

Facilities Services Weekly

January 23, 2023

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

Click [here](#) to listen to announcements.

Retirement Breakfast for Randy Carver

Randy Carver (Zone Mnt) will be retiring Friday, January 27. He'll be having a breakfast reception on Friday morning 8:30am in Stokely Hall, room 119B.

Applications Open for Bob Evans & John C. Parker Scholarships

On December 14, emails went out to all staff with instructions on how to apply for the Bob Evans and John C. Parker Scholarships. You have through January 31, 2023 to turn in applications. An application for each scholarship is included at the end of the newsletter. Print copies are available at Sam Ledford's desk.

Upcoming OPR Training Sessions

Upcoming Training: Beginning in early February, training sessions will be offered that contain a brief summary of the OPR Performance Review process (introduced to Facilities Services for the 2021 Review period), and a more detailed overview of the evaluation scale that we are now asking all supervisors to use. All supervisors are welcome, whether you are new to a supervisory position and are doing your first employee evaluations, or you are an old hand at the annual review but would like a better understanding of how our standardized rating system has changed. All sessions will be held in FSC 101.

Sessions are scheduled for:

Thu, Feb 2, 9 am

Thu, Feb 2, 2:30 pm

Tue, Feb 7, 9 am

Thu, Feb 9, 5:00 pm

Wed, Feb 22, 2:30pm

Training New Student Assistants, Temps & AmeriCorps Members

Just a reminder! Make sure any new student assistants, temporary employees and/or AmeriCorps members stop by Training to complete their required OSHA training and to receive their FS name badge.

ADMINISTRATION

Special Projects:

- TCO Inventory

BUILDING SERVICES

- Cloroxed at UTPD
- Jesse Harris we detailed bathroom in office suite on second floor including cleaning the walls
- Jesse Harris all hallways were hand mopped
- Law cleaned floors on first floor in seating area
- Strong Hall finished up all labs and cleaned carpet in classrooms on first floor
- Scrubbing and waxing labs at Hesler
- We have also been anti-microbially buildings across Zone 1
- A&A- Stairs wells were swept and mopped.

BUILDING SERVICES CONTINUED ON PAGE 2

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BUILDING SERVICES CONTINUED:

- Clarence Brown and McClung Towers on all 12 floors were anti-microbial sprayed.
- Humanities - all the restrooms were detailed and orbited the floors.
- Music - Setting up the classrooms from the remodeling that had been done.
- Student Union: Last week we had several events hosting the Winter New Student Orientation. Custodial closets in Phase 2 were organized and stocked. Stairwells in Phase 2 were swept and mopped. Monumental stairs in phase 2 were scrubbed with stripper. Auto scrubber was ran on G1 phase 1 and first floor in Phase 2. Back corridor hallways in phase 2 were auto scrubbed. Monumental stairs in phase 1 were swept and mopped.

- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Morgan Hall: Participated in monthly progress meetings for window replacement/brick tuck-pointing in order to discuss protection of the landscape (cont)
- College of Law: Working with FS Design on landscape enhancement plans. (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

OPERATIONS & LANDSCAPE

Landscape Services:

- Welcome new team member: Ryan Sheehan (Tree Care Technician)
- Landscape Academy: Beginning a new series of refreshed training for all team members
- UT Ag Extension Grounds Mgt Short Courses: Landscape personnel holding their TN Pesticide Applicators Certification attended the annual CEU courses on January 19 & 20.
- Lindsey Nelson Stadium: Remove trees, grade, and prepare site along Todd Helton Drive for expansion of The Porch.
- Landscape bed cleanup and pruning back ornamental grasses in preparation for mulch install (cont)
- Sorority Village: Backfill and restore event lawn following repair of leaking geothermal system (cont)
- Arboriculture: Finalize winter planting locations and tree order list (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- Blanket Landscape Installation Contract: Work with UT Procurement on bid package (cont)
- Vet Med Addition: Attend progress meetings and work with contractor during installation of irrigation and landscape improvements. (cont)

ZONE MAINTENANCE

Zone 1:

- Students returned this weekend.
- Keeping up with the work orders as they come in.

