

Facilities Services Weekly

April 26, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

COVID - 19 Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent COVID-19 briefing, visit <https://youtu.be/Osz7FsmpWTM>. If you missed any of the previous COVID-19 briefings, they can be found at the links located on page 5 under Communications & PR.

Concord Shuttle Update

We have received approval to resume the shuttle vans to and from the Concord lot beginning May 10. Anyone who does not have a Lot 50 parking tag will need to park at Concord and shuttle over to Facilities Services rather than parking on site. Those riding the shuttle will need to wear their masks the entire time they are in the van. We appreciate your cooperation as we begin bringing back the majority of our staff and seek to alleviate parking issues for permit holders.

KUB and FSC

For those working at FSC, starting May 7-9, KUB and Pride will be completing work from our parking lot up to Sutherland Avenue. They will keep a lane open for our folks who work weekends to get in and out of the Complex. On May 10-14, they'll begin the boring pit project that will take a few of our parking spots. If you have questions, you can direct those to Sam Ledford or Candis Sheehan.

Need to Talk? Resources for Staff

With all that's happening nationally and locally, you may be needing to talk to someone to process through how you're feeling. UT has opportunities for staff to talk with someone confidentially either in-person on April 26 or 27 or via TeleHealth April 23, 25 and/or 27. This past year was really hard, and there are still some really hard things happening around us. We don't always know how to process current events in addition to our own daily stress. Please take advantage of the opportunity to talk to someone if you are at all interested. There are dates, times, and additional resources listed on the flyer at the end of the newsletter to help you if you're struggling or distressed and don't know where to start. Keep this flyer handy or take a screenshot in case you or someone you work with needs this information in the future.

Helpful Hints from the Haberdasher

Elliott's Boots on Western Ave has reopened! The laundry business next door suffered a fire which caused Elliott's to suffer some smoke & water damage and had to be closed for a few weeks. The mess is now cleaned up and they are open as of Wednesday (3/31). Now that the main store has reopened, please be advised: VOUCHERS ARE NOW ONLY VALID AT THE WESTERN AVE STORE.

FACILITIES OPERATIONS

Building Services:

- Haslam Music: All elevator tracks have been scrubbed and detailed, bathroom base boards on 1st and 2nd floors have been scrubbed to remove black marks. 2nd floor music suite has been shampooed, also music break room has been high sped with red pad to bring shine back. Ground floor classroom 009 has been high sped also.
- CBT: Lab theater bathrooms have been scrubbed of all hard water stains
- Neyland Stadium: 1st and Ground floor concord bathrooms have been detailed cleaned for upcoming Orange and White game.
- McClung: 12th floor bathrooms have been scrubbed out with orbital machine and detailed. Outside windows on CBT side have been cleaned with soft water tool up too 2nd floor.
- A&A: 3rd floor classroom 329 has been cleaned after water leak and floor was blown, 1st floor classroom 103 carpet has been cleaned with I-Capsule machine, 2nd floor Art suite has been carpet cleaned with clipper machine.
- Telephone Services: Floor work continues with rooms B007 and B008.
- Walters Academic: 4th, 3rd and 2nd floors were scrubbed.
- Ayres Hall: the 1st, 3rd and 4th floors were scrubbed.
- Dabney Buehler: The 5th, 4th, 3rd and 2nd floors were scrubbed this week.

