

Facilities Services Weekly

September 6, 2022

Register Now: Coffee and Conversation

Registration is now open for our next Coffee & Conversation event scheduled for Tuesday, September 13 at 8:30am. Due to popular demand, we're coming to campus for this one! Join us in Room 102/103 at the Frieson Black Cultural Center as we take a little time to learn something new about our Facilities Services teammates we may not know as well as those we see daily. As always, coffee and donuts are included! You can sign up at tiny.utk.edu/FSCoffee. Deadline to register is Thursday, September 8.

Flyer is attached at end of Weekly for details.

FS MiniTrain: Procrastination Part 2

In this second video of the two-part Mini Train series on Procrastination, we'll look at five practical tips for controlling (or at least beating back!) the procrastination habit, from Cheeto to scene breaks to the importance of deadlines. Click [here](#) to check it out!

Returning Uniforms When Leaving UT

If you are retiring or taking a position with another organization, it's your responsibility to return all uniforms to UT. These uniforms should be counted in front of your supervisor. You'll then bag all shirts together and all pants together with a yellow/salmon colored tag. On the tag, please note that you have quit or retired. Bags should be placed in appropriate cleaning bins, and FS coats should be left with your supervisor or dropped off at Jim Tolbert's desk. If pieces are missing, the cost of the missing pieces can be deducted from your last paycheck.

UT Department of Nutrition Weight Loss Study Opportunity

If you are 20-75 lbs. overweight and have a child between the ages of 8 and 12, you may be eligible to take part in a research study conducted by the UT Department of Nutrition Healthy Eating and Activity Laboratory designed to help families become healthy together. If you're interested, call (865) 974-0752 to see if your family is eligible to participate. Selected participants will attend program meetings free of charge.



Internal Positions Open

We currently have several open positions! If you are interested in applying, visit <https://hr.utk.edu/staff-positions/> and click the "Staff Positions for Internal Candidates" link.

E01-7220	Building Services Foreman	E01-7217	Sign Design Spec
E01-7202	Facilities Space Coordinator	E01-7218	Plumbing & Heating Specialist I
E01-7205	Steam Plant Mechanic (SR)	E01-7224	STAR Team Member
E01-7212	HVAC Spec II (SR)	Multiple openings for -	
E01-7212	HVAC Spec I	Building Technician	
E01-7217	Painter Asst III	Maintenance Spec II	

ADMINISTRATION

Special Projects:

- Serving on the Culture Committee
- Logistics and planning for Coffee & Conversation events
- TCO Inventory
- Pre-planning for upcoming events
- FEMA Training

BUILDING SERVICES

- Labs 225 and 226 at SERF were stripped and waxed
- Entrances at Ferris, Perkins, SERF and Min Kao were detailed,
- I scrubbed Smokey and cleaned him Wednesday
- My team also cleaned up after the engineering cookout on Wednesday
- All floors were scrubbed with the auto floor scrubber machine at SERF and at Min Kao

Facilities Services

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ADMINISTRATION • BUILDING SERVICES • OPERATIONS • ENERGY MANAGEMENT • DESIGN • UTILITIES
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OPERATIONS CONTINUED:

OPERATIONS & LANDSCAPE

Landscape Services:

- Ball State Game: Post-game clean-up campus wide
- Cherokee Farm: Emergency sinkhole repair on cross country course prior to meet on Sept. 2
- Ayres Hill Entrance: Installation of irrigation and landscape improvements (cont)
- Smokey 11 Statue: Assist the construction team placing statue on new plaza and sprucing up the site until landscape improvements this fall
- Irrigation Systems: Test, monitor, adjust and repair systems as needed. (cont.)
- Burchfiel Geography: Repair irrigation and landscape following fire supply water main break repair (cont.)
- Campus-Wide Mowing: Making adjustments to route schedules to meet campus demands (cont.)
- Ayres Hill ADA staircases: Coordinate with FS Design on landscape plan for new staircases (cont.)
- Pedestrian Mall Expansion Phase II: Participate in weekly progress meetings (cont.)
- Campus wide: Maintenance pruning to younger trees (on-going)
- Recruiting to fill vacant positions

Sanitation Safety:

- Completed pest control requests

ZONE MAINTENANCE

Zone 1:

- Still getting everyone in the resident halls settled.
- Got the first game of the season over.
- 3 day weekend brought a lot of work orders to the resident halls.

