

# Facilities Services Weekly

August 30, 2022

## Upcoming Retirement Parties: Steve Costner & Steve Kopp

Two of our long-time FS family members are retiring in the coming days, and we wanted to make you aware in case you'd like to wish them well. We'll celebrate Steve Costner with a retirement breakfast on Wednesday, August 31, and we'll honor Steve Kopp with a retirement breakfast on Thursday, September 1 at the Steam Plant. Both breakfasts will begin at 8am.

## FS MiniTrain: Procrastination Part 1

Starting things is hard. Buy why is it hard? Check out the first video in this new two-part Mini Train to find out why procrastination is such a universal stumbling block, and learn a couple of tips to start moving in more productive directions. Find it [here](#).

## Sign Up for Excel 101 Class - September 6 9a-11a

Our new Excel 101 class is here! Excel is a wildly useful tool, but it can be overwhelming to new users. This class will introduce the basics of using Excel, from worksheets, to columns and rows, to manipulating cells, and even the very beginning of formula usage. Contact Beth or the Training Team to sign up. The class will be held in the FSC computer lab.

## Tech Upgrades in FSC 101 & 102

We have new equipment and computers in Rooms 101 and 102 here at FSC, and anyone who hosts meetings or utilizes the tech in these rooms needs to visit with Jim McCarter or Steven Mainor for a quick training. They can also help you retrieve files from the laptops that used to be present in these rooms if needed. Stop by to see them before your next planned meeting!



## Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)		
E01-7212	HVAC Spec I		
E01-7217	Painter Asst III		

**Multiple openings for -**  
Building Technician  
Maintenance Spec II



## ADMINISTRATION

### Special Projects:

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

## BUILDING SERVICES

- Carpets were cleaned in offices 434 and 435 at Dougherty Hall
- Dougherty Hall Lab 324 was deep cleaned, floors topped scrubbed with low speed
- Dougherty Hall Lab 329 was stripped and waxed
- 5th, 4th 3rd and 2nd floors at SERF were detailed. Floor scrubber was used to mop hallways after construction was finished.
- Entrances at Ferris, Perkins SERF, and Min Kao were cleaned
- Office 217 was detailed to get ready for new occupants in Min Kao

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ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES  
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## OPERATIONS CONTINUED:

### **OPERATIONS & LANDSCAPE**

#### Landscape Services:

- Providing support in preparation for Thursday's first home game of the season
- Provided support for the Chancellor's Welcome Back Picnic
- Ayres Hill Entrance: Installation of irrigation and landscape improves
- Prep and mulch residence halls for move-in
- Inspection of trees near security cameras and lighting for conflicts
- Mobile Kitchen for football: Provide excavation support for utility connections
- Finalize Mid-year performance evaluations
- Fraternity Park Volleyball Court: Renovation (cont.)
- Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
- Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza (cont.)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

#### Sanitation Safety:

- Completed pest control requests

### **ZONE MAINTENANCE**

#### Zone 1:

- Continuing to support start of fall semester in residence halls and student life spaces

#### Zone 2:

- McClung Tower - Drained, cleaned and refilled the Bull fountain and repaired a leak in Room 1011
- Carousel Theater - filter change for stage
- Clarence Brown Theatre - Repaired 4 lights in the green room and an exit sign and light in the lab theater and installed a new motor on a fan coil unit
- Humanities - took a desk apart and installed a mount for monitors
- Temple - Replaced a motor on a dehumidifier in collections
- Andy Holt Tower - working on unit in Room 539

#### Zone 3:

- Zone 3 is repairing lighting in classrooms at Haslam Business Building

#### Zone 4:

- Repaired a wok and fryer in the Student Union Phase I
- Working on a combi-oven at the Student Union Phase II
- Replaced a walk-in fan motor and fixed a pulper at Rocky Top Dining
- Replaced all water filters at Cumberland Ave. Food Court and Anderson Training
- Repaired/completed PM on exhaust fans in Thompson Boling Arena
- Worked on air and cooler at Vol Hall

#### Zone 5:

- At Neyland Stadium, checked and made repairs as needed after the Big Orange Flush
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools,
- At East Stadium, replaced a toilet on the 4th floor
- At Lindsey Nelson Stadium, checked and made repairs after camps
- At Regal Soccer, checked and made repairs ahead of the Duke game
- Throughout the zone, conducted general building maintenance

#### Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.

