



## **IMPORTANT: DASH Work Order Assignments**

When you are assigning work orders in DASH, pay close attention to the name and location of the person you are assigning the work order to. For instance, we have multiple OPS-BS-Blair and OPS-LK-Blair or MR-ELEC-Bryant and OPS-LS-Bryant. If you're not paying attention, the work order will not go to the right team.

## **Register Now: UT Conference for Women's Leadership**

The 2025 Conference for Women's Leadership (CWL), hosted by UT System HR Office of Employee Engagement & Organizational Development, is coming up on May 21-22 at the Hilton Knoxville! Staff and faculty of all leadership levels and experiences are welcome to register—whether you're an aspiring leader or a seasoned professional.

🔗 Register by May 7: [CWL Registration in K@TE](#) (you may need to [log into K@TE first](#), then revisit the link)

## **Internal Communications Preferences Survey**

To best meet the needs of the university community, The Office of Communication and Marketing is launching an internal communications survey today. We are seeking input on student and employee preferences, including the types of information people are most interested in receiving and how they prefer to receive that information. Click [here](#) to access the survey. Responses are anonymous and participants who complete the survey by April 16 can register to win prizes.

## **Now Hiring! Facilities Services Training Specialist Positions Open**

We have two openings in training for the Training Specialist I position. If you're great with people and interested in moving into a rewarding role that serves all of FS, [check the listing out here!](#) We'd love to hear from you!

## **Secure Materials on FS Vehicles**

Lately, a number of Facilities Services employees have gotten flat tires in the parking lot at Facilities Services Complex and/or Concord. Please make sure you're securing all materials on your vehicles (screws, nails, etc.) to help make sure there's no further damage to personal or university vehicles.

## **Sick Leave Bank Enrollment Open Now through June 30**

Open enrollment for the University of Tennessee System's centralized sick leave bank is currently open now through June 30. To join, employees must have a minimum balance of 48 hours of sick leave by July 1, 2025, and are required to donate 24 of those hours to the bank upon enrollment.

Requests for membership in the University's sick leave bank can be made through DASH. Our HR team can walk you through it.

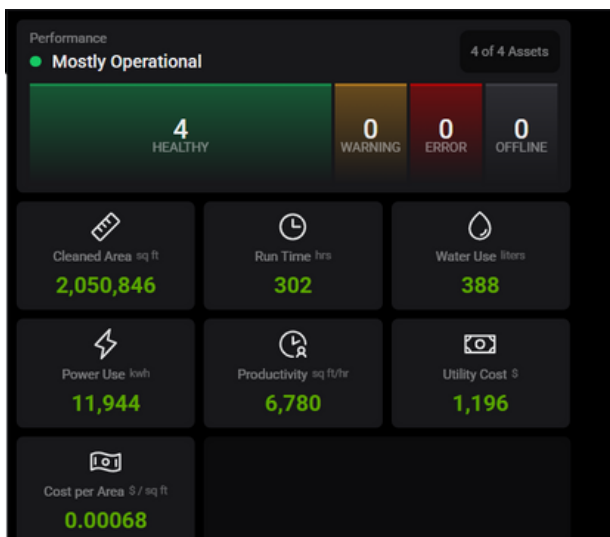


## BUILDING SERVICES

- Spot cleaned carpet/furniture in lobby of 3<sup>rd</sup> floor Communications
- Scrubbed and burnished 1<sup>st</sup> and 2<sup>nd</sup> floor of Comm/SS
- Removed Cobwebs from window ,ledges, and benches on 3<sup>rd</sup> fl Communications

### Student Union:

- The Space -Vac was used in Ballroom C.
- The overlook glass was cleaned on the 2nd and 3<sup>rd</sup> floor.
- The Auditorium was vacuumed and mopped.
- A balloon that floated to the ceiling was retrieved in the ballroom after an event.
- The stairwells were swept and mopped in both phases.
- The auto scrubber was run in Union Station.
- Cardboard was baled.
- IQ and Chip the robotic were used in both phases of the building.
- Extra dusting was done in event room 270.
- Vents and extra dusting were done in the restrooms.



## OPERATIONS & LANDSCAPE LANDSCAPE SERVICES

- No report received

## MOVING & EVENT SERVICES

- No report received.

