

# Facilities Services Weekly

July 6, 2021

ADMINISTRATION ● FACILITIES OPERATIONS ● ENERGY MANAGEMENT ● ZONE MAINTENANCE  
ADMIN. & SUPPORT ● COMMUNICATION & INFO SERVICES ● UTILITIES ● DESIGN ● CONSTRUCTION

## Zoom Briefing Updates

Please be sure you are checking emails from Sam Ledford. To see the most recent briefing, visit <https://youtu.be/lpn8ySy6SLg> if you missed any of the previous briefings, they can be found at the links located on page 4 under Communications & PR.

## A Note from the Haberdasher

Transferring - getting your uniforms to follow you.

### Employee/Supervisor Part:

- Call or email Jim Tolbert at: 4-2347 or [jtolber3@utk.edu](mailto:jtolber3@utk.edu) to let him know where the uniforms need to be delivered going forward.
- Jim will provide you with the delivery stop number (for example: M518)

### Jim's Part:

- Jim will send an email to UniFirst notifying them of the transfer.
- UniFirst will order the code tape (this is the ironed-on tag that is attached each uniform that identifies you, the delivery location & locker.
- UniFirst will let Jim know when the tape is ready.
- Jim will instruct you or your supervisor to tag & bag ONLY ONE WEEK'S WORTH OF UNIFORMS with a tag that says "RETAG FOR DELIVERY TO M5XX (use the number Jim gave you in place of the X's). No need to fill out the tag with anything else, it's already on the code tape.

You will then place the one weeks' worth of uniforms in the short MENDING BIN

Once those uniforms come back at the correct location you can tag & bag the remaining uniforms and place them in the short MENDING BIN

NOTE: Until uniforms are retagged, they will continue to be delivered to the old location and the employee will always be short that number of uniforms at their new location.

## ADMINISTRATION

### Special Projects:

- Projects for Zone Maintenance.
- Departmental polo shirt order.
- July departmental food distribution.
- PMs for Building Services.
- Thank you cards for golf tournament sponsors.

## FACILITIES OPERATIONS

### Building Services:

- Haslam Music Building: We have cleaned all desks brought in this week. All rooms have been cleaned
- and microbial sprayed. Outside windows on 1st floor volunteer side have been cleaned. All gum was removed from desktops inside the Recital Hall. Stage floor was burnished, and tape residue was cleaned off door thresholds. Ground floor bathrooms have been detail cleaned with low speed and orbital machine.
- Clarence Brown & Carousel Theatre: Main seating areas in lab theater were carpet cleaned, main seating area in CBT have had all the carpet shampooed and seats detailed to remove stickers/gum. Carousel theater has had a detail clean. Both bathrooms and shower areas have been orbited. Main seating area was swept and mopped. Outside doors dusted of all spiderwebs. New wax floor in green room has been burnished for the first time.
- Humanities: Carpets have been cleaned in rooms

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## **FS WEEKLY CONTINUED:**

- 104, 105 and 106. Both main staircases have been top scrubbed on each landing to remove deep scuffs and marks.
- Art & Architecture: Rooms 455, 449, 419, 425 and 431 have been detail cleaned and burnished. All windows and blinds were dusted off and cleaned. First floor rugs have been cleaned and hung out to dry in dock area. Office 217A has been carpet cleaned and detailed for new Dean moving in next week.
- McClung Tower: 12th floor conference room has been top scrubbed to remove black marks and to bring back shine. The main hall on 12th floor has also been carpet cleaned. Bathrooms on 11 and 3 have been detailed and scrubbed. Also, the floors on 4, 5 and 6 have been burnished.
- 1610 University Avenue: Orbiting restrooms.
- 1525 University Avenue: Orbiting restrooms and cleaning the carpet.
- We are continuing to microbial spray the different buildings on campus.
- Austin Peay: Deep cleaning classrooms and conference rooms then microbial spraying them.
- Dabney: Deep cleaned and sprayed bathrooms, classrooms and conference rooms.
- Hesler: Scrubbed three lab floors.
- Ayres Hall: Scrubbed floors.
- Walters Academic: Detail cleaning classrooms and offices.
- Haslam Business, Hodges Library and SMC: Conducted carpet work.
- Hodges Library: Cleaned windows and removed cobwebs.
- Hesler: Extracted water from a steam pipe rupture.
- Facilities Services: Cleaned windows.

