

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://youtu.be/nbYfGu-jNN8> if you missed any of the previous briefings, they can be found at the links located on page 4 under Communications & PR.

Campus Chest Campaign

It's time to kick off the annual Campus Chest Campaign! This is an employee giving program that promotes the support of health and social service nonprofit agencies to help our community, provide assistance to those in need, and show what the Volunteer spirit really means!

The campaign will extend through **November 5**. Login to the pledge portal at <https://tiny.utk.edu/campuschestfs> with your Net ID and Password to see how your support is powering United Way of Greater Knoxville, Community Shares, and other independent agencies to keep doing critical work for our community all year long.

Helpful Hints from the Haberdasher

Did your uniform come back with a stain, rip or other issue that was not present when it was sent off. Send a photo to Jim Tolbert at jtolber3@utk.edu with your name. It would be helpful to include your ID number with the photo of the garment.

Internal Positions Open

We currently have several open positions! A few notable positions include the following:

E010116 - IT Technologist II

E017211 - Procurement Professional

E017230 - Heavy Equipment Operator

E017230 - Landscape Aide I.

If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

ADMINISTRATION

Special Projects:

- Work continues with campus EOC processing isolation forms and performing space tracing and room closures.
- Serving on the Culture Committee
- FS polo shirt distribution
- Planning of upcoming events
- TCO Inventory
- Evaluation software demos for Archibus Replacement Committee

FACILITIES OPERATIONS

Building Services:

- Cleaning labs and training new employees.
- Ayres Hall: All halls auto scrubbed.
- Walters Academic: On the 2nd floor dust mopped. Classrooms on the 3rd floor detailed.
- Conference Center: 2nd floor stripped and waxed.
- Dabney: All stairs detailed.
- Hesler: Stairs detailed.
- Humanities: Carpet was cleaned in rm 107/104 and placed wipes in 212. Restrooms on 1st floor were deep

FS WEEKLY CONTINUED ON PAGE 2

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

FS WEEKLY CONTINUED:

cleaned.

- Music Building: We detailed floor in room g41.
- Telephone Services: we had a flood, so we had our crew help get water up and dry out rooms.
- Art and Architecture: Cleaned carpet in room 105.

Landscape Services:

- Begin installation of ~10,000 tulip bulbs in seasonal flower beds.
- First Impression Projects: Order plant material for winter installation
- Campus wide irrigation systems: Begin winterization of all systems
- Winter tree planting: Map out areas on campus for winter planting and order trees.
- Pedestrian Mall (phase I): Participate in one-year warranty inspection
- Middle Drive: Provide excavation and support to Plumbing for repair of a steam condensate leak.
- Plant fall/winter flowers throughout campus.
- Leaf removal (cont.)
- Zeanah Engineering: Monitor landscape contractor during installation (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases.
- Cherokee Farm: Prep various locations for numerous special events in October (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont)
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont)
- Concord Street Site: Demolition clean-up and fence repairs (cont)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Recruiting to fill vacant positions

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for October 25 to October 31:

- Bottles/Cans: 3,340 lbs.
- Paper: 3,820 lbs.
- Cardboard: 7,640 lbs.
- Manure: 19,150 lbs.
- Food: 17,150 lbs.
- Total: 51,100 lbs./ 25.55 tons
- Pallet: 118

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 117,720 lbs. / 79.16 tons
- Paper: 158,320 lbs. / 79.16 tons
- Cardboard: 175,720 lbs. / 87.86 tons
- Manure: 286,063 lbs. / 143.03 tons
- Food Waste: 179,757 lbs. / 89.88 tons
- Total: 917,580 lbs. / 458.79 tons

Sustainability Report:

- On October 28th the UT warehouse had one volunteer who assisted for an hour.
- On October 29th the Free Store teamed up with a student organization to put on an Anti-Fast Fashion which had 60 attendees, 10 models who were volunteers with an additional 4 other volunteers.

