



### **Last Chance for Uniform Fitting!**

Anybody that has not been fitted for Cintas uniforms needs to be fitted THIS WEEK! I have established a formal fitting time this Friday from 8 until Noon conducted by Cintas or, if you can't make it then please see Jim Tolbert *this week*.

### **Fall Employee Picnic This Thursday**

Don't forget! The Fall Employee Picnic for all staff is this Thursday, September 5th from 10:30am to 1pm at Neyland Stadium. Be sure to enter through Gate 21. Vegetarian options will be available.

### **Trees Knoxville Volunteer Forester Free Certificate Program**

Trees Knoxville's fall Volunteer Forester Program begins on September 11. It is a four-week experiential learning opportunity that connects participants with tree-industry professionals. Participants will learn the knowledge and skills to plant and care for trees and, hopefully, volunteer at our tree-planting events! The program is free to the public and supported by the USDA Forest Service with materials and food provided by TVA. Our very own Sam Adams is speaking at the September 25th session!

Sign up: <https://forms.gle/5nPzppv79YFQuHKJ6>

Webpage: <https://www.treesknoxville.org/events/volunteer-forester-fall-session>

### **Campus HR Benefits Bonanza**

Human Resources is excited to announce an upcoming event designed to help employees gain clarity about available benefits. This event is an excellent opportunity to get answers to questions, explore the full range of benefits offered, and learn how these benefits can enhance overall health and financial well-being. Stop by the Student Union on Thursday, September 12 from 11am to 2pm to learn more. Flyer at the end of this week's newsletter.

### **Upcoming Medicare/Social Security Informational Session - 9/26 at 2:30pm**

Facilities Services is hosting another Medicare/Social Security informational here at the Facilities Services Complex on Thursday September 26, 2024 from 2:30-3:30pm. Please make sure you pre-register here <https://fs.utk.edu/senior-specialty-insurance-group-meetings-sign-up/> or scan the QR code on the attached flyer at the end of this newsletter.

### **Reminders: Compliance Training & Outside Interest Disclosure Forms**

Don't forget to log in to K@TE to complete your annual required compliance training! You should've also gotten an email today asking you to complete your outside interest disclosure form in IRIS. The sooner you complete both of these, the better!



## BUILDING SERVICES

### Student Union:

- Stairwells were swept and mopped.
- Carpets in 362 a, B and C were vacuumed and cleaned.
- Ballroom A carpet was spot cleaned.
- The dressing room carpets in the Vol Shop were vacuumed and cleaned.
- Event room 270 carpet was vacuumed and cleaned.
- Event room 262 A the carpet was vacuumed and cleaned.
- We had a few events on the plaza and we cleaned up the area after them.
- The hallway carpets were vacuumed.
- First floor, G1, G2 and G3 floors were cleaned by IQ
- The auto scrubber was ran in the first floor dining areas.
- The auditorium was swept and mopped.
- Union Station was detailed clean and the auto scrubber was used on the floor.
- Supplies were ordered for both phases and put in the supply closets.
- The monumental stairs were swept and mopped.
- The dining areas were leaf blown and mopped.

## OPERATIONS & LANDSCAPE

### LANDSCAPE SERVICES

- No report received

### MOVING & EVENT SERVICES

- Delivered and constructed stages at TRECS Fields, ANRB Auditorium, and Black Cultural Center.
- Delivered/Set up tables and chairs for numerous events at Humanities (Plaza, North Lawn & Amphitheatre), ANRB Auditorium/101, ANRB Rooftop Garden, Fiji Island (All Sections), Circle Park, Fred Brown, Tyson Alumni House, Black Cultural Center, Claxton Courtyard & Lobby, Engineering Quad, Zeanah Engineering (Ground Floor & South Plaza), Presidential Courtyard, Ped. Walkway (All Sections), Ayres South Lawn, Haslam Business Building Atrium & 511, Mossman Lobby, Sorority Village, Strong Hall Atrium & B1 Level, Student Union Plaza, UT Gardens Pavilion.
- Picked up Surplus furniture and other items and delivered to Taylor Law 245, Nursing Education,
- Loaded and hauled away broken cubicle furniture and other items from Law Library rooms 218 & 225.
- Moved furniture from 465 S. Gay Street to Hardin Valley location.
- Moved items from Nursing Education Building 424 to UT Drive Service Building C.
- Moved furniture from Zeanah 456G to 458F.
- Moved display cases from Baker Center to Cherokee Mills/MARCO Institute Suite 102.
- Moved conference tables within Jessie Harris
- Picked up A-frame signs from Andy Holt Tower and delivered to Several locations across campus.