Zone 2:

- No new report

Zone 3:

- No new report

Zone 4:

- Repaired a door and replaced ballasts at the Student Union Phase I
- Repaired touchless faucets at the Student Union Phase II
- Replaced sink baskets and a grease trap at Haslam
- Repaired an oven at Rocky Top Dining
- Repaired a steamer at the Arena
- Restarting equipment on all buildings

Zone 5:

- Neyland Stadium: checked and made repairs as needed after Junior Day
- Allan Jones Aquatic: checked and adjusted chemicals in pools and made repairs after the TYR Pro swim meet
- Football Complex: checked and adjusted chemicals in pools and filters
- Regal Soccer: checked and made repairs as needed, completed filter changes in AHU

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

- East Stadium: Checked and made repairs as needed
- All throughout zone General building maintenance.

Zone 6:

- No new report

Zone 7:

- Helping Belfor around the zone
- Completed a temporary roof patch on a leak
- Daily building checks

Zone 8:

- We have just a couple of items to finish with the new LED upgrade lighting to the classroom in the Environment & Landscape Building.
- We have been busy making sure that all of our classrooms are in good shape with the resumption of classes today.
- Our One-Call team is entering the busiest time of the year as students move back in and classes start back up.
- Air Handler #1 at the Food Safety and Processing building is having new parts fabricated at Fleming Machine Shop.

Zone 9:

- We are having issues with one of the roof top units at the Glazer Building in Oak Ridge.
- Our monthly Archibus work requests will be our area of focus this week.
- We will be installing a new stainless table for the ice machine at the Complex.

ZM Specialties:

- Rescheduled annual cooling tower cleaning PMs to generate earlier in the year
- Created and scheduled annual lift inspection PM for new construction scissor lifts
- Correcting and adding fan and fan coil unit equipment data for Mossman
- Corrected elevator data for 11th street garage and UTPD
- Working on window leaks at Hodges
- Replaced large window in North Carrick
- Replaced 130 windows at Clement Hall
- Adjusted door speed on door operators at Min Kao and Student Aquatic Center
- Repaired door operators at Rocky Top Dining and Orange Hall
- Repaired lights at G11 parking garage

- Transported lifts to various campus locations

Lock & Key Services:

- Veterinary Hospital – key and install cores – New Construction, repair or replace combination lock
- UT Drive Bldg. A – install core
- Student Union – rekey lock
- Hodges Library - repair or replace lock
- Silverstein Luper – replace lockset
- Humanities – repair elevator machine room
- Austin Peay – repair lock
- South Stadium – remove cores
- On Campus – assisting as needed
- Front Office – Processing many key request, open for key pickup and drop off
- University Housing – many recores and repairs, assisting as needed.

UT Office of Sustainability/Recycling:

Weekly Recycling Totals:

- Bottles/Cans: - 7,460 lbs.
- Paper: - 12,640 lbs.
- Cardboard: - 0 lbs.
- Weekly Total: - 20,100 lbs.

Fiscal Year Recycling Totals:

- Bottles/Cans: 131,057 lbs./ 61.8 tons
- Paper: 212,380./99.87 tons
- Cardboard: 141,240 lbs./70.62 tons
- Pallets: 159,972 lbs./79.99 tons
- Electronics: 5,893 lbs./2.95 tons
- Batteries: 1,978 lbs./0.99 tons
- Plastic Film: 2,242 lbs./1.12 tons
- Scrap Metal: 102, 685 lbs./51.34 tons
- Yearly Total: 757,446 lbs./ 369 tons

- Samantha Daulton has officially taken over as the new Alt Energy and Transportation Coordinator
- The Compost Facility has added an experimental public composting bin on the second floor of Ayres Hall
- The Compost Facility diverted 12,600 lbs. of agricultural

COMM & INFO CONTINUED ON PAGE 4

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COMM & INFO CONTINUED:

waste and 3,700 lbs. of wood waste

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training

- Mandatory Emergency Management Training is scheduled for the following dates. Please ensure you attend one of these sessions. Dates and times for this training are below. All sessions will be held in FSC 101/102.

Thursday, January 26 at 10:00 a.m. – 11:30 a.m.

Thursday, January 26 at 2:00 p.m. - 3:30 p.m.