ZONE MAINTENANCE

Zone 1:

- Staying caught up on work orders in the residence halls.
- We have switched over from A/C to heat now in the buildings.

Zone 2:

- Bailey: Unlocking exterior doors
- Clarence Brown: Cleaned and vacuumed and chemical treated fountain on plaza
- Temple Hall: Supplied heat for building
- HPER: Working on tile repair at pool
- Student Services: Addressing door locks
- Ceramics: Checking on heat supply
- Andy Holt Tower: Continuing the cleaning of the

ZONE MAINTENANCE CONTINUED ON PAGE 3

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

maintenance shop. Working on fan coil unit repair.
Weekly generator test

- General maintenance across zone.

Zone 3:

- Baker Center: Equipment check, changed filters and fluids on generator, repaired lighting on third floor and conducted general maintenance.
- International House: Equipment checks, changed belts on AHU 2 and 3 and conducted general maintenance.
- Vol Shop: Equipment checks, repaired lighting on third floor and conducted general maintenance.
- Hodges Library: Repairing can lights in the auditorium and checking equipment.
- Melrose Hall: Turned on the heat for the first time this year checked for steam leaks and conducted general maintenance.
- Haslam Business: General maintenance
- Conference Center: Open building, unlock doors (entrances & stairwells) daily, turn on lighting, chiller & boiler logs, mechanical room check & building walk through, daily Archibus logs, restroom inspection & repairs, mold inspection, outside clean up, trash removal, clean elevator track, generator test run, chiller, events, moved filing cabinet 311 and temp control (due to chiller down)

Zone 4:

- Repaired bun toaster at the Student Union.
- Worked on leaks at Stokely.
- Working on fryer at the Cumberland Food Court.
- Repaired roof leaks at UT Culinary.
- Fixed steamer leaks at Vol Hall.
- Repaired hand sink faucets at Anderson Training.
- Repairing hot boxes for football. This is an ongoing task.

Zone 5:

- At Neyland Stadium, we checked and made repairs as needed and replaced lights in bathrooms
- At Anderson Training Complex, we checked and adjusted chemicals in pools and greased all air handlers
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools and made repairs after Louisville.
- At Regal Soccer, we checked and made repairs ahead of Kentucky.
- At Sherri Parker Lee Stadium, we checked and made

repairs ahead of Kentucky.

- At Goodfriend Tennis Center, we checked and made repairs ahead of Tennessee Fall Invitational.
- Throughout zone, we conducted general building maintenance.

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Code initiative.
- Hesler head house vent fan replacement.
- Unlock doors.
- Air filter changing zone wide.
- Dabney control valve replacement.
- General LED lighting project.

Zone 7:

- Alumni Memorial Building: General maintenance, walk throughs, repairing as needed, checking heaters in stairwells, replacing lights that were missed with LEDs helping with ordering parts throughout zone, set up for shows and lectures, replaced faucet in men's restroom 110 2nd sink.
- Dougherty: Changing out ceiling tiles, mold checks and changing belts.
- Min Kao: Working on lights, working on restrooms, working on ceiling tile and checking roofs.
- Tickle Engineering: Building checks, replacing lights in building and unlocking doors in Zeanah.
- Ferris Hall: Conducted daily walk throughs and weekly walk throughs. Fixed towel dispenser Ferris 321. Repaired broken toilet flange and repaired leaking toilet Ferris 413.
- Perkins Hall: Conducted daily walk throughs and weekly walk throughs. Rebuilt toilet flush valve 202 Perkins. Repaired urinal flush valve Perkins 202.
- Jessie Harris: Cleaned elevator tracks, weekly building check, daily equipment check, roof/leaf check, repaired water heater, replaced light switch, helped with fire alarm test, repaired door closure and checked generator.
- Fibers & Composites: Cleaned elevator tracks, weekly building check, daily equipment check and roof/leaf check.
- Senter Hall: Ran & checked generator, weekly building check, daily equipment check, roof/leaf check, checked

ZONE MAINTENANCE CONTINUED ON PAGE 4

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

roof exhaust, checked freezer and reset breaker.