Zone 2:

- McClung Tower - Drained, cleaned and refilled the Bull fountain and repaired various fan coil units on various floors
- Clarence Brown Theatre - Cleaned fountain and repaired a water leak in the costume classroom

- Art + Architecture - Unstopped coil on AHU #5 and completed general duties
- McClung Museum - Repaired water leak in ceiling of lobby
- HPER - Replaced cut off valves on shower area
- General - completed building watch and game day work

Zone 3:

- Zone 3 is repairing lighting in classrooms at Haslam Business Building

Zone 4:

- Repaired a freezer door at the Student Union Phase I
- Repaired a coffee maker at the Student Union Phase II
- Repaired a dishwasher and door at Rocky Top Dining
- Replaced a retractable hose at Anderson Training
- Replaced flourescent lights with LED at Vol Hall
- Repaired a waste compactor at Stokely

Zone 5:

- At Neyland Stadium, checked and made repairs for home opener against Ball State
- At the Football Complex, checked and adjusted chemicals in the pools
- At Allan Jones, checked and adjusted chemicals in pools
- At East Stadium, worked on A/C in Room 515
- At Lindsey Nelson Stadium, checked and replaced lights as needed
- At Regal Soccer, checked and made repairs after the Duke game
- Throughout the zone, conducted general building maintenance

Zone 6:

- Generally maintaining environmental equipment.
- Generally addressing work order issues.
- Dabney repair gutter.
- Unlock doors.
- Cleaning cooling towers
- Air filter changing zone wide.
- Dabney control valve replacement.
- General led lighting project

Zone 7:

- Zeanah Engineering : Daily and Weekly maintenance and up keep preformed. Assisting contractors with

ZONE MAINTENANCE CONTINUED ON PAGE 3

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ZONE MAINTENANCE CONTINUED:

additional building maintenance and new in adding on additional in building structures. Monthly air handling unit filter changes and in-depth assessment of unit condition and performance. Assisting contractors as needed.

- Tickle Engineering : Daily and Weekly maintenance and up keep preformed. Changing and repairing light fixtures and bulb. Assisted AC Shop in diagnosis and repair of chiller unit for the High Bay Area.
- AMB : General Maintenance, Repair and adjust or replace all doors and closers, working shows, event walk throughs for coming up events, Assist Metal Of Honor Opera set-up.
- SERF: Routine building checks, replaced exit signs, repaired flickering lights, swapped banners for engineering events, assisted construction services as needed, assisted A/C shop as needed, assisted contractors as needed, assisted other buildings in zone as needed.
- Nuclear: Routine building checks, replaced broken floor tiles, replaced broken or stained ceiling tiles, cleaned filters on A/C window units, assisted contractors as needed, assisted other buildings in zone as needed.
- Jessie Harris : Daily equipment check, Weekly building check, Checked generator, Checked elevator tracks.
- Fiber & composites : Daily building check, Weekly building check, Checked elevator tracks.
- SENTER Hall : Daily equipment check, Weekly building check, Checked & ran generator.
- Ferris Hall : Conducted daily walkthroughs and weekly walkthroughs. Repaired fan coils room 334. Repaired bottle filler 4th floor.
- Perkins Hall : Conducted daily walkthroughs and weekly walkthroughs. Serviced AHU's.
- Min Kao : Working on lights, working on restrooms, working on ceiling tile, doing building checks.
- Dougherty : General maintenance, assist zone, assist contractors, air handler monthlies, replaced ceiling tiles, replaced faucet batteries, repaired leaking urinal, football coverage .

Zone 8:

- We are installing new lighting in the Brehm Animal Science arena.
- We continue to prepare for Fall Semester 2022 in our

buildings.