Thursday, January 26 at 5:00 p.m. – 6:30 p.m. (for second shift employees)

- APPA has already started a great list of webinars available to all of us for free! Take a look at the list of available learning opportunities at the link [here](#). Register now for those that are in a topic area that interests you. If you have your CEFP, AIA, or any other professional certification, register for these webinars to work on your continuing education credits. Bookmark the link above to check in throughout the year for additional learning opportunities.
- STRIDE for Staff is a great tool and resource for all staff who will serve on exempt and non-exempt searches. To register for any STRIDE for Staff session, log into K@TE, access the event calendar, and click on the session title for the date and time you wish to attend. UT Knoxville will host STRIDE for Staff sessions on the following dates:

1. February 16, 9:00 – 10:30 a.m., Virtual
2. March 23, 9:00 – 10:30 a.m., In-person
3. April 20, 9:00 – 10:30 a.m., Virtual

Training News:

- **Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming

training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- Working to repair damage from Microsoft Update Error.
- CUP installations
- NetReg Management
- Training

UTILITIES SERVICES

A/C Services:

- Assisted AC shop with waterflow issues at Brenda Lawson.
- Reset Phoenix system at IAMM.
- Began trouble shooting cooling tower issues at Zeanah.
- Restored communication with Baker BAS system.
- Restored communication with South Stadium BAS system.
- Installed new controller in Dean's suite at Law College.
- Replaced faulty RIB at Allan Jones.
- Trouble shooting chiller issues at Mossman.
- Repaired hot water coil at Walters Academic.
- Restored heat and checked VAV's at Golf.
- Repaired air compressor at Andy Holt Tower.
- Repaired dirt separator and restored heating water to Alpha Omicron Pi.
- Repaired leak and restored service to freezer at Presidential Court.
- Installed preheat, reheat and chilled water coils for AHU #4 and #5 at Clement Hall.
- Repaired perimeter heat in room #457 at A&A.
- Repaired a busted coil on AHU #2 at Hodges Library.
- Repaired growth chamber at Plant Biotech.
- Repaired unit on first floor at TANDEC.

Electrical Services:

- Repaired devices and cleared alarms at TRECS, Hoskins, Clarence Brown, Third Creek Building, Vet School, Massey Hall, Nielsen Physics, A&A, Min Kao, Carrick Hall, Robinson Hall, Greve Hall, Delta Zeta, Morgan Hall, Smokey's Cafeteria, and Phi Mu.
- Disabled and enabled devices for contractors at TBA, Hodges, Clement Hall, Vet School, and International

UTILITIES CONTINUED ON PAGE 5

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UTILITIES CONTINUED:

- House.
- Disabled and enabled devices for AC shop at Hodges.
- Assist with Unscheduled emergency power outages.
- Assisted MASCO with repairs and daily/monthly pump tests.
- Assisted with campus power outages.
- Assisted BST with winter storm repairs at Hesler.
- Traffic light reset on Volunteer Blvd.
- Assisted Simplex with replacing a bad power supply at Neyland Stadium.
- Checking and pumping HV manholes.
- Replaced and reinforced damaged pole and globe that was hit by a vehicle at Reese Hall.
- Responded, troubleshot and repaired a plug that was blown off in a termination at MH# 50B that caused a power outage to Circuits 7-10.
- Restored power for the TV trailer at Allan Jones for a swim meet.
- Maintenance to both substations on campus.
- Attended project meetings.
- Installed temporary power needed for a photo/video shoot at Lindsey Nelson Baseball.
- Replacing broken lights with new LED bulbs at Sorority Village.
- Met with phone services, security, and OIT at the Main and Laurel Substations to discuss camera installations.
- Performing an emergency locate near the maintenance shed at Sutherland Intramural Fields.
- Contacted progression electric for a bulb that is out on Lake Loudoun near the steam plant.
- Disconnected temporary power to the TV truck after the swim meet at Allan Jones.
- Disconnected temporary power to Lindsey Nelson Baseball.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.
- Restore power to elevators at Burchfiel Geography.
- Troubleshooting and repair of kitchen equipment at UT Conference Center.
- Programming Lutron Lighting System at Mossman.
- Troubleshooting and repair of lighting at Andy Holt Tower.
- Removed power to assist AC shop at Clement Hall.
- Installed new raceway for power to AHU#1 at Student Aquatic Center.
- Troubleshooting and repair of electrical switch at UT Steam Plant.
- Evaluation of electrical power feeding the Jumbotron at TBA.
- Troubleshooting and repair of circuit breaker and disconnect at Clement Hall.
- Installation of new wires and terminations for AHU#1 at Student Aquatic Center.
- Installation of support for electrical raceway to chiller at Middlebrook Pike Building.
- Checked Fluke power quality meter in transformer at TBA.
- Worked on SCADA system for wireless metering.
- Installed new Automatic Transfer Switch at Hesler Biology.