## MOVING & EVENT SVCS (CONT.)

- Moved furniture back into classroom at Bailey Education after floor renovations were complete.
- Delivered student desks to HSS building.
- Moved furniture from Dabney 575 to 569A.

## MAINTENANCE & REPAIR

### HOUSING

- Keeping work orders caught up as the Resident Halls are fully operational.
- We have a new senior at Stokely Hall, Chris Mireles has accepted that position .
- 840 20th. Street is getting the final touches to complete the remodel and will be ready for the first resident.

### DINING

- Replaced a dishwasher wash pump seal at Rocky Top Dining
- Repaired an oven at Stokely
- Repaired a meat slicer at the Student Union Phase I
- Replaced sink faucets at Fred Brown Residence Hall
- Repaired a dish machine at Mable's
- Repaired a fryer at Hess

## ATHLETICS

- Neyland Stadium: Going through the stadium and checking everything from first football game.
- Regal Soccer: Doing building checks and general maintenance after One Knox game, and Lady Vol Soccer games.
- Lindsey Nelson Stadium: General building maintenance and doing repairs for visiting recruits and camps.
- Football complex: General maintenance and do building checks for upcoming football season. Also making facility look nice for upcoming recruits.
- Sherri Lee Softball: General maintenance and assist in on-going softball camps.
- Allan Jones Aquatic: Help contractors get set up to remove pool deck tile.
- Goodfriend Tennis: Going through in preparation for Men's and Women's Tennis season. Also prepare for tennis tournaments this week.

## ZONE 4

- Art + Architecture - worked on a leak on the 3rd floor water fountain
- Andy Holt - worked on a toilet in the women's restroom 503
- Communications - working on very hot water in the women's restroom sink (Room 125)
- Student Services - working on replacing lights in Room 320 and a ceiling tile in 101B
- McClung Tower - work on AC in Room 508
- General building maintenance throughout zone



### ZONE 5

- Continuing to work on HPER maintenance issues
- Check Valve installation and changing filters at Student Aquatics
- Lighting repair at 2106 Terrace Avenue
- Making repairs on induction unit valves as needed at SMC
- Prepared the Tyson House for a ribbon cutting ceremony
- Changing fixtures in the bathrooms at Hodges Library
- Continuing to strive for excellence in customer service and satisfaction

### ZONE 6

- No report received.

### ZONE 7

- No report received.

### ZONE 8 - AG CAMPUS

- We made repairs to an AH at the Publications and Services buildings.
- We have been replacing filters for bottle filling stations throughout the Zone.
- We replaced lights in the various exterior lighting fixtures on several buildings.
- We fixed an eye wash station at the Food Science building.
- We repaired a toilet at the UT Warehouse office.
- We replaced AC diffusers in the break room at the Auxiliary Services building.
- We are having steam issues for the autoclave at the CRC Bioenergy building.
- We repaired at door at the Precision Dairy Quality Lab in Brehm Animal Science building.