- Our monthly Archibus will be an area of focus this week.
- The One-Call team is at their busiest time of the year right now with the start of the semester.

Zone 9:

- We are having some humidity issues in the 1610 University Avenue building.
- We continue to work with new customers in the Middlebrook building.
- We continue to work with one of roofing contractors on leaks at the Middlebrook building.

ZM Specialties:

- Transported lifts to various campus locations
- Corrected airflows for fume hoods in SERF rooms 218 and 328
- Added location data to fire pumps in equipment inventory
- Completed zone maintenance work order report for FY 2022
- Scrubbing equipment data for migration to new CMMS
- Repaired door at Student Union
- Repaired door operators at Haslam Business, Hodges Library, Magnolia and Dogwood Halls
- Installed roton hinge at Neyland Stadium Calhoun's concession
- Installed new door operator at Andy Holt Tower
- Replacing windows at Nursing Education Building, Clement Hall, and Neyland Stadium skyboxes
- Resealing and replacing broken windows at South Carrick
- Caulking windows at Anderson Training Center
- Boarded up broken window at G12 garage
- Evaluating older buildings for new windows
- Gameday support for lockdown buildings and EOC

Lock & Key Services:

- Food Science – install locks and key
- Haslam Business, Brehm, Dabney-Buehler, UT Drive Bldg. A, Jessie Harris – repair locks
- Zeanah, Bailey Education, Nursing Education – install locks

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ZONE MAINTENANCE CONTINUED:

- South Stadium – make keys for cabinets or install new
- Football – installing locks
- On Campus – assisting as needed
- Front Office – Processing many key request, key pickup and drop off
- University Housing – assisting as needed, many repairs and recores

UT Office of Sustainability/Recycling:

- We've welcomed two new AmeriCorps members into the office, Aoife Whitaker and Mak Harmon
- An estimated total of 3,640lbs of recyclable material was recovered at the football game, despite the absence of most AmeriCorps members due to orientation
- The Free Store has reopened for the Fall semester

COMMUNICATIONS & INFO SERVICES

Communications & Public Relations:

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531
- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Employee Training & Development:

Training News:

- TNAPPA will be hosting bi-monthly "roundtable" events via Zoom that will feature a presentation from one of the TNAPPA campuses, open discussion around the chosen topic, and open discussion for future topic ideas. These sessions are open to anyone in Facilities Services and will take place on September 7 at 3pm EDT and November 2 at 3pm EDT. You can register for the September roundtable [here](#), and registration for the November roundtable can be found [here](#).
- **2022 OSHA Training UPDATE** - There have been department-wide changes made to the required OSHA training for calendar year 2022. If you have already completed your OSHA training for this calendar year, please log into K@TE to verify that nothing has been added to your transcript. Almost every unit has seen changes to their training requirements and therefore almost every person still has training to complete. Please contact Rebecca at ralcorn@utk.edu should you have

questions pertaining to your OSHA training.

- APPA has resumed in-person training! If you're interested, check out the link to learn more.

<https://www.appa.org/continuous-learning/aoc/>

- Are you a non-exempt staff member that has found training that you're interested in but need a little extra money to attend the event? Don't forget to use the Career Development Fund. You can qualify for \$150 each fiscal year for career development training. That's money that you're not paying out of your pocket and your department isn't paying out of their budget! More information at this link: <https://hr.tennessee.edu/eod/career-development-fund/>
- **The 2022 Training Calendar is available online!** Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. The calendar is located below the "Login for online training" link. Check back often as new events and opportunities are added often!

Information Technology:

- Gameday EOC Assistance
- New Computer setups
- Setting up Intune groups for migration of FS desktop computers.
- Take computers to Surplus Warehouse
- New Staff computer and account setups
- Desk Phone Management
- Remote Operations Consulting
- ERC Orientation Meeting

UTILITIES SERVICES

A/C Services:

- Adjusted damper actuator that serves room 106D at Rocky Top Dining.
- Assisted contractors with locating differential pressure sensors at Serf.
- Continued preparing skyboxes for upcoming football season.
- Found faulty Phoenix controls card and a broken hood sash at Plant Biotech.
- Reprogrammed controller for ahj that serves room 020 at HPER.