Plumbing Shop:

- Repaired steam leak in vault at Bess.
- Repairing steam leak at TRECS.
- Repaired steam leak in Greenhouse #10.
- Repaired steam leak at Hodges Library.
- Replaced pressure relief valve at CRC.
- Repaired busted water line at Intramural Fields.
- Unstopped sink at Neyland-Thompson Sports Complex.
- Repaired a water leak in the wall at Reese Hall.
- Cleared drain on 6th floor at Vol Hall.
- Connected gas grills at Stokely Hall and Rocky Top Dining.
- Unstopped floor drain at Bass Anthropology.
- Replaced circulating pump in the machine room at Phi Mu Sorority.
- Unstopped kitchen floor drain in the Student Union.
- Replaced heating coil on PVI at Brown Hall.
- Pump steam vaults on campus.
- Daily 1-800's.

Steam Plant:

- Test ran 2 MW emergency generator.
- Fixed 4" drain line on softener.
- Repaired Fuel oil strainer.
- Continue to work on VFD for feedwater pump.

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UTILITIES CONTINUED:

- Checked motor and compressor on 75HP air compressor found problem, fixed. Put back in service.
- Made material list for installing new airline.
- Food Science Building: Renovate 215 for Creamery kitchen
- Glazer Building: Renovation for classroom
- HPER: Paint 331, 336, 330, 351, and 360A2; Fire Alarm paging; Paint and repairs B025A; Paint and carpet 119
- Haslam Business Building: Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Switch access controls to UTPD server; Floor receptacles 201; Wall receptacles 327; Cloaking film for conference room; Add glass to doors 443, 444, 445; Install receptacle 443
- Hesler Biology: Electric work 103 and 114; Additional room exhaust 544; Rework HVAC and add mini split 234; renovate 104 and 105 for labs
- HPER: Install concrete pit 135E; Paint and floor repair B025A
- Hodges Library: Voice transmittal over Fire Alarm; Replace elevator lobby lights 3-6; Replace 6 light fixtures in Special Collections; Repair loading dock; Ceiling and light work in Comm. Closet
- Kingston Pike Building: Rework cubicles in 103 and 132; Access control on back door; Add an outlet in the caged area
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Raceways for wireless access points; Paint and floor work in Egypt gallery
- Middlebrook Building: Add a door with access controls to 2nd floor office suite; Raceways for wireless access points; Renovate 103-110; Shelving for Vol Shop
- Morgan Hall: Paint 104 and 308F
- Mossman Building: Access controls 221; Remove door and casework 625A; Electric work 229
- Nielsen Physics: Make 404 an office
- Nursing: Electric work 306C
- Panhellenic Building: POCA Renovations
- Pendergrass Library: New entry doors
- Perkins Hall: Electric work S001
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Reroute sewer line; Replace grow lights 321
- Presidential Court: Security fence around HVAC unit
- SERF: Utility work and drains for polisher in 309; Renovations for 106 and 108
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system

CONSTRUCTION SERVICES

- Allan Jones Aquatic: Add vent for Paddock evacuator
- Alpha Delta Pi: Renovate 1st floor restroom
- Andy Holt Tower: Renovate 7th and 8th floors
- Art and Architecture: Renovate 455
- Austin Peay: Paint and carpet 301E
- Ayers Hall: New work station 313
- Bailey Education: Electric A232; Remove shelving on 2nd floor; Paint and carpet A227; Paint and carpet several rooms on 3rd floor; Paint and carpet 413, 419, 420
- Baker Center: New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Biosystems Office Building: Wiring for cubicles
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; VFI winners 2022; Trash and recycling pads on Lake Ave.; Aramark assistance at several locations; Water meters for cooling water make-up; Change pole banners in 21st Mortgage Plaza
- Claxton Building: Carpet 302, 303, 442; Remove Cabinets and door-patch and paint 425
- Communications: Fire Alarm paging; Weatherproof TVs on patio; Paint 81, 91, 275, 283, 420B, 343, 451J, 472
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Utility connections for leased dish machine 402A; Renovate Suite 313
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab; Paint and carpet 423
- Early Learning Center: Fire Alarm paging White Ave.; Work on White Ave. playground
- Equity and Diversity: Install a ramp
- Facilities Services: Modifications to compressor; Reinstall wind turbine; Add grill in supply duct equipment 101