## **Landscape Services:**

- Gate 21: Begin steam reroute from Alumni Memorial bldg to Phillip Fulmer Way
- New Dining: Take over landscape maintenance from general contractor effective July 1
- Humanities Event Lawn: Sod repair for OIT to repair communication duct bank (on-going)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings

- Sutherland Intramural Complex: Excavate and in-fill two sinkholes in parking lot
- C-7 Lot (Terrace Ave): Excavate and in-fill two sinkholes in parking lot
- Fleming Warehouse: Clean-up of vegetation and prep for life safety improvements (cont)
- Lot S-7: Excavation for EV charging station
- Campus wide irrigation system monitoring and repairs (on-going)
- Concord Street Site: Demolition of select buildings (cont)
- Turf Mgr Search: On-going
- Campus wide: Maintenance pruning to younger trees (on-going)
- Career Path Project: Making final adjustments to coordinate with new job family classifications before sending to HR for review (cont.)
- Apprentice program development (cont.)
- Recruiting to fill vacant positions

## **Sanitation Safety:**

- Worked on monthly building interior PMs.
- Worked on bi-annual building exterior PMs.
- Completed on-demand Pest Control work requests.

## **ENERGY MANAGEMENT**

### **UT Office of Sustainability/Recycling:**

#### **Recycling Totals for June 28 to July 4:**

- Bottles/Cans: 3,220 lbs.
- Paper: 13,440 lbs.
- Cardboard: 7,100 lbs.
- Manure: 11,470 lbs.
- Food: 5,854 lbs.
- Total: 41,084 lbs. / 20.54 tons

#### **Recycling Totals for Fiscal Year 22:**

- Bottles/Cans: 3,220 lbs. / 1.61 tons
- Paper: 13,440 lbs. / 6.72 tons
- Cardboard: 7,100 lbs. / 3.55 tons
- Manure: 11,470 lbs. / 5.74 tons
- Food Waste: 5,854 lbs. / 2.93 tons
- Total: 41,084 lbs. / 20.54 tons

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## FS WEEKLY CONTINUED:

### **ZONE MAINTENANCE**

#### Zone 1:

- Repairs to the restroom walls in the new residence halls will start this week.
- Over the weekend, we shocked the pool water at the Student Aquatic Center.
- We are still doing room to room checks in the residence halls.

#### Zone 2:

- The ongoing roof repair at the street machine room for Communications and the roof repair at Claxton are the main things that are happening in Zone 2.
- We are cleaning the fountains at Clarence Brown Theatre and McClung Tower Plaza.
- We are completing work orders and all duties that arise.

#### Zone 3:

- Hoskins Library: Replacing ceiling tiles in Air Force ROTC offices. Continuation of collection of data for the QR coding project for Zone 3.
- Taylor Law: Changing filter in all fan coil units.
- Panhellenic: Cleaning coils on roof top units.
- Hodges Library: Replaced wax ring in the women's restroom on the sixth floor. We repaired a light on the second floor. Conducting general maintenance.
- Melrose Hall: Cleaned all filters in window units, put flush kit toilet on 3rd floor restroom and conducted general maintenance.
- Blount Hall: Daily walk throughs, generator tests, cleaned exhaust fan and repaired motor on exhaust fan.
- UTPD: Daily walk through, generator tests and checked inventory.
- Conference Center: Opened building, unlocked doors daily, turned on lighting, chiller and boiler logs, mechanical room checks, building walk throughs, Archibus logs, generator tests, AHU inspection, trash removal in elevator tracks, assisted with basement restroom issue and replaced ceiling tiles.
- Haslam Business: Generator run test, reset and bolted outside plaza furniture, fulfilling work orders and general maintenance.
- Baker Center: General maintenance.

- International House: General maintenance.
- Vol Shop: PM checks.
- Greve Hall: General maintenance.
- Tyson House: General maintenance.
- Dunford Hall: General maintenance.
- Henson Hall: General maintenance.
- SMC: Corrective maintenance and cleaning of induction units, repaired leaking induction units, ceiling tile replacement, light fixture repair and plumbing fixture repair. We cleaned elevator tracks and conducted mold inspection.

#### Zone 4:

- Repaired the grease pump in the Steak n' Shake at the Student Union.
- Calibrated the range and fixed door closers at Stokely.
- Replaced broken and missing slats on the dish conveyor in Anderson Training Complex.
- Repaired the exhaust fan and fixed hot boxes at Volunteer Hall.
- Repaired walk in freezer and installed new hand sprayer at the Cumberland Food Court.
- Made adjustments on a toaster at Haslam Business.