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FS WEEKLY CONTINUED:

Landscape Services:

- Orange and White Game: Pre/post event support
- Campus wide: Maintenance pruning of campus trees
- Pedestrian Mall Expansion (phase II): Review irrigation plans for bid (cont)
- Student Aquatic Center: Assist with excavation for installation of new steam distribution condensate line (cont)
- Pressurize and test irrigation systems (cont)
- Campus wide: Spring maintenance pruning to younger trees (cont)
- Refurbished sculptures: Excavation for sculpture pads at McClung Museum and Hopecote (cont)
- Panhellenic Monument project: Support site modifications at the Pedestrian Mall for project construction and order plants for landscape improvements (cont.)
- Engineering Wind Tunnel project: Provide excavation for electrical service upgrades and driveway modifications (cont.)
- Mulch installation in landscape beds campus wide (cont.)
- First Impression Projects: Plant installation for landscape improvements at McCord Hall and McClung Museum (cont.)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Apprentice program development (cont.)
- Hiring to fill vacant positions

Sanitation Safety:

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

ENERGY MANAGEMENT

UT Office of Sustainability/Recycling:

Recycling Totals for April 18 to April 24:

- Bottles/Cans: 5,840
- Paper: 3,120 lbs.

- Cardboard: 4,380 lbs.
- Manure: 5,860 lbs.
- Food: 6,953 lbs.
- Total: 26,153 lbs. / 13.08 tons
- Pallets: 45

Recycling Totals for Fiscal Year 20:

- Bottles/Cans: 153,140 lbs. / 76.57 tons
- Paper: 222,100 lbs. / 111 tons
- Cardboard: 395,540 lbs. / 197.77 tons
- Manure Compost: 372,400 lbs. / 186.20 tons
- Food Compost: 378,789 lbs. / 189.39 tons
- Total: 1,521,869 lbs. / 760.93 tons
- 4/20/21- The 2021 Environmental Leadership awards were jointly hosted by the Committee on the Campus Environment (CCE) and the Office of Sustainability via zoom, where eight awards were given out after an update on campus sustainability initiatives was provided by UT Sustainability Manager and CCE Co-Chair Jay Price. For more information, check out our website. Here are the winners:
- Student Environmental Leadership Award—Academics, Trystan Bordeau, senior in geology and environmental studies
- Student Environmental Leadership Award—Engagement, Rachel Stewart, sophomore, environmental justice in Central Asia with a minor in nuclear decommissioning and environmental management
- Faculty Environmental Leadership Award, David Keffer, Professor of Materials Science and Engineering
- Staff Environmental Leadership Award, Wayne Mason, Compost Operations Specialist, Office of Sustainability
- Community Member Environmental Leadership Award, David Bolt, founder, Sustainable Future Center
- Special Recognition Award, Eco To-Go Reusable Container program—a project led by VolDining and the Office of Sustainability
- John Nolt Lifetime Achievement in Environmental Leadership Award, David Greene, Research Professor of Civil and Environmental Engineering
- 4/22/21 - Hosted virtual Sustainability Symposium showcasing student sustainability projects and art gallery.

ENERGY MANAGEMENT CONTINUED ON PAGE 3

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ENERGY MANAGEMENT CONTINUED:

- 4/22/21 - Earth Day Grab and Grow Event - Distributed 250 terra cotta pots of soil and seed bombs
- 4/23/21- Recycling Warehouse Workday-Four volunteers volunteered for two hours each. They sorted batteries and cleaned and stickered recycling bins for off campus housing.
- 4/23/21 and 4/24/21 Set up and collected recycling and compost for Orange and White Game.

ZONE MAINTENANCE

Zone 1:

- Staying ahead of work orders as they start coming in for the end of the year.
- We have several plumbing repairs scheduled for the week of the May 9th.

Zone 2:

- Finishing up the cooling towers.
- We have been installing the elevator address placards.
- We have been working on the water intrusion plans for the State.
- We also have been answering calls and completing work orders.

Zone 3:

- Baker Center: Equipment checks, repaired lighting on third floor, daily walk throughs and general maintenance.
- International House: Equipment checks, lighting repair on first floor, daily walk throughs and general maintenance.
- VolShop: PM checks.
- Dunford Hall: Equipment checks, replaced paper towel dispenser on third floor men's restroom, daily walk throughs and general maintenance.
- Henson Hall: Equipment checks, replaced ceiling tiles in room 301, daily walk throughs and general maintenance.
- Hodges: Cleaning the cooling tower.
- SMC: Cleaning of induction units in SMC 2nd floor, repairing lighting fixtures in SMC on 7th, 6th, and 4th floors. We attended training in lighting fixture replacement in Haslam. Routine check of generator

status and overall condition. Routine maintenance in chiller and pump rooms, SMC and Haslam building.

