



New DASH Chart of Accounts Cross Reference Tool is Live

The new DASH GL Account to DASH Natural Account Cross Reference application is now available on Friends of DASH. The latest version should eliminate any licensing errors. Thank you for your patience as we resolved these issues.

Central Supply Year-End Inventory Closure

The Central Supply Warehouse will be closed for year-end inventory on Friday, June 27, and Monday, June 30, 2025. This will make it necessary for you to estimate as closely as possible the items you will need from the warehouse during this period. These items will need to be ordered early enough to be picked up by 4:00 PM on Thursday, June 26, 2025.

During these two days, any needs for warehouse stock items that cannot wait until Tuesday, July 1, 2025 will have to be handled via purchase orders (POs). If any POs need to be placed prior to the conclusion of our physical inventory please let me know, and I will see to it that they get handled promptly.



BUILDING SERVICES

Student Union:

- G1 dining: the booth section and entrance area was scrubbed and polished.
- Mazavo's dining area floor scrubbing and polishing was completed.
- Big Orange Grill's floor scrubbing started in the main seating area.
- Visitor Center carpet/offices vacuumed and cleaned.
- Carpet in 193K was vacuumed and cleaned.
- Cumberland airlock entrance was scrubbed/polished.
- Scrubbing on the first floor cont. from the Cumberland entrance to the seal by the info desk.
- The seating in the Pride Center carpet was cleaned and the upholstery tool was used to clean a bench.
- Vol 103 event was completed and our team worked to clean the event rooms for the event.
- Stairwells were swept and mopped.
- Overlook glass and handrails were cleaned.
- Auditorium was cleaned multiple times.
- The carpet was spot cleaned in ballrooms.
- Continued working on cardboard to make more bales.
- We had a zone meeting with our team.

OPERATIONS & LANDSCAPE

LANDSCAPE SERVICES

- No report received

MOVING & EVENT SERVICES

Monday, June 23rd:

- Deliver and set up tables at Strong Hall first floor Atrium for DSW Intensive Week event.
- Delivered and set up tables and display boards to Strong Hall Atrium, B1, 101, & 106 for EECS Current IEEE Workshop event.

Tuesday, June 24th:

- Moved furniture, boxes, and other items from Andy Holt Tower P115 to Claxton Education Building for the garage construction project.
- Picked up tables from SMC 7th floor.
- Delivered packing materials to A&A for upcoming move.
- Moved furniture within Student Union Phase I 2nd floor.
- Moved furniture in Baker Center 302, 205, 204, 216.

Wednesday, June 25th:

- Moved furniture in Communications 279 & 271.
- Moved office furniture in Student Union 383H, 383K, to Black Cultural Center.
- Picked up Surplus items and delivered them to McClung Tower 526.
- Picked up all furniture in Jessie Harris 426 and took to surplus.
- Picked up chest of drawers from Jessie Harris 418 and delivered to surplus.

Thursday, June 26th:

- Moved rolling monitor from Ferris Hall 414F to IAMM 321.
- Moved Parking Services furniture, safes, boxes, other items from the warehouse on Stephenson Drive to 2400 Sutherland Ave.



Friday, June 27th:

- Moved Parking Services furniture, safes, boxes, other items from the warehouse on Stephenson Drive to 2400 Sutherland Ave.
- Disassembled conference table for surplus pick up.
- Picked up 15 display boards and 5 tables from Strong Hall.
- Set up tables and chairs at ANR 101A for Retirement Reception event.

SUSTAINABILITY

- Managed waste collection at the Annual FS Picnic
- Compost Totals
- Animal Waste - 11,750lbs
- Landscaping Waste - 21,000 lbs
- Grease Water - 12,000 lbs (1,500 gallons)
- Food Waste - 7,719 lbs
- For the last several weeks, the Compost Facility has been undergoing much needed maintenance/changes to the current facility including clearing space for a new mobile office trailer, moving large piles of materials to redesign the site for a more efficient flow of operations, and resurfacing driving and active compost pads for better water drainage and material flow.

MAINTENANCE & REPAIR

HOUSING

- Working on geothermal issues at Geier Hall.
Working with the A/C shop with Air Handler issues at Dogwood Hall.

ATHLETICS

- Neyland Stadium. General maintenance and going through and working on changing filters in skyboxes.
- Regal Soccer: General Maintenance and getting ready for summer soccer camps.
- Lindsey Nelson Stadium: General building Maintenance, and assistance with contractors on construction.
- Football complex: Doing general building maintenance and checking all areas for recruits and visitors.
- Sherri Lee Softball: General Maintenance and getting ready for Softball camps.
- Allan Jones Aquatic: General Maintenance around building, and preparation for Gakisa Swim Meet
- Goodfriend Tennis: General Maintenance and prepping for Tennis camps.
- Thompson Boiling Arena: General maintenance and preparing Lady Vol Basketball camps.

