and humidity at Austin Peay building

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SPECIALTIES CONTINUED

- Working with Volunteer Mechanical to replace exhaust fan in Art & Architecture
- Repairing Gate 21 with polycarbonate awning
- Working with Emergency Management to create an electronic Veoci form for data collection
- Reformatted TCO spreadsheets for Strong and Mossman
- Scheduled quarterly water fountain bottle filling station inspection PM for all maintenance zones

SUSTAINABILITY

- Recycling Totals: 2,940 lbs. of plastic and cans, 3,880 lbs. of cardboard, 16,850 lbs. of recycled pallets, 356 lbs. of plastic film, 25,100 lbs. of compost, 251.1 lbs. of items donated to Free Store and 479.1 lbs. of items given away by Free Store
- New Student workers:
 - Katy Conner - Event Planning Asst., Free Store
 - Talia Armoza - Data & Media Specialist, Free Store
 - Ciera Shell - Compost Operations Assistant
 - Elizabeth Short - Outreach Assistant
- The Student Environmental Initiatives Committee (SEIC) had its first meeting of the new year last week. They passed three proposals to be funded by the Green Fee:
- Funding for 5 years for AmeriCorps members to continue to be hired by the Office of Sustainability.
- Supplemental funding for the renovation of the UT Gardens Helping Hands Kitchen Garden.
- Funding for SPEAK (Students Promoting Environmental Action in Knoxville) for the Fall of 2023.

LOCK & KEY SERVICES

- Phi Kappa Psi – secure front doors
- Austin Peay – make keys for cabinets
- SERF – repair lock
- Haslam Business – change combination lock
- Sigma Kappa – Attic door lock broken, rekey lock
- Stokely Hall – door not secure/replaced electric strike
- Communications – stairwell door not securing
- Brehm Animal Science – repair/replace lock
- HPER – door handle missing
- Hesler Biology – combination lock dead
- Front Office – Processing key request, key pick up and drop off
- University Housing – many recores and repairs

COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- Upcoming Training Opportunities:
 - STRIDE for Staff - 9/21 - register in K@TE

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FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- New laptop Setups for Utilities
- Gameday Support
- Autodesk License & SQL Admin Research
- Telephone and Work Station moves at FSC
- New Plotter discussions
- Digital Signage Monitor Replacement
- DSL Line Retirement for A/C Shop

UTILITIES SERVICES

A/C SERVICES

- IAMM Air compressor – Set up Temp system and worked on all week.
- Rebuilt no.2 chilled water pump at Thompson Boling Arena
- Worked on Andy Holt Tower Air Compressor
- Installed new chilled water coils in AHU no. 6 at Hoskins
- Student union Catering Ice Machines – Have both units up and running.
- Installed compressor in Aaon RTU serving VolShop and first aid at Neyland Stadium
- Repaired Ice Bend unit at Student Union PH1 Chick-Fil-A
- Rebuilt heating water pump at Neyland’s East Skyboxes
- Repaired unit at Fraternity 1812 Phi Delta Theta
- Neyland – prep AC equipment for upcoming football game
- UT Drive Building A – Repaired mini Split.
- Repaired unit in Steam Plant MCB room
- Repaired unit in Vol Hall Kitchen
- Worked on 2 Anderson Training coolers

ELECTRICAL SERVICES

- Daily Marking and logging of 811’s on campus
- Met with MASCO tech at Regal Soccer. He was troubleshooting the loud noise issue. Checked all locations of four poles along with checking for loose ballast. He found a faulty ballast. Waiting on a quote to fix the issue.
- Wrote several POs for different jobs around campus
- Laurel Station met the OIT guys to let them into the SS for them to pull wires for the new cameras.
- Did some receivers for several jobs on campus
- Laurel Substation installed seal tight from the J boxes to the new camera brackets and installed blank covers.
- Student Aquatic started changing out the old pole lights to new LED fixtures along with new wires inside the pole.
- Neyland Stadium east Sidelines Worked on installing the new trough lids
- Neyland Stadium run power to the AC seats for the visitor’s sidelines next week. Contacted Stowers and requested the material.
- Receptacle at Claxton Hall Room 421
- Closet Light at Baker Center Room 321A
- Lights in Forensic Anthropology Room at Strong Hall
- Bad Breaker at RV Parking at Stephenson Drive
- Bathroom Lights at Hess Hall
- Bull Pond Fountain Pump Tripping Breaker
- Fred Brown Outside Lights Poles/Bollards
- Rocky Top Dining outside light poles/bollards
- Vet Med outside light pole/bollards
- Hess Hall outside light pole/bollards
- Melrose Hall outside light pole /bollards
- SERF outside light poles/bollards
- Dabney outside light poles/ bollards
- Communications Outside light poles/bollards

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ELECTRICAL SERVICES (CONT.)