- Hodges Library: Cleaning cooling towers and general maintenance.
- Melrose Hall: General maintenance
- Conference Center: Daily walk through, daily checks & logging equipment, daily building lock down, generator inspection & test run, trash removal, elevator track cleaning, restroom checks, outside clean up, air handler inspection, mechanical room cleaning and opening & closing building for weekend for 4th floor event.

Zone 4:

- Repaired rotary oven at PCB.
- Repaired and replaced ceiling tiles in all buildings.
- Worked on the dish machine at the Culinary Institute.
- Worked on wok at Student Union.
- Worked on three base sink at Stokely Hall.
- Replaced ballasts and cooler door gaskets at Hodges Library.

Zone 5:

- At Neyland Stadium, we prepared the stadium for Orange & White game and assisted Plumbing Shop on steam leak.
- At Football Complex, we checked and adjusted chemicals in pools.
- At Allan Jones, we checked and adjusted chemicals in pools.
- At Lindsey Nelson Stadium, we checked and made repairs after Vanderbilt.
- At Sherri Parker Lee Stadium, we checked and made repairs ahead of Georgia.
- Throughout the zone, we conducted general building maintenance.

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Coder initiative.
- Unlock doors.
- Air filter changing zone wide.
- Continue Zone 6 tower cleaning initiative.
- General led lighting project.
- Continue Water Intrusion Plan.

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ZONE MAINTENANCE CONTINUED:

Zone 7:

- AMB: General maintenance, daily inspections, dealing with hot water in domestic water line, setup stage and lighting.
- Ferris Hall: Conducted daily walk throughs and weekly walk through. Serviced AHUs.
- Perkins Hall: Conducted daily walk throughs and weekly walk through. Serviced AHUs.
- Dougherty: Replaced lab faucet put on a hose bib changed out two flush valves.
- Min Kao: Working on restrooms, changing ceiling tile and working on coils.
- Tickle Engineering: General maintenance, building rounds.
- SERF: Changed filters, cleaned up machine rooms, assisted EHS with fire drills and assisted training staff with training video.
- Nuclear Engineering: Checked and maintained equipment rooms as well as restrooms and public areas, replaced ceiling tiles, assisted in fire drill.
- Jessie Harris: Replaced motor on classroom exhaust, weekly building check, daily equipment check, assisted plumbers looking for water leak, replaced broken glass in office, cleaned out elevator tracks and Archibus equipment check.
- Fiber & Composites: Cleaned out elevator tracks, weekly building check, daily equipment check, Archibus equipment check.
- Senter Hall: Weekly building check, daily equipment check, Archibus equipment check.

Zone 8:

- We will be working on cleaning our outside condensing units not that all of our cooling towers are finished.
- We will continue to work with other shops in trying to resolve our outdoor lighting issues at the Plant Biotech building.
- We are trying to close out many of our left over Archibus work requests as the end of the fiscal year draws nearer.
- Our LED lighting upgrade continues at the Plant Biotech Building.

Zone 9:

- We will be renting a lift from Skyworks for lighting work at the Facilities Services Complex.

- We will continue with our LED lighting upgrades in the Zone.
- We will focus on our monthly Archibus work request this week before the May PM requests are issued.