#### Zone 5:

- At Neyland Stadium, we checked and made repairs as needed, changed filters in Aeon unit on 7th floor roof.
- At Anderson Training Complex, we checked and adjusted chemicals in pools.
- At Allan Jones Aquatic, we checked and adjusted chemicals in pools and worked on Co2 system.
- At Lindsey Nelson Stadium, we checked and made repairs.
- At Regal Soccer, we checked and made repairs after camps.
- At Auxiliary Services, we changed charcoal filters.
- Throughout the zone, we conducted general maintenance.

#### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Continue QR Coder initiative.
- Unlock doors.
- Air filter changing zone wide.

**ZONE MAINTENANCE CONTINUED ON PAGE 4**

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## ZONE MAINTENANCE CONTINUED:

- Hesler pipe failure flood.
- General LED lighting project.

### Zone 7:

- Alumni Memorial Building: General maintenance, finished up PMs, replaced belt on exhaust fan on the roof, adjust light switch in restroom on the first floor, cleaning the machine room on ground floor and replaced filters in VAV boxes.
- Tickle Engineering: General maintenance, rounds in the building and replacing lights.
- Jessie Harris: Cleaned elevator tracks, conducted weekly building check and daily equipment checks.
- Senter Hall: Weekly building check and daily equipment checks.
- Fiber & Composites: Weekly building check, Daily equipment checks and cleaned elevator tracks.
- Ferris Hall: Conducted daily walk throughs and our weekly walk through. In room 334, we fixed a fan coil leak. We repaired leaking AHU causing ceiling leak in room 504.
- Perkins Hall: Conducted daily walk throughs and our weekly walk through. In room 206, we fixed the A/C unit that was not cooling. Assisted testing of new emergency lighting in building.
- SERF : General maintenance, taking care of calls as they come in.
- Min Kao: Working on lights, working on penthouse and doing building checks.

### Zone 8:

- One-Call has recently been busy with leaks at Hesler and Vol Hall.
- Our LED lighting project continues at the Plant Biotech building.
- We have had issues recently with our chilled water loop in several of our buildings that we are working to resolve.
- Several air flow problems have been causing issues at the JARTU building.

### Zone 9:

- We are replacing Lutron switches as part of our LED lighting project at the Glazer building in Oak Ridge.
- Our Archibus work requests for the month of July will be an area of focus this week.
- We had another RTU at Glazer go down this past week.

## Lock & Key Services:

- Haslam – Repaired lock file cabinet.
- Racheff GH – Installed protective latch protectors exits.
- HPER – Key broke wall safe.
- Vol Hall- Rekeying all suite doors.
- Zeanah Engineering – Setting up cores, entering data.
- West Campus Dining – Setting up cores.
- On Campus – Assisting as needed.
- Front office – Processing key request, key pickup & drop off.
- University Housing – Many recores & repairs, assisting as needed.

## COMMUNICATIONS & INFO SERVICES

### Communications & Public Relations:

- Don't forget to send work team photos to Sam whenever you have them. Send them to [sjones80@utk.edu](mailto:sjones80@utk.edu) or via text at 865-771-1531.
- Most recent zoom briefing links:
- Briefing #36: <https://youtu.be/ftYmWFcScXo>
- Briefing #37: <https://youtu.be/FkFPSStiAZg>
- Briefing #38: <https://youtu.be/eKCa5QNbEhk>
- Briefing #39: <https://youtu.be/osz7FsmpWTM>
- Briefing #40: <https://youtu.be/9GTofz9YRG4>
- Briefing #41: <https://youtu.be/GJ3AHGLOfkY>
- Briefing #42: <https://youtu.be/lpn8ySy6SLg>
- Be sure to check any emails from Sam Ledford concerning COVID-19 updates.
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](http://tiny.utk.edu/fscommentbox).

### Employee Training & Development:

#### Upcoming Training:

- **FS Mini Train** - Once upon a time, the ability to type without looking at the keyboard was a skill only certain people needed – usually those working in the administration industry. But times have changed, and today you would be hard-pressed to find a worker in any industry who couldn't benefit from learning to “touch type”. Not only can it substantially decrease the amount of time spent in front of a computer, but it can reduce the

COMM & INFO CONTINUED ON PAGE 5



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## COMM & INFO CONTINUED:

effort it takes to get your thoughts from your head and onto the screen. Visit [https://youtu.be/31\\_OMH3GNgs](https://youtu.be/31_OMH3GNgs) to view Part 1 or visit <https://youtu.be/osGeUmikb6M> to watch Part 2 of this two-part series on Touch Typing, and when you're ready, the Training Team is accepting all challengers!\*

(\*Tiny trophy not included.)

