



New DASH Chart of Accounts Cross Reference Tool is Live

The new DASH GL Account to DASH Natural Account Cross Reference application is now available on Friends of DASH. The latest version should eliminate any licensing errors. Thank you for your patience as we resolved these issues.

Help Us Help You: Quick Tech Survey for Facilities Staff

Facilities Services Training wants to learn how comfortable you feel using technology in your daily work. We've created a short survey that takes about 15 minutes to complete.

Your answers will help us offer better training for anyone who wants help with technology or wants to learn how to use it to make work easier. Don't worry - all responses will stay anonymous.

Please take a few minutes to complete the survey in the next two weeks. The survey will close at the end of July, and we'd love to hear from as many of you as possible!

Link to the survey: https://utk.co1.qualtrics.com/jfe/form/SV_6uhUVEGvq9ItBxY

Mark Your Calendars: Football Training

Save the Date: Football Training

Go ahead and mark those calendars for this year's football training! We'll offer sessions on Wednesday, August 20th at 8:30am, 10am, 2pm, 5pm, and 10pm. On Thursday, August 28, we'll offer sessions at 10:30am and 2pm. Email fstraining@utk.edu to register for the day and time of your choosing. Go ahead and have a back up in mind in the event that your chosen session is already full.



BUILDING SERVICES

Student Union:

- The L1 dining floor has been scrubbed and polished.
- The seating area and the top of the monumental stairs have been scrubbed and polished.
- Air lock area near the plaza was scrubbed/polished.
- The pedestrian bridge entrance has been scrubbed and polished.
- The first floor of phase 2 scrubbing and polishing has been completed.
- G3 and G2 hallway floors were scrubbed/polished.
- ATM entrance on G2 was scrubbed and polished.
- The Volunteer entrance was scrubbed and polished.
- A section in the back corridor near Union Station, we scrubbed to remove the old terra glaze from the floor.
- Office 193N the carpet was cleaned, and the office was cleaned for new occupants.
- The stairwells were swept and mopped.
- Dusting on all the floors in phase 2 was done.
- Cobwebs were removed from the entrances in phase 1 and 2.
- Carpet spotting in the ballrooms.
- The carpets in 362 E, G and H were cleaned and offices were deep cleaned for new occupants.
- A section of wall in the G1 dining area was cleaned to remove spills and shoe prints.
- 273 corridor carpet was vacuumed and cleaned.
- Office 371G was detailed cleaned and the carpet was cleaned.
- The outside glass on the first floor dining areas was cleaned.
- The outside glass was cleaned in the SGA area.
- The second-floor hallway corridor facing Cumberland was vacuumed and cleaned.

MOVING & EVENT SERVICES

Monday, July 7th:

- Moved A&A Administrative Suite from 2nd floor Art & Architecture Building to 2400 Sutherland Ave.

Tuesday, July 8th:

- Moved Suite 228 Cherokee Mills into Suite 108 Cherokee Mills, and moved desks from 108 to 228.

Wednesday, July 9th:

- Continued moving offices out of Suite 228 Cherokee Mills into Suite 108 Cherokee Mills.
- Moved items out of Conference Center Suite 231A, 231B, 231C, 231D into Suite 228A.
- Moved furniture out of Claxton Education Building 224 to Bailey 218 and Bailey 204.
- Picked up furniture from Conference Center Building and took to surplus.
- Picked up purchased surplus items and delivered them to Dabney Hall 789.

Thursday, July 10th:

- Moved furniture between rooms 317, 414, 417, 419, 421, 422, 423, 426, 504, 505 Ferris Hall, and hauled unwanted items to surplus and trash.
- Delivered purchased surplus furniture to Perkins 110.
- Moved furniture and other items between rooms 109A, 118, 110C, 110A.
- Set up stage, tables, and chairs for Alumni Summer College Event at ANR Ballroom 101A/B.
- Moved a sit/stand desk from Perkins Hall 121 to Strong Hall 102.

Friday, July 11th:

- Moved items from Walters Academic Building M407 to McClung Tower 104A for UT Theatre Department.
- Picked up stage from ANR 101.
- Delivered tables to Mossman Building.
- Delivered surplus items to Black Cultural Center.
- Moved furniture at Communications Building and Student Services Building.

