



Unlock the Power of Collaboration

On Thursday, October 16, join OIT trainers and dive into workshops like “Beyond Teams: Apps and Project Management” and “File Management and Collaboration” to master tools that streamline teamwork and productivity. Learn how to leverage Microsoft Teams Premium and Outlook for seamless communication and project execution.

[Register to attend a workshop session](#) during the OIT Fall 2025 Training Day.

Mark Your Calendars: Chuck Thompson Awards Ceremony is 10/23 at 3pm

The committee has met, the votes are tallied, and the winners are selected! This year's Chuck Thompson Awards will be held here at the Facilities Services Complex on Thursday, October 23rd at 3pm in the atrium area beneath the stairs.

Please make plans to attend as we celebrate these deserving honorees.

Reminder: Annual Compliance Training & Outside Interest Disclosure Deadlines Nearing

Don't forget! Outside Interest Disclosure forms need to be completed no later than October 1st. You can complete this within DASH. Annual Compliance Training should also be completed no later than October 31. If you have questions, see our Training team.

New Training Video: Chargeable Vs. Non-Chargeable for DASH Billing

Facilities Services provides many different services to campus, but only some of them are charged individually to the specific departments that requested them. The video linked [here](#) details what makes a work order chargeable, and how to specify that in DASH to ensure the work is billed properly. To view the current Facilities Services Service Statement, visit <https://tiny.utk.edu/FSServiceStatement>.

Coffee & Conversation Returns November 20th at 8:30am

Registration is now open for our next Coffee & Conversations event on Thursday, November 20, 2025, from 8:30–9:30am in Room 101/102 at the Facilities Services Complex. As always, we'll have coffee, donuts, and plenty of good company! Please pre-register by Thursday, November 13 so we can be sure to have enough treats for everyone. Space is limited, so sign up soon at tiny.utk.edu/FSCoffee. (Flyer attached for details!)



BUILDING SERVICES

- No report received.

FS OPERATIONS

MOVING & EVENT SERVICES

- Moved furniture back into Ferris Hall room 423 following floor waxing.
- Removed furniture from Ferris Hall room 421 for floor cleaning and waxing.
- Delivered packing supplies to Biosystems Eng. Soil Science Offices.
- Delivered and set up TCE Fall Staff Picnic event at Ferris Quad.
- Moved lab equipment from JRTU A131 to ANR G0009.
- Moved furniture from McClung Tower 803 to 912B and 912B to 803.
- Moved whiteboard from College of Nursing 410 to 457.
- Moved all furniture from Baker School 325 to 328, and furniture from 202 to 328.
- Moved furniture from Plant Biotech 153 to 425.
- Disassembled and removed furniture from HPER room 377.
- Delivered and set up tables and chairs at Circle Park for Turning Point USA BBQ event.
- Set up tables and chairs at ANR 101A/B for Construction Science & Management event.
- Moved furniture from Claxton Education to Cherokee Mills Suite 220.
- Picked up tables and chairs from Strong Hall Atrium Quantum Chemistry Conference event.
- Installed new pole banners around Zeanah Engineering.

- Delivered tables to Ped Walkway HSS Section for Consent T-Shirt Pop-Up Event.
- Delivered tables and chairs to Student Union Auditorium for Musical Theatre Revue event.
- Picked up tables and chairs from Circle Park event.
- Provided sound/electrical support for MAcc Professional Development event at Hodges Library Jack E. Reese Galleria.
- Picked up tailgate supplies from Extra Space Storage and delivered them to Student Union Plaza for Alumni Tailgate.
- Delivered and set up tables, chairs, barricades, etc. to 21st Mortgage Plaza for Alumni Tailgate Event.
- Delivered tables and chairs to Ped Mall Hodges Section for SHPE: Pie the E-board Event.
- Delivered and set up tables and chairs to Fiji Island zones A and B for BBQ For the Cure Tailgate Event.
- Delivered and set tables and chairs for KKG Family Weekend Football Tailgate at Fiji Island zones D and F.
- Delivered tables and chairs for Warren Slagle Tailgate at HBB Plaza.
- Picked up two large rolling monitors from Knoxville Armory and delivered to Zeanah Engineering.

SUSTAINABILITY

- No report received

LANDSCAPE SERVICES

- No report received

MAINTENANCE & REPAIR

HOUSING

- Still having issues with the water source heat pumps at Stokely Hall.