ZM Specialties:

- Conducted first round of ion counts in ventilation system at Student Health Center
- Reset old handicap operator at Burchfiel
- Changed door operator motors at Stokely and Dogwood Halls
- Replaced door pivots at Vol Hall
- Welded custom brackets for Zone 7
- Moved track lift to Tennis stadium, CRC Material Science, and JIAM
- Provided scissor lift for Chancellor's Honors Banquet and Kingston Pike building
- Transported supplies from Fleming to Concord
- Working on room pressures at JARTU and completed balancing at Black Cultural Center
- Assisting contractor at Third Creek Building with room pressure issues
- Corrected equipment records for 11th Street Garage, Panhellenic
- Created QR codes for Blount Hall and Panhellenic
- Photographed and added new packaged unit heat pumps to UT Drive Building B equipment inventory
- Attached QR codes to air handlers at Ayres Hall with Zone 6

Lock & Key Services:

- Hoskins Library – install cabinet locks.
- Dunford Hall – rekey locks.
- Student Aquatic Center – repair lock.
- Facilities Services – Electric Shop/set up padlocks.
- UTK Dining – setting up cores.
- On Campus – assisting as needed.
- Front Office – processing key request, open for key pickup and drop off.
- University Housing – recores and repairs, assisting as needed.

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FS WEEKLY CONTINUED:

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to sjones80@utk.edu or via text at 865-771-1531.
- Most recent COVID-19 briefing links:
- Briefing #36: <https://youtu.be/ftYmWFcScXo>
- Briefing #37: <https://youtu.be/FkFPSrTiAZg>
- Briefing #38: <https://youtu.be/eKCa5QNbEhk>
- Briefing #39: <https://youtu.be/osz7FsmpWTM>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Upcoming Training:

- **Concur Travel Training Sessions** - Two sessions are currently scheduled – one on April 28 at 10am and one on May 4 at 2:30pm. Both are scheduled for an hour and a half. Becky Walker of Shared Services will cover updates to Concur and how to set up a travel profile during this Zoom training. This training is required for anyone who might travel for work. If you can at all, please attend one of these two sessions as these are geared toward Facilities Services. If Rebecca doesn't have your name or the names of those on your team who may travel (or you aren't sure if she does), send her an email to make sure everyone has what they need to attend.
- **APPA P2P** - This will take place Wednesday, April 28 at 10am. P2P will consist of 5 total sessions each lasting 4 to 6 hours. All sessions start at 9:30am. Our goal is to have everyone walk away from this program with their CERP credentials. P2P is a really good way to walk away with a foundational knowledge of how Facilities Services operates beyond your individual unit. Participants will receive 20 hours of HR 128 credit hours.
- **FS Mini Train** - The most recent FS Mini Train can be found on our FS YouTube page at <https://www.youtube.com/channel/UCXKOW5Lbel8ouQBoYNvF5fQ!>

Training News:

- **Career Development Fund** - This program provides non-exempt staff and faculty the opportunity to

receive up to \$150 per recipient during each fiscal year toward career development training. You can submit an application to the Career Development Fund for approval. It's a really good opportunity to participate in training more geared toward your specific career and have that be paid for by this fund. Funding for this program is received by contributions through Big Orange Family and other similar campaigns. You can even use this fund to pay for the CAP exam which is not typically funded by the department. The one caveat is that your application must be in three weeks prior to your event.

- The 2021 Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Your course assignments are all the same as they were for 2020, but instead of having each course assigned to you individually, you will have a training curriculum assigned. When you look at your transcript in K@TE, you'll see something like "Facilities Services: Training Group 1 – Office Staff" but it'll be specific to the group you're actually in. Just like you did with the campus compliance training, you'll open the curriculum and then complete each course inside the curriculum. You'll reach 100% completion when you complete every course within the curriculum.
- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.

