

# Facilities Services Weekly

December 20, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://youtu.be/iYtv12nA-O4> if you missed any of the previous briefings, they can be found at the links located on page 4 under Communications & PR.

## John C. Parker Memorial Scholarship and Bob Evans Memorial Scholarship Open Now

The John C. Parker Scholarship and Bob Evans Memorial Scholarships are both now accepting applications. Applications are due no later than January 31, 2022. For more information, please see pages 8 - 11.

## Internal Positions Open

We currently have several open positions! A few notable positions include the following:

**E010116 - IT Technologist II**

**E017230 - Landscape Aide I**

**E017211 - Worker's Comp/FML Specialist**

**E017211 - Buyer**

**E017214 - Line Installer**

**E017218 - Welder I**

**E017218 - Plumbing Specialist I**

If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

## ADMINISTRATION

### Special Projects:

- Special Projects would like to wish everyone a Merry Christmas and a peaceful break!
- Polo shirt distribution
- Serving on the Culture Committee
- Planning of upcoming events and food distribution.
- TCO Inventory
- Evaluation software demos for Archibus Replacement Committee

## FACILITIES OPERATIONS

### Building Services:

- Haslam Business: restrooms have been orbited.
- Hodges Library: Restrooms have been orbited. Study rooms have been deep cleaned.

- The restrooms on the 1st and 2nd floors at Hodges have been orbited. Study rooms have been burnished. All carpet has been shampooed.
- Greve Hall: The offices on the 6th, 5th, 4th and 1st floor have been deep cleaned.
- Dunford Hall: Offices have been deep cleaned.
- Melrose - G: Office have been deep cleaned.
- Student Union: The G1 men's restroom was completely detailed, and floors scrubbed. L1- The tables, chairs, and door windows were cleaned. The floor was scrubbed and polished. Phase 2: Event room 362 A, B, and C, was detailed and the carpets were cleaned. Conference room 192 was detailed and the carpet was cleaned. Classroom 360 was detailed, and the carpet was cleaned. Office 193O carpet was vacuumed and cleaned with the ICapsule. Office 193P the carpet was vacuumed and cleaned with the ICapsule. Conference area in 190 was vacuumed and carpet was cleaned with the ICapsule. Classroom 169 was detailed, and the carpet was cleaned. Auditorium 180, the upper balcony and back seating section on lower

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## FS WEEKLY CONTINUED:

level chairs have been cleaned. Hallway on third floor was cleaned. The connector hallway floor was scrubbed and polished. First floor women's restroom sinks were detailed.

- Food Safety: treated with microbial.
- BioTech: Floors were scrubbed.
- Ceramics Annex: Floors were scrubbed and sealed.
- BESS: Floors were mopped and polished.

## Landscape Services:

- Welcome new team member: Lauren Fotta and Logan Capps
- Alumni Memorial/Gate 21 Plaza: Provide excavation for support of new steam and condensate infrastructure in Phillip Fulmer Way (cont.)
- Golf Facility: Install erosion remediation materials along bank of creek flowing through the course (cont.)
- Tom Black Track: Excavation support for storm water infrastructure repairs (cont.)
- Tickle Engineering: Provide excavation for drain pipe replacement at washout station (cont.)
- First Impression Projects: Install plant material for installation (cont.)
- Campus wide irrigation systems: Winterization of all systems (cont.)
- Winter tree planting: Order trees for winter planting (cont.)
- Leaf removal (cont.)
- Zeanah Engineering: Monitor landscape contractor during installation (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont.)
- Concord Street Site: Demolition clean-up and fence repairs (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

## Sanitation Safety:

- Worked on monthly building interior PMs.

- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

## ENERGY MANAGEMENT

### UT Office of Sustainability/Recycling:

#### Recycling Totals for December 13 to December 19:

- Bottles/Cans: 4,150 lbs.
- Paper: 6,050 lbs.
- Cardboard: 4,740 lbs.
- Agriculture Waste: 17,550 lbs.
- Food: 12,300 lbs.
- Landscaping Waste: 30,100 lbs.
- Total: 66,960 lbs. / 33.48 tons
- Pallets: 105,140

#### Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 163,680 lbs. / 81.84 tons
- Paper: 174,260 lbs. / 87.13 tons
- Cardboard: 253,610 lbs. / 126.81 tons
- Agriculture Waste: 433,213 lbs. / 216.61 tons
- Food Waste: 301,485 lbs. / 150.74 tons
- Landscaping Waste: 436,759 lbs. / 218, 38 tons
- Total: 1,326,248 lbs. / 663.12 tons

#### Sustainability Report:

- A member attended webinar regarding EVs and utility companies, which offered a lot of insight regarding equity in EV programs.
- Recovered 882.2 lbs of food from West Campus Dining as they were closing for the semester. This was possible with 5 volunteers (2 AmeriCorps and 3 student workers) worked at the Grow Lab for 3 hours
- 10 people (6 AmeriCorps, 2 staff, 2 student workers) worked for 7 hours at Free Store work day
- Compost hosted 2 volunteers for 4 hours total
- The compost site has been training new compost driver on doing the compost route on campus

## ZONE MAINTENANCE

### Zone 1:

- We are still changing filters in the residence halls.

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ZONE MAINTENANCE CONTINUED ON PAGE 3

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## ZONE MAINTENANCE CONTINUED:

- We have had some issues at Aquatics after a power flicker last weekend.
- Two housing maintenance employees will be here Wednesday and Thursday from 8 to 12.

### Zone 2:

- Communications: Building scaffolding for stairwell lighting. Repaired handrail that came off wall.
- McClung Tower: Window shade repair in two offices
- Humanities:: Working on hallway lighting from power spike.
- Clarence Brown: LED lighting upgrade in costume room and washroom
- A & A: Two water fountains repaired on 2nd and 3rd floor.
- Checking equipment after steam outage.
- Checking and setting equipment in anticipation of holiday leave
- General maintenance across zone.

### Zone 4:

- Repair rice cooker at the Student Union.
- Repaired rack washer at Stokely.
- Repaired door at the Cumberland Food Court.
- Working on cooler at Vol Hall.
- Repaired sink at Anderson Training.
- Working on hand sprayer at Hodges Library.

### Zone 5:

- At Neyland Stadium, we checked and made repairs as needed and assisted contractor with renovations.
- At Anderson Training, we checked and adjusted chemicals in pools.
- At Allan Jones, we checked and adjusted chemicals in pools and prepared for swim meet
- At Regal Soccer, we checked and made repairs and checked heaters in winterized areas.
- At East Stadium, we worked on toilet on 5th floor.
- Throughout the zone, we are conducting general maintenance.

### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Code initiative.
- Hesler head house vent fan replacement.

- Unlock doors.
- Air filter changing zone wide.
- Dabney control valve replacement.
- General LED lighting project.

### Zone 7:

- Alumni Memorial: General maintenance, repairing lights in room #44, finishing up on PMs, assisting contractors, helping throughout the zone, assisted on heating in room 414 SERF, ordering parts for the zone.
- Dougherty: Conducting walk throughs replacing lights and doing mold checks and checking equipment.
- Tickle: General maintenance, lights out in building, building rounds.
- SERF: Routine building checks, repaired leaking heating water supply valve, repaired air leaks in pneumatic control system, changed air regulators on pneumatic control system, assisted in repair of leak in sprinkler system, reset breakers, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear Engineering: Routine building checks, assisted other buildings in zone as needed.
- Ferris Hall: Conducted daily walk throughs and weekly walk throughs. Serviced AHUs. Repaired water leak 216. Worked on smell in bathroom 412.
- Perkins Hall: Conducted daily walk throughs and weekly walk throughs. Serviced AHUs. Blacked out windows 314 and 313 around AC units.
- Min Kao: Working on lights, working restrooms, doing building checks, cleaning drains.
- Jessie Harris: Weekly building check, daily equipment check, mold check, cleaned elevator tracks, checked generator.
- Senter Hall : Weekly building check, daily equipment check, mold check, checked & ran generator.
- Fibers & Composites: Cleaned elevator tracks, weekly building check, daily equipment check and mold check.