DINING

- PM on walk-in coolers/freezers in all required buildings
- Replaced a hot well element at Rocky Top Dining
- Repaired a tea maker at the Student Union
- Repaired an oven at Anderson Training
- Repaired a chargrill and warmer at the Student Union

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M&R (CONT.)

ZONE 4

- Art + Architecture - worked on a leak in 241C
- Andy Holt - worked on AC units on 7th floor
- Communications - worked on AHU #1
- Student Services - worked on AC in 209 and a leak in 211C
- McClung Tower - worked on AC units in 905
- General maintenance throughout the zone

ZONE 5

- Replacing a motor in an AHU at Hodges Library
- OSHA Training
- Monthly PMs
- On-Demand Work Requests

ZONE 7

- Working on getting all handrails painted throughout the zone and finishing changing all filters throughout the zone along with cleaning out gutters at Perkins and Ferris.

ZONE 8

- No report received

M&R SPECIALTIES

- No report received

LOCK & KEY SERVICES

- Reese hall – repaired door knob on G062.
- Austin Peay – repaired lock on 401E.
- Haslam Building – repaired lock on 614B.
- Laurel hall – installed 73K lockset on room 129.
- Conference Center – Several lock changes for suite 312.
- Sigma Nu – Changed the code on the front door and patio door.
- SERF – lock was repaired on room 538.
- Glazer Building – repaired a panic bar.
- Parking Services- Installing locks for their move into Christman Building.
- Art and Architecture – Art is moving into Christman Building July 7th. Loading cores and cutting keys to get them ready for their move.
- Housing – staying busy with loading cores for the new buildings; Poplar, Torchbearer, Beacon East and Beacon West.
- Front office is busy with key requests and special requests from Customers.



COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- OSHA Training is now online! Log into K@TE to complete your OSHA training as soon as possible for 2025. Failure to do so before June 30 will result in a freeze on administrative leave approvals until the training is complete.
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. Check back often!

FS IT

- Upgrade Windows 10 computer to Windows 11
- Conference Room Support
- Newly Hired Staff setup and Fine Tuning
- Printer Support
- Network Troubleshooting
- Signshop Training Assistance

UTILITIES SERVICES

A/C SERVICES

- Allan Jones – repair chiller
- Arena – installed new isolation valves for pump replacement
- Aux. Services- replaced the compressor for the cooling unit feeding the printing press
- Hesler – repaired cooling tower 1A
- Bus. Incubator – repaired chiller
- Hodges – rebuild primary chilled water pump
- Claxton – repaired chiller no. 2
- Aux. services – repaired chiller

BUILDING AUTOMATION

- Assist JCI with the fire panel issue @ the Stadium
- Disable for contractor @ TBA, Vet School
- Assist Morristown with sprinkler shutdown at Tickle
- Monthly fire pump run with Morristown @ Dougherty, MinKao, Regal, West Skybox, Alumni
- Replaced bad audiovisual in arena @ Vet school
- Replaced two duct detector boards @ Senter Hall
- Fire alarm heat detector in room 101 @ Dougherty
- Fire Alarm AC Shop was working on the 5th floor @ Mossman
- Reset three rooms' smoke detectors @ Clement



BLDG AUTO (CONT.)

- Remove the bad emergency light @ Chi Omega
- Troubleshoot tripped breaker @ ANRB
- Strobe Circuit trouble @ Regal
- Fire alarm cleaning crew @ Resse Hall
- Wet duct detector mechanical room @ Stokely Hall
- Replace relay for elevator fire hat @ Min Kao
- Replace IM on tamper switch in crawl space @ 1808 Frat
- Assist Chattanooga Fire with sprinkler shutdown @ Anderson
- Replace the duct detector board and the smoke detector @ Senter Hall
- Replace damaged smoke detector and base in storage room @ Brenda Lawson
- Assist BST with troubleshooting @ Bass Building
- PIV trouble @ Bass Incubator
- Assist Morristown @ ELC Lake, ELC White
- Replace Batteries in fire panel @ McClung
- Disable and enable smoke detectors for Elevator Tech @ Hodges
- Reset fire alarm @ Reese Hall

ELECTRICAL SERVICES

- No report received

PLUMBING SERVICES

- Allan Jones Aquatic- steam leak on the union in the Machine room
- Student Health - main drain stopped up in the basement
- Science Eng. - 4x3 chemical drain repaired in 2nd floor chase
- McClung Tower - installed a new bottler filler on the 11th floor
- Haslam Building - repaired the steam union and strainer on the condensate line
- Clement - repaired steam leak on condensate line
- Rocky Top - 2nd Floor water leak in the ceiling
- Dabney - replaced the hose bib on the outside of the building