### SPECIALTIES TEAM

- Installing new windows at Office of Equity and Diversity
- Repaired door pivot at International House
- Replacing slide bar for window blinds at Clement Hall
- Replaced weather stripping on storefront doors at HPER
- Repairing aluminum door trim at Jewel building
- Repaired door at Strong Hall
- Repairing exterior door at Claxton Education
- Repairing trailer
- Replacing wall pack lighting at G10 garage
- Correcting and scrubbing equipment data before data transfer to Oracle
- Corrected PM routing for M&R and Utilities work teams

### SUSTAINABILITY

- Compost from the UT Compost Facility is getting used on campus! In July, Landscape Services picked up 59 cubic yards of finished Compost, and the Grow Lab got 1/3 of a cubic yard. To date in August, Landscape Services has gotten another 10 cubic yards of finished Compost, and we delivered 16 cubic yards to the Organic Crops Unit. If anyone else needs finished compost for use on campus, please contact Ella Dohrmann ([edohrma1@utk.edu](mailto:edohrma1@utk.edu))!



## SUSTAINABILITY (CONT.)

- At the UT Compost Facility, UT's Heavy Equipment folks brought fill dirt to cover the rock provided by Blount Excavating to expand the Compost Facility to the west to more than compensate for the area lost due to the TDOT road construction. Work continues as compost material will be moved to that expanded space on the west so rock and dirt can fill in on the south end in preparation for concrete bays from the TDEC grant!
- 3 new AmeriCorps members will be starting with Sustainability next week: Ben Gouffon in the Alternative Energy and Transportation Coordinator position, Morgan Furman in the Outreach and Engagement position, and Anish Krishnan in the Compost Logistics Coordinator position!

## LOCK & KEY SERVICES

- Handled numerous repairs and rekeys at most residence halls.
- Repaired locks at Kappa Kappa Gamma, Sigma Kappa and Tri Delta.
- Repaired/changed codes and installed locks at a few fraternities
- Loaded new high security cores and installed them at Hodges balconies, Student Services, Humanities and Zeanah for the first home game.

- Front office – Processing many key request, key pickup and drop off
- On Campus – assisting as needed
- University Housing – many recores and repairs, assisting as needed

## COMM & INFO

### COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

## TRAINING

- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

## FS IT

Looking for an update or information on the DASH implementation process? Visit <https://liveutk.sharepoint.com/sites/DASHProgram> to learn more!

- Installing CUP machines
- New Wireless Access Point at North Concord
- Sending equipment to Surplus WH.
- Storage upgrades for FSEM laptops
- Software license Renewals and Installations
- New Network connections for SCADA, Chillers and Landscape Devices
- Printer maintenance
- Football Assistance where needed

Weekly continues on next page



## UTILITIES SERVICES

### A/C SERVICES

- Sigma Phi Epsilon- Repaired 2 units.
- Sigma Chi – Repaired 3 units.
- Delta Tau Delta – Reset and cleaned 2 units.
- UT Drive Build A – Worked on 1 unit.
- Dabney Buehler – Worked on Air compressor.
- Sigma Kappa – Flushed all units.
- Geier Hall – Repaired roof top units.
- Zeanah – Worked on the unit.
- Animal Science – Worked on Vacuum pump.
- Rocky Top Dinning—Worked on Freezers.
- Stokely Hall- Worked on 2-door freezer.
- Hess Dippers – Worked on units.
- Game prep.

### ELECTRICAL SERVICES

#### Fire Alarm:

- Alpha Tau Omega – Dirty DD air handler 13 in attic
- West skybox – replace 12 35ah batteries and assist Massey with fire pump shutdown
- 1844 Frat – replace AV 2nd floor
- Brehm – replace 2 7ah batteries
- East skybox – clean and replace SD as needed
- West skybox – clean and replace SD as needed
- Laurel Hall – dirty SD room 127
- AHT – troubleshoot strobe circuit
- East Skybox – water outage problem
- Dogwood – FA room 460 AC smoking
- 1816 Frat – dirty DD basement
- West Skybox – replace HD and Base 2nd floor
- 840 20th Street – Assist JCI with hood testing
- Walters Academic – replace 2 12h batteries