### Zone 8:

- We prepare for our winter break by making sure that all of our buildings are secure and all systems will be scaled back for energy conservation if possible.
- We are still dealing with challenges after the power flicker last weekend.

ZONE MAINTENANCE CONTINUED ON PAGE 4

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## ZONE MAINTENANCE CONTINUED:

- Our One-Call team will continue to serve the entire UTK campus during the holidays and all year long.

### Zone 9:

- We will be working with Matt from Knoxville Venetian Blinds to make some repairs at the 1525 University Avenue building.
- We will continue to prepare for our winter break and get out buildings ready for a much needed break.
- Our Archibus PM work requests will be an area of focus for the upcoming short week.

### ZM Specialties:

- Diagnosed AHU fan motor problem at Austin Peay
- Working on air quality certification for Theater Guild
- Repaired 10 door operators at Fred Brown, 4 at Tickle, 1 at Austin Peay and 1 at the Neyland-Thompson sports complex
- Replaced 2 door operators at Student Health and 1 at Fred Brown
- Replaced windows at Art and Architecture, Delta Tau Delta
- Measured for replacement of broken glass at JARTU, College of Nursing, Communications, and Stokely Hall
- Conducted ultrasonic leak detection in SERF penthouse
- Trained apprentices to repair air leaks at SERF
- Practiced with the new 125-foot boom lift
- Evaluated CMMS replacements, demoed Oracle
- Reorganizing and filing equipment data sheets

### Lock & Key Services:

- Food Safety & Processing – install combination lock
- Dougherty Engineering – repair lock
- Communications – repair exit hardware
- Science & Engineering – rekey lock
- Heavy Equipment Shop – replace locks with office function
- Frieson Black Cultural – install locks and key
- Lambda Chi Alpha – repair combo lock
- Student Services – change combination on safe
- A&A & Ceramic Buildings – change combination locks
- Student Health Center – repair exit hardware
- Zeanah Engineering – install cores and assisting as needed
- On Campus – assisting as needed

- Front Office – processing key request, key pickup & drop off
- University Housing – many recores and repairs

## COMMUNICATIONS & INFO SERVICES

### Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to [sjones80@utk.edu](mailto:sjones80@utk.edu) or via text at 865-771-1531.
- The winter issue of The Facilitator is now online for viewing. You can check it out here: <https://fs.utk.edu/facilitator/>
- Recent zoom briefing links:
  - 11/4/21: <https://youtu.be/SEYSby3LBEA>
  - 11/18/21: <https://youtu.be/PNio82pWICE>
  - 12/2/21: <https://youtu.be/YtmeTGBef3M>
  - 12/16/21: <https://youtu.be/iYtv12nA-O4>
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

### Employee Training & Development:

#### Upcoming Training:

- **Computer Basics Training** - If you or one of your employees is interested in this introduction to computer use, please email the Beth O'Neill at [oneill5@utk.edu](mailto:oneill5@utk.edu) with the names of those who would like to attend, as well as their shifts. (The class is open to all shifts, and we will schedule as needed to cover those.)
- **2022 Emergency Management Training** will take place January 11 from 8:30am - 10:00am and 2:30am - 4:00pm, January 18 from 9:30am - 11:00am, January 25 from 10am - 11:30am and January 26 from 4pm - 5:30pm and 10pm - 11:30pm.
- **2022 ICS 300 & 400 Training** - ICS 300 is scheduled for January 12 & 13 and ICS 400 training is scheduled for January 19 & 20. This training will take place at Facilities Services.
- **Management Training** will take place January 6 & 7 in FSC 101 from 8am - 5pm.

#### Training News:

- We have 5 new employees in New Orientation this week. If you see them around, say hello and make them feel like a welcome member of the Facilities Services family!