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SUSTAINABILITY

- Stephenson Drive warehouse is officially cleaned out. The recycling team helped maintenance clean their section of the warehouse, recycling as much as possible.
- Gave a tour of the Compost Facility to 3 researchers from the Center for Renewable Carbon.
- Recycling Totals
 - 42,058 lbs Cardboard
 - 8.07 tons Scrap Metal
 - 18,064 lbs Paper
 - 2 bales of Aluminum
 - 3.01 tons of Glass
- Compost Totals:
 - Agricultural Waste - 11,000 lbs
 - Landscaping Waste - 17,000 lbs
 - Grease Water - 2,950 gallons
 - Food Waste - 5,287 lbs
- Grow Lab harvested ~13lbs of produce last week.
- Free Store Totals
 - Weekly Intake: 0 lbs
 - Weekly Outtake: 67.2 lbs

MAINTENANCE & REPAIR

HOUSING

- Working on water source heater pumps in Magnolia, Dogwood and Geier. Having problems a/c in these buildings.

ATHLETICS

- Neyland Stadium. General maintenance and checking premium areas for events.
- Regal Soccer: General Maintenance and getting ready for summer soccer camps.
- Lindsey Nelson Stadium: General building Maintenance, and assistance with contractors on construction.
- Football Complex: Doing general building maintenance and checking all areas for recruits and visitors.
- Sherri Lee Softball: General Maintenance and Repairs
- Allan Jones Aquatic: General Maintenance and Repair after the Gakisa swim meet.
- Goodfriend Tennis: General Maintenance and Repairs
- Thompson Boiling Arena: General maintenance and preparing Men's Basketball camps.

DINING

- Repaired a disposal gear motor at Anderson Training
- PM on undercounter dishwashers at Stokely
- Repaired sink leaks at TB Arena
- Replaced hoodless fryer filters at Orange Acres
- Repaired cooler lights at the UTIA POD Market
- Replaced cooler door gaskets at Panda Express in the Student Union



M&R (CONT.)

ZONE 4

- Art + Architecture - worked on toilet in 2nd floor men's room
- Andy Holt - worked on AC units on 8th floor
- Communications - worked on stopped toilet on 4th floor and light near 293
- Student Services - worked on a toilet in 204 and AC in 202L
- McClung Tower - worked on urinals on 8th and 9th floors
- General maintenance throughout the zone

ZONE 5

- Preparing for the return of students by checking classrooms, common areas, etc. and making needed repairs
- Hodges Library - troubleshooting airflow issues
- Student Aquatics - making needed repairs
- DASH, monthly PMs and on-demand work

ZONE 7

- Working on getting all handrails painted throughout the zone and finishing changing all filters throughout the zone along with cleaning out gutters at Perkins and Ferris.

ZONE 8

- We have been cleaning all of our condensing units again to assist with the extreme loads that our HVAC systems have been under the past few weeks with the extreme temperatures.
- We replaced a motor in Greenhouse #10.

- We reset toilets in Auxiliary Services.
- We assisted with cleanup of the Facilities Services storage area in Fleming Warehouse.
- We made repairs to wall units in McCord Hall.
- We are working with ERC to make repairs to our acid waste neutralization tank at the ANRB Building.

M&R SPECIALTIES

- No report received

LOCK & KEY SERVICES

- Hess Hall - adjusted door trim for the door to lock.
- Thompson Boling - Repaired door problem on 1st floor.
- Stokely Management Center. - repaired closet doors and got the doors secured.
- IAMM - Installed a metal plate on room 172.
- Stokely Hall - unlocked a safe for Kalua Coffee,.
- Music building - repaired faceplate assembly on ground floor room G024.
- Oak Ridge Glazer - Installed panic hardware on outside door.
- Ayres Hall - replaced 2 cores on room 308.
- Christman Building - repaired door lock on outside door.
- New Nursing - Installed cores on 4th floor.
- Christman building - installing locks on Architecture side of building.
- Housing - setting up cores and cutting keys for Beacon East and West.
- Front office busy with key requests for Nursing building and key requests for all over campus.



COMM & INFO

COMM & PR

- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- OSHA Training is now online! Log into K@TE to complete your OSHA training as soon as possible for 2025. Failure to do so before June 30 will result in a freeze on administrative leave approvals until the training is complete.
- Training Calendar is available online! Visit <https://fs.utk.edu/comminfo/training/> to view upcoming training dates, times and information throughout the year. Check back often!