## SUSTAINABILITY

- The Sustainability Blog is back! Check it out here: <https://sustainability.utk.edu/about/connect-with-us/news-and-information/>
- Sustainability and Recycling had a combined team meeting
- Sustainability team members assisted with Tree Fest Knoxville planting trees and tabling
- Hosted 5 volunteers at the Compost Facility
- Delivered 24 yards of finished compost to the Organic Crops Unit
- Compost totals
  - Animal Waste: 18,950 lbs
  - Landscaping: 7,750 lbs
  - Food Waste: 28,071 lbs
  - Grease water: 1500 gallons

## MAINTENANCE & REPAIR

### HOUSING

- Repaired lights, smoke heads and ceiling tile from vandalism last week at Hess Hall.
- Repaired multiple leaks on the PEX water lines at Stokely

Weekly continues on next page



## ATHLETICS

- Neyland Stadium. General maintenance on getting ready for spring game, and on premium areas.
- Regal Soccer: General Maintenance and Prepping for Spring soccer.
- Lindsey Nelson Stadium: Doing general building maintenance and fixing repairs from the home game series this past weekend.
- Football complex: Doing general building maintenance and checking all areas for recruits and visitors. Making repairs for spring practices
- Sherri Lee Softball: General Maintenance and preparing for softball games.
- Allan Jones Aquatic: General Maintenance around building.
- Goodfriend Tennis: General Maintenance, and preparing for Tennis matches this week.
- Thompson Boiling Arena: General Maintenance, Starting to change filters in AHU's.

## DINING

- Repaired a pizza oven at Stokely
- Repaired a dish machine at Rocky Top Dining
- Repaired a cooler at Humanities
- Repaired a fryer and bun toaster at the Student Union
- Repaired a bad drain at Food City Center

## ZONE 4

- Art + Architecture - work on roll up door in Rm 131
- Andy Holt Tower - worked on ceiling tile on 1<sup>st</sup> floor and in room 117
- Communications - working on motor on AHU #1 and love joy coupling
- Student Services - worked on a leak in 211C and a ceiling leak in an elevator
- McClung Tower - worked on AC in 1017 and lights in 1010
- Throughout Zone - General building maintenance

## ZONE 5

- Cleaning out Melrose Hall prior to demolition
- Changing filters at HPER, responding to 3<sup>rd</sup> floor AHU issues, and keeping an eye on ground floor renovations.
- TREC - cleaning of cooling tower is completed. Daily check on pool water levels and treatment.
- Monthly PMs, DASH, OSHA training
- Keeping customer service and satisfaction at the forefront.

## ZONE 7

- No report received



## MAINTENANCE & REPAIR

### ZONE 8

- We have been doing monthly PM work on air handlers throughout the month.
- We are starting to clean our cooling towers this week and will soon start on cleaning all of our outside condensing units.
- Our main RTU has failed at the Third Creek building because of an electrical board.
- We continue to work through the exhaust fans at the greenhouses to prepare for warmer weather.
- Our One-Call team has been fairly busy with calls from campus afterhours and on weekends.
- We continue to work with multiple contractors as warranty items are being worked on at the ANRB Building.

### M&R SPECIALTIES

- No report received

## LOCK & KEY SERVICES

- Installed locks on 2<sup>nd</sup> floor Hodges restrooms.
- Changed all exterior doors on Melrose Hall to XZMC for the demo crew.
- Continued working on all the new buildings coming up later this year.
- Lots of recores and repairs for housing.
- The office filled key requests.
- Fixed a door at Student Union.

## COMM & INFO

### COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at [sjones80@utk.edu](mailto:sjones80@utk.edu) or 865-771-1531!

### TRAINING

- OSHA Training is now online! Log into K@TE to complete your OSHA training as soon as possible for 2025. Failure to do so before June 30 will result in a freeze on administrative leave approvals until the training is complete.
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. Check back often!

### FS IT

- Work on moving FS\_IT folders to SharePoint
- Inventory
- CUP machine installations
- NetReg device Registrations, SCADA, Robots, Computers
- New Circuits/ports for SCADA project
- Software License Management
- Desktop Troubleshooting
- Printer Replacements on campus
- Conference Room Support
- Office Setup for new Staff
- Recycling