- East skybox pump room – assist Masco with pump packing and backflow spacer
- Clement Hall – FA change SD 5th floor
- Hesler Biology – sprinkler leak fire pump room
- Monthly Fire Pump Testing
- Morrill pump house, Fred Brown, Massey, Vol Hall, East Skybox, West Skybox, Ayers Hall, and Hesler Biology

#### Electrical Services:

- New power strips in ANRB Room 321
- Added 2 new explosion-proof GFCI receptacles and electrical raceway at Strong Hall Hazardous Waste Disposal Room
- Mower broke light bollard at Student Union
- EV charger not working at 11th Street Garage
- Repaired light ballast incorrectly installed at Baker Center for Public Policy
- Handicap door has no power at Hoskins Library
- Repaired electrical for condensate pump at SERF
- Bad receptacle at Ferris Hall
- Light sensor not working at Jessie Harris
- Light bollard not working at Allen Jones Aquatic Center
- Replaced bad breaker at RV lot 18
- Bad receptacle at Haslam Business College
- Fan motor power out at Sorority Village
- Repaired defective GFCI receptacles at Hesler Biology
- Repaired defective GFCI receptacles at Mossman Engineering Building
- Terminate and determinate Chick-Fil-A Food Truck power at Gate 21 Mon-Thu
- Provide power to Truly Gate Taco Truck
- Terminated Audio electrical power at Neyland Stadium
- Picked up generator from United Rentals
- Hauled generators to Campus for Football Game

Weekly continues on next page



## ELECTRICAL (CONT.)

- GFCI tripped at ADA Restroom Trailer Circle Park
- Restroom lights out at Neyland Stadium Gate 21
- Replaced bad breaker at RV Lot #1
- Concessions Stand fryers not working at Neyland Stadium Gate 21
- Water heater not working at Taco Food Truck at Truly's Gate
- Firewatch at Neyland Stadium
- Determination of all Restroom Trailer temporary cords and generators
- Hauled all temporary generators to Concord

## PLUMBING SERVICES

- Robinson Hall room 223 AC drains are stopped up
- Baker Building 3rd Floor women's bath is stopped up
- Reese room 221 shower valves need to be replaced
- Stokley Hall room 420 shower valve needs to be replaced
- Buehler room 611 bottle filler needs to be replaced
- TREC 4 new bottle filler installed in the building
- Hess hall 4th floor 3/ 4 copper tee replaced
- Regal Soccer no cold water on the second floor
- Hodges Library 2nd floor Bottle filler installed
- Neyland Stadium repairing water leaks and drain leaks in prep for the game
- Walters Academic water Heater leaking under sink
- Andy Holt Tower 1st floor is running all the time
- Law Library 191A bottle filler needs to be repaired
- The Student Union at Maze Vo Restaurant needs to snake out clogged drains.

## STEAM PLANT

- Pressure Switch test station setup.
- Testing and Inventor pressure switch and differential switches
- Parts ordered and inventoried
- Eye-Hye Probes and Bulbs replaced and ordered
- Condensate Pump #4 Problem with VFD, troubleshooting problem,
- Replace the mounted contact for brine tank #3 Pump.
- Replaced Quad Softener Contact Relay in the control panel.
- Replaced seal on condensate pump #4
- Cleaned hallway closet
- Cleaned shop area and floors
- Organized shop bay underneath Unit #5

## CONSTRUCTION SERVICES

- Alpha Tau Omega: Replace 6 doors
- Andy Holt Tower: Phase II renovations; Panic buttons on 3 and 5; Door controls P103C; Signage 505
- Art and Architecture: Install Unistrut grid for camera and lights 235; Repaint front, adjust doors and replace flooring in Ewing Gallery 115; Add walls 431; Remove wall and counter, paint 215C
- Austin Peay: Paint, carpet, furniture on 2, 3 and 4
- Business Incubator: Access controls 114
- Campus: Water meters for cooling water make-up; Move 2 bus shelters; Rework bollards between Student Union and SMC
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Access controls for 101; Paint 105 and 118