UTILITIES CONTINUED ON PAGE 5

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UTILITIES CONTINUED:

- Reset AHU 6 at Auxiliary Services.
- Adjusted DP sensor on AHU 1 at Conference Center.
- Fire watch and Maintenance/AC support at Football game.
- Piped temporary chiller into the chiller plant at Music.
- Game prep at Neyland Stadium.
- Removed old air compressor at Hesler.
- Repaired AHU at Crop Genetics.
- Repaired Leibert Unit at Kingston Pike Building.
- Cleaned out strainers to keep the chiller running at JIAMS.
- Repaired secondary pump on chiller at the Law College.
- Repaired growth chamber at Hesler Biology.
- Repaired walk in cooler, ice machines and under the counter cooler at Vol Hall.
- Worked on unit #5 at Fred Brown.
- Repaired Leibert Unit at Haslam IT Room.
- Repaired equipment in PH-1 at the Student Union.
- Repaired strainers and high-water temps at Alpha Delta Pi.
- White Ave.
- Cleaned and reset duct detector in alarm at Auxiliary Services.
- Repaired maglock on first floor at Hesler.
- Checked panic button lights at Early Learning Center on Lake Ave.
- Coordination of power distribution for campus events.
- Installation of power at Circle Park for tailgating.
- Troubleshooting and repair of underground circuits cut at Regal Soccer.
- Troubleshooting and repair of Lutron lighting at Anderson Training Center.
- Performed start-up and maintain generators and permanent power for VIP Toilets during tailgating events.
- Fire Watch in Stadium for UT vs. Ball St. Football Game.
- Troubleshooting and repair of burnt circuitry and wire mold at Hess Hall.
- Tracing out an electrical short at the side of the bridge to repair 2 ground up flood lights at G-13 Parking Garage Pedestrian Bridge.
- Worked TV lot and hooked up trailers at Neyland Stadium.
- Working on electrical short caused by moving a bed around at Hess Hall.
- Checking on pole lights at Gates 22&23.
- Responding to step down transformer that is smoking at Parking Services.
- Prepped for and performed outage at Nursing to turn off PMH. Completely disconnected electrical and restored svc to Bailey and Claxton.
- Assisted Security/Fire Alarm with removing AST from Nursing in preparation for demolition.
- Worked with TA on power for extra lighting requested by Bandit at Neyland Stadium.
- Checked on electrical on the field (missing outlet covers and trough covers) at Neyland Stadium.
- Replaced a bad breaker at the Mobile Kitchen.
- Met with Massey at SERF generator to assist in location and repairs to hit lighting.
- Tested power for new speakers installed by sound crew at Neyland Stadium.
- Checking and preparing materials to repair lights that

Electrical Services:

- Repaired devices and cleared alarms at TBA, Creamery, Fred Brown, Laurel Hall, Student Health, Student Union, Reese Hall, Rocky Top Dining, Alpha Delta Pi, Stokely Hall, Hess Hall, Hodges Library, Massey Hall, Vet School and South Carrick.
- Assisted MASCO with repairs at Geier Hall and Plant Biotech.
- Removed fire panel and devices in Nursing prior to demolition.
- Disabled/Enabled devices for plumbers at Law College.
- Disabled/Enabled devices for the AC shop at Fred Brown, TREC and Vol Hall.
- Rewire PIV due to contractor damage at TREC.
- Fire Watch for Shinedown at TBA.
- Assisted with fire drills in dorms across campus.
- Assisted MASCO with daily pump tests across campus.
- Assisted with outage for Fire Marshall at Neyland Stadium.
- Checked maglocks at Presidential Court.
- Installed reader in the elevator at Brehm.
- Checked on door strike issues at Baker.
- Checked on doors at the ground main entrances at Hodges.
- Checked on panic buttons at Early Learning Center on

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UTILITIES CONTINUED:

- are out under the bridge at TBA East ramp.
- Replaced photo cell, remounted piping and trimmed trees at campus lights and roadway pole lights at Middle Drive near pedestrian bridge.
- Straightened campus standard pole globe and tightened up the base at the Gate 21 Plaza.
- Assisted Massey with restoring power to shorted out AC benches at Neyland Stadium.
- Attended pregame meeting at Neyland Stadium.
- Connected power to Truly's Beer Garden food trailer.
- Checking on roadway pole lights and getting materials to repair at 1800 and 1804 Lake Ave old and new parking garage.
- Replaced photo cells and fixture on roadway pole lights at Lot 9.
- Connected power to tailgate toilet trailer sites at Humanities, Circle Park, Lot 9 (moved to Claxton).
- Repaired issues found at pre-game walk around. Replaced missing hand hole cover on sidewalk pole and installed fiber wires near Zeanah building.
- KUB repaired a damaged triplex neutral wire to the shed at Bone Yard Hill.
- Performed maintenance on substations.
- Checking and pumping HV manholes.
- Marking and logging in daily Tennessee 1-800's
- Monthly meter readings.
- Checking campus lighting.

Plumbing Shop:

- Pump steam vaults on campus
- Daily 1-800's.
- Unstopped kitchen drain at Alpha Omicron Pi.
- Repaired hot water leak in ceiling at Clarence Brown.
- Replaced 4 ball valves in the bathroom at HPER.
- Replaced float valve in Hesler Biology Greenhouse.
- Restored hot water to machine room in Dogwood.
- Repaired broken sink at Rocky Top Dining Hall.
- Repairing carriers in 2nd floor bathroom at TBA.
- Repaired leaking toilets at Kappa Delta Sorority.
- Repaired drain line leaking at Brehm Animal Science.
- Repaired leaking DI union at SERF chiller building.
- Installing new shower at Regal Soccer.

- Worked football game at Neyland Stadium.
- Replaced steam regulator at Fred Brown.
- Replaced steam regulator at JARTU.
- Rebuilt condensate pump at Stadium Gate 8.

Steam Plant

- Removed water from air tanks.
- Worked on bypass/crossover for plant air.
- Started reorganizing the stock room.
- Changed oil in the steam governors.
- Worked on monthly plant logs.
- Continued working on area lighting.
- Replaced float probe on #3 boiler.

CONSTRUCTION SERVICES

- Alpha Tau Omega: Interior fence for storage area; Repairs for new occupants
- Anderson Training Center: Hand sink in Smokey's
- Andy Holt Tower: Paint 635
- Aramark Food Areas: Install FRP in multiple locations; Cumberland Food Court-painting and FRP
- Art and Architecture: Replace lights and controls 215A; Office furniture 210 and 213; Electric, patch, paint 341
- Austin Peay: Paint 312B and 416F
- Ayers Hall: Access control for 227L
- Bailey Education: Electric A232; Remove shelving on 2nd floor
- Baker Center: Paint 213; New offices on 3rd floor
- Bass Building/Body Farm: Replace storage shed
- Blount Hall: Paint and carpet 104 and 105; Rework walls 407
- Burchfiel Geography: Divide 402 and 403 into smaller rooms
- Campus: Refurbish outdoor basketball courts behind Fraternities; Armed Forces Memorial; Classroom Renovations for Summer 2022; Bike racks in Vol Parking Garage; Volunteer First Impressions winners 2022
- Claxton Building: Carpet 442
- Communications: Make 028F an office
- Conference Center Building: Move State Comptroller 307; Paint suite 412; Assist with camera installation 221L

CONSTRUCTION CONTINUED ON PAGE 7

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CONSTRUCTION SERVICES CONTINUED:

- CRC Materials Science: Flooring 207
- Dabney Buehler: Replace fume hoods in 408, 507, 508, 607, 608; Paint 481; Install dishwasher 302; Electric work 430
- Dougherty Engineering: Renovate 101 for welding and robotics lab
- Early Learning Center: Fence for playground expansion on White Ave.
- Ferris Hall: Patch and paint on 2 and 5
- Food Science Building: Renovate 215 for Creamery kitchen; Install ice machine 102; Additional electric 215
- Glazer Building: Renovation for classroom
- Hesler Biology: Paint and carpet 541
- HPER: Paint 321B, 331, 336 and 330
- Haslam Business Building: Window glass in doors 318, 321, 322; Combine 319 and 320 for offices; Renovate 308 for Marketing & Comm. staff; Electric work 119; Paint and wallpaper removal 4, 5, 6
- Hesler Biology: Expand cage on loading dock
- Hodges Library: Renovate 252; New lighting and painting 199A; Paint, carpet, millwork 605; Seal serving line floor in Starbucks; Paint 220E and 552
- Jessie Harris: Build offices in 102; Paint 239 and 414; Paint 236,112B
- JIAM: Receptacle and cord for equipment G034; Electric work 272
- Kingston Pike Building: Renovate 135 into on-line studio
- Lindsey Nelson Stadium: Electric and fire suppression 208
- McClung Museum: Panic buttons in lobby
- McClung Tower: Vinyl flooring 5; Paint and carpet 207A; LVT flooring and paint 716
- Melrose: Paint 3rd floor restrooms; Paint glazed brick in G stairways
- Middlebrook Building: Carpet in suite 221; Add a door with access controls to 2nd floor office suite; Carpet 201-210
- Min Kao: Sediment trap on chilled water 117; Make 401K an office; Electric work 234; Paint 215
- Mossman Building: Tie cooler in vivarium into building alarm system; Access controls 221
- Nielsen Physics: Remodel room 217 into a lab; Electric and data to desks 603
- NEB: Turn cabinets into mailboxes 104
- Pi Kappa Alpha: Renovate bathrooms
- Plant Biotech: Install new lighting in 156 and 157
- Regal Soccer Stadium: Concrete work behind benches
- SERF: Utility work and drains for polisher in 309; Receptacles 109A; Move lab casework 603 and 604
- Sigma Kappa: Remove a section of wall to open room; Paint and flooring; Install chandeliers; Electric circuit for exhaust fan; Kick plate for the back door
- SMC: Door film on 2nd floor; Sound dampening system for 2nd floor; Move faculty from 3 to 6; Carpet 706
- South Carrick Hall: refinish tub 103
- Steam Plant: Gates and bollards
- Student Services: Paint 401F; Renovate Suite 413
- Student Union: Painting in Suite 383
- Taylor Law: Paint and carpet floors 1, 2, 3
- Temple Hall: Paint 2nd floor corridor
- Third Creek Building: Add for emergency messaging to fire alarm system
- Thompson-Boling Arena: Replace drain line
- Tickle Engineering: Alterations to 503 for offices and meeting space
- UT Culinary Institute: Flooring 112
- UT Drive Services Building A: Add a sidewalk; Blinds on 2nd floor; Paint 106
- UT Drive Services Building B: Renovation 101 for sculpture studio
- Vol Shop Cumberland: Lighting and slat wall repair in the Vol Shop
- Zeanah Engineering: Install plaques; Add for emergency messaging to fire alarm system; Additional electric work in wood and metal shops; Make lab space 517; Access controls 313; Electric and lab exhaust 402; Move lab from SERF 108 to 517
- Zeta Tau Alpha: Paint bathroom; Poles for outdoor lights; Replace some indoor lights; Remove wall in tv area and parlor; Remove hump in shower floor; Pulley system for porch/banners; Misc. painting

FACILITIES SERVICES Online Comment Box:

- The electronic employee comment box can be found at tiny.utk.edu/fscommentbox.

Join us in Room 102/103 at
the Black Cultural Center for

COFFEE AND CONVERSATION

Tuesday, Sept. 13 | 8:30a - 9:30a

Come spend an hour enjoying coffee and donuts while you get to know some of your fellow Facilities Services team a bit better.

This is a chance for you to learn something new about others with different jobs and backgrounds within our department.

Sign up at tiny.utk.edu/FScoffee by
Thursday, September 8th

Contact Sam Ledford with questions at
sjones80@utk.edu