FS IT

- Upgrade Windows 10 computer to Windows 11
- Conference Room Support
- Newly Hired Staff setup and Fine Tuning
- Printer Support
- Network Troubleshooting
- Signshop Training Assistance

UTILITIES SERVICES

A/C SERVICES

- Black Cultural - repairing multiple units
- Fred Brown- installing fan motor
- Communications- Installing a mini split
- CRC- Repairing the package unit
- South Greenhouse- Clean and repair the AC unit
- Central Greenhouse- Clean and repair the unit
- PTAC- Repair units for Fred brown, Dogwood, Geier, Robinson
- UT Drive- Repair mini split
- Hesler- Repair compressor
- SERF- Replace condenser units
- Magnolia- Clean strainers
- Robinson- Repair package units
- Geier- Look for a leak

BUILDING AUTOMATION

- Assist the key shop with a wire cut on the door handle @ Communication
 - Check batteries on water detection @ Zeanah
 - Restart the sprinkler pumps @ Neyland Stadium
 - Check on the generator running @ FSC
 - Check on the breaker to the fire alarm system is turned off @HPER
 - Check on clocks for a change out @ Hesler
 - Clean all the smoke detectors @ Alpha Delta Pi
 - Remount the duct detector @ Dabney
 - Pedestrian pole hit at Volunteer Blvd and Pat Head Summit St @ Campus
 - Assist with locates at the intersection of Volunteer Blvd and Lake Loudon Blvd @ Campus
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BLDG AUTO (CONT.)

- Straighten the pedestrian sign at Volunteer Blvd and Peyton Manning Pass @ Campus
- Walk through on the generator and emergency circuits @ Nursing
- Replaced the duct detector@ Neyland Stadium
- Check fire drop-out doors @ Alumni
- Check the traffic signal flashing at Volunteer Blvd and Payton Manning Pass @ Campus
- Commissioned new lighting at Black Cultural Center
- Updated Burchfiel’s blueprints to reflect current occupancy switches @ Burchfiel
- Met with the design team regarding Lee Stadium renovations, lighting upgrades @ Softball
- Submitted package for upgrading Mossman’s lighting software
- Began programming street lights for orange and White alternating for TNAPPA
- Reviewed plans for the SU entertaining plaza @ Student Union
- Programmed BAS settings into ATS at College of Nursing Nursing
- Worked on the Alumni auditorium’s Lighting
- Troubleshoot and repair damaged lighting in room 229 @ Student Union
- Added floating switch for designers @FSC

ELECTRICAL SERVICES

- No report received

PLUMBING SERVICES

- Reese Hall Leak on cast iron pipe in basement repaired

- HPER building has no hot water in the building
- Clarence Brown's toilet was separated from the wall in the women's restroom
- 1808 Frat Park floor drain for ice maker stopped up
- Geier Hall repaired six pex leaks on the first floor
- Andy Holt Tower - repaired ceiling water leak
- Strong PVI 2” trap-steam
- Dabney 2nd Floor heat water leak repaired
- Jessie Harris - storm drain repair at building’s side
- Dougherty Eng 2nd floor, hot water leak
- Rocky Top dining leak in the ceiling on the 3rd floor repaired
- A&A repaired the condensate pump in the machine room

STEAM PLANT

- Check Fluids on all forklifts
- Steam yard walk-through
- Clean the Shop area/floors & cob web clean up
- Maintaining air filters
- Finishing up pressure-washing floors
- Started cleaning and waxing floors

IN-HOUSE CONSTRUCTION

- Agriculture and Natural Resource Building: Orange Acres carpentry work; Display cabinet 219
- Alpha Delta Pi: Replace a window
- Austin Peay: Paint, carpet, furniture on 2, 3
- Bailey Education: Paint, carpet, etc. A401A
- Burchfiel Geography: Paint 207, 208
- Campus: Support for dining operations; Sidewalk repair; 2025 classroom renovations