- G-10 Parking Garage outside light poles/bollards
- Zeanah Engineering Building outside light poles/bollards
- Fire Watch Inside Stadium during game
- All Fire Alarm and Fire Alarm Panel Troubles During Game
- VIP Toilet Electrical Power Temporary Wiring/De-Termination

Fire Alarm:

- HPER clean dirty smoke detector in the rock-climbing area.
- Dogwood disable/enable smoke det. in the elevator for Kone.
- Student Union replace duct det. head to the G3 level hallway.
- S&E emergency broadcast system going over the fire panel speakers reset and cleared.
- TBA beam det. showing an open circuit trouble, reset and clear.
- Hoskins disable/enable fire alarm devices for AC shop.
- Communications disable/enable fire alarm devices for elevator contractors.
- S&E assist Simplex in troubleshooting 3rd. floor speaker short circuit troubles.
- Hodges assisted MASCO and the Construction group with pipe relocations.
- S&E assist MASCO with sprinkler leak repairs.
- Sigma Kappa assists MASCO in sprinkler head repairs in the freezer.
- 1816 Frat repair AV in the courtyard area.

- Hoskins disable/enable fire alarm devices for AC shop.
- Communications disable/enable fire alarm devices for elevator contractors.
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- Hodges assisted MASCO and the Construction group with pipe relocations.
- S&E assist MASCO with sprinkler leak repairs.
- Sigma Kappa assists MASCO in sprinkler head repairs in the freezer.
- 1816 Frat repair AV in the courtyard area.
- Hoskins disable/enable devices for AC shop.
- 1848 Frat disable/enable fire alarm devices for contractors.
- Stokley Hall replaced smoke det. and base in the 699 hallway area.
- Kappa Delta adjusts the PIV tamper switch.
- TBA disable fire alarm devices for sprinkler contractors.
- Allan Jones disable/enable duct det. for AC shop.
- Pratt Pav. Relocate AV in a new ceiling tile.
- 1848 Frat disable/enable device for plumbers.
- Phi Mu clean dirty smoke det. in room 227.
- ELC White Ave. assist Rapid Fire with the inspection.
- Communications disable/enable fire alarm devices for elevator contractors.
- Hoskins disable/enable devices for AC shop.
- Daily assist MASCO with pump test.

PLUMBING SERVICES

- Stokely Hall Room 360 a 1" Pex line was leaking
- Pi Kappa 1832 Sewer was backing up into the building
- Strong Hall and in-wall eye station don't have enough water pressure
- Plant Biotech drains are backing up in the women's 3rd floor restroom

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PLUMBING SERVICES (CONT.)

- Dunford Hall the 3rd floor women's restroom the drains are clogged
- South Stadium 221 men's and women's restrooms are clogged up
- Sigma Phi Epsilon Second floor bathroom is clogged
- Andy Holt Communication water leak in the tunnel
- Plant Biotech hallway at 499A water leak in the ceiling
- Plant Biotech 222 2" pex line leaking in the wall
- A&A Einstein's has no hot water in the kitchen
- Health P.E. removed the toilet off the wall in room 124
- Student Aquatic Center replaced the hose that goes to the filter

STEAM PLANT

- Fixed Steam Leak on the Pressure gauge
- Cleaned the shop
- Drained fuel tank dykes
- Installed a new wastewater flow meter
- Cleaned out condensate polisher strainer
- Test ran 2MW Generator
- Fixed 2 1/2" in line on de-alkalizer

CONSTRUCTION SERVICES

- Anderson Training: Connections for oven in Smokey's
- Art and Architecture: Build a wall 312; Remove walls 431; Pressure wash and repair pavers on 3rd floor terrace; Install Unistrut grid for camera and lights 235
- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Anderson Training: Connections for oven in Smokey's
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- Austin Peay: paint and carpet 310E & F; Paint baseboard white 312C; Paint and carpet 301F, 410B
- Auxiliary Services: Electric work for equipment 139
- Ayres Hall: Make offices on the 3rd floor
- Bailey Education: Paint A527; Paint and carpet A509
- Baker Center: Office renovations on 1, 2, 3; New sign
- Biosystems Office Building: Wiring for cubicles; Flooring for 110
- Brehm: Add 2 receptacles and raceway for data ports 148
- Campus: Water meters for cooling water make-up; Wayfinding from Vol Hall parking to Student Union
- Carrick Hall North: Paint walls on all floors
- Classroom Renovations 2023: Multiple buildings on campus
- Claxton Building: Change 4th floor women's restroom to all gender restroom; Paint and carpet 441, 443; Paint 121
- Clement Hall: Install trash compactor
- Communications: Remove door and fill in wall 107E; Remove shelving, paint, carpet 98, 99, 100
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Renovate Suite 313; Redesign suite 309; Paint 308B
- Dabney Buehler: Renovate 204G for students lounge; Renovate 655 for staff lounge; Install dishwasher 302; Paint door between 480 and 481; Repair water damage 302; Paint 614; Wax floor 614; Carpet 481
- Delta Tau Delta: Correct items from inspection
- Dougherty Engineering: Paint and carpet 423: Carpet 434, 435; Renovate restrooms on 1st and 3rd floors
- Early Learning Center: Work on White Ave. playground; Hang magnetic boards for playground; 2010 Lake Ave., hang a TV and assist with furniture removal; Install new stove

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CONSTRUCTION (CONT.)