## CONSTRUCTION (CONT.)

- Communications: Renovate 45; Demo and new wall 102 and 103; New furniture 209; Demo electric and paint 209; HVAC for WUOT 299I; Paint 202; Paint Scripps Lab; Remove shelving 333B; Panic buttons 209, 244; Electric for digital signage 429; Wall graphics 296; Paint 343
- Dabney Buehler: Fume hood replacement in 402 and 404; Electric 349; Paint and floor tile 531; Paint 633
- Dougherty Engineering: Renovate restrooms on 1st floor; Electric work 206; New sink 307A1; Electric and air 605
- Food Science: Rework lights and counter tops in 105
- Fred Brown: HVAC, exhaust for food areas
- Glazer Building: Lockable gate on dumpster enclosure
- HPER: Paint B020; Mesh gates/offices B001, B002; Paint and patch 301; Level floor 113, 120-124; Wall and door 143
- Haslam Business Building: Renovate 418 Anderson Center
- Hesler Biology: Electric work 114; Renovate 104 and 105 for labs; Remove growth chamber 245; Renovate 606; Add a wall in opening between 519 and 520; Install electric for growth chambers 535; Outlets for vending machines 4th floor
- Hodges Library: Renovate 6th floor; Renovate 171 for Census Bureau; Painting 255 and 256
- Hoskins Library: Flooring for Air Force
- International House: Interior painting on both floors
- Jessie Harris: Renovations for B012, B023, B024; Push button lock B016; Paint and signage 236; Paint suite 112
- Kappa Delta: can lights
- Law Complex: Offices, conference rooms 212; Painting on 1, 2 and 3 library
- McClung Tower: Replace penthouse ladder
- McCord Hall: Renovate for growth room B003
- Middlebrook Building: Modify door controls on 137; Shelving in Vol Shop storage
- Morgan Hall: Change light switch 119B
- Mossman: Renovate labs 343 E & F, 351 E & F
- Perkins Hall: Renovate multiple rooms for BME
- Regal Soccer: Dumpster pad, enclosure & landscaping
- Rocky Top Dining: Door protectors and ice/water dispensers 3rd floor
- Reese: Paint entire building; Resurface deck & parapet
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires
- South and East Stadium: Replace carpet in block shop
- South Greenhouse: Footing for gantry crane and electric for equipment 132
- Stokely Management Center: Room signage on 5 and 7; Connect electric to tables in 701; Connect cubicles to electric on 7
- Student Health: Renovate 288A and 288B for offices
- Student Services: Renovate 116B (paint, signage, glass, cubicles); New cubicles and outlet for tv 301; Carpet 401J; Panic buttons 413A and 413C
- Student Union: ADA operators in connector; Paint 180; FRP on walls in Choollah; Table for 4 eye burner and Ice bin BOH
- Thompson Boling Arena: Pads and electric for balers
- Tickle Engineering: Renovations for robotics lab
- UT IAMM: Modify fence around nitrogen tank; Panic button at reception desk
- UT Warehouse: Fence and cameras for recycling



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FACILITIES SERVICES

# FACILITIES SERVICES WEEKLY

SEPTEMBER 3, 2024



## CONSTRUCTION SERVICES

- Vet Med Center: Electric and prep work for 2 new x-ray machines; Walls, doors, electric D118, B203
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Swap door and add access controls 511; Replace key control for doors with push button G117 and G116; Complete access controls on door G199B1; Lab renovations for cluster hires

- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox)

Weekly continues on next page



# VOTE TODAY!

## BEAT THE HEAT CONTEST ENTRIES

At the beginning of the summer, we announced a Beat the Heat photo contest as a fun way to see how our teams safely stay cool on the job. Those submissions have been gathered, and we've narrowed it down to a final two. We need your help to pick the winner! Click [here](#) to vote for your favorite.

