

Facilities Services Weekly

October 25, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://youtu.be/nbYfGu-jNN8> if you missed any of the previous briefings, they can be found at the links located on page 4 under Communications & PR.

Campus Chest Campaign

It's time to kick off the annual Campus Chest Campaign! This is an employee giving program that promotes the support of health and social service nonprofit agencies to help our community, provide assistance to those in need, and show what the Volunteer spirit really means!

The campaign will extend through **November 5**. Login to the pledge portal at <https://tiny.utk.edu/campuschestfs> with your Net ID and Password to see how your support is powering United Way of Greater Knoxville, Community Shares, and other independent agencies to keep doing critical work for our community all year long.

Helpful Hints from the Haberdasher

Did your uniform come back with a stain, rip or other issue that was not present when it was sent off. Send a photo to Jim Tolbert at jtolber3@utk.edu with your name. It would be helpful to include your ID number with the photo of the garment.

Internal Positions Open

We currently have several open positions! A few notable positions include the following: **E010116 - IT Technologist II, E017211 - Procurement Professional, E017230 - Heavy Equipment Operator and E017230 - Landscape Aide I.**

If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

ADMINISTRATION

Special Projects:

- Work continues with campus EOC processing isolation forms and performing space tracing and room closures.
- Serving on the Culture Committee
- FS polo shirt distribution
- Planning of upcoming events
- TCO Inventory
- Evaluation software demos for Archibus Replacement Committee

FACILITIES OPERATIONS

Building Services:

- Hodges Library: Disinfected all chairs. Disinfected trash receptacles.
- Haslam Business: Deep cleaned the mezzanine.
- Several employees worked on K@TE training.
- Trained employees on equipment.
- Haslam Music: First floor band room floor was cleaned to remove black marks. Also, the recital hall wood floor was cleaned to bring back shine. All classrooms and offices in the building have been treated with the Clorox 360 machine to help disinfect. Ground floor had more trash and recycling cans placed outside practice rooms to help cut down on over filled trash cans. Second floor restrooms were cleaned and detailed.
- Art and Architecture: Main staircase has been dusted to remove spider webs along edges of steps. The men's restroom on the first floor has been scrubbed with low speed and detailed. Room 320 has had the carpet shampooed and cleaned. Room 224 we have cleaned all the main glass panels and both glass offices to remove marks and smudges. Classroom 101 has been disinfected with the Clorox 360 machine.
- Humanities: Room 123 has been detail cleaned and we ran a low speed over the floor with white pad to clean off all black marks. Rooms 120, 107, 106, 008 and 010 have had the carpet cleaned to remove coffee and soda stains. All entry rugs have been cleaned with carpet machine.

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FS WEEKLY CONTINUED:

- Clarence Brown Theatre: All hand sanitizer stations have been placed in main stage and in lab theater. Enhanced cleans were performed in costume shop, craft shop, Lab Theater, main stage CBT and seating area.
- McClung Tower: Rooms 107, 108 and 106 have been enhanced cleaned and treated with Clorox 360 machines. Carpet on twelfth floor have been cleaned. Plaza floor was blown to remove leaves. Graffiti was removed by the main fountain.
- Telephone Services: Room 034 and 030 have had the floor buffed with the low speed to bring back the shine. Main restrooms have been scrubbed out after flood in both earlier in the week.
- Morgan Hall: Cleaned all three floors. Floors looking as good as new!
- Austin Peay: The conference rooms were detailed and floors were swept.
- Ayers Hall: The elevators were buffed and the auto scrubber was ran on all floors.
- Neilsen Physics: The stairs were swept.
- Burchfiel: The stairs were swept.
- Plant Biotech: Floors were cleaned.
- Concord Street Site: Demolition clean-up and fence repairs (cont)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Recruiting to fill vacant positions

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for October 19 to October 25:

- Bottles/Cans: 2,280 lbs.
- Paper: 0 lbs.
- Cardboard: 12,820 lbs.
- Manure: 27,150 lbs.
- Food: 17,600 lbs.
- Total: 59,850 lbs./ 29.93 tons
- Pallet: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 107,900 lbs. / 53.95 tons
- Paper: 147,820 lbs. / 73.91 tons
- Cardboard: 162,500 lbs. / 81.25 tons
- Manure: 269,763 lbs. / 134 tons
- Food Waste: 162,607 lbs. / 81.38 tons
- Total: 850,590 lbs. / 425.29 tons