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ZONE MAINTENANCE CONTINUED ON PAGE 3

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## ZONE MAINTENANCE CONTINUED:

- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

### Zone 7:

- AMB : General maintenance, working on doors and closers, clear off stage for Medal of Honor Opera, working on stage Lights, building walk through's.
- Dougherty : General maintenance, assist zone, air handler monthlies, replace light bulbs, replace batteries in sinks and urinals, replaced flush valve in urinal, repaired door lock, changed wall a/c unit filters, replaced ballast in emergency light, assist setting up dehumidifiers, find and diagnose leaks, replaced exhaust fan belt, air handler motor replacement, repair A/C airline.
- Zeanah Engineering : Daily and Weekly maintenance and up keep preformed. Assisting contractors with additional building maintenance and new in adding on additional in building structures. Monthly air handling unit filter changes and in-depth assessment of unit condition and performance. Assisting contractors as needed.
- Tickle Engineering : Daily and Weekly maintenance and up keep preformed. Changing and repairing light fixtures and bulb. Assisted AC Shop in diagnosis and repair of chiller unit for the High Bay Area.
- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Serviced AHU's.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs. Repaired lights in rooms B051, 118, and 208. Replaced ceiling tiles.
- SERF: Routine building checks, replaced exit signs, repaired leaking faucets, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear: Routine building checks, replaced broken floor tiles, replaced broken or stained ceiling tiles, replaced broken A/C window units, cleaned filters on A/C window units, assisted contractors as needed, assisted other buildings in zone as needed.
- Jessie Harris : Weekly building check, Daily equipment

check, Checked generator, Checked elevator tracks, Rebuilt toilet flush valve.

- Fiber & composites : Weekly building check, Daily equipment check, Checked elevator tracks.
- SENTER Hall : Weekly building check, Daily equipment check, Worked on grow lights in green house.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.

### Zone 8:

- We are installing new lighting in the Brehm Animal Science arena.
- We continue to prepare for Fall Semester 2022 in our buildings.
- Our monthly Archibus will be an area of focus this week.
- The One-Call team is at their busiest time of the year right now with the start of the semester.
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### Zone 9:

- We are having some humidity issues in the 1610 University Avenue building.
- We continue to work with new customers in the Middlebrook building.
- We continue to work with one of roofing contractors on leaks at the Middlebrook building.

### ZM Specialties:

- Transported lifts to various campus locations
- Repaired door operators at Dogwood, Magnolia, and Brehm Animal Science
- Replacing glass at Clement Hall and Neyland stadium skyboxes
- Monitoring data retrieval at Rocky Top Dining and Mossman vivarium
- Preparing business processes outline for Accenture workshops
- Preparing zone maintenance work order report for FY 2022

### Lock & Key Services:

- Food Science – install locks and key
- Haslam Business, Brehm, Dabney-Buehler, UT Drive Bldg. A, Jessie Harris – repair locks
- Zeanah, Bailey Education, Nursing Education – install

**ZONE MAINTENANCE CONTINUED ON PAGE 4**

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## ZONE MAINTENANCE CONTINUED:

- locks
- South Stadium – make keys for cabinets or install new
- Football – installing locks
- On Campus – assisting as needed
- Front Office – Processing many key request, key pickup and drop off
- University Housing – assisting as needed, many repairs and recores

## UT Office of Sustainability/Recycling:

### Recycling Totals for August 14 - 20

- Bottles/Cans: 0 lbs.
- Paper: 19,060 lbs.
- Cardboard: 6,300 lbs.
- Agriculture Waste: 0 lbs.
- Food: 0 lbs.
- Landscaping Waste: 0 lbs.
- Grease Water: 0 lbs.
- Total: 25,360 lbs. /12.68 tons
- Pallets: 0

### Recycling Totals for Fiscal Year 23:

- Bottles/Cans: 10,400 lbs. / 5.2 tons
- Paper: 66,660 lbs. / 33.33 tons
- Cardboard: 7,280 lbs. / 3.64 tons
- Electronics: - lbs. / - tons
- Batteries: - lbs. / - tons
- Pallets: 16,992 lbs. / 8.5 tons
- Plastic Film: - lbs. / - tons
- Scrap Metal: - lbs. / - tons
- Total: 101,332 lbs. / 50.67 tons
- Delivered 2 loads of finished compost to University-sponsored community garden in Pond Gap
- Delivered 1 load of finished compost to Organic Crops Unit
- Cardboard collection from move-out

## **COMMUNICATIONS & INFO SERVICES**

### Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@

utk.edu or 865-771-1531

- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).

## Employee Training & Development:

### Training News:

- TNAPPA will be hosting bi-monthly "roundtable" events via Zoom that will feature a presentation from one of the TNAPPA campuses, open discussion around the chosen topic, and open discussion for future topic ideas. These sessions are open to anyone in Facilities Services and will take place on September 7 at 3pm EDT and November 2 at 3pm EDT. You can register for the September roundtable [here](#), and registration for the November roundtable can be found [here](#).

- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at [ralcorn@utk.edu](mailto:ralcorn@utk.edu) should you have questions pertaining to your OSHA training.

- APPA has resumed in-person training! If you're interested, check out the link to learn more.

<https://www.appa.org/continuous-learning/aoc/>

- Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <https://hr.tennessee.edu/eod/career-development-fund/>

- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

### Information Technology:

- New Computer Setups

COMM & INFO CONTINUED ON PAGE 5

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## COMM & INFO CONTINUED:

- Game Day EOC Setup and Assistance
- New Equipment Training
- Printer Maintenance
- Cell Phone Replacement

## UTILITIES SERVICES

### A/C Services:

- Repaired faulty temp sensor in NW elevator lobby of Neyland.
- Made adjustment to control air compressor at BESS.
- Continued preparing skyboxes for upcoming football season.
- Adjusted pneumatic chilled water valve at Blount Hall.
- Began trouble shooting chiller issues at Taylor Law.
- Programmed three new controllers for East Skyboxes.
- Began reprogramming controllers for new humidifier project at Music.
- Found faulty VFD for AHU 8 at Hodges Library.
- Verified status of Exhaust fan # 5 at Brehm.
- Repaired hot water valve in room 301 D at Walter's Life.
- Repaired ice machine at Humanities.
- Installed controls on the 5th floor and made sure the units are working.
- Repaired leak at Hesler Greenhouse #145.
- Repaired cooler in Subway.
- Took open door cooler from Humanities to the shop for repair.
- Cleaning strainers on units at Alpha Delta Pi.
- Changed out ice machine at Panda Express on Cumberland Ave.
- Repaired several PTAC units at Magnolia, Geier and Greve Hall.
- Repaired Hot Tub at Anderson Training.
- Repaired dielectric unions on heat exchanger that serves the Vol Card area at Neyland Stadium.
- Repaired motor baseplate in cooling tower No. 6.
- Recovered refrigerant in chiller at North Neyland Stadium.
- Repaired motor on standby secondary chilled water pump at Reese.
- Repaired contactor in AC system at Pi Kappa Phi.
- Repairing chiller No. 2 at SERF.

### Electrical Services:

- Repaired devices and cleared alarms at Fred Brown, TBA, Laurel Hall, Massey Hall, Neyland Stadium, North

- Carrick, and Rocky Top Dining.
- Assisted Simplex with repairs at 1820 Fraternity Park.
- Disabled/Enabled devices for plumbers at Reese and Fred Brown.
- Disabled/Enabled devices for contractors at Vet School and Alpha Chi Omega.
- Assisted MASCO with daily pump tests across campus.
- Assisted with scheduled outage at G-10 Garage.
- Troubleshoot PIV at TREC.
- Adjusted door contact at Tickle.
- Addressing 24-hour door contact issues at TREC.
- Reinstall panic button at Equity and Diversity.
- Repaired low voltage issues to ELC card readers.
- Assisted fire alarm crew with fire pump running at Neyland Stadium.
- Reset LSP that was offline at Neyland Stadium.
- Repaired door strike in room 227 at Ayres Hall.
- Worked on laser beams on field at Neyland Stadium.
- Troubleshooting and repair of exterior lighting at Haslam Business.
- Troubleshooting and repair of wall outlet at SERF.
- Electrical installation of temporary chiller for Haslam Music.
- Coordination of campus event power.
- Troubleshooting and repair of lighting at Lindsay Nelson Stadium.
- Troubleshooting and repair of multiple circuits at Hodges Library.
- Troubleshooting and repair of outlets at Auxiliary Services.
- Installation of underground circuits for VIP toilet gameday power requirements.
- Troubleshooting and repair of receptacle power at Greve Hall.
- Troubleshooting and repair of lost power at camera pole at SERF gate.
- Troubleshooting and repair of electric motor at Min Kao.
- Troubleshooting and repair of lighting circuits at Hess Hall.
- Troubleshooting and repair of pool PLC cabinet at Anderson Training Center.
- Troubleshooting and repair of office furniture receptacle

UTILITIES CONTINUED ON PAGE 6

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## UTILITIES CONTINUED:

- at Baker Center.
- Troubleshooting and repair of closet light at Baker Center.
- Tracing out issues with south side lights that are out at the G-11 parking garage bridge.
- Connecting Mark Paker trailer and production truck at Lindsey Nelson Baseball.
- Assisting Plumbing shop with grinder power issues for the sewer at Plant Biotech.
- Met with Athletics and TA at Neyland for the One-year warranty meeting for the field lights.
- Pulled wires from transformer to panels to prepare for outage to connect the Mobile Kitchen.
- Performed outage to connect power for the mobile kitchen.
- Prepared and performed an outage for the emergency light test at Neyland Stadium.
- Assisting electrical contractors with access to pull new wires to the lights to repair some faulty wiring at JW Mall Extension Phase II.
- Prepared for outage to connect temporary chiller power at Music.
- Met with a Golf facilities to discuss new location of maintenance trailer and power and water locations.
- Had 2nd outage to complete the power installation at the Mobile Kitchen.
- Had electrical owner training on new equipment at Neyland Stadium.
- Met onsite at gate 21A for location and power needs for the toilet trailers.
- Onsite meeting to go over plans to turn off and remove power to Nursing.
- Plants to power toilet trailers on campus for football games.
- Met TA to talk about new power disconnects for Bandit lighting at Neyland Stadium.
- Assisted contractors with power issue to CS sidewalk pole light with camera at SERF.
- Troubleshooting issues with power to cooler at TBA.
- Performed maintenance on substations.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.

- Checking campus lighting.

## Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Repaired steam regulator at TBA.
- Welded spool pieces for A/C shop.
- Repaired steam leak at TBA tunnel.
- Repaired steam leak at Presidential Court.
- Cleaned the road for Chamique Holdsclaw Drive.
- Repaired leaking water heater at 11th Street Garage.
- Repaired broken flanges on toilet at Hess Hall.
- Repaired leaking drain in Mossman.
- Repaired toilet at Clement Hall.
- Repaired leak in dining room ceiling at Zeta Tau Alpha.
- Unstopped drain in 1st floor restroom at HPER.
- Repaired sink in Morgan Hall and Anderson Training Center.
- Repaired copper line leaking in the ceiling at McClung Tower.
- Repaired broken drain in the wall at North Carrick.
- Installing a new shower in Regal Soccer.
- Installed new bottle fillers at Brehm 1st floor.
- Repaired floor drain at East Stadium.

## Steam Plant

- Replaced gasket on dealkalizer tank.
- Test ran 2 MW generator.
- Repaired leak on dealkalizer.
- Finished rebuilding #2 steam driven feed water pump.
- Repaired governor on #1 feed water pump.
- Repaired Quincy Air Compressor.

## **CONSTRUCTION SERVICES**

- Alpha Tau Omega: Interior fence for storage area; Repairs for new occupants
- Anderson Training Center: Hand sink in Smokey's
- Andy Holt Tower: Paint 635
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP

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CONSTRUCTION CONTINUED ON PAGE 7

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## CONSTRUCTION SERVICES CONTINUED:

- Art and Architecture: Replace lights and controls 215A; Office furniture 210 and 213; Electric, patch, paint 341
- Austin Peay: Paint 312B and 416F
- Ayers Hall: Access control for 227L
- Bailey Education: Electric A232; Remove shelving on 2nd floor
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Blount Hall: Paint and carpet 104 and 105; Rework walls 407
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Bike racks in Vol Parking Garage; Volunteer First Impressions winners 2022
- Claxton Building: Carpet 442
- Communications: Make 028F an office
- Conference Center Building: Move State Comptroller 307; Paint suite 412; Assist with camera installation 221L
- CRC Materials Science: Flooring 207
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302; Electric work 430
- Dougherty Engineering: Renovate 101 for welding and robotics lab
- Early Learning Center: Fence for playground expansion on White Ave.
- Ferris Hall: Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen; Install ice machine 102; Additional electric 215
- Glazer Building: Renovation for classroom
- Hesler Biology: Paint and carpet 541
- HPER: Paint 321B, 331, 336 and 330
- Haslam Business Building: Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Electric work 119; Paint and wallpaper removal 4, 5, 6
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 220E and 552
- Jessie Harris: Build offices in 102; Paint 239 and 414; Paint 236,112B
- JIAM: Receptacle and cord for equipment G034; Electric work 272
- Kingston Pike Building: Renovate 135 into on-line studio
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 207A; LVT flooring and paint 716
- Melrose: Paint 3rd floor restrooms; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office; Electric work 234; Paint 215
- Mossman Building: Tie cooler in vivarium into building alarm system; Access controls 221
- Nielsen Physics: Remodel room 217 into a lab; Electric and data to desks 603
- NEB: Turn cabinets into mailboxes 104
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Install new lighting in 156 and 157
- Regal Soccer Stadium: Concrete work behind benches
- SERF: Utility work and drains for polisher in 309; Receptacles 109A; Move lab casework 603 and 604
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor; Move faculty from 3 to 6; Carpet 706
- South Carrick Hall: refinish tub 103
- Steam Plant: Gates and bollards
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Painting in Suite 383
- Taylor Law: Paint and carpet floors 1, 2, 3
- Temple Hall: Paint 2nd floor corridor
- Third Creek Building: Add for emergency messaging to fire alarm system
- Thompson-Boling Arena: Replace drain line
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Culinary Institute: Flooring 112
- UT Drive Services Building A: Add a sidewalk; Blinds on

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## CONSTRUCTION SERVICES CONTINUED:

- 2nd floor; Paint 106
- UT Drive Services Building B: Renovation 101 for sculpture studio
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls 313; Electric and lab exhaust 402; Move lab from SERF 108 to 517
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting

## **T** FACILITIES SERVICES **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox).



To suggest an additional box location, or for more information, please contact Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu).



Help us

# Rename

The Facilitator

"The Facilitator" is a name that has served us well for six years, but as UTFS and the university move forward, we think it's time to try on a new name. That's where you come in!

Submit your ideas to rename "The Facilitator" to Sam Ledford at [sjones80@utk.edu](mailto:sjones80@utk.edu)

Winner will receive recognition for their contribution, a swag bag, and a \$50 VolCard gift card