- Lift Operator training will take place this Thursday at 7:30a and 1:00p at the Concord Lot for those who are registered to participate.

### Training News:

- We have 5 new employees in New Employee Orientation this week. If you see them around, day hello and make them feel like a welcome member of the Facilities Services family!
- K@TE Upgrade – You'll be receiving an email from the system this week about the upcoming changes to K@TE. It will look totally different, so we wanted to give you a heads up. If you have questions, please see Rebecca, Anna or Beth on the Training team, and they'll help you through it. You may have to reacquaint yourselves with the layout for K@TE as it's quite different. The Training team does have access to the demo site, so they can walk through it with you.
- **Have you lost your badge? Need an updated picture? Contact the Training Team!** - If you lose your badge or need an updated photo, we would be more than happy to make a new badge for you. Any position changes will be communicated through Nikki and Hannah and a new badge will be created for you at that time.
- The 2021 Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!
- Your 2021 OSHA Training can be accessed at any time at <https://tennessee.csod.com/samldefault.aspx>. Sign in with your NetID and password. Then, click on "Your Transcript" and "Launch" to load the training. Your course assignments are all the same as they were for 2020, but instead of having each course assigned to you individually, you will have a training curriculum assigned. When you look at your transcript in K@TE, you'll see something like "Facilities Services: Training

Group 1 – Office Staff" but it'll be specific to the group you're actually in. Just like you did with the campus compliance training, you'll open the curriculum and then complete each course inside the curriculum. You'll reach 100% completion when you complete every course within the curriculum.

- **External Training Completions** - If you participate in any training not done through K@TE, make sure you let Training (Rebecca, Anna and/or Beth) know so they can give you proper credit for it. The university does recommend that you receive 32 hours of external training annually (HR 128). Last year, we had our highest number of staff hitting their goal for training hours, and while we don't realistically expect the same numbers as last year, we do want to see our team continue to put time and effort into receiving training for their professional and personal growth.

### IT Support and Maintenance:

- New Computer Installations
- Fiscal Year End purchases and Closings
- Conference Room Upgrade Scheduling
- Printer and Computer Troubleshooting

## UTILITIES SERVICES

### A/C Services:

- Replaced steam valve actuator for the building heat exchanger 1 at Neyland Thompson.
- Verified Phoenix control system operations on the sixth floor at Dougherty Engineering. Too cold.
- Checked Return Fan for AHU-N2 at Plant Biotech. Found a bad motor and has been forward to the appropriate crew.
- Assisted Specialty Team with air and water flow issues at JARTU.
- Repaired two air leaks on pneumatic VAV controllers on 1st floor.
- Checked exhaust fan for Arts and Architecture. Found bad bearings in fan.
- Located new Honeywell thermostat for Creamery new construction.
- Worked with fire alarm team to set up fire dampers at College of Nursing.

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## UTILITIES SERVICES CONTINUED:

- Met with Interstate Mechanical to find a location for return vents and thermostat in Room 12 remodel.
- Assisted AC shop with trouble shooting Press Box air handler at Lindsey Nelson Stadium.
- Repaired Discharge Air Temp sensor on AHU feeding room 111 at Student services.
- Checked control air pressure for Dabney Buehler.
- Verified exhaust fans and dampers at Facility Services Bldg.
- Cooling Tower testing and chemical addition on campus.
- Closed Loop testing and chemical addition on campus.
- Assisted Eaton with testing new transformer and HV cables at Zeanah Engineering.
- Installed new LED lights at gate 10 at Neyland Stadium.
- Assisted construction with new electric to charging station on campus.
- Turned lights on and off for event at Neyland Stadium.

## Secondary Electrical:

- Lutron controls follow up at Mossman.
- Replacing rec/plugs for lights at North Greenhouse.
- Cost estimate for campus metering.
- Monthly meter readings on campus.
- Water in conduit panels in mechanical room at Dougherty.
- Meter/SCADA cost estimate at Jessie Harris.
- Repairing damaged controls on roof solar panels and storage room lighting at 11th St. Parking Garage.
- Solar panel replacement at Temple Hall.
- Kitchen hoods certification repairs on Campus.
- Disconnecting and replacing circuit breaker for elevator repair at McClung Tower.
- Investigating light controls not working at the Jewel Bldg.
- Cost estimate to replace obsolete lighting control at Plant Biotech.
- Repaired lights at 1812 Fraternity Park.
- Repair Lutron lights not working on 1st floor at Anderson Training.
- Repair flag pole lights not working at Brenda Lawson.
- Program Lutron ballast in room 150 and room 130D at Baker Center.
- Repair no power to outlets in room 344 at Brehm Animal Science.
- Lower existing light fixtures at Dougherty.
- Assist AC with HVAC units at McCord and North Carrick.
- Move/add 208 V outlet at Parking services building.
- Assisted plumbing with electric for bottle filling station at HPER.
- Replaced 2 new VFDs and 2 cooling units in stainless steel enclosure at Alan Jones.
- Install/connect new steam heater at Neyland Thompson indoor practice field.
- Replace circuit breaker for A/C unit at Hess Hall.