Sustainability Report:

- Last week (10/19/21-10/25/21) was Campus Sustainability Week!
- Student Basic Needs Coalition collaborated with the Office of Sustainability to put on an film event for students to attend called "The Faces of Hunger"
- This week we had a TedX talk where students could come talk to the campus experts about sustainability.
- Landscape Services picked up 7 yards of pasture compost material for grass. This is the first time that landscaping

Landscape Services:

- Circle Park lawn triage following the Ole Miss game day tailgating.
- Caledonia Avenue: Emergency water main repair behind Reese Hall.
- Plant fall/winter flowers throughout campus.
- Leaf removal (cont.)
- Campus wide: Aeration and over-seeding of lawns (cont.)
- Zeanah Engineering: Monitor landscape contractor during installation (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases.
- Cherokee Farm: Prep various locations for numerous special events in October (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont)
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont)
- Campus wide irrigation system monitoring and repairs (on-going)

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FS WEEKLY CONTINUED:

services have taken on their own initiative to compost.

- Commuter Survey coming out Monday, Nov 1st, for 2 weeks. This survey will help our office get a better understanding on how people are getting to campus and where energy should be spent in incorporating eco-friendly options.
- Provided recycling support to office cleanouts at Tyson Alumni Center and Walters Academic.

ZONE MAINTENANCE

Zone 1:

- Staying caught up on residence hall work orders.
- Had a basement drain back up at Sigma Phi Epsilon. Plumbers were called in and unclogged.
- We had more vandalism over the weekend breaking ceiling tiles and tearing down exit signs at Clement and Hess.

Zone 2:

- Andy Holt: Replaced bearing on AHU in lower machine room. Cleaning up old bulbs and ballast for recycle.
- Clarence Brown Theatre: Repaired all lobby lighting. Ceiling tiles replaced in restroom. Outside entrance lighting repaired.
- McClung Tower: Cleaning of bull fountain.
- Bailey and Nursing: Fire alarm testing. Fulfilling work orders across zone.

Zone 3:

- Baker Center: Equipment check, waterless urinals serviced on all three floors, checked all toilets, replaced batteries and conducted general maintenance.
- International House: Equipment check and general maintenance.
- Vol Shop: Equipment checks, repaired lighting and general maintenance.
- SMC: Repaired light fixtures, replaced ceiling tiles, repaired leaking induction coils on the fourth and fifth floor, distributed drain cleanser and installed white board in room 619.
- UT Conference Center: Open building, unlock doors daily, turn on lighting, chiller & boiler logs, mechanical room check, building walk through, daily Archibus logs, restroom inspections, repairs, mold inspection, outside

clean up, trash removal, clean elevator track, generator test run, assisted contracted crews, leak in 309 & 311, air filters and events.

Zone 4:

- Repaired fryer at the Student Union.
- Worked on oven at Stokely.
- Repaired door at Cumberland Food Court.
- Repaired flush valve at UT Culinary.
- Repairs on grease trap at Volunteer Hall.
- Working on hydro heater for hot well at Anderson Training.
- Repairing hot boxes for football. This is an ongoing project.

Zone 5:

- At Neyland Stadium, we checked and made repairs as needed after Ole Miss
- At Anderson Training, we checked and adjusted chemicals in pools.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools and made repairs ahead of Louisville.
- At Regal Soccer, we checked and made repairs ahead of Georgia.
- At Parking Services, we checked and replaced LED lights as needed.
- At Sherri Parker Stadium, we checked and made repairs ahead of Carson Newman, Pensacola State and ETSU.
- At Goodfriend Tennis Center, we checked and made repairs and replaced lights.
- Throughout the zone, we conducted general building maintenance.

