

# Facilities Services Weekly

February 6, 2023

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES  
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

Click [here](#) to listen to announcements.

## Make-Up Sessions for Required Emergency Management Training

We've got around 85 employees that still need to complete the Emergency Management Training. Because the number is so high, Derek and Terry are going to hold two (2) additional, in-person training classes. Each class will be in FSC 102. Those sessions will be held Wednesday, February 15 from 8:30a-10a (1st and 4th shifts) and Thursday, February 16 from 4p to 5:30p. Supervisors received a list of all who have not yet attended a session. If you have not already done so, you must attend one of these make-up sessions.

## Get Hungry! Just Noodz Pasta Truck is Coming to FSC on 2/15!

From 11a - 2p on Wednesday, February 15, Facilities Services will host our first food truck, Just Noodz pasta truck! If we have a good response, we're more likely to be included on a rotation for additional trucks so if this is something you'd like to see more of, please mark your calendar to support this small business! A flyer is included on page 8 of this newsletter.

## Sign Up for New Year, New Vol!

Join us for an overview of the 8 Dimensions of Wellness and an introduction into holistic well-being. Explore what the Center for Health Education and Wellness and Be Well have to offer to support your health and Well-being as members of the campus community. This is essentially a "lunch and learn" style workshop (bring your own lunch!), and it's scheduled for Thursday, February 16 at 11am in FSC 101. Please let Training know you plan to participate so they can provide Be Well with an anticipated number of attendees.

## Nominations Open for Environmental Leadership Awards

The Office of Sustainability will be hosting the annual Environmental Leadership Awards Monday, April 3rd, from 6-8pm this year, and nominations are now open! Categories range from student to staff to community awards, and you can nominate for any/all of the categories. The nomination form will close March 3rd, so that the Committee on the Campus Environment (CCE) is able to vote on nominees in the March meeting. Click [here](#) to nominate someone today!

## Safety Snippets

**Did you know that your stepladder should be no shorter than 4' from less than the height you want to reach?**

Take a look at this chart to help you determine if the stepladder you're using is tall enough for the height you need to reach.

Maximum height to reach	Stepladder height
7'	3'
8'	4'
9'	5'
10'	6'
12'	8'
14'	10'
15'	11'
16'	12'
18'	14'
20'	16'

## ADMINISTRATION

### Special Projects:

- TCO Inventory

## BUILDING SERVICES

- Zone 1 has still been working on anti-microbial spraying and we are running the auto scrubbers in the buildings
- Student Union - Ballroom carpet was vacuumed and the carpet was cleaned. Event room 262 A,B,C was vacuumed and spot cleaned. Stairwells in both phases were swept. First floor, G1, and L1 was dust mopped and auto scrubbed. Third floor was dusted. The baseboards in 377 was cleaned.

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## OPERATIONS CONTINUED:

- Carpet was cleaned at the Conference Center 3rd Floor and classroom 322.
- Carpet was cleaned in Suite 318 at Dougherty.

## **OPERATIONS & LANDSCAPE**

### Landscape Services:

- Welcome new team member: Rook Landers
- Providing annual team member performance evaluations.
- Arboriculture: Planning Arbor Day event scheduled on March 3, 2023.
- Vet Med Addition: Participate in the final irrigation and landscape punch list walk with the designer and contractor
- Landscape bed cleanup and pruning back ornamental grasses in preparation for mulch install (cont)
- Landscape Academy: New series of refreshed training for all team members (cont)
- Lindsey Nelson Stadium: Remove trees, grade, and prepare site along Todd Helton Drive for expansion of The Porch (cont)
- Sorority Village: Restore event lawn following repair of leaking geothermal system (cont)
- Irrigation Systems: GPS locate all underground valves, meters, and components. (cont)
- Blanket Landscape Installation Contract: Work with UT Procurement on bid package (cont)
- TREC: Provide excavation support to the Plumbing team for repair of steam condensate leak (cont)
- Morgan Hall: Participate in monthly progress meetings for window replacement/brick tuck-pointing in order to discuss protection of the landscape (cont)
- College of Law: Working with FS Design on landscape enhancement plans. (cont)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Recruiting to fill vacant positions

### Sanitation Safety:

- Completed pest control requests

## **ZONE MAINTENANCE**

### Zone 1:

- No new report.

### Zone 2:

- Changed 50 toilet stops at Humanities
- Installed new water heater at Silverstein Luper for the plumbing shop
- Answering calls
- Unlocking doors for all buildings
- Ordering parts
- Rebuilt 40 flush valves at Humanities
- Replaced a shaft for air handler at H.P.E.R

### Zone 3:

- Zone 3 is working with Tremco to address roof leaks at the Conference Center and Hoskins Library.