## UTILITIES SERVICES

### A/C SERVICES

- IAMM - Worked on air compressor and dryer.
- Rocky Top Dining- Worked on unit in POD store.
- Fleming Warehouse – Removed equipment.
- BREHM #434- Repaired hot water leak in coil.
- Plant Bio – Worked on growth chambers.
- SERF 604 -Worked on cooler.
- SERF Chiller plant – Got new air compressor system up and running.
- Senter Hall- Worked on air problem.
- Stokely, Robinson Halls- Repaired several water source units.
- Communications - Repaired IT unit in 042B.
- Steam Plant – worked on unit.
- Delta Zeta – Repaired 2 units.
- Fred Brown – install new fan assembly in cooling tower
- SERF – repair cooling towers
- KPB – install chilled water valve in Leibert computer room cooling unit
- SMC – install condenser coil in emergency chiller
- Concord -repair mobile chiller
- Rocky Top – repair Trane chiller
- Alumni – rebuild heating water pump

### BUILDING AUTOMATION

- Disable/enable for contractors @ Baseball
- Assist EHS with fire drills @ Rocky Top
- Assist sprinkler contractor @ Anderson
- Clean Dirty smoke @ Hess Hall
- Repair MCC @ Music Chiller
- Install VFD P6 @ Hodges
- JCI troubleshoot 32 fire panel troubles @ Rocky Top
- Replace smoke detector @ Jessie Harris

### ELECTRICAL SERVICES

- No report received

### PLUMBING SERVICES

- No report received

### STEAM PLANT

- Cleaned the shop
- Check the fluids on all forklifts
- Steam yard walk-through (leak inspection)
- Maintaining the air filters, the Sul Air compressor
- CAT generator test run
- Cleaned cobwebs off the fire floor

## IN-HOUSE CONSTRUCTION

- Agriculture and Natural Resource Building: Install cabinets 411; Display cabinet 219
- Anderson Training: Water and drain for Smokey’s
- Architecture Annex: Make watertight exterior shell
- Austin Peay: Paint, carpet, furniture on 2, 3
- Campus: Support for dining operations; Locks for CEHHS rooms; Sidewalk repair
- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Access controls for 101
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; HVAC for WUOT 299I
- Dabney Buehler: Lab renovation 209-214; Polish concrete floor 633
- Dougherty Engineering: New sink 307A1; Sink M020
- ETREC Johnson Animal: Replace 2 blue phones; Construct dog park
- Facilities Services: Install monitors in 127; Digital signage on conf. rooms; Monitors in 122

Weekly continues on next page



## IN-HOUSE CONSTRUCTION (CONT.)

- Fred Brown: HVAC, exhaust for food areas; Paint walls, stairways, etc.
- HPER: Paint B020; Mesh gates/offices B001, B002; Level floor 113, 120-124; Wall and door 143
- Haslam Business : Renovate 418 Anderson Center
- Hesler Biology: Renovate 104 and 105 for labs; Renovate 606, 608, 609; Install generator for greenhouse electric
- Hodges Library: Renovate 171 for Census Bureau; Sink and room alterations 209 and 211
- Innovation South: Electric connections for equipment
- Law Complex: Offices, conference rooms 212
- McCord Hall: Renovate for growth room B003
- Middlebrook Building: Modify door controls on 137; Offices on 1st floor
- Morgan Hall: Office renovations 105-112
- Mossman: Renovate labs 343 E & F, 351 E & F
- Nielsen Physics: Meeting space 604
- Perkins Hall: Renovate multiple rooms for BME
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 & 536; lab renovations 434, 438, 439: Lab renovations for cluster hires; 480 volt electric 610
- South and East Stadium: Emergency electric for weather station
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- Vet Med: Electric & prep work for 2 new x-ray machines; Walls, doors, electric D118, B203; Add a blue phone
- Vol Hall: Electric for truck charger
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Make 275 an office



- Facilities Services Complex Break Room & Shop Area
- Steam Plant (near time clock)
- Steam Plant Hill (Landscape Trailer)
- Hodges Library 1st Floor Service Hallway
- SERF Outside of Room 426
- The electronic employee comment box can be found at [tiny.utk.edu/fscommentbox](https://tiny.utk.edu/fscommentbox)





# Understanding Distracted Driving and Inattention Blindness

## INTRODUCTION

More than 700 injury crashes involve distracted driving on a typical day in the U.S. While the percentage of drivers using handheld devices has decreased in recent years, many experts feel the use of distracting devices is significantly undercounted. Fact is, drivers frequently lose focus of the road. Their eyes drift and their minds wander as they connect on cell phones or other technologies built into vehicle dashboards.