### Finalist #1: Patrick Childress

“My name’s Patrick Childress, and I’m a Foreman for Landscape Services. This is how Landscape Services beats the heat after a hard day’s work. From Left to Right: Jeremiah Cook, Tyler Smith, Patrick Childress, Kimberly Smith, Steve Kerley, Robert Bryant, Darren Latham, Kalub Baker, Jesse Standifer, Cody Byrge, Jake Whorall, Tristan Conard, Joey Marshall, and Clay Miller”



### Finalist #2: Jacob Capps





# WEEKLY SAFETY STAND DOWN

## NATIONAL PREPAREDNESS MONTH

This month is national preparedness month. Tennessee has 13 threats that you should be prepared for including: Drought, Earthquake, Extreme Temperatures, Wildfire, Flood, Geologic, Severe Weather, Tornado, Communicable Disease, Dam/levee Failure, Hazardous Material Release, Terrorism, and Critical Infrastructure. Below are 10 steps to help you prepare.

### Disaster Prepared: Ten Steps to Safety

#### TAKE ACTION TODAY

##### 1. Identify Your Risks

- a. What are the hazards where you live or work?
- b. Find out what natural or human caused disasters pose a risk for you.
- c. Do you live near a flood plain or a chemical facility?
- d. Are you prepared for an unexpected man-made disaster that can strike any time?
- e. Does your community have a disaster plan?
- f. Contact your local Emergency Management Office

##### 2. Create a Family Disaster Plan

Your family needs a plan that tells everyone: where to meet if you have to evacuate; who you've identified as an out-of-state "family contact"; how to get emergency information in your community; and how to take care of your family pets.

- Tips on preparing your family
- American Red Cross - information on creating a family disaster plan
- Each family member should carry the Family Communications Plan

##### 3. Practice Your Disaster Plan

After you have sat down with your family and written your plan — practice it. Start by having family members meet at a designated spot outside your home — like you would after a fire or after the shaking stops. Know how to respond in the event of any disaster — whether to stay put indoors, or whether to evacuate your neighborhood by car. If your family needs to evacuate, know the proper evacuation procedures and routes.

##### 4. Build a Disaster Supply Kit for Your Home and Car

If you are stranded in your car or have to be self-sufficient at home or work until help arrives, you need to have a disaster kit with you.

- FEMA Emergency Supply Checklist

##### 5. Prepare your Children and Pets

Talk to your kids about what the risks are and what your family will do if disaster strikes.

- Preparedness Information for Children
- Preparedness Information for Pets

##### 6. Don't Forget Those with Special Needs

Infants, seniors and those with special needs must not be forgotten.

- Tips for the People with Disabilities/Access and Functional Needs
- Tips for the Elderly



# WEEKLY SAFETY STAND DOWN

## NATIONAL PREPAREDNESS MONTH

### 7. Learn CPR and First Aid

Contact your local chapter of the American Red Cross today and get trained on basic first aid and CPR. Your training could save the life of a loved one or neighbor following a disaster.

Learn CPR and First Aid with the Red Cross.

### 8. Eliminate Hazards in Your Home and The Workplace

You must secure the contents of your home or office to reduce hazards.

- Home Safety Information
- [Workplace Safety Information](#)

### 9. Understand Post-9/11 Risks

Disaster preparedness must now account for man-made disasters as well as natural ones. Knowing what to do during an emergency is an important part of being prepared and may make all the difference when seconds count.

Be Informed – Explosions, Chemical, Biological, and Nuclear Threats

### 10. Get Involved, Volunteer, Bear Responsibility

Donate blood, join a local Community Emergency Response Team (CERT), educate your neighbor, or volunteer with your local American Red Cross.

- [American Red Cross](#)
- [Community Emergency Response Teams](#)



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HUMAN RESOURCES

**BENEFITS  
BONANZA:  
DISCOVER  
YOUR  
BENEFITS**

- ◆ **Learn about your benefits!**
- ◆ **Visit 25 Vendors!**
- ◆ **Shot clinic & retinopathy exam for BCBS members**

September 12, 2024  
11 a.m. - 2 p.m.  
Student Union, Room 272