- SERF: Performing daily maintenance and machine room checks, also logging Nitrogen generator levels and chiller house unit levels. Changing air handler unit filters also cleaning the plenum areas out.
- Nuclear Engineering: Performing daily maintenance and machine room checks. Fixed broken faucet in first floor men's restroom. Assisted Steam Plant in turning the steam back on. Also assisted Rapid Response in cleaning out the building for the move.

Zone 8:

- We will be having another power outage for the entire AG campus to hopefully finish the main power infrastructure for the new EESRB building.
- We continue to clean out gutters and make gutter and downspout repairs.
- We continue to finish up loose ends on our October Archibus work requests in preparation for the November requests.
- One-Call continues to answer calls 24-7/365 and provide numerous services to UTK.

Zone 9:

- We will continue to work with our roofing contractor to finalize repairs.
- Our team will continue to convert our fluorescent lighting to LED.
- All of our Archibus PM work requests will be an area of focus this week.

ZM Specialties:

- Replaced glass in trophy case at Allen Jones Aquatic
- Checked water leaks in windows at Mossman
- Replaced window at Henson Hall
- Completed 1st floor ultrasonic leak detection at Buehler
- Moving attribute data from Comments and Description fields to the attribute table for individual records
- Created and scheduled monthly materials PM for Specialty team
- Corrected equipment records for Presidential Fire Pump building
- Evaluating CMMS replacements
- Working on ventilation report for Theater Guild
- Balancing fume hoods at Buehler

- Balancing water pumps at TRECS

Lock & Key Services:

- Student Health Center – replace cores
- Science & Engineering – charge cores for contractors
- Art & Architecture – repair or replace combination lock
- College of Nursing – repair lock
- Black Cultural – install lock hardware
- Greve Hall – repair lock
- Tickle Engineering – replace battery pack – combination lock
- Zeanah – installing cores, assisting as needed many new bldg. issues
- On Campus – assisting as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to sjones80@utk.edu or via text at 865-771-1531.
- Most recent zoom briefing links:
- 8/26/21: https://youtu.be/mrnEbV_55Ic
- 9/9/21: <https://youtu.be/okbZLPBxPXY>
- 9/23/21: <https://youtu.be/MSMAzso8ZsA>
- 10/7/21: <https://youtu.be/NvJoxXci3cU>
- 10/21/21: <https://youtu.be/nbYfGu-jNN8>
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- **In-person CPR/AED Training** will take place 11/4 in FSC 102 at 10am and 11/9 at 10:30am.
- **Computer Basics Training** - If you or one of your employees is interested in this introduction to computer use, please email the Training Unit at fstraining@utk.edu with the names of those who would like to attend, as well as their shifts. (The class is open to all shifts, and we will schedule as needed to cover those.)

COMM & INFO CONTINUED ON PAGE 5

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

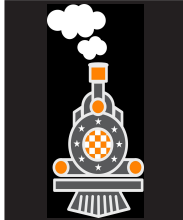
COMM & INFO CONTINUED:

- **2022 ICS 300 & 400 Training** - ICS 300 is scheduled for January 12 & 13 and ICS 400 training is scheduled for January 19 & 20. This training will take place at Facilities Services.

Training News:

- We would like to welcome Troy Soumeillan to the Training Team! Troy started with us on October 25th. He is joining the team as a Training Specialist. We hope you will get to know him soon!

- **FS Mini Train** - We all know Facilities Services is critical in the operation and maintenance of the UTK campus, but did you know that includes our surrounding streams, creeks, and rivers? This month's MiniTrain explains why stormwater runoff is such a problem, how we deal with it on campus, and what you and I can personally do to help keep our waterways clean. Grab an umbrella and visit <https://www.youtube.com/watch?v=lcGRDgbrh6U> to watch!