- Equity and Diversity: Install a ramp
- Facilities Services: Reinstall wind turbine; Construct new office spaces
- Ferris Hall: Remove doors into 101A and 101B-add door from foyer into rooms
- G-3, G-4, G-13 Garages: Install counting systems
- Glazer Building: Renovation for classroom
- HPER: Paint 341 & B020; Paint and carpet 328
- HSS: Blinds 209A
- Haslam Business Building: Switch access controls to UTPD server; Paint around display 327; Paint and signage 299A; Move donor boards 4th floor; Patch and paint 699A; Receptacle 610 & 407
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Repair ceilings on 5
- Hodges Library: Renovate suites on 1st and 6th floors; Cabinets and furniture G016; Remove shelving, paint 235; Extend cubicle space in Veterans Center; Remove low voltage cable 209; Patch and paint 305D
- International House: Interior painting on both floors
- Jessie Harris: new door 229
- Kappa Alpha Fraternity: Interior painting
- Kingston Pike Building: Cubicle repair; Electric, painting, flooring 123
- McClung Tower: Paint and carpet 719; New blinds 610A; Paint 909
- Morgan Hall: Paint and electric 121; Paint and carpet 225
- Nursing: Add portable a/c units in restrooms
- Perkins Hall: Paint and carpet 315
- Plant Biotech: 208 volt power 403
- Plant Science Unit (Alcoa Highway): Guardrail and ditch work on new road
- Pratt Pavilion: Repairs to settled concrete
- Mossman Building: Renovate labs 343 E & F, 351 E & F
- Reese Hall: Paint entire building; Resurface deck and parapet
- Senter Hall: Electric and utility work for JEM unit
- SERF: Renovations for 106 and 108; Plumbing 519; Electric and lab exhaust 109; Electric in 506; Electric in 410; Paint 415 and 415A
- Sorority Village: Add card reader to gate
- Steam Plant: Gates and bollards
- Stokely Management Center: receptacle for digital signage; Data Center move from M2 to M3
- Strong Hall: Lab renovation in 720F; Install fire shutter 317
- Student Health: Renovate 288A and 288B for offices; Fire Alarm paging
- Student Rec and Fitness Center: Replace outdoor pool fence; Repair/replace roof on shade structures; Change outdoor pool lights to LED; Locks for fence; Repair fence at basketball courts; Data raceway; Paint 010
- Student Services: Paint 209B; White boards 327
- Student Union: Electric work and counter top G3002C; Paint 246; Install monitor 382D
- Taylor Law: Carpet Dean's suite 278 and conference room 277
- Temple Hall: Blinds 1st floor corridor
- Thompson Boling Arena: Utilities for compactor
- UT Arboretum: Electric service to Holly Garden
- UT Drive Building B: Receptacle in wind tunnel
- UT Drive Building C: Assemble 4 beds for Nursing
- UT IAMM: Electric and utility work G025; Electric, utilities, pit modifications G007
- UT Warehouse: Make 2 offices into 1 large office 123/106

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CONSTRUCTION (CONT.)

- Walters Academic: Carpet E210; Remove room E202A and repair surfaces
- Zeanah Engineering: Replace key switch with 3 button wall station and card reader G113; Office furniture 276, 375, 376; Install donor plaque
- Zeta Tau Alpha: Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox

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WEEKLY SAFETY STAND DOWN

AUTUMN SAFETY



It is officially fall!!! Bring out the pumpkin spice, apple cider, and hoodies!! As we enjoy the seasonal changes, we also need to be aware of how these changes can affect our safety. From the change in weather to the increased deer activity and of course the falling leaves, they all add to the list driving hazards.

Changes in weather

You can expect to encounter areas of patchy or heavy fog during the fall. This can make driving difficult. Slow down and always use low beams when driving through fog. High beam will only reflect off the fog and reduce visibility even more. Our area has already had several mornings of dense fog.

Natural light changes

With fall comes shorter days, due to the sun's placement closer to the horizon. This also makes sunrise and sunset more glaring. You can reduce the glare by using the cars visor, wearing sunglasses and making sure your windshield is clean. Driving into the sun also makes seeing pedestrians and other roadway hazards harder. Drive with caution.

The beautiful fall leaves

Although they are stunning to see, fall foliage can also be hazardous when they fall on the roadways. Use extreme caution when driving on leaf covered road. Wet leaves can make roads just as slick as driving on ice. Beware that the leaves can also hide road hazards like pot holes. There will be many people driving around to look at the fall spender, and not paying attention to the road. Never drive through piles of leaves as children could be playing or hiding in them.

Be alert for deer

Deer are more active in the fall. They are in search of a mate and hunting season starts making deer move around more. Deer can be easily spooked and run across the roadways. Deer tend to move more in the early morning and at dusk, but that doesn't mean you should only be looking for them during that time. Hitting a deer can cause major damage to your vehicle and you can also be injured.

Fall is a wonderful time of year filled with many fall activities. I hope you get to enjoy this fall and have a fun and safe fall season.