Zone 7:

- AMB: General maintenance, cleaning of steam tunnel, sink repairs and finishing up on this months PMs.
- Jessie Harris: Roof/leaf check, weekly building check, daily equipment check, cleaned elevator tracks.
- Fibers & Composites: Roof/leaf check, weekly building check, daily equipment check, cleaned elevator tracks.
- Senter Hall: Roof/leaf check, weekly building check, daily equipment check.
- Ferris Hall: Conducted daily walk throughs and weekly walk throughs. Serviced AHU 003 and 004.
- Perkins Hall: Conducted daily walk throughs and

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ZONE MAINTENANCE CONTINUED:

- weekly walk throughs. Repaired paper towel dispenser. Repaired soap dispenser. Serviced exhaust fans 001, 002, 003, and 004.
- Dougherty Engineering: Going through bathrooms changing batteries checking for mold and putting room 203 back together.
- Min Kao: Working on lights, working on restrooms, doing building checks.
- SERF: Routine building checks, greased linkages, cleaning plenums, assisted other buildings in zone and outside of zone as needed.
- Nuclear Engineering: Routine building checks, assisted other buildings in zone and outside of zone as needed.
- fields to the attribute table for individual records
- Plotted all emergency power generators on asset locator ESRI map
- Drafted monthly chiller PM for zone maintenance
- Repaired door operators at Rocky Top Dining, Student Health Center, and Student Union
- Transported face masks to KEMA
- Refueled generator at Vol Hall
- Transported lifts to various campus locations

Zone 8:

- We are preparing for a power outage for the entire zone this Saturday to hook up new transformers as part of the new EESRB construction project.
- Our monthly Archibus work requests for October are being finished up this week in preparations for new November requests to be issued.
- New steam coils are being installed in AHN2 and AHS2 at the Plant Biotech building.
- The renovation project at the Food Science pilot plant continues to move along.

Zone 9:

- We continue to work with a roofing contractor for roof leaks at the Middlebrook building.
- We will be upgrading exterior lighting at 1610 University Avenue.
- We are working with our Landscape Service personnel and our Arborist to make improvements behind the Middlebrook Building.
- We continue to work on our PM work requests in Archibus.

ZM Specialties:

- Working on air balance report for Theater Guild for Alumni Memorial Building and Clarence Brown Theater
- Installed flow meter at Walters Academic to read make-up water
- Completed 2nd floor ultrasonic leak detection at Buehler
- Rewrote daily and weekly inspection PMs
- Corrected equipment records
- Moving attribute data from Comments and Descriptions

Lock & Key Services:

- Hoskins Library – rekey locks
- Dabney/Buehler – repair lock
- Plant Biotech – repair lock
- Facilities Services/Construction – provide keyed padlocks
- Dunford Hall – locks are very difficult
- Pratt Pavillion – provide electric strike
- ETREC Joe Johnson – repair lock
- Kingston Pike Building – desk file cabinet –repair or replace lock
- Ferris Hall – repair combination lock
- Student Services – repair lock
- On Campus – assisting as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to sjones80@utk.edu or via text at 865-771-1531.
- Most recent zoom briefing links:
- 8/26/21: https://youtu.be/mrnEbV_55Ic
- 9/9/21: <https://youtu.be/okbZLPBxPXY>
- 9/23/21: <https://youtu.be/MSMAzso8ZsA>
- 10/7/21: <https://youtu.be/NvJoxXci3cU>
- 10/21/21: <https://youtu.be/nbYfGu-jNNS>
- The electronic employee comment box can be found at

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COMM & INFO CONTINUED:

tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- **In-person CPR/AED Training** will take place 11/4 in FSC 102 at 10am and 3pm and again on 11/9 at 10:30am.
- **Computer Basics Training** - If you or one of your employees is interested in this introduction to computer use, please email the Training Unit at fstraining@utk.edu with the names of those who would like to attend, as well as their shifts. (The class is open to all shifts, and we will schedule as needed to cover those.)

Training News:

- We have 7 new employees in New Employee Orientation this week! If you see them around, say hello and make them feel like a welcome member of the Facilities Services family.
- **Don't forget to complete your 2021 OSHA!** Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training.
- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.
- **The 2021 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

IT Support and Maintenance:

- Teletime Troubleshooting
- New Computer Setups
- Game Day EOC Setup
- COVID-19 EOC Setup and Assistance
- Windows Updates

- Laptop and Accessories Purchasing
- Be looking for a new version of Windows to show up soon. Windows 11 may be pushed out like current windows updates. The main change you will notice is an update to the menu system. Contact Jim McCarter at jvm@utk.edu with any questions.