Studies indicate drivers can be distracted long after programming a GPS device or sending a text via a voice command system.<sup>1</sup> Long enough to miss a stop sign or pedestrian? You bet. At 25 mph, you can travel the length of more than one football field in 10 seconds. What else could you miss during that time? (Pause to allow for answers)

## YOUR MIND IS ELSEWHERE

So, let's now talk about "inattention blindness," defined as the failure to notice a visible hazard because your attention is focused elsewhere. This phenomenon occurs regularly when drivers are cognitively distracted.

Example: Let's say a driver is using voice commands to order takeout food. The driver's brain becomes lost on that order (thin or thick crust pizza?). Instead of focusing on what's ahead, the driver can miss up to half of what is in his or her driving environment, including slow or stopped vehicles up ahead. This behavior can have deadly consequences. In America, eight people die every day in distracted driving crashes.<sup>2</sup>

Research shows just listening to a cell phone conversation decreases brain activity associated with driving by more than one-third, leading to safety performance issues, such as the inability to react

quickly in congested driving zones. Think of it as ... (put on a blindfold) ... driving blindfolded. Who drives like that?

## ACTIVITY

Of course, using electronics is not the only way drivers can be distracted. Ask: What things do drivers do that may be distracting?

Expect answers such as these:

- . Talking or texting on the phone
- . Eating or drinking
- . Applying makeup or shaving
- . Reading a newspaper or book
- . Watching a video
- . Programming a GPS

All of these examples fit under one of the following distraction categories: visual, manual (taking a hand off the wheel) or cognitive (taking your mind off driving). All can raise safety risks, not only for drivers but also for those sharing the road around them. Hands-free devices may be marginally safer than handheld ones, but the safest choice of all is not using your cell phone or other technology while you are driving.

## SUM IT UP

The human brain cannot handle two thinking tasks at the same time, such as driving and talking on the phone. Your brain toggles quickly between these two tasks. When driving, this can slow reaction time and cause crashes. Be safe by silencing your phone, programming your GPS and setting up your radio or music while you still are parked.

Your life is much more valuable than any phone call, text or playlist. Let's get on board with traffic safety. Take the pledge to drive distraction-free from the National Safety Council at [nsc.org/pledge](https://nsc.org/pledge).

<sup>1</sup> <https://newsroom.aaa.com/2017/10/new-vehicle-infotainment-systems-create-increased-distractions-behind-wheel/>

<sup>2</sup> <https://injuryfacts.nsc.org/motor-vehicle/motor-vehicle-safety-issues/distracted-driving>

<sup>3</sup> [https://www.cmu.edu/news/archive/2008/March/march5\\_drivingwhilelistening.shtml](https://www.cmu.edu/news/archive/2008/March/march5_drivingwhilelistening.shtml)



## CAMPUS EVENTS TO EXPAND YOUR BORDERS

### **Vols Walk for Sexual Assault Awareness Month**

April 16 | 12:00 p.m. – 2:00 p.m. | 21st Mortgage Plaza, Student Union

Check-in for the Vols Walk for Sexual Assault Awareness Month begins at 11:45 a.m. After the walk, enjoy lunch and engage in educational activities. [Click here](#) to see the schedule and view the route information.

### **McClung Museum in Spanish | Museo McClung en Español**

May 17 | 11:00 a.m. – 12:30 p.m. | McClung Museum of Natural History

Museo en Español offers a unique opportunity to experience the McClung Museum's new exhibitions—Homelands and X-ray Vision—in Spanish. Immerse yourself in the rich stories, cultures, and beauty of the exhibits while hearing everything in Spanish.

Museo en Español es la oportunidad perfecta para explorar las nuevas exposiciones del Museo McClung—Homelands y X-ray Vision—en español. Sumérgete en las historias, la cultura y la belleza de las exposiciones, disfrutando del relato en español.



# Medicare & Social Security Workshop

Educational Event - April 16, 2025 at 2:30pm in FSC 101



Presented by Karen Kakura with Senior Insurance Specialty Group

## Medicare Topics for Discussion:

- When/How do I enroll?
- What is Part A,B,C, and D?
- I'm Still Employed
- How much will it cost?
- Medigap Vs. Advantage Plans
- Dental, Vision & More

## Social Security Topics for Discussion:

- Will Social Security be there when I am ready to claim?
- Will it be enough to live on?
- When is the best time to claim?
- What are the potential changes to the system?



Scan the QR code or contact Angela Eidemiller at [aeidemil@utk.edu](mailto:aeidemil@utk.edu)

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This is an educational event only.