- **Don't forget to complete your 2021 OSHA!** Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training.
- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.
- **The 2021 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

IT Support and Maintenance:

- New computer installations

- Arena Lighting System Assistance
- Surplus old Computer Equipment
- Training
- Zoom Assistance
- Listserv Maintenance
- Purchasing
- Adobe License Management
- Inventory Management
- Be looking for a new version of Windows to show up soon. Windows 11 may be pushed out like current windows updates. The main change you will notice is an update to the menu system. Contact Jim McCarter at jvm@utk.edu with any questions.

UTILITIES SERVICES

A/C Services:

- Replaced chilled water sensor on chiller No. 1 at Haslam.
- Replaced flow sensor in chiller No. 1 at Strong Hall.
- Repair tower fan controls at the Conference Center.
- Install new heating water pump at Blount.
- Replaced tube bundle and reconfigured heat exchanger location and replaced coupling in cooling tower 1A at Hesler.
- Assisted electrical services with power outage on Ag Campus.
- Repairing No. 1 chiller at TREC.
- Replaced faulty thermostat in room 416 B and adjusted outside air sensors on AHU-P at Austin Peay.
- Began programming DX9100 for domestic hot water system at SMC.
- Replaced faulty stat at 1525 University Ave.
- Checked status of steam coil replacement, ran feedback wire for Flexim make-up water sensor, and replaced sensor wires and pneumatic control line to AHU N1 and S1 at Plant Biotech.
- Assisted air balance team at Alumni Memorial.
- Wired condenser temp sensor at the Conference Center.
- Checked heating for rooms 110 and 111 at Hesler.
- Assisted AC shop and heating water issue and replaced VFD for HWP 2 at TREC.

UTILITIES SERVICES CONTINUED ON PAGE 6

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

UTILITIES CONTINUED:

- Changed set points for the boiler at International House.
- Cooling tower testing and chemical addition.
- Closed loop testing and chemical addition.

Electrical Services:

Security/Fire Alarm Group:

- Monthly fire pump testing across Campus.
- Repaired devices and cleared alarms at Phi Mu, Morrill Pump House, Melrose G, Humanities, Hodges Library, Dogwood, Min Kao, and West Campus Dining.
- Disabled/Enabled devices for A/C shop at Blount.
- Disabled/Enabled devices for contractors at KP.B.
- Disabled/Enabled devices for plumbing at Brehm.
- Assisted EHS with fire drills at Hearing and Speech and Jessie Harris.
- Installed relay on new handicap operator on the 1st floor door at Plant Biotech.
- Installed a new wire mold for reader on the 4th floor at Min Kao.
- Replaced batteries in the LSP at Massey Hall.
- Checked readers on the ground level and 1st floor main entrances at Zeanah.

High Voltage:

- Daily 1-800 marking.
- Pumping electrical manholes on Campus.
- Monthly maintenance on both substation on Campus.
- Marked utilities in parking lot for paving and bore work at Facilities Services.
- Talked with CUTS to remind them about calling in 1-800's for sidewalk work at Student Union.
- Troubleshooting lights at Massey Hall.
- Talked with GC about campus standard pole lights along Lower Dr. at Zeanah.
- Found incorrect wiring issues on lights at step job at Nuclear/Nelson.
- Checked on electrical work and prepared for outage at Ellington.
- Performed electrical outage on Ag Campus.
- Responded to emergency 1-800 at Cherokee Farm.
- Checked on courtyard light and lights on Lower Dr. at Perkins Hall.
- Replaced burned up wire and bulb on pole lights at

Ayres Hall.

- Replaced photocell in bollard at Indian Mound.