Weekly continues on next page



ATHLETICS

- No report received

DINING

- Repaired a steamer and fryer at Rocky Top Dining
- Repaired a rethermalizer at the Student Union
- Repaired a grill at Stokely
- Repaired sink drains at Anderson Training & the SU
- Repaired an oven at Mossman
- Delimed BCX ovens at Rocky Top Dining

ZONE 4

- A&A - worked on AC in 336 and assessed a duct fan in the Metal Shop
- Andy Holt - worked on a clogged toilet in 4th floor women's restroom and rebuilt a toilet in the 7th floor women's restroom
- Communications - Replacing ballasts/bulbs on 2nd floor & worked on AC in Room 347
- Student Services - finished changing air handler filters and worked on a light in the 3rd floor hallway
- McClung Tower - changed light in custodial closet and worked on stairwell door in G1
- General maintenance throughout zone

ZONE 5

- No report received.

ZONE 6

- No report received.

ZONE 7

- No report received.

ZONE 8

- No report received.

LOCK & KEY SERVICES

- Min Kao – Lock change
- Art & Architecture – Fixed outside door
- Alumni Memorial – Fixed exit device
- Morgan Hall – Fixed a jammed door
- Nielsen – Fixed core
- Haslam Business – Fixed keypad
- Southern Kitchen – Built padlocks
- Stokely Hall – Fixed bathroom handle
- Andy Holt Tower – Repaired lock
- Music Center – Replaced piano lock
- HPER – Door difficult to unlock
- Tickle Engineering – Repined the core
- Walters – Replaced cabinet lock
- HPER – repined several cores with worn out pins
- Sigma Nu – Replaced core
- Nursing – fixed multiple discrepancies
- Aquatic Center – Replaced core
- Strong Hall – Fixed core
- Perkins Hall – Fixed lock
- Andy Holt Tower – Adjusted door closer and the bottom bolt of the exit device
- Ag and Nat Research – Fixed lock
- Perkins – Fixed lock
- Sigma Kappa - Fixed bathroom lock
- Hodges Library – Fixed core
- Strong Hall – Fixed core from spinning
- Dabney Hall – Fixed door lock
- Walters – Fixed door lock on soundproof room
- Claxton Education – Made keys for cabinets
- Crops Genetic Lab – Fixed broken door handle



LOCK & KEY SVCS (CONT.)

- Zeanah – Checked on bay doors
- Student Union – Fixed core
- Student Union – Fixed hinge
- Student Union – Fixed meditation space door
- Hess Hall – 16 recores (slow week)
- Clement Hall – 6 recores
- Reese Hall – 2 recores

COMM & INFO

COMMUNICATIONS & DIGITAL ENGAGEMENT

- Don't forget to fill out the October social media survey to aid in helping us develop content! The link can be found [here](#).
- Send any photos of your work team that you'd like to see featured on FS social media directly to Sam at sjones80@utk.edu or 865-771-1531!

TRAINING

- Log into K@TE to complete your OSHA training as soon as possible for 2025. Compliance Training is live now and should be completed by the end of October. Conflict of Interest Disclosures are due by next Wednesday.

FS IT

- KRONOS to ADP migration meetings
- Computer upgrades to Windows 11
- Gameday Support
- Conference Room Support
- Recycling

UTILITIES SERVICES

A/C SERVICES

- Hesler - Removed cooling towers 1A and 1B
- Reese - Removed no.2 cooling tower and chiller
- Min Kao - Installed motor on circulating pump for Leibert system
- Student Services – repaired motor on chilled water pump
- Neyland – prepped AC systems for Arkansas game
- Mossman – Repairing process chiller
- IAMM - repaired process chillers

A/C M&R

- Installed valves at Walters Academic
- Geier Hall- repair fresh air units on roof
- Robinson Hall- Repair fresh air units on roof
- Communications 454b-0 installed fan coil
- Allan Jones- Installed new compressor
- Dippers- Found failed fan motor
- Fred Brown- Repaired multiple units
- Arena- Repaired chilled water coil
- 11th Street garage- installed AC unit
- Plant Bio- Replaced compressor for cooler

HIGH VOLTAGE UTILITIES

- Marking & logging Tennessee 811's on campus.
- Pump manholes on campus
- Assisted contractors with pulling wire and terminations at Melrose
- Circuit switching outage at Mossman and Senter
- Circuits 6 & 2 outage to connect transformers at Lindsey Nelson Baseball
- Pulling cables for Torchbearer Hall Project

Weekly continues on next page



LOW VOLTAGE M&R

- Installing color-changing lights on Volunteer BLVD
- After Hours Campus Calls
- Concord Shops Project
- Fire Alarm Geier Hall
- Rainbird Project
- Lindsey-Nelson Stadium Renovation Power Outage
- Fire Alarm S. Carrick Hall

FIRE ALARM GROUP

- Work on Food City Center fire watch list
- Parker McCollum Fire watch
- Fire alarm Beacon Hall East
- Fire alarm Beacon Hall West
- Fire alarm Hess Hall
- Fire alarm Fiber and composites
- Middlebrook Building Sprinkler test
- Adjust traffic signal Intersection of Joe Johnson and Volunteer
- Replace traffic signal green led module Intersection of Volunteer and Lake Loudon
- Adjust pedestrian crossing pole at intersection of Volunteer and Peyton Manning Pass
- Add door access for facilities employees
- Student Union Disable beam detectors for maintenance
- Thornton annual sprinkler inspection with Morristown
- Presidential Court Annual sprinkler inspection with Morristown
- Anderson training assist Chattanooga fire with shutdowns
- Ayres Hall annual sprinkler inspection with Morristown

- Middlebrook building annual sprinkler inspection with Morristown
- 1816 frat park replace damaged pull station
- Morrell Pump house Monthly fire pump churn with Morristown
- Fred Brown Monthly fire pump churn with Morristown
- Stokely hall Monthly fire pump churn with Morristown
- Rocky Top Monthly fire pump churn w/ Morristown
- A&A Monthly fire pump churn with Morristown
- Vol Hall Monthly fire pump churn with Morristown
- TREC Monthly fire pump churn with Morristown
- Laurel Hall Monthly fire pump churn with Morristown
- Pi Beta Phi annual sprinkler inspection with Morristown
- Delta Gamma Fire alarm
- 1828 Fraternity Park check leak on sprinkler system
- Hess Hall replace broken pull station
- Chi Omega dirty smoke head
- Min Kao Assist Morristown with sprinkler repairs
- Regal Soccer Monthly fire pump churn with Morristown
- Zeanah Monthly fire pump churn with Morristown
- Massey Hall Monthly fire pump churn with Morristown
- Anderson Training Monthly fire pump churn with Morristown
- Student Union Monthly fire pump churn with Morristown
- Burchfiel Monthly fire pump churn with Morristown
- Neyland Stadium West Side Monthly fire pump churn with Morristown
- ANRB Monthly fire pump churn with Morristown
- Taylor Law Monthly fire pump churn with Morristown

Weekly continues on next page



FIRE ALARM GROUP (CONT.)

- Science and Engineering Monthly fire pump churn with Morristown
- Dabney Hall Monthly fire pump churn with Morristown
- Vet School fire alarm
- Brehm rework hanger on sprinkler system
- Glazier 5-year sprinkler inspection with Morristown
- Gameday work for Arkansas Game
- Monthly Meter Reading
- Fire-pump ATS troubleshooting at SERF
- Programming RGBW streetlights along Volunteer BLVD
- Student Health lighting audits
- KUB-Water outage fire pump monitoring.
- Reviewed drawings for Presidential Court renovations
- Connected exterior lighting to networked lighting controls at FSC

PLUMBING UTILITIES

- Marking and logging 811's on campus and performed utilities GIS documentation (on going)
- Pumped steam vaults on Campus
- Hess Hall temporary hot water (on going)
- Paint, test, and flush all Fire Hydrants on campus (on going)
- Investigate sewer blockage Ag Extension
- Water and sewer for recycling trailer at Concord
- Vac hydro excavate & assist with irrigation at Vet School
- Set up restroom trailers for gameday (will be ongoing through season)
- Repaired steam leaks in the vault at Tickle Engineering

- Repaired handrail at UT Drive Services Building B
- Serviced steam vaults across campus

PLUMBING M&R

- Installing water line for new roof connection at Robinson Hall
- Installed new grease trap at Zeanah Engineering
- Installed new bottle filler on 3rd floor of Andy Holt Tower
- Repaired broken water line at Student Aquatic Center
- Removed water fountains at White Ave Early Learning Center
- Cleared drains at Food Safety
- Unstopped traps at Geier Hall
- Replaced an eye washing station at SERF
- Repaired a leak in the ceiling at Mossman
- Repaired a leaking expansion joint at Student Union
- Repaired a leak on hot water line at Taylor Law
- Repaired backflows at Nielsen Physics, Vol Hall and Geier Hall

STEAM PLANT

- Check Fluids on all forklifts
- Walk around steam plant and fuel oil tanks checking for leaks
- Clean shop area and boiler room floors
- Continue to isolate #1 boiler for removal
- Monthly report
- Installed new strainer on condensate polisher system
- Worked on roof ventilation fans
- Repaired leak on safety relief valve on #5 boiler
- Cleaned off parking lot

Weekly continues on next page



STEAM PLANT (CONT.)

- Repainted lines in parking area
- Going through steps for working on the new download activation- contacted IT for Assistance
- Setting up a meeting with Emerson John Hellencamp for activating TRECS Communicator
- Yokogawa training classes
- NEC, filter replacement for VFD & Control panel
- Research Information for Site -Glass for eye-Hye unit
- Boiler #1 Meeting
- Wiring switch
- Boiler # 5 Problem with FD Fan -Removed contactor, disassembled & removed contacts to clean
- Contacted Graybar for replacement contacts from Eaton.
- Worked on installing concrete pad for feed water pump installation
- Worked on repairs on air compressor
- Swept and mopped fire floor to clean up after demo



IN-HOUSE CONSTRUCTION

- Agriculture and Natural Resource Building: Display cabinet 219
- Andy Holt Tower: Light kits in doors on 7
- Art and Architecture: Demo, new sink 241C; Cabinet, demo, painting 321; Wall demo 425
- Austin Peay: Paint, carpet, furniture on 2, 3
- Auxiliary Services: Renovate 103
- Ayres Hall: monitor 312
- Bailey Education: Paint, carpet, etc. A401A ; Multiple room carpet/paint/shades
- BESS Office Bldg: Paint and flooring 101 and 103
- Burchfiel Geography: Paint 207, 208
- Business Incubator: Panic buttons 201, 216
- Campus: Support for dining operations; Sidewalk repair; 2025 classroom renovations; TCE lab renovations in various buildings; Parking lot 2001 Lake Ave.
- Cherokee Mills: Move new folks in- Shared Services, Ed Research; Business
- Claxton Education: Paint, flooring, other renovations on 1st floor; Cubicle changes 338 and 344
- Communications: Renovate 001-017, 250/251, 294/295, 333 and 420; HVAC for WUOT 299I; Soundproof doors WUOT; Paint 107V; New clocks for corridors; Paint, carpet, cubicles 457; Paint and carpet 268 and 434
- Dabney Buehler: Lab renovation 209-214; Sink and cabinets 671; Nitrogen piping
- Delta Tau Delta; Tuckpointing and brick repair
- Dougherty Engineering: New sink 301; Paint and carpet 312; Hang a plaque outside 602
- ELC: Gate to playground ramp; Rebuild wood deck in playground; Fill in opening in restrooms
- ETREC Johnson Animal: Replace 2 blue phones; Construct dog park; Repair kennel floor
- Ferris Hall: Renovate rooms on 2, 3, 4, 5 for TCE
- Fred Brown: Paint walls, stairways, etc.
- HPER: Various renovations for Capital Project; Refinish tennis courts
- Haslam Business Building: Renovate 418 Anderson Center; Renovate 320; Install backbox, electric and mount for monitor 334; Digital signs in corridors
- Haslam Music: renovate 312 and 313
- Hesler Biology: Renovate 606, 608, 609; Install emergency electric for greenhouses
- Hess Hall: Work in Dippers
- Hodges Library: Renovate 171 for Census Bureau
- Innovation South: Electric connections for equipment
- Jessie Harris: Minor renovations suite 115; paint, etc. 329
- Law Complex: Offices, conference rooms 212; Exterior signage, stone engraving
- McClung Tower: Paint and carpet 707, 1121, 1101B, 5031101A, 1102, 1116B and C, 1008; Electric 1006
- McCord Hall: Floors in hallways; Renovate G055, 111 and 112
- Min Kao Engineering; Paint, monitor power 423
- Morgan Hall: Panic buttons 101; Paint 204, etc.
- Mossman Building: Renovate labs 343 E & F, 351 E & F; Labware washer 620F; Casework 541; Install humidity system 120C
- Nielsen Physics: Renovate 407
- NEB: Move new folks in-CGE, Honors, Undergraduate Research
- Perkins Hall: Floors in hallways; Electric for refrigerator
- Plant Biotech: Controls for growth chamber B015
- Reese Hall: Work for compactor
- Rocky Top: Dining renovations
- Senter Hall: Electric for equipment 101

Weekly continues on next page



IN-HOUSE CONST (CONT.)

- SERF: Renovations for 103, 106, 108, 213; lab renovations 520 and 536; lab renovations 434, 438, 439; Lab renovations for cluster hires; Paint and carpet 101A & Q
- Sorority Village: Install turnstile
- Stokley Hall: Paint interior of building
- Stokely Management Building: Ramp in G4; Renovate restrooms on 7; New electric circuit 423A
- Strong Hall: Lab work 726A1
- Student Aquatic Center: Safety handles around pool pump motor pit; Electric for pool systems; Grout pool tile
- Student Health: Panic buttons 121A, B, C
- Student Services: Electric for monitor 111K
- Student Union: Dining renovations
- Tickle Engineering: Renovations for robotics lab A100; Build 3 offices in 502
- Vet Med Center: Add a blue phone; Renovate lab A335
- Vol Hall: Dining renovations
- Walters Academic: Renovate A203 for storage
- Zeanah Engineering: Card reader\ Add access controls for 8 rooms; Lab renovations for cluster hires; Rad exhaust and moving hoods 1 and 2; Electric and exhaust for freezers; High pressure air 110
- Zeta Tau Alpha: Carpet Directors suite



Fire Prevention Week 2025: “Charge into Fire Safety™ — Lithium-Ion Batteries in Your Home”

The National Fire Protection Association (NFPA) has chosen lithium-ion batteries as the focus for Fire Prevention Week 2025, highlighting growing safety concerns surrounding their use. With these batteries powering everything from smartphones and e-bikes to tools and laptops, their convenience has made them a part of everyday life. However, the NFPA’s theme, “Charge into Fire Safety™: Lithium-Ion Batteries in Your Home,” emphasizes that understanding how to use and store them safely is essential.

Over the past few years, fire departments across the country have reported a sharp increase in battery-related fires. Many of these incidents stem from overcharging, using the wrong charger, or storing batteries in high-heat areas. Lithium-ion batteries can overheat, catch fire, or even explode if damaged or misused.

To stay safe, follow these key tips:

- **Use the correct charger designed for your specific device.**
- **Charge on hard, flat surfaces away from flammable materials.**
- **Never charge unattended or overnight.**
- **Store batteries in a cool, dry place and replace any that are damaged or swollen.**
- **Recycle old batteries properly—never throw them in the trash.**

By staying informed and following proper charging and storage practices, everyone can help prevent fires and keep their homes and workplaces safe. This Fire Prevention Week, let’s “Charge into Fire Safety™” together and make smart choices with the powerful devices we rely on every day.

CHARGE into Fire Safety™

Lithium-Ion Batteries in Your Home

Most of the electronics we use in our homes every day are powered by lithium-ion batteries. In fact, most everything that's rechargeable uses this kind of battery.



e-bikes



hoverboards



tablets



cordless vacuum cleaners



e-vehicles



power tools



mobile phones



remote control cars



e-scooters



laptops



e-cigarettes/
vapes



drones



golf carts



smart watches



headphones



toys

LITHIUM-ION BATTERIES store a lot of energy in a small place. These batteries can overheat, start a fire, or explode if overcharged or damaged. By learning how to **BUY**, **CHARGE**, and **RECYCLE** these batteries safely, you can help prevent a fire in your home.



BUY only listed products. When buying a product that uses a lithium-ion battery look for a safety certification mark such as UL, ETL, or CSA. This means it meets important safety standards.



STOP using your device right away if the battery smells weird, gets too hot, makes popping noises, changes in shape or color. If it is safe, move the device away from anything that can catch fire. Call **9-1-1**.



CHARGE devices safely. Always use the cables that came with the product to charge. Follow the instructions from the manufacturer. Buy new chargers from the manufacturer or one that the manufacturer has approved.



RECYCLE batteries responsibly. Don't throw lithium-ion batteries in the trash or regular recycling bins because they could start a fire.



CHARGE your device on a hard surface. Don't overcharge your device. Unplug it or remove the battery when it's fully charged.



RECYCLE your device or battery at a safe battery recycling location. Visit call2recycle.org to find a recycling spot near you.



**NATIONAL FIRE
PROTECTION ASSOCIATION**

The Leading Information and Knowledge Resource on Fire,
Electrical, and Related Hazards

nfpa.org/education | ©2025 NFPA®

The listing of specific commercial products or services here in is solely for educational purposes and does not imply endorsement by NFPA, nor discrimination against similar services not mentioned.