IT Support and Maintenance:

- Teletime Payroll System Upgrade

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COMM & INFO CONTINUED:

- Lighting Computer for Plant Biotech
- EOC Assistance
- ZOOM and Conference Room Assistance
- Conference Room Upgrade
- New User Setups
- Irrigation Software Installation Assistance

UTILITIES SERVICES

A/C Services:

- Repairing both chillers at Humanities.
- Checked and adjusted heating water boiler at the Conference Center.
- Repaired leak on steam reheat coil in AHU 4 at JARTU.
- Replaced gearbox in No. 1 cooling tower at SMC.
- Replaced compressor in AC unit serving POD store at Vol Hall.
- Rebuild both heating water pumps at Pratt.
- Repair WSHP for room 420 at Fred Brown.
- Install isolation valves in heating water system at Dabney Buehler.
- Replace leaving chilled water thermistor in Carrier chiller.
- Repair AC unit for cold tub at Jones Aquatic.
- Install new isolation valves on chilled/heating water systems in NW mechanical room at Thompson Boling Arena.
- Start up new AC system serving electrical equipment room at Neyland Stadium.
- Repair Daikin unit serving Ion beam lab at Senter.
- Repair boiler for heating water system at Frieson Black Cultural Center.
- Replaced VAV pneumatic actuators serving rooms 240B & 240C. Also checked the operations of the remaining VAVs in the 240 area at College of Nursing.
- Remotely involved in troubleshooting and come up with a temporary solution to Vivarium Lab 351B over heating at Mossman. Also found 1/3rd of the third floor not communicating back to the Building Automation System at Mossman.
- Re-established communications with the third floor at Mossman.
- Replaced bad actuator in Lab 351B at Mossman.
- Setup new hood valve in room 328 at Science Engineering.
- Assisted A\C mechanics with cooling issues at Reese Chiller Building and also the ground floor area at Fred Brown
- Rotated lead chillers at JIAM. The previous lead chiller had problems and is being worked on.
- Replace fire damper actuator on the 6th floor at Fred Brown.
- Rotated heating pumps due to flow issues at North end of Neyland Stadium.
- Completed repairing chiller control issues at Andy Holt Chiller Building.
- Followed up on the work that was done in the 240 areas at Nursing.
- Met with Johnson Control contractor to look the monitoring displays located at the front entrance at JIAM. They were not displaying any values. It was determined one of them is bad and they are looking to replace it.
- The Process Chilled System at SERF went into alarm and was reset.
- Added cooling tower cleaner to Hesler #1.

Electrical Services:

Security/Fire Alarm Group:

- Fire alarm/panel trouble and repairs Laurel Hall Apartments, North Carrick, UTPD, Walters Life Science, Mossman, Fred Brown, TBA, Zeta Tau Alpha, Robinson Hall, and JARTU.
- Assisted MASCO with Monthly and Yearly pump tests on Campus.
- Disabled and Enabled smoke detectors for AC shop at Humanities.
- Met with Ed Householder for Campus Fire Alarm Upgrades.
- Disabled and Enabled devices for the Plumbing shop at Walters Life Science.
- Fire drills at Alumni, Austin Peay, Dougherty, Min Kao, Dabney, S&E, South College, Burchfiel, Nielson Physics, Ayres Hall, and Fraternity Park.
- Repaired door contacts on east side of Middlebrook Pike Building.

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- Changed batteries in the LSP's at HPER.
- Checking doors on 3rd floor main entrance at Science and Engineering.
- Program and test new panic buttons in suite 246 and 261 at Haslam Business.
- Repaired panic button issues at Thornton Athletics.

High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Weekly Zoom Meetings.
- Reading meters on Campus.
- Transformer List-Checking and documenting information on old and newer ones per circuits on Campus.
- Checking the buildings, generators, equipment and cleaning filters at Main and Laurel Substations.
- Meeting to discuss additions of 2 pole lights up to the emergency entrance at the Vet School.
- Meeting with stage crew, audio and lights to discuss plans for graduation at Neyland Stadium.
- Finished checking and repairing field lights for the Orange and White game at Neyland Stadium.
- Hooked up TV trailer for game on Wednesday at Lindsey Nelson Baseball.
- Prep work and performed outage at the Wind Tunnel.
- Checking repairs at ESF Engineering.
- Reset controller at traffic light UTKL#3 at Volunteer and Lake Loudoun.
- Reset controller at traffic light UTK#4 at Chamique Holdsclaw and Lake Loudoun.
- Installed new LED on fixture that was out on pedestrian pole at 1844 Fraternity Park.
- Replaced 2 walkway pole lights with new LED at Pedestrian Mall.