Weekly continues on next page



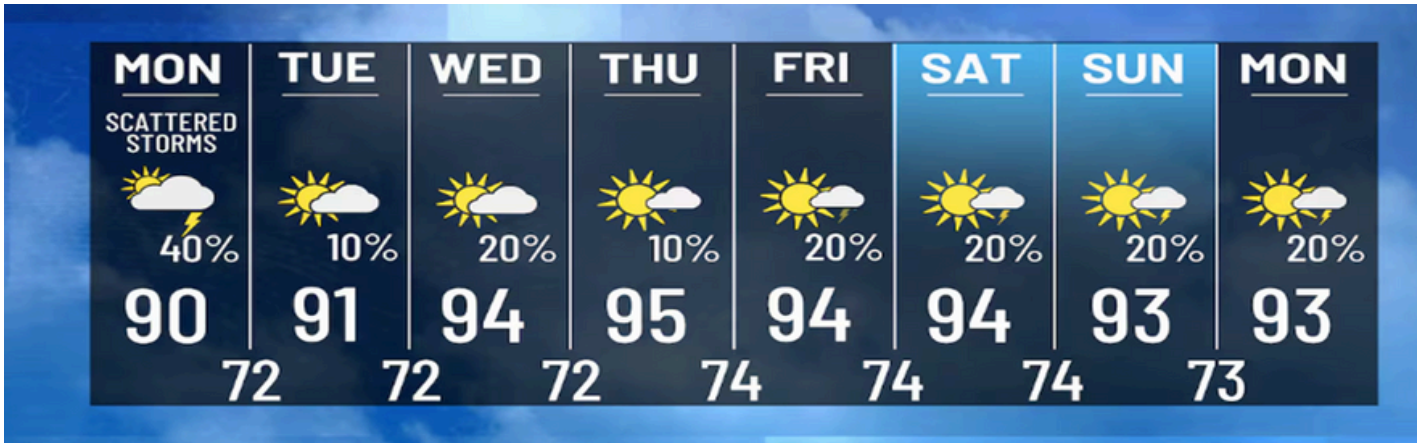
CONSTRUCTION (CONT.)

- Claxton Education: Paint, flooring, other renovations to 101 and 109A; Furniture on 1st floor; Cubicle changes 338 and 344
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; HVAC for WUOT 299I; Soundproof doors WUOT; Paint 107V; New clocks for corridors
- Dabney Buehler: Lab renovation 209-214; Sink and cabinets 671
- Delta Gamma Sorority: Add ceiling access in restroom
- Dougherty Engineering: New sink 301
- ELC: Gate to playground ramp
- ETREC Johnson Animal: Replace 2 blue phones; Construct dog park
- Facilities Services: Install monitors in 127; Digital signage on conf. rooms; Monitors in 122
- Fred Brown: Paint walls, stairways, etc.
- HPER: Various renovations for Capital Project; Refinish tennis courts
- Haslam Business Building: Renovate 418 Anderson Center; Renovate 320
- Haslam Music: renovate 312 and 313
- Hesler Biology: Renovate 606, 608, 609; Install generator for greenhouse electric
- Hess Hall: Work in Dippers
- Hodges Library: Renovate 171 for Census Bureau
- Innovation South: Electric connections for equipment
- Jessie Harris: Minor renovations suite 115; paint, etc. 329
- Law Complex: Offices, conference rooms 212
- McClung Tower: Paint and carpet 707, 1121, 1101B, 5031101A, 1102, 1116B and C, 1008
- McCord Hall: Floors in hallways
- Morgan Hall: Panic buttons 101; Paint 204, etc.
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Labware washer 620F; Casework 541
- Nielsen Physics: Renovate 407
- North Carrick: Install package lockers
- Perkins Hall: Renovate multiple rooms for BME; Floors in hallways
- Rocky Top: Dining renovations
- Senter Hall: Electric for equipment 101
- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires
- Sorority Village: Install turnstile
- Stokley Hall: Paint interior of building
- Stokely Management Building: Ramp in G4
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems; Grout pool tile
- Student Union: Dining renovations
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- Vet Med Center: Electric and prep work for 2 new x-ray machines; Add a blue phone
- Vol Hall: Electric for truck charger; Dining renovations
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader \ Add access controls for 8 rooms; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Electric and exhaust for freezers
- Zeta Tau Alpha: Carpet Directors suite



FACILITIES SERVICES WEEKLY

SAFETY STAND DOWN HEAT ADVISORY



A Hazardous Weather Outlook has been issued for the area this week. Weather is expected to be extremely hot and humid with a chance of strong thunderstorms. This weather pattern is also to remain for the following week as we continue to be stuck in a heat dome.

This week's weather forecast:

Monday July 21:

Strong to severe storms are possible this afternoon and evening, with some storms capable of producing strong wind gusts and localized flooding. Areas that have received excessive rainfall over the past few days will continue to be at risk for flash flooding through this evening. A Flash Flood Watch is in effect.

Tuesday July 22 – Sunday July 27:

Heat index values will exceed 100 across central, southern, and eastern Tennessee Valley locations this week. These are serious conditions that our work team will be exposed to. Please take precautions:

- Stay hydrated. Drink lots of water.
- Apply sunscreen regularly when outdoors.
- Take frequent breaks in the shade or air conditioning if possible.
- Adjust work schedules to limit outdoor work activities during peak heat hours.
- Watch out for each other, If you recognize signs of heat exhaustion or heat stroke, treat it as a medical emergency.

Stay safe by planning and preparing.