Plumbing Shop:

- Pumped steam vaults on campus.
- Campus Tennessee One Calls
- Wastewater testing.
- Repairing and testing fire hydrants.
- Replaced shower valve in 5th floor at Clement Hall.
- Replaced broken drain in driveway at Hesler.
- Replaced cast iron drain in room 542 at Clement Hall.
- Addressed low water pressure at Morgan Hall.
- Installed new bottle fillers at Law College, N. Carrick and Henson Hall.
- Repaired leak in wall at men's room on 5th floor at Strong Hall.
- Welded lock on gate at compost.
- Repaired steam leak at Dunford Hall.
- Assisted A/C shop with installing new tube bundle and reversing heat exchanger on Campus.
- Turned on steam at Motor Pool.
- Replaced steam regulator at Food Science.

Steam Plant:

- Rebuild steam trap pump at high pressure gas heater.
- Added new hanger supports for HDPE pipe.
- Installed locking collars on diverter damper.
- Took Sulair compressor down for inspection.
- Worked on logic for chemical feed pumps.
- Worked on area lighting.

CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list
- Art and Architecture: Renovate Ewing Gallery; Laser cutters in 3rd floor Print Center
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; Paint and carpet A414
- Band Practice Facility: Replace switch on fans in pavilion
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion

CONSTRUCTION CONTINUED ON PAGE 7

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

CONSTRUCTION CONTINUED:

- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities
- Ceramics Annex: Green space and waterproofing
- Ceramics Building: Install 3 air filtration units in studio spaces
- Claxton Building: New signage at breezeway; Rework Dean's suite 344L
- Communications: Renovate 302B; Renovate 64C and 77; Paint 473
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint and electric 2432
- Early Learning Center (Lake): repair Gazebo floor
- Environmental Landscape Laboratory: Hang white board and monitor 114
- Equity and Diversity: Paint, flooring and some lighting throughout
- Facilities Services Complex: Install interior cameras
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Utilities for new equipment
- Food Science Building: Renovate 215 for Creamery kitchen
- Haslam Business Building: Paint the building interior; Additional electric circuits 514 and 540; Painting 522A; Receptacle in 459; Replace sound panels in 201, 203, 302, 303, 403
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press
- HPER: Clean tennis courts
- Jessie Harris: Renovations 336, 337, 341; LVT and paint in suite 229
- Jewel Building: New garage door for basement; Privacy film on lower windows; Add 2 cameras
- JIAM: Add cup sink to hood in 216; Connect glove box to exhaust 256; Electric for chiller G026; Install utilities to ventilated cylinder cabinet; Wash exterior of windows
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on line studio
- Magnolia Hall: Repair a wall
- McClung Tower: Fire Marshal POCA list; Flooring 214, 401, 513, 1106, 1107, 1113, 1119; Paint and flooring 612 and 701; Paint 923
- Middlebrook Building: Add card reader to exterior door; LED lighting retrofit in 129
- Morgan Hall: Renovations per POCA; Remove a window for envelope repair project
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list; New ceilings on 6th floor
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list; Replace window a/c unit 220; Paint suite 219
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Exhaust for equipment 522; Utility work and drains for polisher in 309; Electric and air in 108
- Sherri Parker Stadium: Corrections for SFMO
- Sigma Nu Fraternity: Ladies restroom repairs
- SMC: Paint several offices; Replace faucet; Paint and furniture 312
- Student Health: Repair flooring seams on 1st floor
- Student Rec and Fitness Center: Replace lighting
- Student Union: Move some signage; Move point of sale registers in Vol Shop; Panic button 174Q
- Taylor Law: Replace sound panels 132, 135, 136
- Thompson Boling Arena: Move card reader
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation 101 for sculpture studio
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- Vet Med Center: Roller shade in Pendergrass Library
- Zeanah Engineering: Install plaques
- 1525 University Ave.: Shelf in 202B; Paint 223, 224, 225
- 1610 University Ave.: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system

CONSTRUCTION CONTINUED ON PAGE 8

Facilities Services Weekly

November 1, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

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- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall

Join Facilities Services on Social Media



@utkfacserv



@utfacilities



@UTFacilitiesServices

T FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Hodges Library 1st Floor Service Hallway
- SERF outside of room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.



To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.