## Electrical Services:

### Security/Fire Alarm Group:

- Fire alarm/panel trouble and repairs at Delta Zeta, Stokely Life, JARTU, Senter Hall, Hess Hall, and 1832 Fraternity Park.
- Assisted MASCO with Monthly and Yearly pump tests on Campus.
- Disabled and Enabled devices for contractors at Brenda Lawson and Neyland Stadium.
- Disabled and Enabled devices for A/C shop at A&A.
- Disabled and Enabled devices for maintenance at CBT.
- Assisted EHS with fire alarm drills at Presidential Court, Tennis, HPER, Tom Black Track, Student Health, and Thornton.
- Repaired door contacts at Claxton and Dougherty.
- Replaced maglock at rear entrance and also fixed door contact issues at Culinary.
- Assisted in rewiring the access system and Handicap door operator in room 236 at Stokely Hall.
- Replaced a faulty Cardax controller at Claxton.
- Replacing batteries at Student Services.
- Worked on door contact issues at Min Koa.

### High Voltage:

- Daily 1-800 marking.
- Pumping vaults on campus.
- Reading meters on Campus.
- Checked on lights around Campus.
- Drilled holes in electrical manhole at bridge for the contractor at Ellington.
- Set up temporary power in locker rooms for recruiting at Neyland Stadium.

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## UTILITIES SERVICES CONTINUED:

### Plumbing Shop:

- TN 1 Calls on campus.
- Pumped steam vaults on Campus.
- Wastewater testing on Campus.
- Repaired steam leak at Dabney.
- Built mount for backflow at Brehm Animal Science.
- Repaired steam leak on PVI at SERF.
- Performed maintenance on steam valves across campus.
- Replaced pump and mixing valve at Mossman.
- Installed new bottle filler at Kingston Pike Bldg.
- Repaired leaking drain in lobby at Student Rec.
- Rodded bathroom drain at the Steam Plant.
- Replaced faucets in 2nd floor bathroom.

### Steam Plant:

- Continued work on #2 boiler fresh air fan damper.
- Took turbine and #4 boiler offline for boiler inspection.
- Boiler inspection on #4 boiler.
- Closed up #4 boiler filled and started turbine and duct burner.
- Worked on several steam traps.
- Fabricated stand for steam flow transmitter.
- Pressure washed forklifts.

## CONSTRUCTION SERVICES

- Alumni Memorial Building: Fire Marshal POCA list; Move cabinets and remove door G002
- Art and Architecture: Lighting controls in 215A; Renovate Ewing Gallery
- Auxiliary Services: Electric and air for new equipment
- Ayers Hall: Install lockers in G012; Soundproof doors 208 and 247
- Bailey Education: Renovate 5th floor lobby; paint A404, A421, A224 and A111; Carpet A421
- Baker Center: Replace carpet on 3rd floor
- Burchfiel Geography: Paint 5 offices; Paint, furniture and white board in office
- Business Incubator: Paint and carpet for 117
- Campus: Replace University Seals; Replace elastomeric couplings on fire pumps with metal grid couplings; Volunteer First Impressions Contest winning projects;