UTILITIES SERVICES

A/C Services:

- Checked steam re-heat coils at Hoskins.
- Inspected VAV for room 213 at Conference Center.
- Checked indoor pool level controller at Student Aquatic.
- Setup monitoring graphic screens for Hoskins new DDC system.
- Game day Fire watch and HVAC support at Neyland Stadium.
- Evaluated SMC domestic hot water system to change the control system to DDC.
- Replaced bad transducer and found bad actuator and valve on tank return for outdoor pool at Student Aquatic.
- Completed install of new fan coil install for room 203 and installed thermostat and connected communication wire at Dougherty.
- Trouble shot faulty VFD for Cooling Tower 5 at Serf. Needs cooling fans and a VFD monitor. Parts on order.
- Ran control wire for new sensors and pneumatic tubing to the new valve actuator (when received) for the domestic hot water at SMC.
- Wired in new transducer and control air lines for domestic hot water at SMC.
- Replaced YBA packing gland for steam converter at Alumni.
- Temporarily relocated pneumatic lines and control wires for steam coil installation at Plant Biotech.
- Replaced condenser fan motors in Leibert unit serving sound room in West skybox.
- Installed cooling tower fill valves at Mossman.
- Installed ECM motor in AHU No.7 at Stokely.
- Completed repairs to chiller No. 3 at SERF.
- Demo existing heating water pump at Blount.

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UTILITIES CONTINUED:

- Prep to replace cooling tower motors in cells 2A and 2B at Hesler.
- Repairing York air cooled chiller and replaced chilled water valve for AHU No.5 at Law College.
- Installing preheat steam coils in AHUs N1 and S1 at Plant Biotech.
- Repairing boilers at JARTU.
- Repairing heating water system relief valve at TREC.
- Cooling tower testing and chemical addition.
- Closed loop testing and chemical addition.
- Pumping electrical manholes on Campus.
- Worked with KUB standing by to check function and fill batteries at Ag Campus E-house.
- Troubleshooting lights and installed new light fixtures near FIJI Island and Volunteer Blvd. at Fraternity Park.
- Troubleshooting lights and replaced fixtures and photocell at Lot 9 Parking Lot.
- Troubleshooting light and replaced bad ballast and bulb with new LED bulb at E.J. Chapman Drive.
- Troubleshooting roadway pole light outage will order LED driver to replace at Phillip Fulmer Way.
- Worked with project managers and contractors to check piping and installation of Vista pad at Ellington.
- Set up and took down locations for temporary power at Circle Park and Humanities.
- Pre-game set up and Fire Watch for game day at Neyland Stadium.
- 2nd- Set up and monitor power for TV trucks on game day.
- 2nd- Took down and disconnected power for TV Trucks.
- 2nd- Called for UT one call about the lights and reset control inside the box at #4 Traffic Light located on Lake Loudoun and Chamique Holdscraw.
- 2nd- Checking all outdoor lighting across campus.
- 2nd- Troubleshooting issue with lights and repaired a short in the wiring in front of Hoskins Library.
- 2nd- Replaced 3 pole lights with new LED bulbs at Howard Baker.
- 2nd- Replaced damaged bollard light at the CF lot at the AG Campus entrance.

Electrical Services:

Security/Fire Alarm Group:

- Monthly fire pump testing across Campus.
- Repaired devices and cleared alarms at Cumberland Ave Vol Shop, Massey, Clement Hall, Reese Hall, Dogwood Hall, Vol Hall and West Campus Dining.
- Disabled/Enabled devices for A/C shop at Baseball and Alpha Chi Omega.
- Disabled/Enabled devices for contractors at Taylor Law, McCord Hall, Pratt Pavilion, and Dabney.
- Assisted EHS with fire drills at Claxton, Bailey, and Nursing.
- Assisted TA with fire suppression system at TBA.
- Assisted UTFD with fire in room 739 at Vol Hall.
- Assisted MASCO with replacing valves at S&E, Dabney, Alumni, and Hesler.
- Replaced controller #6 at Brenda Lawson.
- Checked wiring for battery AC fault at G-13.
- Adjusted laser beams at Neyland Stadium.
- Replaced maglock board on the 1st floor entrance at Perkins Hall.
- Replaced duct detector board on roof air handler at Walters Academic.
- Disabled/enabled devices for Rapid Fire at McCord, TBA, and Culinary.
- Check IP drop connection at Hesler.
- Checked 1st floor handicap entrance at Nursing and Plant Biotech.
- Checked maglock in evidence room at UTPD.

High Voltage:

- Daily 1-800 marking.

Plumbing Shop:

- Pumped steam vaults on campus.
- Campus Tennessee One Calls
- Wastewater testing.
- Repairing and testing fire hydrants.
- Repaired water leaks a-t Delta Zeta and Fred Brown.
- Rodded line at 1808 Fraternity Park.
- Repaired sinks at Steam Plant.
- Repairing showers at Carrick Hall.
- Repaired DI water line in room 365 at Plant Biotech.
- Installed bottle fillers on 2nd and 4th floor at Henson Hall.

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Steam Plant:

- Rebuild steam trap pump at high pressure gas heater.
- Added new hanger supports for HDPE pipe.
- Installed locking collars on diverter damper.
- Took Sulair compressor down for inspection.
- Worked on logic for chemical feed pumps.
- Worked on area lighting.
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Utilities for new equipment
- Food Science Building: Renovate 215 for Creamery kitchen
- Haslam Business Building: Paint the building interior; Additional electric circuits 514 and 540; Painting 522A; Receptacle in 459
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press

CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list
- Art and Architecture: Renovate Ewing Gallery; Laser cutters in 3rd floor Print Center
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; Paint and carpet A414
- Band Practice Facility: Replace switch on fans in pavilion
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities
- Ceramics Annex: Green space and waterproofing
- Ceramics Building: Install 3 air filtration units in studio spaces
- Claxton Building: New signage at breezeway; Rework Dean's suite 344L
- Communications: Renovate 302B; Renovate 64C and 77; Paint 473
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint and electric 2432
- Environmental Landscape Laboratory: Hang white board and monitor 114
- Equity and Diversity: Paint, flooring and some lighting throughout
- Facilities Services Complex: Install interior cameras
- HPER: Clean tennis courts
- Jessie Harris: Renovations 336, 337, 341; LVT in suite 229
- Jewel Building: New garage door for basement; Privacy film on lower windows; Add 2 cameras
- JIAM: Add cup sink to hood in 216; Connect glove box to exhaust 256; Electric for chiller G026; Install utilities to ventilated cylinder cabinet; Wash exterior of windows
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on line studio
- Magnolia Hall: Repair a wall
- McClung Tower: Fire Marshal POCA list; Flooring 214, 401, 513, 1106, 1107, 1113, 1119; Paint and flooring 612 and 701; Paint 923
- Middlebrook Building: Add card reader to exterior door; LED lighting retrofit in 129
- Morgan Hall: Renovations per POCA; Remove a window for envelope repair project
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list; New ceilings on 6th floor
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list; Replace window a/c unit 220; Paint suite 219
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Exhaust for equipment 522; Utility work and drains for polisher in 309
- Sherri Parker Stadium: Corrections for SFMO
- Sigma Nu Fraternity: Ladies restroom repairs
- SMC: Paint several offices; Replace faucet; Paint and furniture 312

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CONSTRUCTION CONTINUED:

- Student Health: Repair flooring seams on 1st floor
- Student Rec and Fitness Center: Replace lighting
- Student Union: Move some signage; Move point of sale registers in Vol Shop; Panic button 174Q
- Taylor Law: Replace sound panels 132, 135, 136
- Thompson Boling Arena: Move card reader
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation 101 for sculpture studio
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- Zeanah Engineering: Install plaques
- 1525 University Ave.: Shelf in 202B; Paint 223, 224, 225
- 1610 University Ave.: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system
- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall

Join Facilities Services on Social Media



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@UTFacilitiesServices

FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.