COMM & INFO CONTINUED ON PAGE 5

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## COMM & INFO CONTINUED:

- **2021 Training Completion** - 2021 OSHA, Bias and Diversity Training and Heat and Cold Exposure Management 2021 (where applicable) are due December 31! This training can be found at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training.
- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.
- **The 2021 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

## IT Support and Maintenance:

- New Computer Installations
- Training and Zoom Setup
- Training
- Inventory
- Recycling

## UTILITIES SERVICES

### A/C Services:

- Installed actuator that serves isolation valve on cooling tower 2A at Strong Hall.
- Attended "Train the Trainer" class.
- Verified operations of indoor and outdoor pool at Student Aquatic.
- Reset pump after power flicker, also filled indoor pool at Student Aquatic.
- Reset Strobic units at Dougherty and Hesler.
- Reset Process Chill water system at SERF.
- Found bad Hot Water Actuator that serves room 414 at Serf.

- Installed 2 chilled water actuator on walk in coolers at Plant Biotech.
- Reset RMI's that serve 1st and 4th floor labs at Mossman.
- Replaced damper actuator on LEF 3 at Hesler.
- Replaced hot water valve actuator in room 124A of JARTU.
- Reset Air handler at Jane and David Bailey.
- Repaired heating issues in room 207 & 208 at Golf.
- Repaired controls on AHU 4 at SERF.
- Assisted AC mechanics on spotting heating and cooling valves in penthouse of Mossman.

### Electrical Services:

#### Security/Fire Alarm Group:

- Monthly fire pump testing across Campus.
- Repaired devices and cleared alarms at Student Union I, Plant Biotech, Neyland, Haslam, Greve, Science and Engineering, McClung Tower, and JIAM.
- Assist MASCO daily with pump tests and 1&5-year inspections on Campus.
- Assist Simplex and BST with all dorm fire alarm inspections daily.
- Assist MASCO in disabling the fire panel while they replaced a 6 and 8" main valve on incoming fire water at UT Conference Center.
- Disable/enable devices for A/C shop at Clarence Brown and Kingston Pike Building.
- Responded to many buildings due to fire alarm AC faults and other troubles after storm across Campus.
- Reset Primax clocks at Haslam.
- Responded to CARDAX system that went offline due to storms.
- Assist with fire alarm inspection at Vol Hall.
- Worked on panic bar and handicap door operators at Fred Brown.
- Resolved panic bar supply issue at Music.
- Worked on an AC fault on security panel at Dabney.

#### High Voltage:

- Daily 1-800 marking.
- Pumping electrical manholes on Campus.
- Monthly maintenance on both substation on Campus.
- Assisted A/C shop with line truck in lifting small motor on the roof of building from Middle Drive and also

UTILITIES SERVICES CONTINUED ON PAGE 6

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## UTILITIES CONTINUED:

- removing the old one at Hesler.
- Worked on E-House breaker and blown fuse issues at Ag Campus.
- Assisting Interstate Mechanical with work on cable trough in pit area at SERF.
- Pipe was damaged to pole lights during storm drain repair. Removed wire between two lights until storm piping is installed at Tom Black Track.
- On site to watch HV manhole lid being raised at JW Mall Extension.
- Worked with GC on locating unknown pipe found in the way of the new steam vault at Ellington.
- Turned on temp power to home locker room for recruiting. Then turned off after event at Neyland Stadium.
- Working on parking lot lights and installing 3 new LED fixtures at Motor Pool Lot.
- Continued with lighting project. Replacing incorrect fixtures and working on installing new LED fixtures to side of the Kingston Pike Building.
- STORM- Reported tree limb on gazebo and needed power removed. Crew on site to remove power and grounds crew is removing debris at Presidential Court Park.
- STORM- Tree limb fell on triplex and roof of shed at Bass Building. Worked with KUB to toff power. Gathered material and provided light tower to power the walk-in freezer. Made repairs and connections once the material was received.
- 2nd- Checking campus for light outages and making a list.
- 2nd- Assisted A/C shop on checking the walk-in freezer at Bass building.
- 2nd- Working on K@te training classes.
- 2nd- Turned on field lights for recruiting event at Neyland Stadium.
- Language Clinic.
- Repaired leak on dive well at Alan Jones Aquatic.
- Installed new water and drain line at Food Safety.
- Replaced mop sink faucet in janitors closet at the Steam Plant.
- Replaced urinal in A146 at Vet school.
- Repaired hot water at TBA.
- Replaced shower drain at the Boat House.
- Repaired heater Kingston Pike Building.
- Repaired leak on dive well at Alan Jones Aquatic.
- Adjusted pressure on PAV valve at Delta Gamma.
- Replacing storm drains at Tom Black Track.
- New bathroom install at Baseball.
- Repaired leak in room 114 at Bio Systems.
- Repaired drain leaking in room 207 at Alan Jones Aquatic.
- Repaired leaking autoclave drain in room 524 at SERF.
- Repaired leaking sink in room 114 at Bio Systems.
- Capped off drains and water lines at Anderson Training.
- Alumni steam and condensate line project at Phillip Fulmer.