### Zone 4:

- Replaced a sink at the Student Union Phase I
- Replaced a gas solenoid valve at the Student Union Phase II
- Repaired a steam kettle at Rocky Top Dining
- Repaired a microwave at Fred Brown Hall
- Repaired a pulper and a spray arm at Stokely
- Repaired a fryer at Cumberland Ave. Food Court

### Zone 5:

- Neyland Stadium: checked and made repairs as needed and assisted AC on heat on 4th East
- Allan Jones Aquatic: checked and adjusted chemicals in pools
- Football Complex: checked and adjusted chemicals in pools and filter changes
- Regal Soccer: checked and made repairs as needed, working on outdoor lighting
- Cronan Volleyball Facility: changed all filters
- All throughout zone General building maintenance.

### Zone 6:

- No new report

### Zone 7:

- Changed all AHU filters at SERF
- Daily building checks

ZONE MAINTENANCE CONTINUED ON PAGE 3

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## ZONE MAINTENANCE CONTINUED:

- Training new hires

### Zone 8:

- We had a heating coil rupture in a unit at the CRC Material Science building.
- Our One-Call team stays busy with various calls from the UTK campus.
- We are still upgrading various areas of our zone to LED lighting as available.
- We recently had new stronger parts fabricated for AH-1 in the Food Safety building.

### Zone 9:

- We are still working to get new customers settled in at the Kingston Pike building.
- Our weekly Archibus requests will be an area of focus this week.
- We are installing lifting equipment in our large air handlers to make our jobs much safer when servicing the motors of the units.

### ZM Specialties:

- Adjusted door closers at main entrance of Dunford Hall
- Installed door operator at rotunda door at Law Library and Classrooms
- Replaced motors on door operators at Brehm Animal Science and Min Kao
- Measured air pressures calculated air exchanges for procedure room at Third Creek Building
- Delivered lifts to various campus locations
- Corrected pump data for Mossman
- Setting up permanent flowmeter at Steam Plant
- Conducting static pressure test for new exhaust fan at Art & Architecture and spot-checking airflows around the building

### Lock & Key Services:

- Beta Upsilon Chi – door knob broken
- Min Kao – make mailbox keys
- Austin Peay – repair/replace lock
- Greve Hall – switch out core
- Ayres hall – mailroom core bad
- HPER – check locks
- Jessie Harris – repair or replace lock
- Dunford Hall – closet door replace lock
- Auxiliary Services – install mortise new door

- On Campus – assisting as needed
- Front Office – Processing key request, key pickup and drop off
- University Housing – many recores and repairs, assisting as needed

### UT Office of Sustainability/Recycling:

#### Weekly Recycling Totals:

- Totals are unavailable this week as one of the packer trucks is broken down. The replacement truck's totals are not yet submitted.

#### Fiscal Year Recycling Totals:

- Bottles/Cans: 134,437 lbs./ 67.22 tons
- Paper: 222,240 lbs. /111.12 tons
- Cardboard: 184,620 lbs./92.31 tons
- Pallets: 159,972 lbs./79.99 tons
- Electronics: 5,893 lbs./2.95 tons
- Batteries: 1,978 lbs./0.99 tons
- Plastic Film: 2,242 lbs./1.12 tons
- Scrap Metal: 102, 685 lbs./51.34 tons
- Yearly Total: 814,066 lbs./ 407 tons
- Cleaned up thousands of packing peanuts that were spilled on campus in cooperation with Smokey's Cleanup Crew
- Completed the 2022 Calendar Year Recycling and Diversion Activity Report for Knox County
- Correction from last week: Taylor Swan is actually the Grow Lab Pollinator Slope Assistant. Giuliana Castillo, also hired last week, is the Grow Lab Student Manager.

## **COMMUNICATIONS & INFO SERVICES**

### Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at [sjones80@utk.edu](mailto:sjones80@utk.edu) or 865-771-1531
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).

### Employee Training & Development:

#### Upcoming Training

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COMM & INFO CONTINUED ON PAGE 4

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## COMM & INFO CONTINUED:

- APPA has already started a great list of webinars available to all of us for free! Take a look at the list of available learning opportunities at the link [here](#). Register now for those that are in a topic area that interests you. If you have your CEFP, AIA, or any other professional certification, register for these webinars to work on your continuing education credits. Bookmark the link above to check in throughout the year for additional learning opportunities.
- OPR training sessions are underway and contain a brief summary of the OPR Performance Review process (introduced to Facilities Services for the 2021 Review period), and a more detailed overview of the evaluation scale that we are now asking all supervisors to use. All supervisors are welcome, whether you are new to a supervisory position and are doing your first employee evaluations, or you are an old hand at the annual review but would like a better understanding of how our standardized rating system has changed. All sessions will be held in FSC 101. Sessions are scheduled for: Tue, Feb 7, 9 am | Thu, Feb 9, 5:00 pm | Wed, Feb 22., 2:30pm
- STRIDE for Staff is a great tool and resource for all staff who will serve on exempt and non-exempt searches. To register for any STRIDE for Staff session, log into K@TE, access the event calendar, and click on the session title for the date and time you wish to attend. UT Knoxville will host STRIDE for Staff sessions on the following dates:

1. February 16, 9:00 – 10:30 a.m., Virtual
2. March 23, 9:00 – 10:30 a.m., In-person
3. April 20, 9:00 – 10:30 a.m., Virtual

## Training News:

- **Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

## Information Technology:

- CUP computer setups
- New computer installation
- New Phone Service Purchase
- 2023 Computer Upgrade Program
- Department Printer Purchases
- Adobe Login Assistance

- Conference Room Repair assistance
- Surplus Inventory

## UTILITIES SERVICES

### A/C Services:

- Repaired coils on the 3rd and 4th floor of Walters Life.
- Rebuilt heating water pump No. 1 at TBA.
- Changed out compressor # 622 at SERF.
- Repaired lab unit #1 on the roof and worked on the control of unit #2 at Glazer.
- Repaired compressed air leak above the gym at HPER.
- Repaired unit in room #201 at Nursing.
- Repaired leaking hot water line at Bess Labs.
- Repaired Daikin roof top unit serving the west locker rooms at TBA.
- Repaired unit on 2nd floor at Perkins.
- Repaired cooler in prep area at the Student Union.
- Repaired leak on WSHP loop feeding the rooftop unit at Kappa Kappa Gamma.
- Rebuilt heating water pump for AHU's at SMC.
- Rebuild condenser water pump No. 3 at Plant Biotech.
- Installed chilled water and steam coils in the penthouse AHU's at Clement.
- Repaired chiller No. 2 at Humanities.
- Rebuild primary chilled water pump No. 1 at Plant Biotech.
- Replaced and repositioned four cooling tower make up valves at SERF.
- Installed isolation valves on chilled water lines in room 25A at HPER.
- Installed 60 hp motor in AHU No. 8 at TBA.
- Repaired multiple leaks on chilled water coils in AHU P-2 at Mossman.
- Repaired faulty outside air damper on AHU1 at Food Science.
- Troubleshoot t-stat issues in room 210 of Zeanah.
- Assisted steam plant with VFD replacement.
- Trouble shot heating issues at Neyland West skybox.
- Assisted air balance with VFD setpoints on exhaust fan at A&A.
- Replaced faulty hot water actuator in room 618 of Mossman.
- Trouble shot VFD issues on P4 at Hodges.
- Replaced a thermostat in office of Golf.

UTILITIES CONTINUED ON PAGE 5

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## UTILITIES CONTINUED:

- Owner training at SERF.
- Troubleshoot heating issues at Neilson Physics.

## Electrical Services:

- Repaired devices and cleared alarms at Geier Hall, Hess Hall, North Carrick, Music, Dabney, Student Union, Min Kao, Mossman, Communications, Zeanah, Laurel Hall, 1816 Fraternity Park, SERF, Neyland Stadium, and Alpha Omicron Phi.
- Disabled and enabled devices for AC shop at Mossman.
- Disabled and enabled devices for Maintenance at Plant Biotech.
- Assisted MASCO with repairs and daily/monthly pump tests.
- Assisted with fire drills Sororities and Fraternities.
- Globetrotters fire watch at TBA.
- Assist with fire suppression system at the International House.
- Assist with replacing a handicap door operator on the 1st floor at the Law School.
- Reinstalled panic buttons on the 2nd floor at Student Services.
- Repaired controllers that were going offline due to a short in the door strike at Student Health.
- Replaced transformer for main entrance security door at 1804 Fraternity Park.
- Checked on mag lock doors that wouldn't keylock at ELC.
- Reset card reader at the 1st floor main entrance at Thornton.
- Troubleshooting and repair of wall mounted occupancy sensor lighting control switch at Burchfiel Geography Building.
- Troubleshooting and repair of Time Clock and LED drivers for sign at Clarence Brown Theatre.
- Troubleshooting and repair of Lutron lighting controls at Anderson Training Center.
- Troubleshooting and repair of emergency power at Andy Holt Tower 7th Floor.
- Troubleshooting and repair of gas valve electrical at Student Union Phase 1 kitchen area.
- Troubleshooting and repair of Watt-Stopper Lighting Control System at Student Health Center Room 113C.
- Troubleshooting and repair of elevator electrical power at Blackburn-Furrow Golf Practice Facility.
- Troubleshooting and repair of circuit breaker and overloads for AHU – 8 at Thompson – Boling Arena.
- Attendance of Lutron Lighting Control System Training at new Vet School Building.
- Troubleshooting and repair of 277-volt heater circuitry at elevator mechanical room Plant Biotech Building.
- Troubleshooting and repair of lighting at HPER Room 354.
- Meeting with Tennessee Associated Electric at Neyland Stadium covering potential power outages and panel board change outs.
- Programming of SCADA System for Power Quality Metering Project.
- Prepping Feeder wiring for Automatic Transfer Switch at Hesler Biology Building 2nd Floor Electric Room.
- Installation of SHUNT Trip ANSUL System Electrical Power at International House.
- Assisted AC Shop for motor installation at Thompson-Boling Arena AHU-7.
- Preliminary Planning of Mossman Engineering Building Duct Heaters Electrical Upgrades.
- Checked on all lighting at Pat Head Summitt Statue and all is working.
- Reset breakers at Lindsey Nelson baseball.
- Connecting temporary power and running generators for lighting after KUB disconnected power at the Cherokee Farms drop out area.
- Troubleshoot and restored power to lights out at G16 Parking garage.
- Repairing 2 bollard lights that are out at Brehm Animal Science Parking lot.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.

## Plumbing Shop:

- Installing new toilets in landscape trailers.
- Repaired a hot water line leaking at Plant Biotech.
- Repaired a water line leaking in the kitchen at UT Conference Center.
- Repairing a drain at Starbucks in Hodges Library.
- Repairing the Leslie at Hess Hall.

CONSTRUCTION CONTINUED ON PAGE 6

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## CONSTRUCTION CONTINUED:

- Adjusting the water temperature at Sigma Kappa Sorority.
- Restoring hot water to Alpha Delta Pi, Kappa Kappa Gamma and the men's locker room at Neyland-Thompson Sports Center.
- Unstopped floor drains at Phi Gamma Delta and Raising Cane's.
- Replaced a shower valve and repair leaking water line in Reese Hall.
- Unclogged toilet on 1st floor at Old Facilities.
- Cap water supply to East Neyland Stadium.
- Replace circulating pump at Phi Mu Sorority.
- Installed new sink and toilet at Regal Soccer.
- Repaired shower stack on 5th floor or North Carrick Hall.
- Repaired steam leak in vault behind Racheff Greenhouse.
- Replaced steam trap in Allan Jones, Nielson Physics, and Neyland-Thompson.
- Repaired steam leak at Claxton.
- Assisted contractors in vaults at Claxton Chiller Plant.
- Pump steam vaults on campus.
- Daily 1-800's.
- rooms on 3rd floor; Paint and carpet 413, 419, 420
- Baker Center: New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Biosystems Office Building: Wiring for cubicles
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; VFI winners 2022; Trash and recycling pads on Lake Ave.; Aramark assistance at several locations; Water meters for cooling water make-up
- Claxton Building: Paint 342; Remove Cabinets and door-patch and paint 425
- Communications: Weatherproof TVs on patio; Paint 81, 91, 275, 283, 420B, 343, 451J, 472
- Conference Center Building: Move State Comptroller 307; Paint and carpet 4th floor; Utility connections for leased dish machine 402A; Renovate Suite 313; Redesign suite 309
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Install dishwasher 302
- Dougherty Engineering: Paint and carpet 423
- Early Learning Center: Work on White Ave. playground
- Equity and Diversity: Install a ramp
- Facilities Services: Modifications to compressor; Reinstall wind turbine; Add grill in supply duct equipment 101
- Glazer Building: Renovation for classroom
- HPER: Paint 331, 336, 330, 351, and 360A2; Fire Alarm paging; Paint and repairs B025A; Paint and carpet 119
- Haslam Business Building: Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Switch access controls to UTPD server; Floor receptacles 201; Wall receptacles 327; Cloaking film for conference room; Add glass to doors 443, 444, 445; Remove cabinets, paint and flooring in 445; Install receptacle 443; Repaint wall in 406
- Hesler Biology: Electric work 114; Additional room exhaust 544; Rework HVAC and add mini split 234; renovate 104 and 105 for labs
- HPER: Install concrete pit 135E; Paint and floor repair B025A; Paint 335, 347, 338
- Hodges Library: Voice transmittal over Fire Alarm; Replace elevator lobby lights 3-6; Replace 6 light fixtures in Special Collections; Repair loading dock; Ceiling and light work in Comm. Closet

## Steam Plant:

- Built new emergency compressed air header.
- Changed safety relief valve on #2 boiler economizer.
- Gathered all ladders for inspection.
- Installed new 2" valve for emergency air header.
- Completed Jan. monthly logs.
- VFD on boiler feed pump #1.
- Worked on alarms for boiler #4.
- Problems with condensate level

## CONSTRUCTION SERVICES

- Allan Jones Aquatic: Add vent for Paddock evacuator
- Alpha Delta Pi: Renovate 1st floor restroom
- Andy Holt Tower: Renovate 7th and 8th floors
- Art and Architecture: Renovate 455
- Austin Peay: Paint and carpet 301E
- Ayers Hall: New work station 313
- Bailey Education: Electric A232; Remove shelving on 2nd floor; Paint and carpet A227; Paint and carpet several

CONSTRUCTION CONTINUED ON PAGE 7

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- Kingston Pike Building: Rework cubicles in 103 and 132; Access control on back door
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Raceways for wireless access points; Paint and floor work in Egypt gallery
- Middlebrook Building: Add a door with access controls to 2nd floor office suite; Raceways for wireless access points; Renovate 103-110
- Morgan Hall: Paint 104 and 308F
- Mossman Building: Access controls 221; Remove door and casework 625A; Electric work 229
- Nielsen Physics: Make 404 an office
- Panhellenic Building: POCA Renovations
- Pendergrass Library: New entry doors
- Perkins Hall: Push button locks on 5 doors in basement
- Phi Delta Theta: Install new flood lights
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Reroute sewer line; Replace grow lights 321
- Plant Science Unit (Alcoa Highway): Guardrail and ditch work on new road
- Presidential Court: Renovation for University Printing and Mail
- SERF: Utility work and drains for polisher in 309; Renovations for 106 and 108
- Sigma Chi Fraternity: Replace window and add bottle filler; Replace HVAC system
- Sorority Village: Add card reader to gate
- South College: Paint and flooring 101 and 101A
- Steam Plant: Gates and bollards
- Strong Hall: Lab renovation in 720F; Add ventilation to equipment 324
- Student Aquatic Center: Paint locker rooms 107 and 108
- Student Health: Renovate 288A and 288B for offices; ADA operator and access controls 1st floor door; Fire Alarm paging
- Student Rec: Remove wall between studio 8 and 10
- Student Services: Paint 201L, 401F, 401G, 401H; Renovate Suite 413
- Student Union: Painting in Suite 383; Hold open closers on 2 connector doors; Additional electric and lighting upgrade 383H; Electric work in 191I; Paint 1 orange wall in 371C and 371E; Move Big Orange Pantry to Smokey's Closet
- Taylor Law: Paint and carpet floors 1, 2, 3; Paint 249; Refurbish patio
- Temple Hall: Paint 2nd floor corridor; Blinds in classrooms
- Thompson-Boling Arena: Replace drain line; Repair handrails on bridge; Electric for pizza oven
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building B: Renovation 101 for sculpture studio; Anchor air tank 107
- Volunteer Hall: Paint stairways
- Volunteer Parking Garage: Repair block at water line repair
- Walters Academic: New work station A303; Renovate D205
- Zeanah Engineering: Additional electric work in wood and metal shops; Door controls and electric work 313, 315, 317; Electric and lab exhaust 402; Move lab from SERF 108 to 517; Connect CNC milling machine G117; Add a door to 210B; Electric work in G112; Door holders for 4th floor Dean's suite; Utility connections for polisher in 111; Exhaust work in 237; Modify DI water in 212
- Zeta Tau Alpha: Paint bathroom; Replace some indoor lights; Interior painting
- 1610 University Ave.: Hold open on corridor door
- 1817 Melrose Av.: Install a door between 101 and 102
- 2023 Classroom Upgrades: Renovate several classrooms on campus
- 22nd Street Duplex: Make restroom accessible

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## FACILITIES SERVICES

### **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).

To suggest an additional box location, or for more information, please contact Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu).

STOP BY FSC FOR JUST NOODZ

FOOD

TRUCK

ON FEB. 15 FROM 11A-2P



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Just Noodz pasta truck will be at the Facilities Services Complex on Wednesday, February 15 from 11a-2p.

Stop by to order lunch and support this local business. The better response we have, the more likely we are to have additional trucks visit!