CONSTRUCTION CONTINUED ON PAGE 7

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CONSTRUCTION CONTINUED:

- SMC: Door film on 2nd floor
- Sorority Village: Add card reader to gate
- South College: Paint and flooring 101 and 101A
- Steam Plant: Gates and bollards
- Strong Hall: Lab renovation in 720F; Add ventilation to equipment 324
- Student Aquatic Center: Paint locker rooms 107 and 108
- Student Health: Renovate 288A and 288B for offices; ADA operator and access controls 1st floor door; Fire Alarm paging
- Student Rec: Remove wall between studio 8 and 10
- Student Services: Paint 201L, 401F, 401G, 401H; Renovate Suite 413; Fire Alarm paging
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Additional electric and lighting upgrade 383H; Electric work in 191I; Paint 1 orange wall in 371C and 371E; Move Big Orange Pantry to Smokey's Closet
- Taylor Law: Paint and carpet floors 1, 2, 3; Paint 249; Refurbish patio
- Temple Hall: Paint 2nd floor corridor; Blinds in classrooms
- Thompson-Boling Arena: Replace drain line; Repair handrails on bridge; Electric for pizza oven
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Shelving 128
- UT Drive Services Building B: Renovation 101 for sculpture studio; Anchor air tank 107
- Volunteer Hall: Paint stairways
- Walters Academic: New work station A303; Renovate D205
- Zeanah Engineering: Additional electric work in wood and metal shops; Door controls and electric work 313, 315, 317; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Connect CNC milling machine G117; Add a door to 210B; Electric work in G112; Door holders for 4th floor Dean's suite; Utility connections for polisher in 111; Exhaust work in 237
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door
- 1817 Melrose Av.: Install a door between 101 and 102
- 2023 Classroom Upgrades: Renovate several classrooms on campus
- 22nd Street Duplex: Make restroom accessible

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Helpful Hints from the Haberdasher

Oh No My Uniforms Don't Fit Anymore!

If your uniform no longer fits the exchange process is VERY easy, but involves a few steps to assure quick replacement.

- 1) **Bag-&-Tag ONE item (1 shirt or 1 pair of pants).** This means placing the item(s) in a clear bag with a yellow or orange tag that simply states the new size needed. For example: "Need 2X" or "Need 36x32"
- 2) Just slip the tag between the bag and the garment so it can be seen from the outside.
- 3) Place bag in the short Mending bin.
- 4) Send an email to me: TheHaberdasher@utk.edu telling me what you did and the size you requested.
- 5) **The supplier will deliver the full amount of new sized uniform pieces to me.**
- 6) **I will email you and your supervisor/foreman the new size has been delivered.**
- 7) **I will hold onto the new pieces until I receive the old sets from you or your supervisor. Missing pieces will be charged to the shop and reported to your supervisor/foreman.**
- 8) You cannot keep the old sized uniforms! We rent the uniforms and are charged for all items not returned when someone changes sizes or leaves UT.
- 9) If you have ANY questions about uniforms please don't hesitate to contact me, Jim Tolbert, at 974-2347 or TheHaberdasher@utk.edu



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

APPLICATION: Bob Evans Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

Nominated By: _____

Nominator's Personnel #: _____

Signature

Relationship to Student: _____

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: _____

(January 31, 2023 Deadline)



THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

APPLICATION: John Parker Memorial Scholarship Fund

Student's Name: _____

Student's SSN: _____

Student's Cumulative Grade Point Average: _____

High School or College (circle one)

Nominated By: _____

Nominator's Personnel #: _____

Signature

Relationship to Student: _____

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: _____

(January 31, 2023 Deadline)