- Electric for counting systems G10 and G17 garages; Pressure washing
- Ceramics Annex: Green space and waterproofing
- Classroom Renovations for Summer 2021
- Claxton Building: New signage at breezeway; Rework Dean's suite
- Communications: Paint 339; Paint and carpet 328; Minor renovations 83; Paint 230; Paint 472; Water intrusion repairs; New fan coil units in 208, 209, 310, 314, 316, 317; Painting on 1st floor; install monitor on 3rd floor; Painting Suite 202, 306, 250, 295; Move electric in 81
- Conference Center Building: Add door 311A
- Dabney Buehler: New HVAC units 550, 552, 553
- Delta Tau Delta: Repairs from vandalism
- Dougherty Engineering: Paint 210; Carpet 226, 304, 310, 312, 406, 407, 407A, 407C, 410 and 503; Fire Marshal POCA list
- Dunford Hall: Paint and carpet 2331, 2429; Paint and carpet 2332, 2333, 2424, 2425 and other misc. work; Wall repair and carpet cleaning 2304; New flooring in an office
- Equity and Diversity: Paint, flooring and some lighting throughout
- Ferris Hall: Electric and exhaust for lab 217
- Fibers and Composites: Remove equipment in 199; Utilities for new equipment
- Food Safety: Move fume hood from Ellington to room 10; Enclose part of room 100
- Glazer Building: Electric for monitors
- Golf Course: Repair washout under bridge on hole #3
- Greve Hall: Water bottle fillers 4th floor; Paint 316 and 317
- Grier Hall: Repair walls 112 & 349
- Henson Hall: Electrical assessment of 109; Carpet 403
- Hesler Biology: Emergency circuit for freezer 515
- Hodges Library: Renovate 252; Paint 552A; New lighting and painting 199A; Paint, carpet, mill work 605; Signage in Veteran's Success Center
- Hopecoat Building: Roof repair
- HPER: Paint 387; Replace shower pan on 2nd floor
- HSS: Electric work for new cubicle
- Intramural Fields: Seal parking lot; New pathway lighting; Repair sink hole in parking lot
- Jewel Building: Electric for vacuum pump

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## CONSTRUCTION CONTINUED:

- JIAM: Electric work for labs G003; Add sink in 150; Add cup sink to hood in 216
- Kingston Pike Building: Water bottle filler 136
- Magnolia Hall: Repair a wall
- McClung Tower: Fire Marshal POCA list; Flooring 214, 401, 513; Paint and flooring 701; Paint 923
- McCord Hall: Lab renovations on 1st floor; Renovate labs on ground floor
- Middlebrook Building: Add card reader to exterior door
- Morgan Hall: Renovations per POCA; Paint corridor near 320; Renovate 201A; Paint and carpet 321C; Add sliding door for 121A
- Mossman Building: Add door seals to darken lab; Remove shelving and sink 539B; Electric for -80 freezer 226
- Music Building: Clean windows
- Neyland-Thompson Sports Center: Renovations per POCA
- Nielsen Physics: Remodel room 217 into a lab; Fire Marshal POCA list; Paint and carpet 503, 504; New ceilings on 6th floor
- Nursing: Fire Marshal POCA list
- Perkins Hall: Fire Marshal POCA list
- Phi Sigma Psi: Repair roof
- Presidential Court: Electric for Package Lockers
- Racheff Greenhouse: Misc. renovations
- Robinson Hall: Replace shower pan
- Senter Hall: Laser Safety sign 104
- SERF: Remove connecting doors and add corridor door 511; Access controls 530; Electric work and compressed air 506
- Sherri Parker Stadium: Corrections for SFMO
- Stokely Hall: Replace some shower pans
- SMC: Paint several offices; Replace faucet
- Student Union: Emergency locking; Door hold open devices for Student Engagement; Move wall mounted storage unit from 273C to 174L; Door hold open devices on breezeway doors; Paint dry erase wall in 193; Move some signage; Protective screens on 2; Paint 382
- Student Services: ADA height toilet; Acoustical ceiling tiles 209
- Taylor Law: Receptacle for server backup; Replace sound panels 132, 135, 136
- Temple Hall: Build a wall 209
- Tickle Engineering: Replace flooring in elevator; Electrical disconnect for air purifier
- Tyson Alumni Center: Repair water damage
- UT Drive Services Building A: Renovations for 2nd floor offices
- UT Drive Services Building B: Renovation on lower level for Wind Tunnel
- UT Visitor Center: Renovation for Creamery
- UT Warehouse: Fire Marshal POCA list; Add water spigot; Install dock lights
- Vol Hall: Replace light fixture in lobby; Continue painting project
- 1525 University Avenue: Wellness screens
- 1610 University Avenue: Install mounting brackets for monitors
- 1817 Melrose Avenue: Carpet the stairs
- 22nd Street Duplex: Various repairs for doors and wall

## FACILITIES SERVICES Employee Comment Box Locations:

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Neyland Biology Annex near room 128
- Ellington Plant Science room 4
- SERF outside of room 426
- Former Sanitation Safety (Pest Control) Area at Facilities Services Volunteer Blvd. Location
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).



To suggest an additional box location, or for more information, please contact Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu).