

Facilities Services Weekly

August 8, 2022

New! FS Mini Train: Fleet on the Street

If you participated in the recent Training Needs Assessment for Facilities Services, thank you! Of the many requests we received, several people asked for more information on using the electric vehicles in the FS Fleet. This MiniTrain covers the basics of using the Leafs - how and when you need to charge it, how to disconnect it from the chargers, and what's up with that Eco Mode and E-Pedal stuff? Additionally, we look at the GPS tracking system used for the surprisingly extensive FS fleet. Do you know where your assigned vehicle is right now? We do! Check it out [here](#).

Upcoming TNAPPA Educational Opportunities

TNAPPA will be hosting bi-monthly "roundtable" events via Zoom that will feature a presentation from one of the TNAPPA campuses, open discussion around the chosen topic, and open discussion for future topic ideas. These sessions are open to anyone in Facilities Services and will take place on September 7 at 3pm EDT and November 2 at 3pm EDT. You can register for the September roundtable [here](#), and registration for the November roundtable can be found [here](#).

Big Orange Flush - August 19th at 9am

After months of sitting dormant, we need to make sure Neyland Stadium is ready for 100,000 fans on game day. In order to do that, we have to simulate a game day experience in the restrooms. From the mezzanine to the skyboxes, we spend several minutes simultaneously flushing all of the fixtures to check for leaks and make sure everything is in working order. That's 7 floors of flushing! While Zone Maintenance does their best to keep everything well-maintained, they can use a little extra help for the Big Orange Flush. If you're available on August 19th and would like to help, meet us at Gate 21 at 9am. As Rebecca Alcorn says, "it's the best time you'll ever have flushing toilets!"



Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)		
E01-7212	HVAC Spec I		
E01-7217	Painter Asst III		

Multiple openings for -

Building Technician
Maintenance Spec II

ADMINISTRATION

Special Projects:

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

BUILDING SERVICES

- Scrubbed and wax classrooms on the 1st floor of Brehm/ Food Science, rooms 124, 126, 130.
- Carpet cleaning on 2nd floor of Morgan Hall room 212A
- Hydro vac water out of room 126 at Middlebrook
- Microbial sprayed all common areas restrooms, breakrooms at IAMMS
- Art + Architecture - Rooms 109, 113, and 213 carpets were shampooed, top scrubbed Room 433 again, dusted cobwebs in entrances and classroom window sills, and swept and mopped the stairs
- Music - Detailed and Clorox 360'd Rooms G12, G68, G40, 314, 318, and 302

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August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

OPERATIONS CONTINUED:

OPERATIONS & LANDSCAPE

Landscape Services:

- Ayres Hill Entrance: Installation of irrigation and landscape improves
- Prep and mulch residence halls for move-in
- Inspection of trees near security cameras and lighting for conflicts
- Mobile Kitchen for football: Provide excavation support for utility connections
- Finalize Mid-year performance evaluations
- Fraternity Park Volleyball Court: Renovation (cont.)
- Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
- Smokey 11 Statue: Demolition of existing sidewalk on Ag Campus and prep site for construction of new plaza (cont.)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- Scouts have moved out now we start the building flips again for the next 2 wks to make sure resident halls are ready for move in on the 13th.

Zone 2:

- McClung Tower -Replaced a light in the 12th floor hallway, replaced numerous 12th floor

ceiling tiles, and cleaned and vacuumed the bull fountain.

- Haslam Music - Replaced two faucets in restroom, repaired bottle fill fountain on the ground floor, unclogged 2 urinals on the first floor and repaired lighting in various rooms
- Temple Hall - Installed 2 portable A/C units on the second floor
- Clarence Brown - Vacuumed and chemical treated the fountain and greased the A/H and changed all filters in the scene shop
- Street Machine Room - installed blow down line for expansion tank

Zone 3:

- Zone 3 is repairing lighting in classrooms at Haslam Business Building

Zone 4:

- Repaired fryers at Stokely Hall
- Repaired an oven at Rocky Top Dining
- Repaired a hot well at the Cumberland Ave. Food Court
- Cleaned air handler coils at the Arena
- Replaced ceiling tile at the Student Union and repaired an oven in Phase II
- Repaired a sink at Anderson Training
- Repaired a water leak at Presidential Court

Zone 5:

- At Neyland Stadium, checked and made repairs as needed and went through the 2nd and 3rd floor bathrooms
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools
- At East Stadium, replaced window AC units as needed on the 3rd and 5th floors
- At Lindsey Nelson Stadium, checked and made repairs after camps
- At Regal Soccer, removed toilets in the 1st floor of the women's restroom for renovations
- Throughout the zone, conducted general building maintenance

Zone 6:

- Generally maintaining environmental equipment.

ZONE MAINTENANCE CONTINUED ON PAGE 3

Facilities Services Weekly

August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

Zone 7:

- AMB : General Maintenance, working on PM's, repair Broken faucet, helped throughout Zone.
- Dougherty: General maintenance, diagnosed leaks, diagnosed cooling issues, replaced ceiling tiles, assist contractors, assist zone, replaced filters, weather spotter class, replace key pad batteries, empty dehumidifiers, fixed faucet.
- SERF : Routine building checks, installed new flush valves, replaced broken door closure, repaired removable locking center column on lobby door, worked on leaking fume hood, reset tripped breakers in labs & hallways, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear: Routine building checks, replaced broken window A/C units, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Ferris 334 repairing leaking fan coil units. Serviced AHU's.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs. Repaired light east stairwell. Replaced AC unit room 112. Inspected AC unit room B072.
- Jessie Harris : Dailey equipment check, Weekly building check, Replaced motor in overhead AC/Heat unit. Checked generator, Cleaned elevator tracks, Replaced belt on air handler, Checked for mold, Checked sprinkler system.
- Fiber & composites : Dailey equipment check, Weekly building check, Checked for mold, Cleaned elevator tracks, Checked sprinkler system.
- SENTER Hall : Daily equipment check, Weekly building check, Checked & ran generator, Checked sprinkler system, Checked for mold.
- Min Kao : General Maintenance, Worked on PM's,

Zone 8:

- We are preparing our classrooms for the upcoming fall semester, making sure that all is in order.
- We are working to get some AC condenser lines insulated inside a wall at the Third Creek Building.
- Our monthly Archibus work request will be an area of focus this week.
- We continue to flush out many of our coils due to a very dirty chill water loop

Zone 9:

- We will be installing some new frog eye exit lights at the Middlebrook building.
- We continue to work with Eskola to find a solution to our roof leaks.
- The Glazer building in Oak Ridge is needing repairs to the drains on the exterior of the building.
- We are still working to resolve many of our drainage issues at the Middlebrook building.

ZM Specialties:

- Diagnosing issues with 3rd floor air handlers at Rocky Top Dining
- Checking failed fume hoods at Dabney-Buehler
- Checking condensate issues at Mossman
- Repaired door operators at Clement, Magnolia and Student Aquatic Center
- Replaced door operator at Magnolia
- Refueled light towers
- Replaced window glass at Perkins Hall
- Corrected air handler equipment data at Thornton Athletic Center, Joan Cronan Volleyball Facility and Nielsen Physics
- Working with Digital assets and IT team on mission critical assets

Lock & Key Services:

- Student Union – PH II – doors will not secure
- Mossman – rekey locks
- Facilities Services – set up padlocks
- Ayres Hall – rekey locks
- Greenhouse 10 – repair exit door
- Equity & Diversity – repair front door lock

ZONE MAINTENANCE CONTINUED ON PAGE 4

Facilities Services Weekly

August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

ZONE MAINTENANCE CONTINUED:

- Racheff Greenhouse – repair exit door
- Baker Center – repair lock
- Sigma Nu – repair door locks
- Jessie Harris – install locks & key doors
- Physics – install locks & key doors
- Front Office – processing key request, key pickup & drop off
- On Campus – assisting as needed
- University Housing – many recores and repairs, assisting as needed

UT Office of Sustainability/Recycling:

Recycling Totals for June 13 - 20

- Bottles/Cans: 2,100 lbs.
- Paper: 700 lbs.
- Cardboard: 5,820 lbs.
- Agriculture Waste: 17,050 lbs.
- Food: 2,000 lbs.
- Landscaping Waste: 8,400 lbs.
- Grease Water: 0 lbs.
- Total: 36,070 lbs. / 12.02 tons
- Pallets: 0

Recycling Totals for Fiscal Year 22:

- Bottles/Cans: 277,760 lbs. / 138.88 tons
- Paper: 413,200 lbs. / 206.6 tons
- Cardboard: 398,210 lbs. / 199.11 tons
- Agriculture Waste: 916,663 lbs. / 458.33 tons
- Food Waste: 622,360 lbs. / 311.18 tons
- Landscaping Waste: 742,609 lbs. / 371.3 tons
- Total: 2,628,193 lbs. / 1,314.10 tons

- While many on the Sustainability team took vacation time to rest and recover, they were still able to serve 33 people through the Free Store!

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at

tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- **New! Mini Train: Fleet on the Street** - If you participated in the recent Training Needs Assessment for Facilities Services, thank you! Of the many requests we received, several people asked for more information on using the electric vehicles in the FS Fleet. This MiniTrain covers the basics of using the Leafs – how and when you need to charge it, how to disconnect it from the chargers, and what's up with that Eco Mode and E-Pedal stuff? Additionally, we look at the GPS tracking system used for the surprisingly extensive FS fleet. Do you know where your assigned vehicle is right now? We do! Check it out [here](#).
- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have questions pertaining to your OSHA training.
- APPA has resumed in-person training! If you're interested, check out the link to learn more.
<https://www.appa.org/continuous-learning/aoc/>
- Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <https://hr.tennessee.edu/eod/career-development-fund/>
- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- New Computer installations

COMM & INFO CONTINUED ON PAGE 5

Facilities Services Weekly

August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

COMM & INFO CONTINUED:

- Office Moves for Utilities
- Conference Room Upgrade Coordination
- Helping users with Phishing Emails (they are doing a great job)
- Assist Simplex and BST with yearly fire alarm inspections at Law College, Haslam and Vet School.
- Disabled/Enabled smokes for AC Shop at Fred Brown
- Disabled/Enabled devices for contractors at SERF, Tri Delta, Communications, and TBA.

UTILITIES SERVICES

A/C Services:

- Found faulty VFD for chilled water pumps at Carrick Hall.
- Reset controllers and process chilled water system at SERF.
- Began trouble shooting Strobic unit at Hesler Biology.
- Assisted AC shop with faulty relay on Trane chiller outside of Massey.
- Found blown fuses on AHU p-6 Return fan at Hodges.
- Calibrated actuators for Hot/Cold deck on AHU that serves 4th floor at Student Services.
- Reset RTU 1, AHU2, and hot water controller at Austin Peay.
- Reset drive and adjusted actuators on AHU5 at SERF.
- Found faulty disconnect on AHU NEA 1 at Walters life.
- Assisted AC shop with trouble shooting penthouse AHU at Fred Brown.
- Installed new split unit in the Vivarium at Mossman.
- Changed out the compressor for the unit that feeds area G103 at Fred Brown.
- Changed out contact in the walk-in cooler for room 735A at SERF.
- Reset rooms 108 and 109 in the Third Creek Building.
- Reset Liebert on the 6th floor of Hodges Library.
- Reset units in Massey Hall and Magnolia Hall.
- Repairing coolers and freezer at Stokely Hall.
- Changed out controls on chilled water for Bess.
- Replaced compressor in Trane RTU at Regal Soccer.
- Rebuild chilled water pump at Middlebrook Building.
- Repaired chillers at Anderson Training.
- Replaced flow switch on chiller No. 2 at Plant Biotech.
- Replaced coupling for chilled water pump No. 2 at TBA.
- Assisted MASCO with daily pump tests across campus.
- Assisted during scheduled outage to install chiller at Neyland Stadium.
- Assisted H.V. with generators and fire alarms during campus outage.
- Replaced card reader at Anderson Training.
- Repaired card reader at Regal Soccer.
- Assisted with AV test at Vet School.
- Replaced controller at Jessie Harris.
- Checked on reader at Mossman.
- Working on Handicap door at Plant Biotech.
- Working on door strike issues at ELC White Ave.
- Working on Maglock at Culinary.
- Checked door contacts at Fred Brown.
- Checking on card reader issues at SERF.
- Repairing and updating power to poles at Communications/Andy Holt Tower Parking.
- Demo and outage meeting at Nursing.
- Gathered materials and assisted with outage for chiller install at Neyland Stadium.
- Worked campus power outage on circuits 1-4 and 7&8 due to KUB LA blow out.
- Changed feed and installed photo cell on pole lights at Andy Holt Tower.
- Worked in Transformer list.
- Turned on/off field lights at Neyland Stadium.
- Checked gas levels on vista switch tanks.
- Worked on tripped main at Neyland Stadium.
- Reworked feed for campus standard light at Tickle Engineering.

Electrical Services:

- Repaired devices and cleared alarms at Greve Hall, Vol Hall, Jessie Harris, Laurel Hall, Allan Jones, Dogwood, Vol Shop Cumberland, A&A, 1836 Fraternity Park, Massey Hall, CRT, Zeanah, N. Carrick, Stokely Hall, SERF, Frieson Black Cultural Center and Student Union II.
- Installed new electrical vault at Music.
- Performed maintenance on substations.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's

UTILITIES CONTINUED ON PAGE 6

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August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

UTILITIES CONTINUED:

- Monthly meter readings.
- Checking campus lighting.
- Replaced faulty circuit breaker at Neyland Stadium.
- Troubleshooting and repair of 480v. Disconnect at Neyland stadium concessions.
- Troubleshooting and repair of AC unit branch wiring at Hess Hall.
- Installed 15 circuits to repair burnt wiring at Hess Hall.
- Installation of GFCI outlets at Hesler Biology and the Key Shop.
- Troubleshooting and repair electrical circuit at Student Services 4th Floor.
- Installation of 2 new pendant light fixtures at Stokely Hall.

Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Installing storm drain piping at Chamique Holdslaw.
- Installed new gas line for food trailer at Lindsey Nelson Stadium.
- Unstopped floor drains at McClung Museum.
- Unstopped condensate line in Hoskins Library.
- Repaired leaking sink at Greve Hall.
- Repaired water leak in basement at Alpha Tau Omega.
- Capped off lines in the wall in room 113 at A&A.
- Repaired drain leaks in the wall at South Carrick.
- Repaired leaking bottle filler at the Conference Center.
- Replaced 10" PVC tee on the pool line at Allan Jones Aquatic.
- Repaired leak on heating water line at Anderson Training.

Steam Plant

- Monthly maintenance on generator.
- Replaced gasket on steam governor.
- Started bearing replacement on #2 feed water pump.
- Cleaned up shop.
- Worked on positioner for steam inlet to DA tank.
- Replaced disconnect on #2 condensate pump.
- Replaced motor and belt #3 exhaust fan.
- Run conduit #2 pump.
- Worked on replacing positioner #2 DA tank.
- Monthly boiler logs.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Interior fence for storage area; Repairs for new occupants
- Anderson Training Center: Hand sink in Smokey's
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
- Art and Architecture: Replace lights and controls 215A; Office furniture 210 and 213; Electric, patch, paint 341
- Austin Peay: Paint 312B and 416F
- Ayers Hall: Access control for 227L
- Bailey Education: Electric A232; Remove shelving on 2nd floor
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Blount Hall: Paint and carpet 104 and 105; Rework walls 407
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Bike racks in Vol Parking Garage; Repair fallout under sidewalk at Cherokee Farms; Volunteer First Impressions winners 2022
- Claxton Building: Carpet 442
- Communications: Make 028F an office
- Conference Center Building: Move State Comptroller 307; Paint suite 412; Assist with camera installation 221L
- CRC Materials Science: Flooring 207
- Dabney Buehler: New HVAC units 550, 552, 553; Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302
- Dougherty Engineering: Renovate 101 for welding and robotics lab
- Early Learning Center: Fence for playground expansion on White Ave.
- Ferris Hall: Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen; Install ice machine 102
- Glazer Building: Renovation for classroom
- Hesler Biology: Paint and carpet 541
- HPER: Paint 321B, 331, 336 and 330

CONSTRUCTION CONTINUED ON PAGE 7

Facilities Services Weekly

August 8, 2022

ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
ZONE MAINTENANCE • ADMIN. & SUPPORT • COMMUNICATION & INFORMATION • CONSTRUCTION

CONSTRUCTION SERVICES CONTINUED:

- Haslam Business Building: Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Electric work 119; Paint and wallpaper removal 4, 5, 6
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 220E and 552
- Jessie Harris: Build offices in 102; Paint 239 and 414; Paint 236
- JIAM: Receptacle and cord for equipment G034; Electric work 272
- Kingston Pike Building: Renovate 135 into on-line studio
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 207A; LVT flooring and paint 716
- Melrose: Paint 3rd floor restrooms; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office; Electric work 234; Paint 215
- Mossman Building: Tie cooler in vivarium into building alarm system; Access controls 221
- Nielsen Physics: Remodel room 217 into a lab
- NEB: Turn cabinets into mailboxes 104
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Install new lighting in 156 and 157
- Regal Soccer Stadium: Concrete work behind benches
- SERF: Utility work and drains for polisher in 309; Receptacles 109A; Move lab casework 603 and 604
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor; Move faculty from 3 to 6; Carpet 706
- South Carrick Hall: refinish tub 103
- South Greenhouse: Repair cooling units
- Steam Plant: Gates and bollards
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Painting in Suite 383; Repair stockroom doors and install hold open devices G201A
- Taylor Law: Paint and carpet floors 1, 2, 3
- Temple Hall: Paint 2nd floor corridor
- Third Creek Building: Add for emergency messaging to fire alarm system
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Drive Services Building A: Add a sidewalk; Blinds on 2nd floor
- UT Drive Services Building B: Renovation 101 for sculpture studio
- Vet Med Center: Utility connections for sanitizer
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- West Skybox: Paint flooring
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls 313; Electric and lab exhaust 402; Move lab from SERF 108 to 517
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting

T FACILITIES SERVICES **Employee Comment Box Locations:**

- Facilities Services Complex Break Room
- Facilities Services Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Supply Room)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

To suggest an additional box location, or for more information, please contact Sam Ledford at sjones80@utk.edu.

Help us

Rename

The Facilitator

"The Facilitator" is a name that has served us well for six years, but as UTFS and the university move forward, we think it's time to try on a new name. That's where you come in!

Submit your ideas to rename "The Facilitator" to Sam Ledford at sjones80@utk.edu

Winner will receive recognition for their contribution, a swag bag, and a \$50 VolCard gift card