Secondary Electrical:

- Lutron controls follow up at Mossman.
- Replacing rec/plugs for lights at North Greenhouse.
- Plumbing support for water fountains at Ayres Hall.
- Repaired PTAC in room 202 at Old Facilities Services.
- HVAC support-rewired chilled water pump at Walters Life Science.
- Replaced automatic transfer switch at Gate 15 Neyland

Stadium.

- Repairing fume hood EF28 in room 302 at Dabney Buehler.
- Installed new motor at Student Aquatic Center.
- Swapped condensate motor pump bucket at Steam Plant.
- UPS removal. Replaced with new 75KVA XMR at Haslam Business.
- HVAC support to connect new equipment in West Skybox Neyland Stadium.
- Programmed Lutron lights on 1st-3rd floors at Haslam Music.
- Connected VFD for pool operation at Alan Jones.
- Replaced damaged meter for incoming 13.2 KV SWG at North and South Carrick.
- Reprogrammed Lutron for outdoor lights at FSC.
- Troubleshooting squared light controller at Plant Biotech.

Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Wastewater testing on Campus.
- Installing new water pumps at Walters Life.
- Repairing new condensate lines in yard at Aquatic Center.
- Repaired steam leak at East Neyland Stadium.
- Hard water testing on Campus.
- Replaced steam regulator at McCord Hall.
- Rodded grease trap at A&A.
- Repaired drain leak at cast iron pipe at Walters Life.
- Installed bottle fillers on Campus.
- Repaired PVI at Fred Brown.
- Repaired water line at Jessie Harris.
- Checked on water temp at Alumni.

Steam Plant:

- Replaced #2 condensate pump.
- Greased pumps.
- Started gathering material for shut down.
- Started replacing blow down line.
- Cleaned front of #5 boiler.

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CONSTRUCTION CONTINUED:

CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list; Move cabinets and remove door G002
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby
- Biosystems Engineering and Soil Science Lab: Projector screen in classroom; Directory at entrance
- Black Cultural Center: Repair lobby tiles; Repaint Director's office on 2
- Burchfiel Geography: Paint 5 offices; Paint, furniture and white board in office
- Brehm Animal Science: Cap off exhaust ducts; Cabinet work in lab
- Campus: Replace University Seals; Replace elastomeric couplings of fire pumps with metal grid couplings
- Ceramics Annex: Bars on 2 windows, Door opening buzzer
- Clarence Brown Theatre: Provide emergency locking for assembly spaces
- Classroom Renovations for Summer 2021
- Claxton Building: New signage at breezeway
- Communications: Renovate 227 and 447-offices and meeting room; Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion repairs; New fan coil units in 208, 209, 310, 314, 316, 317; Painting on 1st floor
- Conference Center Building: Paint, carpet and furniture 210; Emergency circuit for OIT
- Dabney Buehler: New fume hoods
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Add receptacles to a lab
- Dunford Hall: Paint and carpet 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304; New flooring in an office
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Remove equipment in 199; Utilities for new equipment
- Food Safety: Move fume hood from Ellington to room 10; Enclose part of room 100
- Food Science Building: Connect freezer and cooler in Pilot Plant to emergency power; Receptacle in 307
- Glazer Building: Renovate meeting room
- Greenhouse #10: Replace tile floor in 103
- Henson Hall: move card reader to 109; Electrical assessment of 109; Renovate restrooms
- Hesler Biology: Receptacles for growth chambers B006
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carper, millwork 605
- HPER: Paint 334; Renovate rooms 354 and 354A
- Intramural Fields: Seal parking lot; New pathway lighting
- JIAM: Electric work for labs G002 and G003; Electric work in 152; Add sink in 150; Add cup sink to hood in 216; Electric work in 256
- Kappa Alpha Fraternity: Painting
- McClung Museum: Wiring for new desk location in lobby
- McClung Tower: Fire Marshal POCA list
- McCord Hall: Lab renovations on 1st floor
- Melrose Hall: New blinds for reception
- Morgan Hall: Renovations per POCA; Paint corridor near 320; Renovate 201A; Paint and carpet 321C
- Mossman Building: Add door seals to darken lab; Remove shelving and sink 539B
- Neyland Thompson Sports Center: Haslam Field expansion
- Nielsen Physics: Remodel room 217 into a lab
- Nursing: Fire Marshal POCA list
- Presidential Court: Repair doors at loading dock
- SERF: Remove connecting doors and add corridor door 511; Access controls 530
- Sigma Chi Fraternity: Install sink, toilet and fire alarm device
- Sigma Kappa: Fire protection for new fryers
- Sherri Parker Stadium: Corrections for SFMO
- Student Union: Emergency locking; Shell Space Buildout; Door hold open devices for Student Engagement; New signage for ballroom; Move panic buttons on 3rd floor; Move wall mounted storage unit from 273C to 174L; Door hold open devices on breezeway doors
- Taylor Law: Receptacle for server backup
- Temple Hall: Build a wall 209
- Tickle Engineering: Replace flooring in elevator
- UT Drive Services Building B: Renovation on lower level for Wind Tunnel
- UT Visitor Center: Renovation for Creamery; Receptacle in Culinary Institute

Need to Talk?

Two ways to speak confidentially about what's on your mind:

1. In-Person

Monday, April 26 from 8:00 a.m. – 5:00 p.m.

Hodges Library, Room 129

To visit Guy McGee call: Michelle Whited @ 974-4709 to schedule an appointment

Tuesday, April 27 from 8:00 a.m. – 5:00 p.m.

Student Union, Room 192

To visit Guy McGee call: Michelle Whited @ 974-4709 to schedule an appointment

OR

2. TeleHealth

Friday, April 23 from 8:00 a.m. – 5:00 p.m.

To join Marcia Walker call: Michelle Whited @ 974-4709 to schedule an appointment

Monday, April 26 from 8:00 a.m. – 5:00 p.m.

To join Peter McGourty call: Michelle Whited @ 974-4709 to schedule an appointment

Tuesday, April 27 from 8:00 a.m. – 5:00 p.m.

To join Peter McGourty call: Michelle Whited @ 974-4709 to schedule an appointment

Other Resources & Supports

✓ **Employee Assistance Program (EAP)**

The UT Employee Assistance Program (EAP) is designed to provide free, confidential assistance to help employees and their families resolve problems that influence their personal lives or job performance. Visit www.here4tn.com or call 855-437-3486 to find 24/7 support with whatever challenges may arise, including but not limited to:

- Depression, anxiety, and stress
- Family concerns
- Financial issues
- Living with chronic health conditions
- Separation and divorce
- Grief and loss
- Sleep issues
- Resilience

✓ Call the **946-CARE** (865-946-2273) for distressed faculty and staff if you need help and aren't sure where to start. UT's top priority is the safety and well-being of faculty, staff, and students. The 946-CARE program is available 24/7 to help faculty and staff maintain a secure and healthy working environment.

✓ Call the **Helen Ross McNabb COVID-19 helpline** at 855-661-9191 for free resource assistance and emotional support for individuals affected by the pandemic in East Tennessee.

✓ Call HR at 865-974-6642 or visit <https://hr.utk.edu/important-resources/> for a list of **food banks and other resources** in East Tennessee.

On-Site Parking Information:

- Visitor parking is available in the Vol Hall Garage, 1545 White Ave. \$1 per half hour.
- If you have a parking tag and an orange dot permit, you can park in any unreserved staff lot.