## **CONSTRUCTION SERVICES**

- Alumni Memorial Building: Fire Marshal POCA list
- Art and Architecture: Renovate Ewing Gallery; Laser cutters in 3rd floor Print Center; 2 receptacles in 236
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; Paint and carpet A414; Paint A417
- Band Practice Facility: Replace switch on fans in pavilion
- Bass Building/Body Farm: Clearing and new fences for Body Farm expansion
- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects; Refurbish outdoor basketball courts behind Fraternities
- Ceramics: Move gas line to Alpine kiln
- Ceramics Annex: Green space and waterproofing
- Claxton Building: New signage at breezeway; Rework Dean's suite 344L
- Communications: Renovate 302B; Paint 473

## Plumbing Shop:

- Pumped steam vaults on campus.
- Campus Tennessee One Calls
- Wastewater testing.
- Repairing and testing fire hydrants.
- Repaired a leak in the ceiling at JIAMS.
- Repaired water leak between 1st and 2nd floor at Pediatric

CONSTRUCTION CONTINUED ON PAGE 7

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## CONSTRUCTION CONTINUED:

- Conference Center Building: paint 400
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Carpet 407, 407A, 407C; Renovate 101 for welding and robotics lab; Painting 508
- Dunford Hall: Paint and electric 2432
- Early Learning Center (Lake): repair Gazebo floor
- Environmental Landscape Laboratory: Hang white board and monitor 114
- Equity and Diversity: Add a peep hole to entry door
- Facilities Services Complex: Install interior cameras; Add door to conference room 111
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Utilities for new equipment
- Fleet Management: Electric circuit for pressure washer
- Food Science Building: Renovate 215 for Creamery kitchen
- G7 Parking Garage: Replace transformer and electric panels
- Greve Hall: Renovate G005 for Smokey's Pantry
- Haslam Business Building: Paint the building interior; Additional electric circuits 514 and 540; Painting 522A; Replace sound panels in 201, 203, 302, 303, 403
- Hesler Biology: Roof leak repairs above room 515
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, millwork 605; Renovation for UT Press
- HPER: Clean tennis courts
- Jessie Harris: Renovations 336, 337, 341; LVT and paint in suite 229
- Jewel Building: New garage door for basement; Add 2 cameras
- JIAM: Connect glove box to exhaust 256; Electric for chiller G026; Install utilities to ventilated cylinder cabinet
- Kingston Pike Building: Install Opticool rack system; Renovate 135 into on-line studio
- McClung Tower: Fire Marshal POCA list; Paint, flooring, blinds 612; Vinyl flooring 5
- Morgan Hall: Renovations per POCA
- Neyland Thompson Sports Center: Renovate 118 for new cryotherm tubs
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list; Replace window a/c unit 220; Classroom renovations
- Presidential Court: Convert Pod Market to shop for University Mail and Printing
- SERF: Remove connecting doors and add corridor door 511; Exhaust for equipment 522; Utility work and drains for polisher in 309; Electric and air in 108; Electric and chilled water 321
- Sherri Parker Stadium: Corrections for SFMO
- Sigma Nu Fraternity: Ladies restroom repairs
- SMC: Paint several offices; Paint and furniture 312; Signage for 2nd floor
- Student Health: Repair flooring seams on 1st floor; Replace back entry door adding ADA operator
- Student Rec and Fitness Center: Replace lighting
- Taylor Law: Replace sound panels 132, 135, 136
- Thompson Boling Arena: Move card reader
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation 101 for sculpture studio
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Install dock lights
- Vet Med Center: Roller shades in Pendergrass Library
- Zeanah Engineering: Install plaques
- 1610 University Ave.: Repair crack in building brick veneer
- 1815 Highland Avenue: Security system
- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall

FS WEEKLY CONTINUED ON PAGE 8



THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

MEMORANDUM

To: All Facilities Services Employees  
From: Terry Ledford  
Date: December 20, 2021  
Subject: John C. Parker, Sr. Memorial Scholarship Endowment

As all of you are aware, Mrs. Martha Parker has established the John C. Parker, Sr. Memorial Scholarship Endowment in memory of Mr. Parker. This scholarship endowment will award a scholarship for the 2022-2023 academic year which begins August 2022.

It will be given to a student who is a legal dependent of a Facilities Services employee (current, retired, or deceased).

The student must be currently enrolled or be admitted to the Fall Semester 2022 to be eligible. The student awarded this scholarship must have demonstrated successful academic performance in order to be considered for future awards. Financial need may also be a factor in the award.

Nominations for this award must be submitted to Sam Ledford in the Facilities Services Complex no later than Monday, January 31, 2021.

Forms for nominating a student may be obtained from Sam - contact [sjones80@utk.edu](mailto:sjones80@utk.edu) or 771-1531.

The selection of the student to receive this award will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

**PLEASE POST**

**Facilities Services Department**

2040 Sutherland Avenue, Knoxville, TN 37996-3000  
865-974-2178 865-974-7786 fax fs.utk.edu

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**BIG ORANGE. BIG IDEAS.**

Flagship Campus of the University of Tennessee System 





THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

FACILITIES SERVICES

## **APPLICATION:** John Parker Memorial Scholarship Fund

Student's Name: \_\_\_\_\_

Student's SSN: \_\_\_\_\_

Student's Cumulative Grade Point Average: \_\_\_\_\_

High School or College (circle one)

Nominated By: \_\_\_\_\_

Nominator's Personnel #: \_\_\_\_\_

\_\_\_\_\_  
Signature

Relationship to Student: \_\_\_\_\_

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: \_\_\_\_\_

(January 31, 2022 Deadline)



THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

## MEMORANDUM

To: All Facilities Services Employees  
From: Terry Ledford  
Date: December 20, 2021  
Subject: Bob Evans Memorial Scholarship Fund

The Bob Evans Memorial Scholarship Fund will award a scholarship for the 2022-2023 school year which begins in August 2022.

This scholarship application is open to candidates who are children, grandchildren, step-children or step-grandchildren of individuals who are currently employed or retired from the UT Knoxville Facilities Services Department.

Students must be currently enrolled or be able to be admitted for the Fall Semester 2022 to be considered in receiving this award.

Nominations for this award must be submitted with Sam Ledford in the Facilities Services Complex no later than Monday, January 31, 2022.

Forms for nominating a student may be obtained from Sam's desk or by emailing [sjones80@utk.edu](mailto:sjones80@utk.edu).

Final recipient selection will be made by the UT Knoxville General Scholarship Selection Committee based in the Financial Aid and Scholarships Office and not by any staff member of the Facilities Services Department.

Please contact Sam Ledford with any questions about this scholarship application.

# PLEASE POST

**Facilities Services Department**

2040 Sutherland Avenue, Knoxville, TN 37996-3000  
865-974-2178 865-974-7786 fax fs.utk.edu



THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

FACILITIES SERVICES

## **APPLICATION:** Bob Evans Memorial Scholarship Fund

Student's Name: \_\_\_\_\_

Student's SSN: \_\_\_\_\_

Student's Cumulative Grade Point Average: \_\_\_\_\_

High School or College (circle one)

Nominated By: \_\_\_\_\_

Nominator's Personnel #: \_\_\_\_\_

\_\_\_\_\_  
Signature

Relationship to Student: \_\_\_\_\_

(Parent, Grandparent, Step-Parent, Step-Grandparent)

Date of Application: \_\_\_\_\_

(January 31, 2022 Deadline)