STEAM PLANT

- Check Fluids on all forklifts
- Steam yard walk-through
- Clean the Shop area/floors & cob web clean up
- Maintaining air filters
- Test Ran the 2MW generator
- Inspected the Seal air fan on #4

IN-HOUSE CONSTRUCTION

- Agriculture and Natural Resource Building: Orange Acres carpentry work; Display cabinet 219
- Alpha Delta Pi: Replace a window
- Austin Peay: Paint, carpet, furniture on 2, 3
- Bailey Education: Paint, carpet, etc. A401A
- Burchfiel Geography: Paint 207, 208
- Campus: Support for dining operations; Sidewalk repair; 2025 classroom renovations

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CONSTRUCTION (CONT.)

- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Furniture on 1st floor; Cubicle changes 338 and 344
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; HVAC for WUOT 299I; Soundproof doors WUOT; Paint 107V; New clocks for corridors
- Dabney Buehler: Lab renovation 209-214; Sink and cabinets 671
- Delta Gamma Sorority: Add ceiling access in restroom
- Dougherty Engineering: New sink 301
- ELC: Gate to playground ramp
- ETREC Johnson Animal: Replace 2 blue phones; Construct dog park
- Facilities Services: Install monitors in 127; Digital signage on conf. rooms; Monitors in 122
- Fred Brown: Paint walls, stairways, etc.
- HPER: Various renovations for Capital Project; Refinish tennis courts
- Haslam Business Building: Renovate 418 Anderson Center; Renovate 320
- Haslam Music: renovate 312 and 313
- Hesler Biology: Renovate 606, 608, 609; Install generator for greenhouse electric
- Hess Hall: Work in Dippers
- Hodges Library: Renovate 171 for Census Bureau
- Innovation South: Electric connections for equipment
- Jessie Harris: Minor renovations suite 115; paint, etc. 329
- Law Complex: Offices, conference rooms 212
- McClung Tower: Paint and carpet 707, 1121, 1101B, 5031101A, 1102, 1116B and C, 1008
- McCord Hall: Floors in hallways
- Morgan Hall: Panic buttons 101; Paint 204, etc.
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Labware washer 620F; Casework 541
- Nielsen Physics: Renovate 407
- North Carrick: Install package lockers
- Perkins Hall: Renovate multiple rooms for BME; Floors in hallways
- Rocky Top: Dining renovations
- Senter Hall: Electric for equipment 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires
- Sorority Village: Install turnstile
- Stokley Hall: Paint interior of building
- Stokely Management Building: Ramp in G4
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems; Grout pool tile
- Student Union: Dining renovations
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- Vet Med Center: Electric and prep work for 2 new x-ray machines; Add a blue phone
- Vol Hall: Electric for truck charger; Dining renovations
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Electric and exhaust for freezers
- Zeta Tau Alpha: Carpet Directors suite

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THE UNIVERSITY OF
TENNESSEE
KNOXVILLE

FACILITIES SERVICES

FACILITIES SERVICES WEEKLY

SAFETY STAND DOWN - HAPPY INDEPENDENCE DAY!

As we approach the Fourth of July holiday, we want to remind everyone to prioritize safety and well-being during the celebrations. I know a lot of us look forward to the holiday weekend and have a fun filled weekend planned. Please remember that not everyone enjoys fireworks and the noise they make affects some people and animals differently than others. Be mindful that some veterans are dealing with PTSD and many pets are frightened and run away because of fireworks.

Here are some key safety reminders to ensure a fun and accident-free holiday:

4th of JULY SAFETY

HEAT-RELATED ILLNESS

STAY HYDRATED
Drink more than 8 ounces a day
Drink even when you're not thirsty
Avoid alcohol, coffee & soft drinks

APPLY SUNSCREEN
The sun is the strongest between 10 a.m. and 4 p.m.
Reapply sunscreen often
Stick to SPFs between 15 and 50+

WEAR YOUR SHADES
Sunglasses must block 99 to 100% of UVA/UVB rays

MOST AT RISK
Adults over 65 and children under 4
Those w/existing medical conditions

GRILL SAFETY
In a 5-year period

8,900 house fires
160 injuries
118 mil. in damages
10 deaths

KEEP GRILL:

- AWAY FROM STRUCTURES
- IN WELL-VENTILATED AREA
- AWAY FROM CHILDREN & PETS

Fireworks Safety

NEVER allow children to play with or ignite fireworks

KEEP a bucket of water or hose nearby

MAKE sure fireworks are legal in your area

MORE THAN 14,000 4TH OF JULY FIREWORKS EXPLODE ACROSS THE NATION EACH YEAR